



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

October 3, 2016

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, October 3, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:05 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Joyce, Councilperson Cords and Councilperson Ostrander. Councilperson Warner was absent.

A motion to approve the minutes of August 29, 2016 was made by Councilperson Ostrander and seconded by Councilperson Cords.

As there was not a quorum of members from the meeting of September 12, 2016, the minutes of that meeting will be approved at a later time.

Resolution No. 200 -16 “Authorize Two Signatures on DASNY Grant Certification” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, the Town of Cairo received a State and Municipal Facilities Program (“SAM”) grant in the amount of \$50,000 for Improvements to the Soccer Fields at the Town Park; and

WHEREAS, the grantee certification requires dual certification that the grant funds will be utilized in a manner that is consistent with Federal and State law; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor and Deputy Town Supervisor to sign the grantee certification page of the SAM Grant Project ID: #7529.

All members in favor – motion carried.

Resolution No. 201 -16 “Authorization for Highway Superintendent to Purchase Two Dump Trucks” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, The Town of Cairo has reviewed the request from the Highway Superintendent to purchase one 1996 Ford L900 dump with plow, wing and sander for a purchase price of \$6,500.00 and one 1994 Ford L900 dump with plow, wing and sander for a purchase price of \$4,950.00 which will be used as a parts truck from Auctions International for a combined total of \$12,595.00 which includes 10 % buyer’s premium, therefore;

BE IT RESOLVED, The Town Board of the Town of Cairo does hereby authorize the highway superintendent to purchase one 1996 Ford L900 dump with plow, wing and sander, VIN number 1FDYK90L1TVA08140 for a purchase price of \$6,500.00 and one 1994 Ford L900 dump with plow, wing and sander, VIN number 1FDYK90L6RVA04092 for a purchase price of \$4,950.00 which will be used as a parts truck from Auctions International, for a combined total of \$12,595.00 which includes 10% buyer’s premium.

All members in favor – motion carried.

Resolution No. 202 -16 “Receipt of 2017 Tentative Budget from Town Clerk” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, the Town Board of the Town of Cairo requires a review of the 2017 Tentative Budget; therefore;

BE IT RESOLVED, that the Town Board Members accept the receipt of the 2017 Tentative Budget from the Town Clerk.

All members in favor – motion carried.

Resolution No. 203 -16 “Authorize Request for Michael Lamanec to attend NYRWA Conference” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Whereas, the Water and Sewer Administrator would like to attend a conference sponsored by New York Rural Water Association (NYRWA) for Lead/Copper Rule and Corrosion Control in Castleton New York on October 28, 2016 with a fee of \$38.00; therefore, be it

Resolved, that the Town Board does hereby authorize the Water and Sewer Administrator to attend the NYRWA conference.

All members in favor – motion carried.

Resolution No. 204 -16 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for August, 2016.

All members in favor – motion carried.

Resolution No. 205 -16 “Budget Amendments and Payment of Bills on Abstract #320” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-30.94
To	A-1010.4	Legislative-Contractual	+30.94
From		Fund Balance	-1,104.64
To	A-1620.4	Buildings-Contractual	+1,104.64
From	DA-5142.4	Snow-Contractual	-2,904.81
To	DA-5112.204	Road Construction-Contractual	+2,904.81

From		Fund Balance	-206,066.71
To	DA-5112.205	Road Construct-CHIPS	+206,066.71
From		Fund Balance	-17,369.12
To	DA-8760.4	FEMA-Contractual	+17,369.12
From		Fund Balance	-4,211.07
To	SW-8320.4	Source Supply – Contractual	+4,211.07

And be it further **RESOLVED**, the Town Board does hereby authorize that Abstract #320, consisting of 2016 Vouchers #3994 through #4063 in the amount of \$679,913.80 is approved for payment.

The total amount to be paid from the:

General Fund -	\$31,986.55	Hydrant -	
Highway Fund -	\$639,786.18	Sewer Fund -	\$4,526.33
Special Fire -		Water Fund -	\$3,614.74
Street Lighting -Trust & Agency –			

All members in favor – motion carried.

Resolution No. 206 -16 “Accept Bid for Paving” offered by Councilperson

Ostrander and seconded by Councilperson Joyce:

Be it resolved, the Town Board of the Town of Cairo does hereby accept the bid of \$92,550.00 from A. Colarusso & Son, Inc. for paving the South Cairo Development, contingent upon the Highway coming up with funds from other budget lines.

All members in favor – motion carried.

Alan Tavener, Engineer with Delaware Engineering, reported to Board that he is finalizing the grant application. He informed Board there is possibly of additional money for the sidewalk construction. He also reported they will apply for a grant for sidewalks which is due October 21st.

Alan Tavener said they could tie sidewalks in with William Dinger Road where the Catskill Mountain Railroad came through.

He suggested the Town upgrade the water metering system.

Alan also reported it is not cost effective to paint the water tank and everyone would need water while tank is being painted.

The Board discussed the situation with Jason Watt's pig farm. Code Enforcement Officer Stacey Sprague will give her finding. The town needs to bring investigative phase to a conclusion.

The Town Board discussed changes to the Employee Handbook. They will go through the Handbook and bring suggestions to the next meeting.

Ambulance Administrator Reay Mahler reported that he has 2 EMTs out on medical leave for an undetermined amount of time. He wants to hire a part-timer that will continue with the department after the other employees return.

Resolution No. 207 -16 "Authorize Ambulance Administrator to Hire Part-Time Employee" offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby authorize the Ambulance Administrator to hire a part-time employee.

All members in favor – motion carried.

Resolution No. 208 -16 "Authorize Donation of Accrued Leave Time" offered by Supervisor Benoit and seconded by Councilperson Joyce:

Be it resolved, the Town Board of the Town of Cairo does hereby authorize any employee on the General Fund to donate accrued leave time to Rich Lendin to his time fund.

All members in favor – motion carried.

The Town Board received new plans for the new ambulance building. The Board discussed using the Land Fill money from Catskill to be put toward this project.

The USDA may still have money for grant and loan program. Councilperson Dan Joyce will get in touch with Scott Lane.

A motion was made by Councilperson Joyce and seconded by Councilperson Cords to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk