



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

March 7, 2016

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, March 7, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilperson Warner.

The Town received one bid for the new Ambulance. Ambulance Administrator will look over the bid and inform the Town Board if it is acceptable.

Ed Carey of Good Energy – Community Choice Aggregation, gave presentation to Town Board. He explained that Community Choice Aggregation began in 2015 with the passage of a PSC order granting a petition by Sustainable Westchester. CCA empowers local governments to create large electricity buying groups in pursuit of cheaper and stable supply rates. They have been very successful in other states and savings are achieved by leveraging the bulk purchasing power of thousands of households. They need a letter of intent from the town and will do an assessment and analysis.

Judges Tanja Sirago and Lee Miller addressed the Board as to concerns in their office with respect to personnel.

The minutes from the February 22, 2016 Special Meeting were accepted as amended by Councilperson Ostrander and seconded by Councilperson Joyce.

Resolution No. 71 -16 “Accept Water Penalties” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,397.52 dated February 9, 2016.

All members in favor – motion carried.

Resolution No. 72 -16 “Sewer Penalty Adjustment” offered by Councilperson Warner and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Penalty adjustments to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Penalty adjustments be credited to Account # 0545 for \$393.60, Account # 0745 for \$22.72 and account# 1080 for \$12.80, which was posted erroneously to these accounts dated December 15, 2015.

All members in favor – motion carried.

Resolution No. 73 -16 “Accept Water Penalties” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,397.52 dated February 9, 2016.

All members in favor – motion carried.

Resolution No. 74 -16 “Accept Sewer Penalty Adjustment dated December 15, 2015” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Penalty adjustments to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Penalty adjustments be credited to Account # 0545 for \$393.60, Account # 0745 for \$22.72 and account# 1080 for \$12.80, which was posted erroneously to these accounts dated December 15, 2015.

All members in favor – motion carried.

Resolution No. 75 -16 “Annual Examination of Records of Justice Court” offered by Councilperson Warner and seconded by Councilperson Cords:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets on or before January 20th of each year for examination or audit by the Town Board; and

WHEREAS, the Town Board has engaged the services of a certified public accountant instead to make an agreed-upon procedures engagement conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants to be completed within 60 days after the close of the town’s fiscal year; therefore be it

RESOLVED, the Town Board does hereby accept the Independent Accountants’ Report for the Justice Court as presented for fiscal year end 2015.

All members in favor – motion carried.

Resolution No. 76 -16 “Annual Examination of Records of Town Clerk and Tax Collector” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, Town Law § 62,123 requires on or before January 20th of each year for the Town Clerk and Tax Collector to file statements of all receipts and disbursements for the previous fiscal year for audit by the Town Board; and

WHEREAS, the Town Board has engaged the services of a certified public accountant instead to make an agreed-upon procedures engagement conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants to be completed within 60 days after the close of the town’s fiscal year; therefore be it

RESOLVED, the Town Board does hereby accept the Independent Accountants’ Report for the Town Clerk and Tax Collector as presented for fiscal year end 2015.

All members in favor – motion carried.

Resolution No. 77 -16 “Approve Expense Increase of 2016 Fireworks” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, the Town of Cairo entered into a contract with Youngs Explosive on November 3, 2104 for the Town Fireworks for \$4,000 for each year of the two year contract; and

Whereas, in 2015 resolution number 129-15 dated June 10, 2015 was passed by the Town Board to increase the contract to \$4,500 for the Fireworks Display; and

Whereas, the 2016 budget has allocated \$5,000 for the 2016 Fireworks Display; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign a revised contract with Youngs Explosives for 2016 to spend \$5,000 on Fireworks Display for 2016.

All members in favor – motion carried.

Resolution No. 78 -16 “Accept EDU Billing” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$60,925.00 dated March 2, 2016.

All members in favor – motion carried.

Resolution No. 79 -16 “Data Collector” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, be it **RESOLVED**, the Town Board does hereby authorize the part-time re-hire of William Hull, Data Collector for the Assessor’s Office, effective March 7, 2016 @ \$11.00 per hourly rate, for 20 – 25 hours per week for a 100 hour total cap.

All members in favor – motion carried.

Resolution No. 80 -16 “Upgrade Financial Software Package” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the current financial software is becoming obsolete, and

WHEREAS, the financial software company, Business Automation Services Inc, (BAS) is requesting that we upgrade to their most recent software, Integrated Financial Management Base System and Payroll; and

WHEREAS, the initial cost of the upgraded financial software is \$11,920 and \$3,400 annually thereafter for software support and maintenance; and

WHEREAS, BAS has offered a multi-year payment plan; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign a 3 year 0% interest contract for the Integrated Financial Management Software System and Payroll upgrades.

All members in favor – motion carried.

Resolution No. 81 -16 “Cancel Option with Casaliggi Property” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

Be it resolved, the Town Board of the Town of Cairo does hereby cancel the option with the Casaliggi Property to test the well on their property and have right of first refusal to purchase the property.

All members in favor – motion carried.

Resolution No. 82 -16 “Water System Improvements – SEQR Lead Agency, Classification and Determination of Significance” offered by Councilperson Warner and seconded by Councilperson Ostrander:

WHEREAS, by resolution dated January 4, 2016, the Town of Cairo Town Board declared its intention to act as Lead Agency for the conduct of the State Environmental Quality Review (SEQR) process and to undertake a Coordinated Review of capital improvements to the water system (hereafter, the “Project”); and

WHEREAS, each involved agency was notified by letter of the Town’s intent to act as lead agency and provided with Part I of the Long Environmental Assessment Form (EAF); and

WHEREAS, no other agency has requested in writing to act as lead agency; **NOW**

THEREFORE, in consideration of the foregoing:

1. The Town Board is the lead agency for the environmental review of the Project.
2. The project is a Type I action under SEQR per 6 NYCRR Part 617.4(b)(9).

3. Review of Part II of the Long EAF results in the determination that the project will not have a significant negative effect on the environment and therefore, a Negative Declaration is hereby adopted as documented in the narrative attached hereto and part hereof.
4. Filing of this Negative Declaration is hereby ordered in accordance with 6 NYCRR Part 617.11.
5. This resolution will take effect immediately.

Supervisor Daniel Benoit:	Voting Aye__X__	Voting Nay____
Councilman Douglas Ostrander:	Voting Aye__X__	Voting Nay____
Councilman Gary Warner:	Voting Aye__X__	Voting Nay____
Councilwoman Mary Jo Cords:	Voting Aye__X__	Voting Nay____
Councilman Daniel Joyce:	Voting Aye__X__	Voting Nay____

**NEGATIVE DECLARATION
NOTICE OF DETERMINATION OF SIGNIFICANCE
State Environmental Quality Review (SEQR)**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 of the Environmental Conservation Law (SEQR).

The Town of Cairo, as lead agency, has determined that the proposed Action described herein will not have a significant effect on the environment and that an Environmental Impact Statement will not be prepared.

DATE: March 7, 2016

NAME OF ACTION: Water System Improvements

LOCATION: Town of Cairo, Greene County, New York

SEQR STATUS: Type I

LEAD AGENCY: Town of Cairo
512 Main Street
Cairo, New York 12413

DESCRIPTION OF ACTION:

The Town of Cairo is planning a comprehensive water improvement project to address problems with insufficient capacity and aging storage, treatment and distribution systems. The project

includes development of additional sources of supply to meet existing and future demands; replacement of old water transmission lines; replacement/rehabilitation of the existing water tank; improved disinfection capacity at the Park Well; water meter replacement and automated reading system; and extension of water service to residential customers on private wells with inadequate supply.

Reasons Supporting This Determination:

The Town Board has reviewed the FEAF and the criteria contained in 6 NYCRR §617.7 and has determined that the water improvement project will not have a significant impact on the environment for the following reasons:

As required by §617.7(b), the Town has:

- Considered the Action as defined in subdivisions 617.2(b) and 617.3(g).
- Reviewed the FEAF, the criteria identified in Subdivision (c) of this section and other documentation to identify relevant areas of environmental concern.
- Analyzed the identified relevant areas of environmental concern to determine whether the action will have a significant adverse impact.
- Set forth herein its written Finding of No Significant Environmental Impact

The following indicators of significant adverse impacts on the environment, as listed in 617.7(c)(1), were considered:

1. Will the Proposed Action result in a physical change to the project site?
Small to moderate impact. The project will disturb approximately 2 acres of land that has previously been disturbed.
2. Will there be an effect to any unique or unusual land forms found on the site?
No impact. No such land forms exist in the project area.
3. Will Proposed Action affect any water body designated as protected? (Under Articles 15, 24, 25 of the Environmental Conservation Law, ECL)?
Small to moderate impact. In accordance with applicable regulations, a Stormwater Pollution Prevention Plan (SWPP) may be prepared and implemented for the construction so as to mitigate potential impacts to surface water quality. A DEC Water Supply may also be required. Work will be completed under terms of DEC permits (if required) to mitigate the potential environmental impacts.
4. Will Proposed Action affect any non-protected existing or new body of water?
No impact has been identified.
5. Will Proposed Action affect surface or groundwater quality or quantity?
Small to moderate impact.

6. Will Proposed Action alter drainage flow or patterns, or surface water runoff?
No impact has been identified.
7. Will Proposed Action affect air quality?
No impact has been identified.
8. Will Proposed Action affect any threatened or endangered species?
No impact. No rare or state-listed animals or plants, significant communities or other significant habitats are known to occur in the vicinity of the project site.
9. Will Proposed Action substantially affect non-threatened or non-endangered species?
No impact has been identified.
10. Will Proposed Action affect agricultural land resources?
No impact has been identified.
11. Will Proposed Action affect aesthetic resources?
No impact has been identified.
12. Will Proposed Action impact any site or structure of historic, prehistoric or paleontological importance?
No impact has been identified. The proposed project is located outside of any previously identified archaeologically sensitive areas. Correspondence with NYS OPRHP will occur throughout the life of the project to ensure that historic and archaeological resources are preserved.
13. Will proposed Action affect the quantity or quality of existing or future open spaces or recreational opportunities?
No impact has been identified.
14. Will Proposed Action impact the exceptional or unique characteristics of a critical environmental area (CEA) established pursuant to subdivision 6NYCRR 617.14(g)?
No impact has been identified. No such areas have been designated in the project area.
15. Will there be an effect to existing transportation systems?
Small to moderate impact. Work within the roadway and roadway right of way may impact traffic slightly. A Greene County Highway Work Permit may be required. Work will be completed under terms of Greene County permits (if required) to mitigate the potential impacts.
16. Will Proposed Action affect the community's sources of fuel or energy supply?
No impact has been identified.

17. Will there be objectionable odors, noise, or vibration as a result of the Proposed Action?

No impact has been identified.

18. Will Proposed Action affect public health and safety?

No impact has been identified.

19. Will Proposed Action affect the character of the existing community?

No impact has been identified.

20. Is there, or is there likely to be, public controversy related to potential adverse environment impacts?

No impact has been identified.

617.7(c)(2) – For the purpose of determining significant adverse impacts on the environment of those factors listed above, the long-term, short-term, direct, indirect and cumulative impacts, including simultaneous or subsequent actions, to the extent reasonable, as included in any long-range plan for the action, any action that is a result of the reviewed action or is dependent on the action were reviewed.

617.7(c)(3) – The significance of any likely consequences were assessed in connection with the setting of the action, the likelihood of occurrence, duration, irreversibility, geographic scope, magnitude and the number of people affected as a consequence of the action.

Based on this review, no adverse environmental impacts would result from this Action.

CONTACT PERSON: **Daniel Benoit, Supervisor
Town of Cairo
512 Main Street
Cairo, New York 12413**

All members in favor – motion carried.

Resolution No. 83 -16 “Engage Services of Bond Counsel for Capital Water System Improvement Project” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the Town Board intends to issue debt for a Town of Cairo Capital Water System Improvement Project; and

WHEREAS, the Town Board will need the professional services of bond counsel; and

WHEREAS, Christine Chale of Rodenhausen Chale LLP has proposed a fee not to exceed \$23,500 for services related to the water project; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign an agreement dated March 4, 2016 and engage the services of Rodenhausen Chale LLP as bond counsel for the Capital Water System Improvement Project.

All members in favor – motion carried.

Resolution No. 84 -16 “Water System Improvement Process” offered by Councilperson Cords and seconded by Councilperson Ostrander:

Whereas, the Town Board of the Town of Cairo (herein called “Town Board” and “Town”, respectively, in the County of Greene, New York, on behalf of the Water District No. 1, in the Town (herein called “District”), requested Delaware Engineering, P.C., engineers duly licensed by the State of New York (herein call “Engineer”) to prepare a preliminary engineering report for the improvements as described in the Engineer’s Preliminary Engineering Report prepared by Delaware Engineering, P.C. dated September 3, 2015. Such improvements include development of additional sources(s) of supply, improvement of disinfection capacity at the Park well, improvements to decayed and leaking water tank, replacement of old mains and services, a meter survey and replacement program, extension of water service to insufficient yielding private wells at existing residential housing and installation of new meters and remote reading equipment, and including original furnishings, equipment, machinery and apparatus required therefor, and pursuant to the direction of the Town Board, the Engineer has completed and filed with the Town Board such engineer’s report for the improvement of facilities of the District; and the Engineer has estimated the total cost thereof not to exceed \$3,500,000;

Now Therefore, Be it Resolved as follows:

1. A public hearing of the Town Board of the Town shall be held at the Town Hall in the Town on Monday, March 21, 2016 at 7:00 PM (Prevailing Time) to consider said improvements of facilities of the District and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto a may be required by law;
2. The Town Clerk shall publish at least once in The Daily Mail, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the signboard of the Town maintained pursuant to Subdivision 6 of Section 30 of the Town Law, a notice in substantially for

attached hereto, the first publication thereof and posting to be not less than ten (10) days or more than twenty (20) days before the date of such public hearing.

3. This Resolution shall take effect immediately.

The question of the adoption of the forgoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Daniel Benoit:	Voting Aye__X__	Voting Nay____
Councilman Douglas Ostrander:	Voting Aye__X__	Voting Nay____
Councilman Gary Warner:	Voting Aye__X__	Voting Nay____
Councilwoman Mary Jo Cords:	Voting Aye__X__	Voting Nay____
Councilman Daniel Joyce:	Voting Aye__X__	Voting Nay____

All members in favor – motion carried.

Resolution No. 85 -16 “Authorization to Attend Police Supervision Course”

offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, Civil Service requires all Police Sergeants to attend a mandatory training in Police Supervision, and

WHEREAS, a Course in Police Supervision is being held from March 28th – April 15, 2016 at the Zone Five Training Academy in Schenectady, NY for a fee of \$600.00; therefore be it

RESOLVED, the Town Board does hereby authorize Police Sergeant Richard Busch to attend the Course in Police Supervision.

All members in favor – motion carried.

Resolution No. 86 -16 “Hire Ambulance Employees” offered by Councilperson

Cords and seconded by Councilperson Joyce:

WHEREAS, the Town of Cairo Ambulance has had a gradual reduction in work force through attrition; therefore be it

RESOLVED, the Town Board does hereby authorize the Ambulance Administrator to hire the following Advanced EMT’s to increase the ambulance work force at the hourly AEMT rate of \$15.68.

John Moran

Gerard Laird

All members in favor – motion carried.

Resolution No. 87 -16 “Budget Amendments and Payment of Bills on Abstract #306” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2016 Vouchers #2978 through #3088 in the amount of \$183,711.67 is approved for payment.

The total amount to be paid from the:

General Fund -	\$91,742.86	Hydrant -	
Highway Fund -	\$68,790.33	Sewer Fund -	\$6,347.95
Special Fire -	\$9,092.00	Water Fund -	\$7,695.92
Street Lighting -		Trust & Agency -	

All members in favor – motion carried.

Resolution No. 88 -16 “Schneider Route 23 and NYSDOT Modification” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, The Town Board of the Town of Cairo previously adopted Resolution No. 193 -15 regarding the proposed Schneider project; and

WHEREAS, The NYSDOT has requested a clarification of such resolution; and

WHEREAS, The Town Board of the Town of Cairo (hereinafter referred to as the “Town”) has been informed that Dr. James Schneider, owner/manager (hereinafter referred to as the Owner”) of three parcels of certain real property (hereinafter referred to as the “Property”) located on the north side of State Route 23, across from the intersection thereof with State Route 32; and

WHEREAS, Laberge Group, on behalf of the Owner, created certain concept plans and Drawings and submitted same to the New York State Department of Transportation (hereinafter referred to as (DOT) and the Town for review and comment. Copies of such plans are attached hereto and made a part hereof as Schedule “A”; and

WHEREAS, such plans include an access to the site at the existing traffic light at the intersection of State Routes 23 and 32 to enter State Route 23 from the north, two ‘pad sites’ for a bank and restaurant, respectively and a proposed future through road to connect the access location to the Town highway known as Bross Street further to the north west; and

WHEREAS, the total acreage of the affected Property is over 106.01 acres, excluding the access area and future connector road; and

WHEREAS, the Town has been informed that the DOT, during its review of the plans has sought comment and input from the Town Board with respect to certain community, municipal and environmental matters; and

WHEREAS, since the Town has not received a formal application, it is acknowledged that the within resolution is subject to a full and final review by the appropriate Board(s) within the Town as it relates to land use and municipal infrastructure extensions and connections; and

WHEREAS, the Town has reviewed and analyzed the following Land use matters:

- Traffic
- Water
- Sewer
- Taxes/Budgetary/Employment

NOW THEREFORE, BE IT HEREBY FOUND AND RESOLVED THAT, following the review and analysis of the below matters the Board of the Town of Cairo strongly supports the continued review of the project by the DOT and the granting of a curb cut to the Owner on the north side of State Route 23 at its intersection with Route 32 based upon the following; and it is further

FOUND AND RESOLVED THAT:

(1) The Town recently enacted its first zoning law which shall take effect December 1, 2015 and that the subject matter Property is located in the Commercial Route 23 East Zone wherein the proposed uses would be permitted as of right, only requiring a Site Plan Approval by the Town Planning Board. Such uses in the proposed location are strongly encouraged in the Town's Comprehensive Plan in order to help stimulate smart and proper growth within the Town.

(2) The granting of an access to State Route 23 in the proposed location would result in several public benefits, including the decrease of traffic at the existing unregulated intersection of State Route 23 and Bross Street less than a mile to the west of the location. Once the through road is constructed from the proposed site to Bross Street much of the traffic attempting to enter Route 23 or cross it to continue into the Main Street hamlet area of the Town and then returning therefrom, will then utilize the proposed access herein, thereby eliminating much of the hazard at said unregulated intersection.

(3) While the Owner may choose to drill private wells for the location, the Town has a municipal water system which could be extended to the site and which has the capacity to handle the proposed usage. If the project proceeds and the Owner elects to connect to the Town water system, it will significantly increase the revenues to the water district thereby decreasing the

burden on other users in the district and allowing for a greater pool of funds for operation and maintenance.

(4) While the Owner may choose to construct private septic system(s) for the location, the Town has a municipal sewer system which could be extended to the site and which has the capacity to handle the proposed usage. If the project proceeds and the Owner elects to connect to the Town water system, it will significantly increase the revenues to the water district thereby decreasing the burden on other users in the district and allowing for a greater pool of funds for operation and maintenance. Additionally, the NYSDEC has recently listed an Order on Consent/new user moratorium relating to the Town sewer system and is strongly urging the Town find new users in order to support the cleaning processes at the plant and to create the additionally needed funding.

(5) The proposed new commercial uses will necessarily significantly increase the tax basis for the Town, both immediately and in the future. The access location will also open other lands in the Commercial 23 East District to development, which currently have access only through small town roads which potentially do not have the capacity to handle such commercial traffic.

All members in favor – motion carried.

Resolution No. 89-16 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for January, 2016.

All members in favor – motion carried.

The Board discussed the County putting a solar farm down at the Town Park. A call will be made to the County about putting a building permit from Cairo Building Dept.

Don Gibson of the Bank of Greene County, met with Senator Amedore in Albany about the soccer field on Mountain Avenue. There might be a possibility of getting an additional \$50,000 grant from the State to finish the soccer field. The Town needs to get the application submitted.

Resolution No. 90-16 “Reappointment to Board of Assessment Review” offered by Councilperson Joyce and seconded by Supervisor Benoit:

Be it resolved, the Town Board of the Town of Cairo does hereby reappoint Robert Fritze to the Board of Assessment Review.

All members in favor – motion carried.

Elizabeth Holmes of NYS Ag and Markets met with Councilperson Joyce and Animal Control Officer Brian Feml. They showed her the facility at the Sewage Treatment Plant where animals are brought and the Town was given a very positive review.

The Board reminded the public about the information on the Drug Program that will be held on March 15th at the Town Hall.

Resolution No. 91-16 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:35 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo, and to discuss the following:

1. Assessor/Constanza Tax Map No. 101.00-2-68
2. Code Enforcement – Issuance of permits for Junk and Salvage Yards – Unsafe structure located at 493 South Road. This property is uninhabitable and property owner Robert South has been court for almost a year. Judge Miller ordered an evaluation of the property by an Engineer to determine if these structures are structurally unsafe. Stacy will discuss retaining Kaaterskill Associates for this evaluation.
3. Code Enforcement to discuss property maintenance violation located on 171 Bross Street. Property owner John Seitz has been in violation since 2013 and in court for

over a year. Mr. Seitz has met with the Town Board regarding this violation. Code Enforcement needs to discuss the progress with the Town Board at this meeting.

4. Review Applicants for Zoning Board/Committee.

All members in favor – motion carried.

Resolution No. 92-16 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at (Update Time) PM.

All members in favor – motion carried.

A motion was made by Councilperson (Update Name) and seconded by Councilperson (Update Name) to adjourn the meeting at (Update Time) PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk