



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

April 4, 2016

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, April 4, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilperson Warner.

The minutes from the March 7, 2016 Board Meeting were accepted as amended by Councilperson Joyce and seconded by Councilperson Ostrander.

Resolution No. 105 -16 “Authorization For Animal Control to Attend 7th Annual ACO/DCO 2016 Conference” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, the Town of Guilderland and NYS Agriculture & Markets is sponsoring the 7th Annual ACO-DCO 2016 Conference in Guilderland, NY on May 10th and 11th, 2016 at a cost of \$50.00, and

WHEREAS, the topics offered would be beneficial for the Animal Control Officer;
therefore be it

RESOLVED, the Town Board does hereby authorize Brian Feml to attend the 7th Annual ACO/DCO Conference.

All members in favor – motion carried.

Resolution No. 106 -16 “Funding For Sprouts Program” offered by Councilperson Ostrander and seconded by Councilperson Warner:

WHEREAS, The Town of Cairo does acknowledge the request made by the Greene County Counsel on the Arts “Sprouts Program” to assist with purchases in the amount of \$350.00 for its summer arts workshops; therefore be it,

RESOLVED that the Town Board of the Town of Cairo does hereby agree to make purchases for the Greene County Counsel on the Arts “Sprouts Program” in the amount of \$350.00. Funds come from the Youth Program.

All members in favor – motion carried.

Resolution No. 107 -16 “Reimburse Water Administrator Expenses Incurred Attending Water Certification Class” offered by Councilperson Ostrander and seconded by Councilperson Warner:

WHEREAS, Michael Lamanec, Water Administrator, attended Morrisville State College on February 15 – 18, 2016 to attain his Grade C Water License to operate the Town of Cairo Water System; therefore be it

RESOLVED, the Town Board does hereby authorize reimbursement for the Grade C Water Class at Morrisville State College in Morrisville, NY in the amount of \$525.00; and

BE IT FURTHER RESOLVED, reimbursement is authorized for mileage, meals, lodging and textbook expenses in the amount of \$567.49 according to the Town of Cairo Travel Policy.

All members in favor – motion carried.

Resolution No. 108 -16 “Amend 2016 Budget to Reflect Receipt of 911 Sign monies and Expense of Signs Purchased” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, the town received 911 sign monies from residents for the purchase of 911 signs; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3010.46 Public Safety-911 Signs to reflect the increase in General Fund Appropriations \$18.00 and; increase the revenue line item A-3389 Other Public Safety to reflect the increase in General Fund Revenue in the amount of \$18.00 in the 2016 budget.

All members in favor – motion carried.

Resolution No. 109 -16 “Hire Engineer for Cairo Water System Improvement” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, The Town of Cairo has received a Professional Services Agreement from Delaware Engineering to enter into an agreement between the Town of Cairo and Delaware Engineering for the Cairo Water System Improvements; therefore,

BE IT RESOLVED, that the Town Board does agree to enter in a contract with Delaware Engineering for the Cairo Water System Improvements. The Town Board authorizes the Town Supervisor to sign the contract for the Cairo Water Project.

All members in favor – motion carried.

Resolution No. 110 -16 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for February, 2016.

All members in favor – motion carried.

Resolution No. 111 -16 “Budget Amendments and Payment of Bills on Abstract No. 308” offered by Councilperson Warner and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1110.103	Justice Clerk 2	-780.00
To	A-1110.102	Justice Clerk 1	+780.00

And be it further **RESOLVED**, the Town Board does hereby authorize that Abstract #308, consisting of 2016 Vouchers #3128 through #3224 in the amount of \$127,472.29 is approved for payment.

The total amount to be paid from the:

General Fund -	\$85,920.35	Hydrant -	
Highway Fund -	\$13,138.01	Sewer Fund -	\$8,240.45
Special Fire -		Water Fund -	\$20,111.69
Street Lighting -		Trust & Agency -	\$61.79

All members in favor – motion carried.

The Town Board discussed the inspections and recommendation of the junk yards /salvage yards done by Code Enforcement Officer Stacey Sprague. The Town Board has decided to look at law again and see if the law needs to be amended. The Board would also like to visit each junkyard /salvage yard and see for themselves what the problems are. This issue will be tabled until a future date.

The situation with Nolan Gas was discussed. The State is requiring the Town to have an operating permit application for Nolan Gas.

The Town Board discussed they were informed by the Planning Board that the fence is wrong. The only area to be fenced is was the area immediately around the tanks. They were also supposed to put trees in on the property. There will be no operating permit issued until Nolan Gas complies with the Planning Board requirements. The Town will move forward to violate Nolan Gas.

The Town Board discussed the building they were given by Wells Fargo at 404 Main Street, next to the Cairo Elementary School. Councilperson Ostrander gave an update as to what is going on. The town is working with school district to expedite the demo of building. It was easier for town to go through process than the school district. The Town had a survey done so

the engineer will do scope of work so that the people that the people that come in to do abatement know exactly what they have to do. Then the demo people come in to do demolition. Several bids have been received for abatement. The abatement specialist come in to remove asbestos and dispose of it. The school will pay for it eventually. The school will put a \$40,000 cap in school budget this year.

The Board discussed the costs involved with ITS Solutions. Councilperson Ostrander spoke with Joe from ITS and he explained the previous agreement is a 3 year term that is the software updates that the company automatically gives you as an upgrade. The extra fee involves them coming and upgrading the computers. The Board wants ITS to come in and explain to the Board what they are receiving. This will be tabled until April 11th.

Councilperson Gary Warner had suggested using laptops at the Board Meetings to save on the amount of paper that is being used. The State would want the Town Board to use town owned chrome books and not their own computers. The Town Board will look at all their options and purchase the best one for the Board Members.

Resolution No. 112 -16 “Purchase of Chromebooks for Town Board” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Town Board has agreed on the need to cut down on paper waste resulting from monthly meetings, reports, resolutions, etc.; therefore

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to purchase Chromebooks for the Town Board for use in all meetings. The cost approved is to be no more than \$1,200.00.

All members in favor – motion carried.

Attorney for the Town Tal Rappleyea spoke to the local banks and got some quotes/bids and they are in the range of 1 – 2 percent for the Ambulance Financing. Tal will get the Bond Anticipation Note in progress which will only take a few weeks.

Supervisor Benoit spoke about the Justice Court account reconciliation. He spoke with Joan who informed him the accounts have not been reconciled in years. She found the discrepancy in the amount of \$758 which is possible abandoned bail money.

The Board discussed getting water and sewer payments online so residents have the option of paying online if they choose.

Supervisor Dan Benoit explained zoning laws do not have solar farms on private land. Planning Board Chairman Ray Pacifico suggested a moratorium to research this before it happens. Tal explained that residents need to be careful because their property would be encumbered for the next 20 years.

Resolution No. 113 -16 “Set Public Hearing for Solar Farms” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby set a public hearing on Monday, May 2, 2016 at 7:00 PM to consider a moratorium on Solar Farms in the Town of Cairo. Tal will do the referral to Greene County.

All members in favor – motion carried.

Public Comment

Mike Murphy asked if the Town was doing anything this year with for opening day of Little League. Supervisor Benoit said the Town will not be able to participate this year but will next year.

Supervisor Dan Benoit will throw first pitch on opening day on May 7th.

Resolution No. 114 -16 “Board to Move into Executive Session” offered by Councilperson Warner and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo; and the following issues

1. Discussion of new hire to replace Albert Gasparini.
2. Robert Hempstead – Discussion on Truck Purchases and Bids

All members in favor – motion carried.

Resolution No. 115 -16 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:00 PM.

All members in favor – motion carried.

Resolution No. 116 -16 “Hire Parks, Building & Grounds Employee” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Diana Uzzilia, Part Time, to the Parks, Buildings & Grounds Department.

BE IT FURTHER RESOLVED, that the part time position will not exceed 30 hours per week with an hourly rate of \$10.75.

All members in favor – motion carried.

A motion was made by Councilperson Warner and seconded by Councilperson Ostrander to adjourn the meeting at 10:15 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk