



Minutes

Town of Cairo Town Board Meeting Location: Town Hall Meeting Room

March 6, 2017

The Town Board of the Town of Cairo met for a monthly Board Meeting on Monday, March 6, 2017 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:10 PM and asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilman Warner.

Supervisor Benoit asked the members of the Board and the attendees to continue to stand for a Moment of Silence for fallen officer Kevin Haverly, who was killed while on duty in Ashland, NY.

Cathy Annese gave presentation on the Cairo Community Gardens which is in the Cairo Town Park next to the County Building. The first class will be April 1st. They are deciding whether to charge a fee or not. She said this could also be a project for the Summer Rec Program. They need to make sure the Town owns the land.

Sylvia Hasenkopf of the Cairo Historical Society informed the Town Board that on Sunday, June 4th, the Cairo Historical Society in conjunction with the Hudson Valley Historical Racing Committee will present the "Cairo Fairgrounds Speedway Historic Racing Reunion at the Cairo Town Park.

She also reported the sewer is in the Historical Headquarters on Railroad Avenue and the water lines are roughed in. They are hoping to have the exterior finished before summer.

Sylvia reported there were an additional 10 Hometown Hero banners this year for a total of 277 banners. The book that just came out has biographies of 249 Hometown Heroes.

Alex Johnk introduced himself to the Town Board as the new Greene County Youth Fair President since Andrea Macko stepped down. He thanked the Town of Cairo for all their help. He is looking to put in new livestock pens and a mobile office. Alex will get in touch with the Superintendent of Parks, Buildings and Grounds and let the Town know what they need.

Representatives from the Pop Warner Association came to the Town Board to ask permission to have banners put on the Pop Warner building as a fund raiser. They informed Town Board that they were in charge of fundraising as new equipment is needed for players and cheerleaders. Town Board does not have a problem with the banners on the building from August 1st through to the last game held in November. The Town of Cairo owns the Pop Warner building.

Alan Tavener reported to Board that they are in process of surveying 1450 acres for water project. He wants to meet with someone from Parks, Buildings and Grounds to go over the heating and cooling system for the Annex.

Water and Sewer Administrator, Mike Lamencac, informed Board he will talk with other towns to see if the Neptune water meters work good.

Councilperson Dan Joyce reported that Ag and Markets inspected the Dog Shelter. He said the shelter should be 50 – 55 degrees. They need to replace the heater on wall. Dog Control Officer Brian Feml got 2 quotes, one from Cool Temp for \$3750 and the other from First Choice for \$2250.

Resolution No. 56 -17 “Authorization to Purchase Heater for Dog Shelter at Sewer Plant” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, The Town of Cairo received an inspection notification from NYS Agriculture and Markets and an “unsatisfactory” mark was given for the Dog Shelter as not being able to maintain constant temperatures within the building housing the animals, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorize the purchase of a new heater for the use of maintaining a constant temperatures for animals collected by the Animal Control Officer, therefore

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby accept the bid for the heater in the Dog Shelter from First Choice in the amount of \$2250.

All members in favor – motion carried.

The Town is looking to get a quote to have the Fire Alarm Company take over the Library. The Town Board will go over this at the April Board Meeting.

The Town Board is looking into purchasing a 2012 Tahoe for use as an extra utility vehicle. The Town Board will go look at this vehicle and decide at the April Board Meeting.

Councilperson Ostrander wants to invite the Cairo Legislators to a Board Meeting so we know what is going on with the new jail and other things.

The minutes from February 6, 2017 were approved as amended by Councilperson Ostrander and seconded by Councilperson Cords.

Resolution No. 57 -17 “Amend 2017 Budget to Reflect Receipt of Justice Court Assistance Program (JCAP) Grant Monies and Expenses” offered by Councilperson Warner and seconded by Councilperson Ostrander:

WHEREAS, the town received a JCAP Grant for the purchase of equipment for the Justice Court; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1110.406 Contractual Grant to reflect the increase in General Fund Appropriations \$6,133.99 and to increase the revenue line item A-3021 Court Facilities to reflect the increase in General Fund Revenue in the amount of \$6,133.99 in the 2017 budget.

All members in favor – motion carried.

Resolution No. 58 -17 “Greene County Youth Fair Contract Agreement Approval” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, The Town of Cairo, has reviewed the contract presented by the Greene County Youth Fair for use of the Angelo Canna Park for all activities and services, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the contract between the Greene County Youth Fair and the Town of Cairo for the following years, 2017, 2018 and 2019.

All members in favor – motion carried.

Resolution No. 59 -17 “Accept Water Penalties” offered by Councilperson Warner and seconded by Supervisor Benoit:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,378.89 dated February 10, 2017.

All members in favor – motion carried.

Resolution No. 60 -17 “Water Billing Adjustment” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billing Adjustments be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Adjustments to the Water Billing dated January 5, 2017 to be credited to Account Number 0840 for \$26.35, which was erroneously posted.

All members in favor – motion carried.

Resolution No. 61 -17 “Accept Sewer Use Billing” offered by Councilperson Warner and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$35,673.87 dated February 7, 2017.

All members in favor – motion carried.

Resolution No. 62 -17 “Sewer Billing Adjustment” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, it is necessary for the Sewer billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the adjustment to the Sewer billing dated February 7, 2017. A credit of \$44.86, to be applied to account number 0840, to correct an estimated water usage which created a high sewer bill.

All members in favor – motion carried.

Resolution No. 63 -17 “Board of Assessment Review Member Listing” offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approve Peggy Muller to another term as a member of the Board of Assessment Review (BAR) for another term. Term will run from 10/01/16 to 09/30/21.

All members in favor – motion carried.

Resolution No. 64 -17 “Amend Resolution #240-16 & 259-16” offered by Councilperson Cords and seconded by Councilperson Warner:

WHEREAS, Resolution #240-16 listed Tanja Sirago’s Days of Work for retirement reporting as 1.40 days per month and;

WHEREAS, Resolution #259-16 amended resolution #240-16 to be 2.80 days per month and;

WHEREAS, Tanja Sirago is paid on a bi-weekly basis resulting in the Days of Work for retirement reporting to be incorrect;

THEREFORE BE IT RESOLVED, the Town Board does hereby establish from her record of activities for retirement purposes to be 2.74 days for months with two pay periods and 4.11 days for months that have three pay periods.

All members in favor – motion carried.

Resolution No. 65 -17 “Accept EDU Billing” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it is necessary for the EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the EDU Billing from the Sewer Administrator in the amount of \$67,763.75 dated March 1, 2017.

All members in favor – motion carried.

Resolution No. 66 -17 “Authorization to Purchase Furniture for Zoning” offered by Councilperson Warner and seconded by Councilperson Cords:

WHEREAS, the Town of Cairo Zoning Board has requested authorization to purchase new furniture for the Zoning Department, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Zoning Department to purchase one desk, not to exceed the price of \$300.00.

All members in favor – motion carried.

Resolution No. 67 -17 “Upgrade to Town of Cairo Dog Park” offered by

Councilperson Ostrander and seconded by Councilperson Warner:

WHEREAS, The Town of Cairo Town Board has received four written quotes for upgrading the Cairo Dog Park;

- 1.) A&C Fence Company = \$6,964,
- 2.) ROMA Fence Company = \$6,430,
- 3.) Haley Brothers, Inc. =\$11,315 and
- 4.)Shinas Construction = \$14,304.72, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the upgrades to the Town Dog Park using A&C Fence Company with a cost not to exceed \$6,964.00. A&C was chosen because they are supplying new posts and fencing, the old posts and fencing will be used in the Cairo Community Gardens. There is already \$2,500 from the bottle donations to go towards the new fence.

All members in favor – motion carried.

Resolution No. 68 -17 “Budget Amendments and Payment of Bills on Abstract

#305” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #305, consisting of 2016 Vouchers #100240 through #100356 in the amount of \$254,437.81 is approved for payment.

The total amount to be paid from the:

General Fund -	\$113,622.10	Hydrant -	
Highway Fund -	\$96,826.54	Sewer Fund -	\$25,607.15
Special Fire -	\$8,092.00	Water Fund -	\$10,265.06
Street Lighting -		Trust & Agency -	\$24.96

All members in favor – motion carried.

Resolution No. 69 -17 - “Board to Move into Executive Session” offered by

Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:10 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo. The Town Board also discussed a complaint concerning an employee.

All members in favor – motion carried.

Resolution No. 70 -17 - “Board to exit Executive Session” offered by Councilperson and seconded by Councilperson :

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at pm.

All members in favor – motion carried.

A motion was made by Councilperson Warner and seconded by Councilperson Ostrander to adjourn the meeting at pm.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk