



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

October 2, 2017

The Town Board of the Town of Cairo met for a monthly Board Meeting on Monday, October 2, 2017 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:10 PM and asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords and Councilperson Joyce. Councilperson Ostrander and Councilperson Warner were absent.

The minutes from September 11, 2017, September 18, 2017 and September 25, 2017 were approved by Councilperson Joyce and seconded by Councilperson Cords.

There were residents in the audience that expressed concerns over a zoning issue adjacent to their properties.

Eagle Scout Garrett McKenna gave a presentation on his Eagle Scout project and was looking for donations to accomplish his task.

Resolution No. 155-17 "Authorize Town Supervisor to Sign Alarm Agreement" offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the Supervisor of the Town of Cairo wishes to enter into an agreement with Alarm Suppression to include 3 annual inspections at the cost of \$600 per year; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign the alarm agreement contract with Alarm Suppression for the three year coverage starting 2017 through 2019 in the amount of \$1,800.

All members in favor – motion carried

Resolution No. 156-17 “Accept Water Penalties” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Penalties from the Water Administrator in the amount of \$1,167.46 dated August 16, 2017.

All members in favor – motion carried.

Resolution No. 157-17 “Approval for Zoning to Purchase Chair” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the Town of Cairo Zoning Office is in need of an Office Chair, Tempur-Pedic TP4100. The chair chosen is Item: 1204037 Model: TP4100-RAV for a cost of \$299.99 which includes delivery, therefore;

BE IT RESOLVED, the Town Board of the Town of Cairo does hereby approve the purchase of the TP4100-RAV office chair in the amount of \$299.99.

All members in favor – motion carried.

Resolution No. 158-17 “Authorize Maximum Bid” offered by Councilperson Cords and seconded by Supervisor Benoit:

WHEREAS, the Parks, Buildings and Grounds Dept. (PBG) is in need of a replacement dump truck; and

WHEREAS, the PBG Administrator would like to bid on a newer used Dump Truck from Auctions International if one is found that fits their need; therefore, be it

RESOLVED, that the Town Board does hereby authorize Joe Castle, PBG Administrator to bid on a newer used Dump Truck not to exceed a maximum bid of \$15,000.

All members in favor – motion carried.

Resolution No. 159-17 “Purchase 2012 Chevrolet Tahoe” offered by Supervisor Benoit and seconded by Councilperson Cords:

WHEREAS, the Water/Sewer Department recently acquired a 2012 Chevrolet Tahoe and the Code Enforcement/Building Department is in need of a SUV to replace their current vehicle: and

WHEREAS, the Water/Sewer Department would prefer a pickup truck for its operations; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Code Enforcement/Building Department to reimburse the Water/Sewer Department the cost of the 2012 Chevrolet Tahoe from 2017 fund balance and transfer the SUV between the departments.

All members in favor – motion carried.

Resolution No. 160-17 “Resolution Subject to a Permissive Referendum to Employ Special Policemen” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, The Town Board of the Town of Cairo has determined that it is necessary to employ one or more Special Policemen as that term is defined in the NYS Town Law §158, from time to time, and

WHEREAS the Town of Cairo is a “town of second class” as that term is defined in NYS Law and has a population in excess of 5,000 and,

WHEREAS pursuant to Section 158(1) of the Town Law, towns of the second class with a population in excess of 5,000 are authorized to employ Special Policemen upon the adoption of a resolution subject to a permissive referendum to do so.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Town Board of the Town of Cairo hereby authorizes the employment of one or more Special Policemen from time to time and upon the creation and adoption of the special duties of the Special Policemen and it is further

RESOLVED, that the foregoing resolution is made subject to a permissive referendum and shall become effective 30 days from the date set forth below unless a petition is submitted to the town in the form prescribed by law setting the matter for a referendum.

All members in favor – motion carried.

Resolution No. 161-17 “Budget Amendments and Payment of Bills on Abstract #312” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1110.400	Muni Court - Contractual	-92.00
To	A-1110.200	Muni Court – Equipment	+92.00
From	A-1990.400	Contingent	-1,044.80
To	A-1620.202	Building Improvements	+1,044.80
From	A-1620.409	Buildings-Contract-Amb	-4.90
To	A-1620.412	Buildings-Contractual-Amb	+4.90
From	A-1990.400	Contingent	-280.00
To	A-1680.417	Central Data - Fax	+280.00
From	A-1990.400	Contingent	-1,327.78
To	A-3510.400	Animal Control - Contractual	+1,327.78
From	A-1990.400	Contingent	-1,378.38
To	A-7110.400	Parks – Contractual	+1,378.38
From		Fund Balance	-779.91
To	DA-5130.400	Machinery – Contractual	+779.91

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #312, consisting of 2017 Vouchers #101349 through #101411 in the amount of \$58,122.81 is approved for payment.

The total amount to be paid from the:

General Fund -	\$31,292.26	Hydrant -	
Highway Fund -	\$13,867.33	Sewer Fund -	\$11,638.52
Capital Water -		Water Fund -	\$1,281.70
Street Lighting -		Trust & Agency -	\$43.00

All members in favor – motion carried.

Ambulance administrator requested that the board hire an EMT part time.

Supervisor Benoit stated that the Cold War Exemption will be expiring and asked the board if they would like to extend the law. Councilperson Joyce stated he would like it extended. The Town Board will hold a public hearing on November 6, 2017 at 7:00pm for the purpose of extending the Cold War Exemption.

The Village Board of Catskill is requesting that they would like to service Country Estates with water. This is the second time this issue has come. Town Board requested the previous minutes so they can review.

Supervisor Benoit stated that there was an opening on the Zoning Board of Appeals. Councilperson Joyce will reach out to Lisa Spring. There is still the alternate seat open. If anyone is interested, contact Supervisor's office.

Supervisor Benoit stated that the Planning Board has an opening for the alternate position.

Resolution No. 162-17 "Appoint Planning Board Alternate Seat" offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the town board does hereby appoint Stacey Poulsen as the alternate to the planning board for a term to expire December 31, 2017

All members in favor – motion carried.

Supervisor Benoit gave an update on the sidewalk project. He stated that he has a meeting in Greenville to go through project design. This will be the first meeting with the engineering firm.

Tentative budget was presented to the Town Board.

Jason Watts questioned the board on their next health board meeting. Supervisor Benoit stated he was waiting on Dr. Schneider's response letter. Supervisor Benoit stated he hopes to set up health board meeting at the November 6th meeting.

Resolution No. 163-17 "Board to Move into Executive Session" offered by Councilperson Joyce and seconded Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No 164-17 "Board to exit Executive Session" offered by Supervisor Benoit and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:00 PM.

All members in favor – motion carried.

Resolution No. 165-17 "Hire Part time EMT" offered by Supervisor Benoit and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Daniel Lendin to the part time position of EMT with the contractual starting pay rate.

All members in favor – motion carried.

Councilperson Joyce made a motion to adjourn at 9:00pm and Councilperson Cords seconded the motion.

Respectfully submitted,

Debra Sommer

First Deputy Town Clerk