



**TOWN OF CAIRO  
CODE ENFORCEMENT**

**TIMELINE FOR CODE ENFORCEMENT BENCHMARKS  
& ACTIONS ADOPTED JULY 25, 2012**

**Day 1: Visit property/witness violation/discuss remedy with owner**

**Day 15: Send Notice of Apparent Violation and Request to Remedy**

**Day 45: Send Notice of Violation and Order to Remedy**

**Day 60: Refer matter to Town Board for review/authorization to proceed, with notice to landowner of opportunity to attend/be heard at next TB regular or workshop mtg.**

**Serve Appearance ticket, Summons, etc. immediately following Town Board authorization**