



Minutes

**Town of Cairo
Town Board Meeting @7pm
Location: Town Hall Meeting Room**

January 23, 2013

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, January 23, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Ostrander, Councilperson Suttmeier and Councilperson Joyce.

Elizabeth Brinkerhoff gave report on the Town Park. She informed Board of the ribbon cutting scheduled for Saturday, May 4, 2013. The ribbon cutting is for the state of the art basketball equipment that was donated by the Bank of Greene County and also for the red swing set that was purchased through donations. She also reported Edith Canna gave \$300 towards the advertising, posters and Picnic for the ribbon cutting.

Supervisor Banta thanked Elizabeth Brinkerhoff for her efforts in the Town Park.

Supervisor Banta informed public that the Greene County Legislature gave the Cairo Library the Ellen Rettes Planning Achievement Award.

Steven and Julie Freeman were introduced as the new owners of the Cedar Terrace on Main Street. Supervisor Banta thanked them for contributing to the town. Steve Freeman explained they have some great ideas for Cedar Terrace but it basically will remain very similar to the way it is now.

The minutes from the January 2, 2013 Reorganizational Meeting was accepted by Councilperson Joyce and seconded by Councilperson Suttmeier.

The minutes from the January 9, 2013 Workshop Meeting was accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The Town Board went over the Department Reports.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

Police Office Rick Busch was commended for being proactive with his presence at the Cairo Elementary School. The Town is fortunate to have him with our force.

On January 3, 2013 Supervisor Banta met with Principal Scott Richards. There was a tour of both schools by local agencies. They are trying to be more proactive and assess any safety issues in the schools.

Supervisor Banta showed the public one of the banners from Cairo Historical Society for Hometown Heroes. The deadline for applications is March 31, 2013. He also reported that the American Legion agreed to donate the \$2100.00 for brackets and the Town will be shipping in the amount of \$150.00. The banners will hang in Town from the middle of May to the middle of July each year.

It was reported that Hannaford will be starting the demolition next week. It should take about 9 months to get the store built.

Emily Feeney, Tax Collector for the Town of Cairo has been ill and is in the hospital. Supervisor Banta will be sending flowers to her.

Councilperson Ostrander has been doing a lot of research on solar energy. He gave an update on his meeting with New York Light Energy, Mark Anderson, contact. Councilperson Ostrander is researching on bringing solar energy to the community. There is a company that would set up a PPA- purchase agreement which the town doesn't have to put any money up front. The Town would make a long term commitment with this company of about 20 years and

they come in and put the solar panels in. They take the tax credits from it and they sell us energy at a much lower rate than we are paying right now. They do all the maintenance on the system.

Supervisor Banta asked to get three months worth of electric bills from Lisa Jillek from the C-D School District to have the school evaluated with this company.

The Cairo Chamber of Commerce would like to have space in the annex building. The Town will set up a Lease at market value with them. To offset the rent, the Chamber could agree to do some services for the Town or run festivals or programs. Claudia Zucker said she would be agreeable to that. Supervisor Banta will speak to Attorney Tal Rappleyea to draw up the contracts.

Resolution No. 41-13 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for December, 2012.

All members in favor – motion carried.

Resolution No. 42-13 “Accepting Water Billings Dated January 4, 2013” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billings to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Water Billings as presented from the Water Administrator in the amount of \$42,566.54, dated January 4, 2013.

All members in favor – motion carried.

Resolution No. 43-13 “Accepting Sewer Use Penalties Dated December 27, 2012” offered by Councilperson Joyce and seconded by Councilperson Suttmeier:

WHEREAS, it is necessary for the Sewer Use Penalties to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Penalties as presented from the Sewer Administrator in the amount of \$2,981.32, dated December 27, 2012.

All members in favor – motion carried.

Resolution No. 44-13 “Agree to Continue Town of Cairo’s Participation in the FEMA/Hurricane Irene Buy-Out Program” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, as a result of flooding and other damages caused by Hurricane Irene, FEMA has established a program to purchase certain qualifying parcels of real property in a buy-out program and

WHEREAS, there may be owners of parcel(s) of real property who wish to participate in such buy-out program, therefore

Be it resolved, that the Town Board of the Town of Cairo hereby agrees to continue its participation in the FEMA/Hurricane Irene Buy-Out program.

All members in favor – motion carried.

Resolution No. 45-13 “Town Board Support of the Annual Tour of the Catskills Cycling Race” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby support the 6th Annual Tour of the Catskills Cycling Race which will travel on roads in the Town of Cairo on August 2nd – 4th.

All members in favor – motion carried.

Resolution No. 46-13 “Greene County Pop Warner Football & Cheerleading 2013” offered by Supervisor Banta and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the use of Angelo Canna Town Park’s football field and facilities for their football and cheerleading programs for the period on or about August 1, 2013 to on or about November 20, 2013.

All members in favor – motion carried.

Resolution No. 47-13 “Budget Amendments 2012 and Payments of Bills on Abstract No. 326” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS town law requires that no fund or appropriation account may be overdrawn;
and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

From	A-	Fund Balance	-230.09	
To	A-1010.4	Legislative-Contractual	+230.09	
From	A-1110.102	Court-Persl Ser-Clerk I	-1,665.61	
To	A-1110.103	Court-Persl Ser-Clerk II	+1,665.61	
From	A-1110.2	Court-Equipment	-566.41	
To	A-1110.4	Court-Contractual	+566.41	
From	A-1220.107	Supervisor-Persl Ser-Secretary	-582.21	
To	A-1220.4	Supervisor-Contractual	+582.21	
From	A-1330.111	Tax Collection-Persl Ser-Clerk	-34.23	-
To	A-1330.4	Tax Collection-Contractual	+34.23	
From	A-1355.113	Assessor-Persl Ser-Clerk	-659.43	
To	A-1355.4	Assessor-Contractual	+659.43	
From	A-	Fund Balance	-608.00	
To	A-1420.4	Law-Contractual	+608.00	

From	A-1620.202	Buildings-Bldg. Improvements	-2,146.02
To	A-1620.408	Buildings-Contractual-RR Ave	+2,146.02
From	A-3120.126	Police-Persl Ser-Officers	-2,160.41
To	A-3120.4	Police-Contractual	+2,160.41
From	A-	Fund Balance	-324.22
To	A-3510.4	Control of Dogs-Contractual	+324.22
From	A-	Fund Balance	-682.07
To	A-3620.111	Safety Inspect-Persl Ser-Clerk	+403.69
To	A-3620.4	Safety Inspect-Contractual	+278.38
From	A-4540.15	Ambulance-Persl Ser	-31,716.14
From	A-4540.207	Ambulance Equip-Lease	-35,000.00
From	A-4540.4	Ambulance-Contractual	-11,745.39
To	A-4540.2	Ambulance-Equipment	+78,461.53
From	A-5010.4	H'way Admin-Contractual	-6264.03
From	A-	Surplus	-391.02
To	A-5010.136	H'way Admin-H'wy Deputy	+6,655.05
From	A-	Surplus	-156.60
To	A-8760.136	Emerg. Disastr Work-Hwy Dpty	+156.60
From	A-9030.8	Social Security-Emp. Benefits	-3,900.00

From	A-9050.8	Unemploy. Ins. – Emp. Benefits	-1,224.19
To	A-9060.8	Medical Insurance-Emp. Benefits	+5,124.19
From	DA-5110.428	General Repair-Item 4	-10,114.21
To	DA-5110.4	General Repair-Contractual	+7,080.54
To	DA-5110.427	General Repair-Pipes	+1,243.53
To	DA-5110.43	General Repair-Stone	+1,790.14
From	DA-5120.4	Maint. Of Bridges-Copntractual	-13,622.77
To	DA-5130.2	Machinery-Equipment	+5,799.00
To	DA-5130.4	Machinery-Contractual	+7,823.77
From	DA-5142.4	Snow-Contractual	-2,829.50
To	DA-5142.425	Snow-Contractual Gas	+257.98
To	DA-5142.426	Snow-Contractual Diesel	+2,571.52
From	SL-	Fund Balance	-5,474.12
To	SL-5182.443	Frank Hitchcock Lighting	+818.46
To	SL-5182.444	Purling Lighting	+2,602.60
To	SL-5182.445	Round Top Lighting	+144.31
To	SL-5182.446	So. Cairo Lighting	+1,474.40
To	SL-5182.447	Winter Clove Lighting	+434.35
From	SS-8120.4	Sanitary Sewers-Contractual	-931.24
To	SS-8760.4	Emerg Work – FEMA	+931.24

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #326, consisting of 2012 Vouchers #2724 through #2802 in the amount of \$85,874.23 is approved for payment.

The total amount to be paid from the:

General Fund -	\$30,751.37	Street Lighting -	
Highway Fund -	\$43,226.16	Sewer Fund -	\$10,613.91
Cap. Library Fund -	\$665.00	Water Fund -	\$617.79
Cap. Sewer Fund -	\$151,705.11	Trust & Agency -	\$19.18
Hydrant Fund -	\$7,250.00		

All members in favor – motion carried.

Resolution No. 48-13 “Payment of Bills on Abstract No. 301” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

The total amount to be paid from the:

General Fund -	\$51,504.02	Street Lighting -	
Highway Fund -	\$37,979.46	Sewer Fund -	\$4,401.98
Cap. Library Fund -		Water Fund -	\$456.00
Cap. Sewer Fund -		Trust & Agency -	
Hydrant Fund -			

All members in favor – motion carried.

Resolution No. 49-13 “Change of Status Highway Employee” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the

change of status of Douglas Duncan from a part time highway employee to a full time highway employee at a rate of \$14.00 per hour.

BE IT FURTHER RESOLVED, that full time employee benefits will be according to the collective bargaining unit Teamsters Local 294.

All members in favor – motion carried.

Resolution No. 50-13 “Setting Rates for Seasonal Part Time Employees”

offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the seasonal part time employee rate at \$10.00 per hour.

All members in favor – motion carried.

There was discussion as to the resolution for the Court Clerk and whether the Board should issue a cash advance. The Town Board will continue talking about the travel policy and the allowance of cash advances.

New Business

Ray Pacifico reported to the Board about the water damage to his office on Main Street. Cost Estimate on damage is about \$3,000.00. Pacifico asked Town to split the cost of repairs. Ray will get at least 3 estimates on work to fix damage.

Dr. Stacey Russell and wife Susan Russell reported to the Board that they never had a problem on High Ridge Villa in the last 4 years. On Friday, January 18th the Highway Dept. was filling in potholes on their road and in the last couple of days they experienced 3 flat tires. They asked what kind of stone was used. They also have not had a road sign there in 6 months and are concerned about emergency personnel finding them. Deputy Highway Superintendent Debi Sommer will order a road sign. The Russell’s want to know the intentions of the Town to improve this Town road so others can build there. Superintendent of Highways Robert Hempstead he might be able to oil and stone it.

Ambulance Administrator Reay Mahler reported they won the bid on the used ambulance for \$10,600.

Resolution No. 51-13 “Water Department to Attend Seminar” offered by

Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to allow Dave Jennings to attend a one-day seminar on Rural Water on February 27, 2013.

All members in favor – motion carried.

Resolution No. 51-13 “Board to Move into Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:35 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 290 -12 “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:15 PM.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Joyce to adjourn the meeting at 9:15 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk