



Minutes

Town of Cairo

Town Board Meeting

Location: Town Hall Meeting Room @ 6:00 PM

February 3, 2014

The Town Board of the Town of Cairo met for a board meeting on Monday, February 3, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Cords were present. Councilperson Puorro was absent.

Supervisor Banta recognized Fran Wolf as Volunteer of the Year, and presented her with a plaque. He thanked her for her exceptional service and work on the Park Task Force, Library Board of Trustees, for work as a Human Resources Consultant for the Town, and in other volunteer roles and tasks to help the Town.

The minutes from the January 6, 2014 Organizational Meeting Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Supervisor Banta went over the Department Reports.

Richard Booth, Trustee of the Library, went over activities of the Cairo Library and its Trustees. Information about upcoming activities can be found on the Library website.

Historian Robert Uzzilia updated the Board on what he has been doing to supply information for historical markers and the searches for the new headquarters located on Railroad Avenue. The Architect has sketch plans for project.

Fran Wolf, Member of the Park Task Force, reported the second annual Town Park Picnic is scheduled for May 3rd with a rain date of May 4th. She also reported there have been a lot of changes with the playground.

Supervisor Banta reported Legislators Bill Lawrence and Harry Lennon of the Greene County Legislature presented \$1500 to the Cairo Park Task Force. Ostrander Physical Therapy also donated \$500.00 to the Park Fitness Area.

Animal Control Officer Brian Feml reported that he has a new cell number for his department. He reported how things have been working with Animal Control and that he just took his first dog to Flora and Fauna. Beth Holmes from Ag and Markets will send down a summons that can be used for violations. Sergeant Busch has to be the one to cite any offenders.

Councilman Joyce reported that he and Supervisor Banta visited the animal shelter in Coeymans to inspect their facility. They also brought Beth Holmes of Ag and Markets to the Cairo sewer area to determine if it is a suitable area for an animal shelter to be built. Brian Feml will meet with Supervisor Banta and Councilperson Joyce and then report to Town Board on findings.

Reay Mahler, Administrator of the Ambulance, reported that he is currently serving on the task force which is looking into a county wide EMS System. Reay will keep the Board updated as to the progress.

Supervisor Banta went over his Supervisor's Report.

Resolution No. 41 -14 "Receipt of Monthly Supervisor's Report" offered by Councilperson Cords and seconded by Councilperson Ostrander.

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for December, 2013.

All members in favor - carried.

Resolution No. 42 -14 “Accepting Water Billing Dated January 1, 2014” offered by Councilperson Cords and seconded by Councilperson Ostrander.

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Billing as presented from the Water Clerk in the amount of \$44,858.53 dated January 1, 2014.

All members in favor - carried

Resolution No. 43 -14 “Appoint William A. Carr, Jr. as Peace Officer” offered by Supervisor Banta and seconded by Councilperson Ostrander.

Whereas, William Carr, Town Supervisor for the Town of Durham has requested that the Town of Cairo, in an inter-municipal cooperative effort, appoint William A. Carr, Jr. as a peace officer, at no cost to the Town of Cairo; therefore,

Be it Resolved, that the Town of Cairo hereby appoints William A. Carr, Jr. as a peace officer.

All members in favor - carried.

Resolution No. 44 -14 “Appoint Chairperson & Acting Chair to the Board of Appeals” offered by Councilperson Joyce and seconded by Councilperson Ostrander.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tom Baldwin as Chair-person to the Board of Appeals to be paid according to the Chairperson rate.

AND WHEREAS, George Kleinmeier was the Acting Chair for the Board of Appeals in the Chairperson’s absence in 2013; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint George Kleinmeier as the acting chair in the absence of the Chair-Tom Baldwin to be paid according to the Chairperson rate.

All members in favor – carried.

Resolution No. 45 -14 “Authorize Town Supervisor to Sign Williamson Law Book Company Software License Agreement” offered by Councilperson Cords and seconded by Councilperson Ostrander.

WHEREAS, the Town Board authorized the Water & Sewer Department to update & purchase a Water/Sewer Software Program on October 9, 2013-resolution no. 223-13

AND WHEREAS, an Annual Support Contract is necessary to provide Software Support coverage; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby acknowledges that the Supervisor signed the 2013 Annual Software Support Contract & License Agreement.

All members in favor – carried.

Resolution No. 46 -14 “Payment of Bills on Abstract #302” offered by Councilperson Ostrander and seconded by Councilperson Cords.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #302, consisting of 2014 Vouchers #1025 through #1122 in the amount of \$877,582.06 is approved for payment.

The total amount to be paid from the:

| | |
|-----------------------------|-----------------------------|
| General Fund - \$674,498.31 | Street Lighting - |
| Highway Fund - \$75,507.91 | Sewer Fund - \$12,877.15 |
| Cap. Library Fund - | Water Fund - \$1,042.41 |
| Cap. Sewer Fund - | Trust & Agency – 38.28 |
| Hydrant Fund – \$7,500.00 | Special Fire - \$106,118.00 |

All members in favor – carried.

Resolution No. 47 -14 “Justice Clerk 2” offered by Councilperson Cords and seconded by Councilperson Ostrander.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Victoria Smith as Justice Clerk 2 at the current starting rate of \$10.75 per hour not to exceed 30 hours weekly.

Councilperson Ostrander reported we are in the beginning stages of Climate Smart Community. *****Ask Ostrander

Supervisor Banta went over the layout of the old Library. He explained the final plan for the Town Hall has been completed. The Chamber of Commerce will be using some of the space for their office. The Chamber of Commerce will need to get in-kind services for payment of usage of space.

Resolution No. 48 -14 “Hire Engineer” offered by Supervisor Banta and seconded by Councilperson Ostrander.

Be it resolved that the Town Board of the Town of Cairo does hereby agree to hire an Engineer- Elliott Fishman from Santo Associates contingent with the escrow agreement with Hannaford.

All members in favor - carried.

Councilperson Ostrander met with Durham’s Councilperson Jodi Wood, Legislators Patty Handel and Bill Lawrence to discuss a grant for Main Street Revitalization. Ostrander informed Board that there is a Community Center Rehabilitation that will be giving money to many different towns to help revitalize an area. They will send what the Town needs to apply for grant. The Town needs to come up with a project. They talked about possibly extending water and sewer out to other areas outside of town. The Town Board will discuss this further.

Planning Board members Ray Pacifico and Ed Forrester reported on planning board issues and projects.

Resolution No. 49-14 “Board to Move into Executive Session” offered by Councilperson Ostrander and Seconded by Councilperson Cords:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 7:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

Resolution No. 50-14 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 7:50 PM.

All members in favor - motion carried.

Resolution No. 51-14 “Ratify Ambulance Labor Agreement” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby ratify the Ambulance Labor Agreement.

All members in favor - motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 7:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk