



## **Minutes**

**Town of Cairo  
Town Board Meeting @ 6pm  
Location: Town Hall Meeting Room**

**April 7, 2014**

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, April 7, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Puorro, Councilperson Cords and Councilperson Joyce and Councilperson Ostrander.

The minutes from the February 25, 2014 Board Meeting was accepted by Councilperson Puorro and seconded by Councilperson Cords.

The minutes from the March 3, 2014 Board Meeting was accepted by Councilperson Cords and seconded by Councilperson Joyce. Councilperson Ostrander abstained.

Supervisor Banta went over department reports.

Dean Lavin, Trustee of the Cairo Public Library, gave report of the activities of the Library.

Stacey Sprague, Code Enforcement Officer, reported on the Reach Program which will be coming back to Cairo this year. She explained that a group of teens come with adult supervision and do minor repairs to chosen homes. This does not cost the homeowner anything.

Supervisor Banta gave a special thanks to Betty and Don Gibson for their assistance with the REACH Program and to Elizabeth Brinkerhoff for facilitating this program and also to Stacy Sprague for helping to identify homes that need repair.

Fran Wolf of the Park Task Force gave update on the upcoming 2<sup>nd</sup> Annual Cairo Town Picnic and Ribbon Cutting on May 3<sup>rd</sup> starting at 11:30 AM for the new slide in the Three Bears Picnic Area and Playground.

Robert Hempstead, Superintendent of Highways, gave report on Highways and Parks Buildings and Grounds. He gave update on the Animal Impound area. Existing equipment relocated to the highway garage. Existing sewer building needs to be modified to facilitate animal wash down areas.

Dog Control - Brian Feml reported he brought no dogs to the shelter in February or March. He met with Councilperson Dan Joyce and the Board will be discussing revamping the Dog Law.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

Supervisor Banta reported on the Sidewalk Initiative. The Town Board is seeking funding & support for sidewalks down Main Street from the school to the intersection of Route 23B and 32. Central Hudson is a potential grant or funding source. The Board will determine what side of the road the sidewalks will run. The Town cannot afford to do both sides. The preliminary design will be ready the middle of April and will be discussed with property owners the sidewalks will impact.

The Town Board discussed the possibility of putting in Dog Runs for the benefit of the dogs.

Memorial Day Parade will be on Monday, May 26<sup>th</sup> at 11:00 AM.

The Public Hearings for the moratorium on the Resorts and Junkyards will be April 22, 2014 at 6:00 PM, at the Cairo Public Library Conference Room.

The Town has been working with Assembly member Peter Lopez and Bond Counsel Christine Chale on special legislation for our EFC Long-term financing.

The Water and Sewer Department is being restructured. Dave Jennings will stay on as Senior Water Operator. Debbie Litchko has been hired as the Water and Sewer Administrator.

Cairo Historical Society is running the Hometown Heroes program. They have about 200 banners so far to be put up in town. Sylvia Hasenkopf has a sponsor for every banner of a hero that was killed in action.

Reay Mahler, Ambulance Administrator, asked Town Board about the possibility of having a new building to house them. There are concerns over the separation of quarters for the employees. Superintendent of Highways Robert Hempstead is agreeable to allowing the ambulance dept. use of the front of the Highway property. Councilperson Puorro suggested that before they go with the front of the Highway property, they discuss the use of a building on Main Street that the Town Board is interested in.

The Town Board discussed some of the burned out buildings in the area. Stacey Sprague, Code Enforcement Officer explained she has been trying to locate the owners of the buildings. Attorney for the Town Tal Rappleyea explained that they would search the last deed of record and serve them papers. They need to serve the bank, mortgage company, owners and anyone who has any vested interest in the property.

**Resolution No. 80 -14** “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for March, 2014.

**Resolution No. 81 -14**

“Amend 2014 Budget to Reflect Receipt of Justice

Court Assistance Program (JCAP) Grant Monies and Expense of Equipment Purchased” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the town received a JCAP Grant for the purchase of equipment for the Justice Court; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1110.401 Contractual Grant to reflect the increase in General Fund Appropriations \$2,756.00 and; increasing the revenue line item A-3021 Court Facilities to reflect the increase in General Fund Revenue in the amount of \$2,756.00 in the 2014 budget.

All members in favor – motion carried.

**Resolution No. 82 -14**

“Authorize Planning Board Payroll for Zoning Draft

Review” offered by Councilperson Puorro and seconded by Councilperson Cords:

WHEREAS, Planning Board Members met to review the Zoning Draft on January 8th, 15th, 29th, February 12th, and 26th and they have submitted a time record to be paid for these meetings and;

WHEREAS, the Town Board did not authorize payment for their review and meetings; therefore be it

RESOLVED, that the Town Board does hereby authorize the Planning Board members to be paid for the number of meetings they attended to review the Zoning Draft.

All members in favor – motion carried.

**Resolution No. 83 -14**

“Authorization for the Town Clerk to Attend

Conference” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit Tara Rumph, Town Clerk, to attend the 32<sup>nd</sup> Annual New York State Town Clerk’s Association Conference, from April 27th to April 29<sup>th</sup>, at a cost of \$486.66.

All members in favor – motion carried.

**Resolution No. 84 -14**

“Authorization for the Planning Board Continuing

Education” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Planning Board members to attend the following sessions for those who need continuing education hours:

Intermunicipal Planning  
Wednesday, May 28, 2014  
4:00 - 5:00 PM

Locally Unwanted Land Use Regulation  
Wednesday, May 28, 2014  
5:15 to 6:45 PM

Downtown Revitalization  
Wednesday, May 28, 2014  
7:00 to 8:30 PM

Greene County Emergency Services Training Center  
25 Volunteer Drive, Cairo

All members in favor – motion carried.

**Resolution No. 85 -14**

“Appoint Planning Board Secretary” offered by

Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, The Planning Board conducted interviews for planning board secretary at their monthly meeting.

WHEREAS, The Planning Board voted unanimously to hire Angela Bedani as Planning Board Secretary.

NOW BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Angela Bedani as Planning Board Secretary at a rate of \$10.75 per hour.

All members in favor – motion carried.

**Resolution No. 86 -14**

“Authorization for Highway Superintendent to

Attend Cornell Local Roads Highway Superintendent’s Annual School” offered by

Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent to attend the Cornell Local Roads Highway Superintendent’s Annual School June 2-4, 2014.

BE IT FURTHER RESOLVED, that hotel expenses will be reimbursed according to

the Town of Cairo Travel Policy. All other expenses will be incurred by the Highway Superintendent.

All members in favor – motion carried.

**Resolution No. 87-14** “Accepting EDU Billing dated March 2, 2014”

offered by Supervisor Banta and seconded by Councilperson Cords:

WHEREAS, it is necessary for the EDU Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the EDU Billing as presented from the Water Administrator in the amount of \$58,475.00 dated March 2, 2014.

All members in favor – motion carried.

**Resolution No. 88-14** “Payment of Bills on Abstract #306” offered by

Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2014 Vouchers #1330 through #11440 in the amount of \$182,368.47 is approved for payment. The total amount to be paid from the:

General Fund - \$76,116.98	Street Lighting - \$4,552.05
Highway Fund - \$71,235.94	Sewer Fund - \$9,367.31
Cap. Sewer Fund - \$10,000.00	Water Fund - \$3,406.80
Cap. Water Fund -	Trust & Agency – \$189.39
Hydrant Fund – \$7,500.00	

All members in favor – motion carried.

**Resolution No. 89-14** “Town Board Support of the Annual Tour of the

Catskills Cycling Race” offered by Supervisor Banta and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby support the 7<sup>th</sup> Annual Tour of the Catskills Cycling Race which will travel on roads in the Town of Cairo on August 1st – 3rd, 2014.

All members in favor – motion carried.

**Resolution No. 90 -14**

“Hire Engineer for Sidewalk Design” offered by

Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo authorizes the use of Delaware Engineering for a preliminary design phase for sidewalks along Main St., not to exceed \$3,000 which will be paid from a State Grant awarded to the Town for Contractual Services.

All members in favor – motion carried.

**Resolution No. 91 -14**

“Approve Purchase for Printer/Copier for Tax

Assessor” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the purchase/lease of Lanier copier/printer MP 3503 at a monthly lease payment of \$146.53, total purchase of \$7,225.15 for the Assessor’s Department.

All members in favor – motion carried.

**Resolution No. 92 -14**

“Seeking Bids from an Engineer for Design Phase

for Ambulance” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve moving forward with seeking bids for an RFP for a design phase for the Ambulance Dept.

All members in favor – motion carried.

**Resolution No. 93 -14**

“Appoint Library Trustee” offered by

Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Dottie True as Library Trustee for the Cairo Library.

All members in favor – motion carried.

**Public Comment**

Rich Lorenz suggested possibly putting the ambulance building on Nature Center property on Route 23.

Bill Smith of the Cairo Hose Company addressed the Board for consideration of helping the Fire Company replace hydrants caps. They asked the town to split the cost of the caps which would be \$1200 for each for a total of \$2400.

**Resolution No. 94 -14** “Purchase Caps for Hydrants” offered by Supervisor Banta and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree to split the purchase of caps for the hydrants with the Cairo Hose Company, not to exceed \$1,200.00.

All members in favor – motion carried.

Ray Pacifico asked what changes were made to the Employee Handbook. The Board will discuss this further in Executive Session.

**Resolution No. 95 -14** “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:40 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

**Resolution No. 96 -14** “Board to exit Executive Session” offered by Councilperson Puorro and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:15 PM.

All members in favor – motion carried.

**Resolution No. 97 -14** “Planning Board Member Appointment” offered by Supervisor Banta and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Alan Veverka to the Planning Board with a term to end December 31, 2020.

All members in favor – motion carried.

**Resolution No. 98 -14** “Planning Board Alternative Appointment” offered by Councilperson Puorro and seconded by Councilperson Ostrander:



Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Jessica Dillon to the position of Alternative Member with the Planning Board with a term to end December 31, 2014.

All members in favor – motion carried.

**Resolution No. 99 -14** “Appoint Code Enforcement Clerk” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Donna Chewins to the position of Code Enforcement Clerk at a rate of \$10.75 per hour not to exceed 15 hours a week.

All members in favor – motion carried.

**Resolution No. 100 -14** “Accept Resignation” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the resignation of Officer Joseph Kralovich. All members in favor – motion carried.

A motion was made by Councilperson Puorro and seconded by Councilperson Cords to adjourn the meeting at 9:20 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk