



Minutes

Town of Cairo

Town Board Work Session

Location: Town Hall Meeting Room @ 4:05 PM

June 12, 2013

The Town Board of the Town of Cairo met for a work session meeting on Wednesday, June 12, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 4:05 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Suttmeier were present. Councilperson Puorro was absent.

The minutes from the May 22, 2013 Board Meeting was accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

Kathy from the Water & Sewer Department reported that they are moving forward with the pumping of the septic tanks.

Janet from the Summer Recreation spoke to the Board members about charging the town residents to join the summer recreation program with her recommendation not to charge them. It was agreed upon not to charge them but to continue to charge the non residents. She also reported that the Sacred Heart Church would like to provide snacks to the children.

Stacy from the Code Enforcement reported that she had more violations. The Estate of Albert Pforte at 577 State Route 145. Attorney for the Town-Tal Rapplewea will inquire with the attorney for the Estate Aline Galgay about the status of the Estate and potential cleanup. Modelski at 15 Woodstock Drive she will be moving forward with the 60 Day notice. John Fremgen at 51 Kirwin Road a hearing will be set up for July 10, 2013.

Resolution No. 135-13 - “Authorization for highway Superintendent to Attend Cornell Local Roads Highway Superintendent’s Annual School.” offered by Councilperson Joyce and second by Councilperson Ostrander.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent to attend the Cornell Local Roads Highway Superintendent’s Annual School June 3-5, 2013

BE IT FURTHER RESOLVED, that hotel expenses will be reimbursed according to the Town of Cairo Travel Policy. All other expenses will be incurred by the Highway Superintendent.

All members in favor-carried

Resolution No. 136-13 - “Authorize Town Supervisor to Sign Additional Services Agreement for Butler Towland Mays Architects, LLP” offered by Councilperson Joyce and seconded by Councilperson Ostrander.

WHEREAS, the original architectural services contract for the Library Project provided services through June 13, 2012 . The extension of services agreement dated May 31, 2012 and revised July 20, 2012 extended BRMA’s contract for architectural services through December 31, 2012; and

WHEREAS, it is necessary to extend the architectural services contract until September 30, 2013 the anticipated date of final completion provided by the USDA; therefore be it

RESOLVED, the Town Board of the Town of Cairo does hereby authorized the Town Supervisor to sign the BRMA additional services authorization dated May 31, 2013.

All members in favor – carried.

Resolution No. 137-13- “Authorize Amendments to the Library’s Capital Fund Project Form E” offered by Councilperson Ostrander and seconded by Council person Suttmeier.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the following amendments to the Library’s Capital Fund Project Form E:

Other Funding Source(s)

Local: reduce the amended value of \$58,516.98 the total amount of the local fundraising project to zero. The fundraising amount of \$58,579.10 was submitted to the town to use towards payment on BAN Principal

Total amount of Other Funding Source(s) is \$282,544.00 from (2) New York

State DLD Grants.

BE IT RESOLVED, that Administrative line items be amended as follows:

A.2 Administrative Bonding: Increase \$8,700.00 per Additional Services Agreement dated May 23, 2012 with Rapport Myers LLP making the Approved Budget \$21,700.00. The additional \$8,700.00 will be deducted from Contingency.

A.4 Fiscal Coordination: Reduce Fiscal from \$10,000.00 to Zero (\$0). A.8 Miscellaneous: Reduce Miscellaneous from \$13,000.00 to \$8,122.09.

BE IT FURTHER RESOLVED, that Technical Services line items be amended

As follows:

B.1.c Contract Administration: Increase Contract Admin (BRMA) to \$105,180.00 for the remaining contract administration. The additional \$11,775.00 will be deducted from Contingency.

B.1.f Misc. Operating Expenses & Insurances: Reduce from \$5,005.00 to \$2,947.00.

B.1.g General Administration: Reduce from \$12,000.00 to \$7,285.61.

BE IT FURTHER RESOLVED, that Construction line items be amended as

follows:

C.1.i Contract 9 FFE: Reduce from \$200,871.00 to \$189,374.93.

C.2.a Collection Relocation/Start Up: Reduce from \$30,000.00 to \$5,338.00.

C.2.b IT/Data: Reduce from \$90,000.00 to \$69,667.14.

These increases and reductions will make the Contingency line item \$396,947.12, a net increase of \$57,666.23.

All Members in Favor-Carried

Resolution No. 138-13 “Authorization for the Supervisor to Sign the Fireworks Contracts for 2013” offered by Councilperson Suttmeier and second by Councilperson Joyce

WHEREAS, the Town Board authorized the Town Supervisor on April 24, 2013, to sign the Fireworks Agreement with Misbehaven Fireworks, and since that time, the same agreement has been provided by Misbehaven Fireworks; therefore,

BE IT RESOLVED, that the Town Board of Cairo does hereby authorize the Town Supervisor to sign the updated Fireworks Contracts for 2013 for the July 4, 2013 Fireworks presentation with Misbehaven Fireworks Corp.

All members in favor – motion carried.

Resolution No. 139-13 “Authorization for the Supervisor to Sign the Columbia-Greene Humane Society/SPCA Agreement for 2013” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier

WHEREAS, the Town Board of the Town of Cairo authorized the Town Supervisor on March 13, 2013, resolution 76-13 to sign the agreement between the Columbia-Greene Humane Society and the Town of Cairo for the calendar year 2013 for Dog Shelter Services; and at that time, the Town Board did not have a copy of the agreement to review, but approved the agreement under the same terms as 2012 for the new calendar year of 2013; and, further, on this date June 12, 2013, the Town Board has been presented with the 2013 agreement; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorized the Town Supervisor to sign the agreement between the Columbia-Greene Humane Society and the Town of Cairo for 2013.

All members in favor – motion carried.

Resolution #140-13 “Addendum to the Agreement Paragraph 12 of the Columbia-Greene Humane Society/SPCA Agreement for 2013” offered by Supervisor Banta and seconded by Councilperson Ostrander.

HOWEVER, the Town of Cairo shall not incur financial responsibility for any animal unless a Town Board member or the Dog Control Officer shall approve the acceptance of the animal.

All members in favor - motion carried.

Resolution #141-13 “Authorizing the Supervisor to enter into a six-month Agreement with Flora and Fauna for dog shelter services” offered by Supervisor Banta and seconded by Councilperson Ostrander.

Be it resolved, that in accordance with NYS Agriculture and Markets Law the Town of Cairo may enter into a contract with a contractor to provide dog sheltering services, as needed, tot the Town, and it is further

Resolved that the Supervisor is hereby authorized to execute the attached contract with Flora and Fauna effective for a period of six months from July 1, 2013 through December 31, 2013.

All members in favor – motion carried.

Resolution #142-13 “Town of Cairo Hometown Heroes Banners Program” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier.

WHEREAS, on December 12, 2012, the Town Board agreed to support the Cairo Historical Society’s (CHS) Hometown Heroes Banners Program from mid-May to mid-July 2013 allowing banners to hang on the lampposts for the term indicated; and since that time, the

Cairo Historical Society has requested that the Banners be allowed to remain through October 2013; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo agree to allow the Hometown Heroes Banners to remain through October 2013.

All Members in favor – motion carried.

Resolution #143-13 “Approve Trane U.S. Inc. Scheduled Service Agreement” offered by Councilperson Joyce and seconded by Councilperson Ostrander.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the 2013 Agreement with Trane U.S. Inc. for the services stated in the agreement. The term of the agreement will be one year and will renew automatically until terminated by the Town of Cairo for an annual fee of \$1,248.00 with a thirty percent discount if paid in full.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo authorizes Robert F Hempstead, Director of Parks, Building and Grounds to sign said agreement.

All members in favor – motion carried.

Let the record show that Councilperson Suttmeier excused himself from the meeting.

Resolution #144-13 “Authorization to surplus Green Building Inventory” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

BE IT RESOLVED, that the Town Board of the Town of Cairo does Authorize Robert F. Hempstead, Director of Parks, Buildings and Grounds to surplus items from the Green Building.

All members in favor – motion carried.

A Zoning Board Meetings will be scheduled for June 18, 2013 at 4:00 PM and June 25, 2013 at 4:00 PM.

A meeting was scheduled for June 26, 2013 at 6:00 PM to discuss the Climate Smart Communities Program.

The Vendors/Peddlers Law will be discussed at the Zoning meeting.

A meeting was scheduled for July 10, 2013 @ 3:00 PM to discuss the Remote Net Metering.

Resolution #145-13 “Board to Move into Executive Session” offered by Councilperson Ostrander and Seconded by Councilperson Joyce:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 5:50 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

Resolution No. 146-13 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 6:30PM.

All members in favor - motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to Adjourn the meeting at 6:32 PM.

Respectfully submitted,

Debbie Litchko
Deputy Town Clerk