



Minutes

**Town of Cairo
Town Board Meeting @ 10:15 AM
Location: Town Hall Meeting Room**

February 6, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Friday, February 6, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 10:15 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

Resolution No. 46 -15 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 10:15 AM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 47 -15 “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 11:45 AM.

All members in favor – motion carried.

Councilperson Ostrander updated Board on the Solar project for the town.

The Town Board discussed the property on Main Street next to the school that was offered to them by Wells Fargo along with \$6,000 for renovations. The Town Board said they would discuss it further at the Town Board meeting on February 12, 2015 and render a decision.

The Town Board discussed purchasing a generator for the Town Hall in case of an emergency. They will submit for estimates.

Resolution No. 48 -15 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for December, 2014.

All members in favor – motion carried.

Resolution No. 49 -15 “Amend Tax Warrant” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, resolution no. 162-14 authorized the removal of sewer penalties assessed to the Town Hall Sewer Account #1210, RR Annex Account #4000, and Library Account #4005 in the amount of \$12.80 for each account and

WHEREAS, the sewer delinquent penalties were not removed and were erroneously re-levied to the Tax Warrant on SBL# 101.05-3-14 in the amount of \$25.60 and SBL# 101.05-5-2 in the amount of \$12.80; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Tax Collector, Susan Hilgendorff, to amend the Tax warrant in the amount of \$38.40 for delinquent sewer use.

All members in favor – motion carried.

Resolution No. 50 -15 “Hire Full Time Highway Employee” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the change of status of Christopher Henderson from a part time highway employee to a full time employee at a rate of \$14.00 per hour that took place on January 21, 2015.

Be it further resolved, full time employee benefits will be according to the collective bargaining unit Teamsters Local 294.

All members in favor – motion carried.

Resolution No. 51 -15 “Authorization to Purchase 2015 Police Utility Interceptor AWD” offered by Supervisor Banta and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Police Department to purchase (1) 2015 Police Utility Interceptor AWD NYS Contract #024 Price including options for the purchase price of \$37,949.00 and;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign a (3) year lease/purchase contract for the same.

All members in favor – motion carried.

Resolution No. 52 -15 “Sponsor Peace Officer Training” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the sponsoring of Brian Feml for Peace Officer training in Durham Ambulance building.

All members in favor – motion carried.

Resolution No. 53-15

“Payment of Bills on Abstract #303 AND 304”

offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #303, consisting of 2014 Vouchers #1035 through #1083 in the amount of \$48,234.90 is approved for payment.

The total amount to be paid from the:

General Fund -	\$19,454.16	Street Lighting -	\$4,311.62
Highway Fund -	\$23,305.31	Sewer Fund -	\$595.96
Cap. Library Fund -		Water Fund -	\$567.85
Cap. Sewer Fund -		Trust & Agency –	
Hydrant Fund –		Special Fire –	

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #304, consisting of 2015 Vouchers #1084 through #1173 in the amount of \$819,609.46 is approved for payment.

The total amount to be paid from the:

General Fund -	\$667,318.33	Street Lighting -	
Highway Fund -	\$44,602.24	Sewer Fund -	\$7,171.85
Cap. Library Fund -		Water Fund -	\$1,287.71
Cap. Sewer Fund -		Trust & Agency –	\$1,526.65
Hydrant Fund –	\$7,500.00	Special Fire –	\$90,202.68

All members in favor – carried.

A motion was made by Councilperson Cords and seconded by Councilperson Ostrander to adjourn the meeting at 1:00 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

**Town of Cairo
Town Board Meeting @ 6:30 PM
Location: Town Hall Meeting Room**

February 12, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Thursday, February 12, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

Supervisor Banta opened the Public Hearing to discuss an application to the Community Development Block Grant program for housing rehabilitation within the Town of Cairo.

Reason/Proposal: The Town Board of Cairo will be holding a public hearing at 6:30 PM at the Cairo Town Hall on Main Street to discuss an application to the Community Development Block Grant program for housing rehabilitation within the Town of Cairo. The proposed application is for \$400,000 in Community Development Block Grant Funding. The funds would be used for grants to assist low and moderate income homeowners in Cairo for necessary non-cosmetic repairs for their homes. These repairs could include roof replacement, foundation and structural improvements, heating and hot water replacement, upgrades for windows and insulation and other improvements. The town is asking resident homeowners to submit applications for assistance now, to be used in its application to the state. Applications are available from Catskill Mountain Housing Development Corporation by calling 518-943-6700 or stopping by their office on 450 Main Street in Catskill or at the Cairo Town Hall..

Applications are also available to the Cairo Town Library and at the Cairo Branch of the Bank of Greene County. Persons who wish to offer written comments for the program may do so by submitting them to:

Ted Banta, Town Supervisor
Town of Cairo
Post Office Box 728
Cairo, NY 12413

Comments should be submitted prior to the application deadline of February 27, 2015.

Larry Krajewski of Catskill Mountain Housing was at the meeting to answer questions for anyone interested in the program.

Pat Manning of Solar City addressed the Town Board as to his concerns of the changing rules of the PSE.

Supervisor Ted Banta recognized Nicholas Orso of the Cairo Police Department for obtaining the highest GPA of officers from Greene County who graduated in the spring from Zone 14 Law Enforcement Academy.

The minutes from January 5, 2015 was accepted as amended by Councilperson Ostrander and seconded by Councilperson Joyce.

The minutes from January 16, 2015 was accepted by Councilperson Ostrander and seconded by Councilperson Cords.

The minutes from February 6, 2015 was accepted by Councilperson Cords and seconded by Councilperson Ostrander.

Councilperson Ostrander updated the Board Members on the Police Dept. manual. Attorney for the Town Tal Rappleyea will take a look at the manual and then send it to the Labor Relations attorney.

The Town Board will put out to bid the work for the annex building.

Base Bid – Includes all materials, labor, tools, and equipment to repair / replace / renovate Town Hall Annex as shown on the included specifications, drawings and/or photos. Bids will be received on a Lump Sum Basis for the Base Bid. The Bid shall contain all required attachments, including a separate sealed envelope inside the bid envelope containing the list of

subcontractors for work and the amount to be paid to each, as required by the Wick's Law Reform of 2008. All work shall be completed within 30 calendar days after the Notice to Proceed. Bid security in the amount of 5 percent of the bid must accompany each bid. The successful bidder will be required to furnish a performance bond and a payment bond, each in an amount equal to 100% of the contract price.

The successful bidder is reminded that the New York State Department of Labor Contract Requirements and Wage Rates must be strictly adhered to. A copy of the Contract Requirements and Wage Rates applicable to this project are bound in this manual.

Plans and specifications may be examined or obtained at the Town Office, by appointment.

Resolution No. 54 -15 "Board to put out RFP Bid for Annex" offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby put out to bid the renovations on the Town Hall Annex.

All members in favor – motion carried.

Resolution No. 55 -15 "Authorize Supervisor to sign Poll Site Agreement" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Supervisor to sign the Poll Site Agreement with the Greene County Board of Elections.

All members in favor – motion carried.

Resolution No. 56 -15 "Allow Greene County Board of Elections use of Town Buildings" offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to allow the Greene County Board of Elections use of the community room at the Library as well as the Court Room in the Town Hall for the elections.

All members in favor – motion carried.

Resolution No. 57 -15

“Empire Running Race” offered by Councilperson

Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby support the Empire running marathon in Greene County that will include Cairo on May 24, 2015.

All members in favor – motion carried.

Resolution No. 58 -15

“Set Public Hearing for Senior Citizen Exemption”

offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby set the Public Hearing for the Senior Citizen Exemption for February 24, 2015 at 6:30 PM.

All members in favor – motion carried.

Resolution No. 59 -15

“Board to Move into Executive Session” offered by

Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:20 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 60 -15

“Board to exit Executive Session” offered by

Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:55 PM.

All members in favor – motion carried.

A motion was made by Councilperson Cords and seconded by Councilperson Ostrander to adjourn the meeting at 9:00 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk



Minutes

**Town of Cairo
Public Hearing on
Local Law #1 – To Establish a new Schedule of Real
Property Tax exemptions for persons Sixty-Five (65) Years of Age
or Over and Persons with Disabilities and Limited Incomes
Location: Town Hall Meeting Room @ 6:30 PM**

February 24, 2015

The Town Board of the Town of Cairo met for a Special Board Meeting on Tuesday, February 24, 2015 at the Cairo Library, Railroad Avenue, Cairo, New York.

Supervisor Banta called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander and Councilperson Joyce were present. Councilperson Cords and Councilperson Puorro were absent.

The Purpose and Intent of Local Law #1 – To Establish a new Schedule of Real Property Tax exemptions for persons Sixty-Five (65) Years of Age or Over and Persons with Disabilities and Limited Incomes is to receive comment for the proposed increase in the 2015 Senior Citizen & Disabled Tax Exemption Maximum Income Limits.

Reason/Purpose: Each year the Greene County's Legislature reviews the maximum income limits for the "Aged Senior Citizen's Tax Exemption" as well as the "Persons with Disabilities and Limited Income Tax Exemptions" for county tax purposes. These exemptions use their 2014 income to determine eligibility.

A few years ago, the Greene County Assessor's Association decided to use a two year cycle for implementing changes to the sliding scale. This has worked well for the exemption applicants as well as those administering and maintaining exemptions. Last year, there was no increase implemented. Therefore, as this is the second year of the cycle, the attached sliding

scale has been proposed by Real Property Tax Services to increase the maximum income limits for both exemptions to the levels.

The same "sliding-scales" for both exemptions will be as follows:

Maximum Income Limit

\$24,500.00		50%
\$24,500.01	\$25,499.99	45%
\$25,500.00	\$26,499.99	40%
\$26,500.00	\$27,499.99	35%
\$27,500.00	\$28,399.99	30%
\$28,400.00	\$29,299.99	25%
\$29,300.00	\$30,199.99	20%
\$30,200.00	\$31,099.99	15%
\$31,100.00	\$31,999.99	10%
\$32,000.00	\$32,899.99	5%

The minutes, as amended, from the January 16, 2015 Town Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

The minutes, as amended, from the February 16, 2015 Town Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Resolution No. 60 -15 “Accept Local Law 1 - To Establish a new Schedule of Real Property Tax exemptions for persons Sixty-Five (65) Years of Age or Over and Persons with Disabilities and Limited Incomes “ offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby pass Local Law 1 - To Establish a new Schedule of Real Property Tax exemptions for persons Sixty-Five (65) Years of Age or Over and Persons with Disabilities and Limited Incomes.

All members in favor - carried.

Resolution No. 61 -15 “Garnet Technology Solutions, Inc. Change Order #1” offered by Councilperson Ostrander and seconded by Supervisor Banta:

WHEREAS, there was an amended contract for an additional amount of \$5,850.00 between the Town of Cairo and contractor Garnet Technology Solutions, Inc. for the Contract for communications in the new offices at Town Hall, Town Court office(s) and Court Room, Town Clerk's office, and the Ambulance Administration office(former Supervisor's office) ; and

WHEREAS, the contractor will connect (4) customer provided cordless phones to phone system and program. Terminate (46) additional V/D cables, terminate (16) additional coax cables, Jack (60) additional V/D cables, Jack (16) additional coax cables. Install (25)pr tie cables from 110 blocks to pp on rack and test (82) additional cables; therefore,

BE IT RESOLVED, that contract change order No. 1 for Garnet Technology Solutions, Inc. be approved in the amount of \$5,850.00.

All members in favor - carried.

Councilperson Ostrander updated the Town Board on the Municipal Solar Program.

Resolution No. 62 -15 “Authorize Supervisor to sign 2014 Contract” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to sign the 2014 Greene County Summer Youth Contract as long as counsel confers.

All members in favor - carried.

Resolution No. 63 -15 “Approve Rose Bush for Rose Pacifico” offered by Supervisor Banta and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree to place a rose bush in honor of Rose Pacifico at the Town Hall that will be paid for by the Rotary.

All members in favor - carried.

Resolution No. 64 -15 “Set Public Hearings” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby set the public hearings for Moratorium on Junkyard and Moratorium on Resorts for March 5th at 6:30 PM to run concurrently.

All members in favor - carried.

A motion was made by Councilperson Cords and seconded by Councilperson Ostrander to close the public hearing at 7:25 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk