



Minutes

**Town of Cairo
Town Board Meeting @ 6pm
Location: Town Hall Meeting Room**

November 3, 2014

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, November 3, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 6:05 PM and asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

The minutes from the October 6, 2014 Public Hearing on Local Law #5 – Imposing a Further Temporary Six Month Moratorium on Approvals Involving Resorts were accepted by Councilperson Ostrander and seconded by Councilperson Cords.

The minutes from the October 6, 2014 Public Hearing on Local Law #6 – Establishing a Further Temporary Six Month Moratorium on Junk Yard Approvals were accepted by Councilperson Cords and seconded by Councilperson Ostrander.

The minutes from the October 6, 2014 Town Board Meeting were accepted by Councilperson Ostrander and seconded by Councilperson Cords. Councilperson Joyce abstained.

The amended minutes from the October 27, 2014 Special Meeting were accepted by Councilperson Joyce and seconded by Councilperson Cords.

Resolution No. 216-14 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for September, 2014.

All members in favor – motion carried.

Resolution No. 217-14 “Rescinding Resolution No. 180-12 of 2012 relating to Code Enforcement Timeline” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Town Board of the Town Cairo enacted resolution No. 180-12 of 2012 on July 25, 2012 setting a town policy with regard to time requirements and the enforcement of code violation within the Town, and

WHEREAS, based upon the recommendation of the Code Enforcement Officer and her experience with non-compliant alleged code violators, the Town Board believes that such prior policy should be rescinded.

NOW THEREFORE

Be it resolved, that the Town Board of the Town of Cairo hereby rescinds resolution No. 180-12 of 2012 and hereby grants the Code Enforcement Officer discretion pursuant to the Town Code Enforcement local law with respect to the process and commencement of enforcement proceedings.

All members in favor – motion carried.

Resolution No. 218-14 “Authorization for Police Department to Surplus Out Chevy Impala” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Police Department to surplus out the 2003 Chevy Impala Vin #2G1WF55K539400073

All members in favor – motion carried.

Resolution No. 219 -14 “Dennis Brandow Pay Rate” offered by Councilperson Ostrander and seconded by Supervisor Banta:

WHEREAS, Dennis Brandow was never officially terminated from the Police Department and holds the status of a Police Officer in the Town of Cairo, the Town of Cairo must pay him at the base rate of \$16.32 per hour vs the \$11.00 pay rate assigned to him as a part-time special officer on January 6, 2014; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve Dennis Brandow’s pay rate of \$16.32 per hour.

All members in favor – motion carried.

Resolution No. 220 -14 “Adopt 2015 Budget” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, the 2015 Preliminary Budget meets the requirements of the NYS Property Tax Cap Law; and

WHEREAS, a public hearing for the 2015 Preliminary Budget was held on November 3, 2014; therefore be it

RESOLVED, the Town Board does hereby adopt the 2015 Preliminary Budget as presented.

All members in favor – motion carried.

There was a resolution brought forward for “Authorization for Highway Superintendent Robert F. Hempstead to make Repairs to Highway Salt Barn”. A motion to postpone this resolution was made by Councilperson Ostrander and seconded by Councilperson Cords. The Board will have a special meeting once the Board goes over the budget.

Resolution No. 221 -14 “Authorization for the Supervisor to Sign the Fireworks Contracts for 2015 & 2016” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign the Fireworks Contracts for 2015 & 2016 for the July 4, 2015 & July 4, 2016 fireworks presentations with Young Explosives Corporation.

All members in favor – motion carried.

Resolution No. 222 -14 “Budget Amendments and Payment of Bills on Abstract #320” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-1,452.79
To	A-1620.2	Buildings-Equipment	+1,452.79
From	A-1990.4	Contingent	-385.44
To	A-1620.411	Buildings-Library	+385.44
From	A-1990.4	Contingent	-437.28
To	A-5132.4	H’way Bldgs. – Contractual	+437.28
From	A-3510.4	Animal Control-Contractual	-272.40
To	A-3510.15	Animal Control-Persl Serv	+272.40
From	A-7110.4	Parks-Contractual	-2,326.08
To	A-7110.15	Parks-Persl Serv	+2,326.08
From	A-8160.4	Refuse&Garbage-Contractual	-247.41

To	A-8160.15	Refuse&Garbage-Persl Serv	+247.41
From	A-8810.4	Cemeteries-Contractual	-47.25
To	A-8810.15	Cemeteries-Persl Serv	+47.25
From	A-9060.8	Medical Insurance	-48.00
To	A-9089.803	Uniforms	+48.00
From	DA-5130.2	Machinery-Equipment	-2,995.08
To	DA-5130.4	Machinery-Contractual	+2,995.08
From	DA-5142.4	Snow Removal-Contractual	-902.00
To	DA-5142.2	Snow Removal-Equipment	+902.00

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #320, consisting of 2014 Vouchers #2379 through #2460 in the amount of \$249,513.70 is approved for payment.

The total amount to be paid from the:

General Fund -	\$45,333.72	Hydrant -	
Highway Fund -	\$193,113.84	Sewer Fund -	\$9,316.15
Cap. Water Fund -		Water Fund -	\$1,684.21
Cap. Sewer Fund -		Trust & Agency -	\$65.78
Street Lighting Fund -			

All members in favor – carried.

Resolution No. 223 -14 “Authorization for Director of Parks, Building, and Grounds, Robert F. Hempstead, to Bid for Information Technology Equipment” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Director of Parks, Buildings, and Grounds, Robert F. Hempstead to bid for information Technology Equipment for the Town Hall Renovation Project.

All members in favor – motion carried.

Resolution No. 224 -14 “Authorizing Supervisor to Sign the Agreement with the Greene county Department for the Aging” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor for the Town of Cairo to sign the Rental Agreement with the Greene County Department for the Aging for the term of January 1, 2015 through December 31, 2015.

All members in favor – carried.

Resolution No. 225 -14 “Enact the Modification to the Town Fire and Building Code” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby enact the Modification to the Town Fire and Building Code.

All members in favor – carried.

Resolution No. 226 -14 “Approve Court Office Door” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does approve the purchase of the Court Office Door for the court clerk’s office.

All members in favor – carried.

The Board will have a discussion soon about the Water and Sewer grace period. They will wait and have a conversation with Water and Sewer Administrator Mike Lamanac.

As a motion was started concerning the water and sewer grace period, the Board decided to wait to talk to Mike Lamanac. A motion to postpone was made by Councilperson Cords and seconded by Councilperson Ostrander.

Town events that are coming up were acknowledged. Veteran's Day Ceremony, November 11th @ 11 AM Town Park and at the Cairo School on November 12th. Cairo Public Library Golden Jubilee – 50 Years, November 20th 6PM – 8PM. Holiday Parade, November 29th 2PM – 7PM.

Public Comment

Kathy Start explained the celebration of more than 50 years of the Cairo Public Library that will be held on November 20th at 6 PM.

Supervisor Banta tried to further address the question regarding the auditing services. He explained the Board had extensive conversation with the Comptroller in 2012 about auditing services, audits and Financial Reviews since they were under the library and sewer projects.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 7:10 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

**Town of Cairo
Town Board Meeting @ 2:00pm
Location: Town Hall Conference Room**

November 10, 2014

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday, November 10, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 2:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

Resolution No. 227 -14 “Hire Water & Sewer Clerk” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby Valerie Peyton, as a part-time Water & Sewer Clerk @ the hourly rate of \$10.75 for 15 hours per week not to exceed 30 hours per pay period.

All members in favor – carried.

Resolution No. 228 -14 “Hire Clerk” offered by Councilperson Cords and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby hire Evelyn Gabrielsen, as a part-time Clerk @ the hourly rate of \$10.75 for 15 hours per week not to exceed 30 hours per pay period.

All members in favor – carried.

A motion was made by Councilperson Joyce and seconded by Councilperson Ostrander to adjourn the meeting at 2:15 PM.

Respectfully submitted,

Ted Banta
Supervisor



Minutes

**Town of Cairo
Town Board Meeting @ 9:30am
Location: Town Hall Conference Room**

November 14, 2014

The Town Board of the Town of Cairo met for a Town Board Meeting on Friday, November 14, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 9:35 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

Resolution No. 229 -14 “MVP Health Insurance” offered by Councilperson Cords and seconded by Councilperson Joyce:

Whereas, due to the Affordable Care Act mandates and the current CDPHP plan offerings that are scheduled to expire and change at the end of 2014, including the current CDPHP plan the Town uses;

And whereas, CDPHP health insurance no longer offers a plan to fund an HRA 100%;

And whereas, CDPHP health insurance deductibles and premiums have increased;

And whereas, MVP offers a fully funded HRA Integrated Health Plan and lower premiums; therefore,

Be it resolved, that the Town Board of the Town of Cairo does hereby offer MVP Silver 4 HRA Embedded Health Insurance as presented by EP Nevins Insurance Agency, Inc. to full-time employees effective January 1, 2015.

All members in favor – carried.

Resolution No. 230 -14 “Authorizing Supervisor Banta to Sign Contract with Intelligent Technology Solutions, Inc” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Whereas, the Director of Parks, Buildings, & Grounds(PBGs), Robert Hempstead advertised for Information Technology Equipment bids. The bid opening was on November 14, 2014 at 8:00am in the Office of the Town Clerk. Present for the bid opening were Robert Hempstead, Director of PBGs, and Debra Sommer, First Deputy Town Clerk.

One bid was received from Intelligent Technology Solutions, Inc in the amount of : \$14,858.98, for a total project cost of \$22,082.36.

Therefore be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to sign the contract with Intelligent Technology Solutions, Inc.

All members in favor – carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 9:50 AM.

Respectfully submitted,

Ted Banta
Supervisor