



Town of Cairo
PO Box 728
Cairo, NY 12413
Phone: (518) 622-3120

Application for Public Access to Records

All applications will be directed to Tara A. Rumph, Records Access Officer.
I wish to inspect the following record(s): Specifically identify records you wish to access.

Number of Copies Requested: (\$.25 per copy) _____ Phone: _____

Signature: _____ Date: _____

Printed Name: _____

Address: _____

AGENCY USE ONLY

Application Approved _____ Date _____ Fee Charged _____

Application Denied (see below for the reason of denial) Date _____

- ____ Exempted by the Statute other than Freedom of Information
- ____ Unwarranted invasion of personal privacy
- ____ Would impair contract awards or collective bargaining agreements
- ____ Trade secret; confidential commercial information
- ____ Law enforcement records
- ____ Would endanger the life or safety of any person
- ____ Interagency or intra-agency materials
- ____ Record is not maintained by this agency
- ____ Record of which the agency is legal custodian cannot be found
- ____ Other (specify) _____

Any person denied access to records may appeal the denial within 30 days. Such appeals should be addressed to the Supervisor of the Town of Cairo, P.O. Box 728, Cairo, NY 12413