



Minutes

**Town of Cairo
Town Board Meeting @ 6:30 pm
Location: Town Hall Meeting Room**

September 14, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, September 14, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 6:35 PM and asked the attendees to Pledge Allegiance to the flag. Councilperson Joyce, Councilperson Cords, and Councilperson Puorro were present. Councilperson Ostrander was absent.

There was a Public Hearing for John Seitz, property owner at 171 Bross St. Cairo, NY. Code Enforcement Officer Stacy Sprague said that Mr. Seitz was coming along with the work on his property and suggested to leave the Public Hearing Open and for him to come back on Oct. 5, 2015 to see how he was doing.

Resolution No. 164 -15 “Continue Public Hearing for John Sietz” offered by Councilperson Cords and seconded by Councilperson Puorro:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree to keep open the public hearing for John Sietz and the property violation at 171 Bross Street.

All members in favor – motion carried.

The Town Board decided to postpone the Public Hearing for the Animal Control Law.

The Town Board agreed to hold two public hearings on November 2, 2015, one to amend Local Law #3 of 2014, and the second one to adopt Local Law #9 of 2015.

Resolution No. 165 -15 “Notice for 2 Public Hearings for Animal Control”

offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree to schedule two public hearings for 6:30 PM on November 2, 2015. The first public hearing is to amend Local Law #3 of 2014, and the second one is to adopt Local Law #9 of 2015.

All members in favor – motion carried.

The minutes from the June 10, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Cords.

The minutes from the July 6, 2015 Board Meeting were accepted by Councilperson Puorro and seconded by Councilperson Cords.

The minutes for July 30, 2015 Board Meeting were accepted by Councilperson Cords and seconded by Puorro.

Resolution No. 166-15 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Puorro and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for July, 2015.

All members in favor – motion carried.

Resolution No. 167 -15 “Accepting Water Penalties – August 18, 2015” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Penalties as presented from the Water Administrator in the amount of \$1,347.68 dated August 18, 2015.

All members in favor – motion carried.

Resolution No.168 -15 “Accepting Water Penalties – July 28, 2015” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties adjustment of \$6.18 be credited to Account #2820 which occurred due to posting error.

All members in favor – motion carried.

Resolution No.169 -15 “Accepting EDU Billing” offered by Councilperson Puorro and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Quarterly Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer EDU Billing as presented from the Sewer Administrator in the amount of \$60,925.00 dated September 3, 2015.

All members in favor – motion carried.

Resolution No. 170 -15 “Partial Repayment of Interfund Loan” offered by Supervisor Banta and seconded by Councilperson Puorro:

WHEREAS, there was an inter fund loan from the general fund to the capital sewer fund Prior to 2008 in the amount of \$217,916.49 and

WHEREAS, there is a balance of \$106,361.50 in the Capital Sewer Savings Account, and the Capital Sewer Project is now complete;; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Town Supervisor to close the Capital Sewer Savings Account and return the balance to the general fund; and be it further

RESOLVED, that the remaining balance of the inter fund loan of \$111,554.99 is now the responsibility of the Cairo Sewer District to be repaid to the general fund.

Resolution No.171 -15 “Advanced enterprise C & E, Inc. Changed Order #1” offered by Councilperson Puorro and seconded by Councilperson Cords:

WHEREAS, there was an approved contract in the amount of \$197,845.00 between the Town of Cairo and Advanced Enterprise C & E, Inc. for the Harold Myer Road Replacement Culvert; and

WHEREAS, the original scope of work for the Harold Myer Culvert Replacement was to provide precast concrete wing walls and head walls; and

WHEREAS, Jeff Hogan, P.E., from Praetorius and Conrad, P,C, strongly recommended that due to the evaluation of the existing bedrock surface which was not known until the excavation was complete; and

WHEREAS, prior to construction, it was agreed to allow the box wing walls and head walls to be cast-in-place to allow the flexibility to modify the design of each piece based on the actual subsurface conditions following excavation and

Whereas, this changed the configuration of each piece and resulted in more concrete being used than originally estimated on the bid form; therefore be it

BE IT RESOLVED, that changed order #1 for Advanced Enterprise C & E, Inc. be approved in the amount of \$7,500.00 for a total contract price of \$205,345.00.

All members in favor – motion carried.

Resolution No. 172 -15 “Amend Substantial Completion Dates for Sandy Plains Road Replacement Culvert” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, there was an approved contract between the Town of Cairo and Advanced Enterprise C & E, Inc. with substantial completion dates from October 8, 2015 and November 7, 2015 for the Sandy Plains Road Replacement Culvert and

WHEREAS, the box culvert drainage structure production and delivery dates were delayed by the precast concrete company (LHV Precast of Kingston, NY); therefore be it

RESOLVED, the Town Board of the Town of Cairo does hereby amend the substantial completion dates respectively to October 26, 2015 and November 25, 2015 for the Sandy Plains Road Replacement Culvert.

All members in favor – motion carried.

Resolution No. 173 -15 “Amend 2015 Budget to Reflect Receipt of D.A.R.E. monies and Expense of Supplies Purchased” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the town received D.A.R.E. donations for the purchase of supplies for the town sponsored D.A.R.E. Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds, therefore be it

RESOLVED, the Town Board does hereby authorized the Town Supervisor to amend the expenses line then A-3120.452-DARE Contractual to reflect the increase in General Fund Appropriations \$3,505.41 and; increase the revenue line A-2070 Contributions-private agency-youth to reflect the increase in General Fund Revenue in the amount \$3,505.41 in the 2015 budget.

All members in favor-motion carried.

Resolution No. 174 -15 “Budget Amendments and Payment of Bills on Abstract No. 319” offered by Councilperson Cords and seconded by Councilperson Puorro:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and document in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments.

| | | | |
|------|------------|----------------------------|-----------|
| From | A-1355.115 | Assessor-Data Collector | -907.36 |
| To | A-1355.113 | Assessor-Clerk | +907.36 |
| From | A-1990.4 | Contingent | -2,980.00 |
| To | A-1440.4 | Engineer-Contractual | +2,980.00 |
| From | A-1990.4 | Contingent | -2,380.23 |
| To | A-5132.4 | H’way Garage-Contractual | +2,380.23 |
| From | A-7310.4 | Youth Programs-Contractual | -386.88 |
| To | A-7310.15 | Youth Programs-Persl Ser | +386.88 |
| From | A-1990.4 | Contingent | -1,100.00 |
| To | A-7550.4 | Celebrations-Contractual | +1,100.00 |
| From | A-8010.2 | Zoning-Equipment | -409.33 |
| To | A-8010.4 | Zoning-Contractual | +409.33 |
| From | A-8810.4 | Cemeteries-Contractual | -647.68 |
| To | A-8810.15 | Cemeteries-Persl Ser | +647.68 |

| | | | |
|------|-------------|------------------------------|-----------|
| From | DA-5142.4 | Snow Removal-Contractual | -1,237.50 |
| To | DA-5142.2 | Snow Removal-Equipment | +1,237.50 |
| From | SL | Fund Balance | -88.97 |
| To | SL-5182.447 | Street Lighting-Winter Clove | +88.97 |
| From | SS-8110.103 | Persl Serv-Clerk II | -705.61 |
| To | SS-810.2 | Sewer Admin-Equipment | +705.61 |
| From | SW | Fund Balance | -3,272.03 |
| To | SW-8320.4 | Source of Supply-Contractual | +3,272.03 |

And be it further RESOLVED, the Town Board does hereby authorize Abstract #319, consisting of 2015 Vouchers#2108 through #2233 in amount of \$492,308.77 is approved for payment.

The total amount to be paid from the:

| | | | |
|------------------|--------------|-----------------|-------------|
| General Fund- | \$120,599.85 | Hydrant- | |
| Highway Fund- | \$349,547.08 | Sewer Fund- | \$14,509.42 |
| Cap. Water Fund- | | Water Fund- | \$3,341.62 |
| Street Lighting- | \$4,110.64 | Trust & Agency- | \$272.16 |

All members in favor-motion carried.

Resolution No. 175 -15 “Accounting Firm” offered by Councilperson Puorro and seconded Councilperson Joyce.

BE IT RESOLVED, the Town Of Cairo does hereby authorize the Town Supervisor to sign the engagement letter dated August 18, 2015 for the accounting firm of Patterson, Koskey, Howe & Bucci, CPA, P.C. to perform a compilation engagement to respect to the annual financial report for 2015.

All members in favor – motion carried

Resolution No. 176 -15 “Supervisor to Sign Six Month Temporary Easement” offered by Councilperson Cords and seconded Councilperson Joyce.

BE IT RESOLVED, the Town Of Cairo does hereby authorize the Supervisor to sign the Six Month Temporary Easement for the property of Denise Casaliggi and the Estate of Louis Casaliggi.

All members in favor – motion carried

Resolution No. 177 -15 “Set Two Public Hearings for October 5, 2015” offered by Councilperson Cords and seconded Councilperson Joyce.

BE IT RESOLVED, the Town Of Cairo does hereby set the Public Hearings for the Extension of the Resort Moratorium and Junk Yard Moratorium for October 5, 2015 at 6:30 PM.

All members in favor – motion carried

The Town Board held off on the Public Nuisance Law, but they discussed licensing landlords and making them more accountable. The Town Board will look into this further.

John Lyons spoke of the readopting of the new Zoning Law due to procedure error that the attorney’s had not notified the adjoining towns. No new expenses will be incurred by the Town of Cairo.

Resolution No. 178 -15 “Public Hearing to Re-adopt the new Zoning Law” offered by Councilperson Cords and seconded Councilperson Joyce.

BE IT RESOLVED, the Town Of Cairo does hereby schedule the Public Hearing to re-adopt the new Zoning Law for October 5, 2015 at 7:00 PM.

All members in favor – motion carried

Resolution No. 179 -15 “Ambulance Administrator to hire EMT” offered by Councilperson Cords and seconded Councilperson Joyce.

BE IT RESOLVED, the Town Of Cairo does hereby authorize the Ambulance Administrator to hire Stanley Dushane.

All members in favor – motion carried

Supervisor Banta discussed that Emily Herpel a Cairo-Durham High School student (Junior Billards Player Goes Worlds). Emily is looking for support in raising funds and hoping for some community support. The website: www.gofundme.com/emilyherpel.

Motion made by Councilperson Cords and seconded by Councilperson Joyce to adjourn the Board meeting at 8:05 PM.

Respectfully submitted,

Kathy Rockefeller
Cairo Town Deputy Clerk