



Minutes

**Town of Cairo
Town Reorganizational Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

January 1, 2018

The Town Board of the Town of Cairo met for a Town Reorganizational Meeting on Monday, January 1, 2018 at the Town Hall, Main Street, Cairo, New York.

Supervisor Benoit called the meeting to order at 7:10pm and asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords, Councilperson Warner, and Councilperson Watts. Councilperson Joyce was absent.

Supervisor Benoit stated that the rezoning public hearing will have to be postponed from January 8, 2018 board meeting and reset to the February 5, 2018 meeting as the town board is awaiting the County's feedback.

Resolution No. 1-2018 "Setting Town Board Meeting Dates" offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the regular meetings of the Cairo Town Board for the 2018 calendar year will be held at 7:00 p.m. on the first Monday of every month in the Town Hall, 512 Main Street, Cairo, New York, except that the regular meeting for the month of September, 2018 shall be held on September 10th.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried.

Resolution No. 2-2018 "Set Holidays for 2018" offered by Councilperson Warner and seconded by Councilperson Watts:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the 2018 holidays as follows:

New Year's Day Observance – Monday, January 1, 2018
Martin Luther King Jr. Birthday Monday, January 15, 2018
President's Day Monday, February 19, 2018
Memorial Day Monday, May 28, 2018
Independence Day July 4th, Wednesday, July 4, 2018
Labor Day Monday, September 3, 2018
Columbus Day Monday, October 8, 2018
Election Day Tuesday, November 6, 2018
Veteran's Day Observance Monday, November 12, 2018
Thanksgiving Day Thursday, November 22, 2018
Christmas Day Tuesday, December 25, 2018

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 3-2018 “**Deadline for Town Board Meeting Agenda**” offered by Councilperson Cords and seconded by Councilperson Watts:

BE IT RESOLVED, that any town department, employee, organization or person who wishes to have any issue included in the agenda of the regular town board meeting must submit the request in writing, together with any supporting information or documents, to the Supervisor's office no later than the Wednesday preceding the regular meeting night of the Town Board.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 4-2018 “**Setting Town Hall Hours of Operation**” offered by Councilperson Watts and seconded by Councilperson Cords:

BE IT RESOLVED, that the Cairo Town Hall shall be open for public business from 9:00 a.m. through 3:00 p.m. Monday through Friday, exclusive of holidays or other such times the town hall is closed by order of the Town Supervisor.

BE IT FURTHER RESOLVED that the following town departments will be staffed and accessible to the public at all times when the town hall is open for public business:

Town Clerk, Code Enforcement/Building, Supervisor's Office, Tax Assessor.

BE IT FURTHER RESOLVED that, in agreement with the Town Justice Court, the Court Office will remain open for public business from 9:00 a.m. through 3:00 p.m., Monday through Friday, except those Tuesdays when court is in session beginning at 1:00 p.m. when, on those days, the court office will close to public business at 12:00 noon, and excepting such other times when the town hall is closed by order of the Town Supervisor.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 5-2018 “Opening of Town Hall” offered by Councilperson Cords and seconded by Supervisor Benoit:

WHEREAS, the town does not currently have an employee assigned to open and close the town hall to public business each day, and

WHEREAS, it is inconvenient and impractical to require a Parks, Buildings and Grounds employee not present in the town hall to stop work each day at 9:00 a.m. and 3:00 p.m. to drive to the town hall in order to unlock two doors; and

WHEREAS, the Town Clerk’s office is staffed during the regular hours of operation; now therefore

BE IT RESOLVED, that the front and rear doors of the Cairo Town Hall shall be unlocked no later than 9:00 a.m. and locked no earlier than 3:00 p.m. for public access by the Town Clerk or Deputy Clerk until such time as the Town Board shall determine otherwise.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 6-2018 “Appointing Auditing Firm for the Town of Cairo” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Pattison Koskey, Howe & Bucci, CPA, P.C. as the Accounting Firm for the Town of Cairo at the same rate as fiscal year 2017. The accounting firm is an independent contractor and not a town employee.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No.7-2018 “Appointing Attorney for the Town” offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 8-2018 “Designating the Town of Cairo Official Newspaper” offered by Supervisor Benoit and seconded by Councilperson Watts:

BE IT RESOLVED, that “The Daily Mail” is designated as the official newspaper for the Town of Cairo.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 9-2018 “Authorizing the Supervisor to Invest Town Funds” offered by Councilperson Watts and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Supervisor is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 10-2018 “Establishing Official Depository” offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the Bank of Greene County, Cairo branch is the official depository for the funds of the Town of Cairo.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 11 -2018 “**Payment of Bills and Payment of Utility Bills**” offered by Councilperson Watts and seconded by Councilperson Warner:

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor, be authorized to approve the expenditure of up to \$2,500.00 without prior approval of the Town Board; and,

BE IT FURTHER RESOLVED, that the Town Board of Cairo hereby authorizes the payment of utility bills such as fuel oil, electricity, gas and telephone and insurance bills without the need to wait for the regular Town Board meeting in order to avoid finance charges on such bills.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 12-2018 “**Deadline for Vouchered Invoices**” offered by Councilperson Cords and seconded by Councilperson Watts:

BE IT RESOLVED, that in order for vouchered invoices to be paid, they must be submitted to the bookkeeper by the Wednesday preceding the regular meeting night of the Town Board.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 13-2018 “**Association of Town Meetings and Conferences**” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED that elected and appointed officials will be permitted to attend Association of Town Meetings, conference meetings, or training during the year subject to prior approval from the Town Board. Expenses will be paid according to the Town of Cairo Travel Policy.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 14-2018 “Attend 2018 Training School For Newly Elected Town Officials” offered by Supervisor Benoit and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board does hereby authorize newly elected Town Councilperson Jason Watts to attend NYS Association of Towns 2018 Training School for Newly Elected Officials on January 10, 2018 for a cost of \$100.00 plus travel expenses paid according to the town’s travel policy.

BE IT FURTHER RESOLVED, that the Town Board does hereby authorize First Deputy Town Clerk Debra Sommer to attend NYS Association of Towns 2018 Training School for Newly Elected Officials on January 10th and 11th for a cost of \$150.00 plus travel expenses to be paid according to the town’s travel policy.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution NO. 15-2018 “Authorization for Highway Superintendent to Certify Payrolls and Make Purchases” offered by Councilperson Cords and seconded by Councilperson Watts:

BE IT RESOLVED, that the Superintendent of Highways, is authorized to take the following actions without further approval of the Town Board:

1. To certify payrolls in his department;
2. To purchase equipment and supplies outside of NYS Contract and Greene County Bid of up to \$5000.00;
3. To purchase items under New York State Contract, including but not limited to tires, batteries, filters, fuel oil, diesel fuel, salt and sand;
4. To purchase items under Greene County Bid, including but not limited to sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails and ties.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 16-2018 “Setting 2018 Salaries for Elected Officials” offered by Councilperson Watts and seconded by Councilperson Cords:

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2018 Budget:

Supervisor Daniel Benoit	\$14,617.00
Justice Leland Miller	\$14,000.00
Justice Tanja Sirago	\$14,000.00
Town Clerk	\$29,340.00
Councilperson Jason Watts	\$6,738.00
Councilperson Mary-Jo Cords	\$6,738.00
Councilperson Daniel Joyce	\$6,738.00
Councilperson Gary Warner	\$6,738.00
Tax Collector Sue Hilgendorff	\$11,450.00
Supt. of Highways Robert Hempstead	\$52,000.00

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 17-2018 “Town Court - Appointments and Salaries” offered by Councilperson Warner and seconded by Councilperson Watts:

BE IT RESOLVED, that the following individuals employed as Clerks of the Justice Court shall have the following titles and be paid as follows:

Justice Clerk 1 Joan Vandenburg (Full Time)	\$14.00/hr.	Not to exceed 40 hours per week
Justice Clerk 2 Kathleen Costanzo (Full time)	\$12.00/hr.	Not to exceed 40 hours per week

BE IT FURTHER RESOLVED that the following individuals are appointed as court security officers and shall be paid \$12.75 per hour:

John DeRose
Michael DeRose
Steven DeRose

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 18-2018 “Appoint Deputy Town Supervisor” offered by Supervisor Benoit and seconded by Councilperson Watts:

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Mary Jo Cords as Deputy Supervisor to serve in the absence of the Town Supervisor.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 19-2018 “Authorization to Designate a Bookkeeper, Historian & Supervisor Clerk” offered by Councilperson Cords and seconded by Councilperson Watts

BE IT RESOLVED, that the Town Supervisor is hereby authorized to appoint Louann Arp to the full-time position of bookkeeper at a pay rate of \$20/hour not to exceed 40 hours/week, and \$20.00 per hour for Capital Water Project Administration when hours exceed 40 hours in a week.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to designate Robert Uzzilia as Town Historian at an annual stipend of \$1250.00 to be paid in 12 equal, monthly installments during the 2018 fiscal year, and;

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to appoint Sherry B. True as the Supervisor’s Clerk at a pay rate of \$11.50 per hour, not to exceed 20 hours a week.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 20-2018 “Appoint Deputy Tax Collector” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Linda Kuever as the Deputy Tax Collector at a rate of \$12.50 per hour whose maximum yearly pay shall not to exceed the amount allocated therefore in the 2018 budget.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 21-2018 “Appoint and set Salaries of Water and Sewer Personnel”

offered by Councilperson Cords and seconded by Councilperson Watts:

BE IT RESOLVED, that the Town Board does hereby appoint and set salaries the following individuals for the Water & Sewer Departments:

Michael Lamanec continues in his appointed position as Administrator-Part Time, at a pay rate of \$14.50 per hour not to exceed 30 hours a week.

Valerie Payton continues in her appointed position as Clerk-Part Time at a pay rate of \$11.50 per hour not to exceed 15 hours a week.

John Orso continues in his appointed position as Laborer-Part Time at a pay rate of \$12.24 per hour. His work hours are variable and “as needed” as determined by the Administrator not to exceed the budgeted amount for his position. His continued employment in this position is conditioned upon his attending school and becoming a certified water operator in the 2018 calendar year.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 22-2018 “Town Assessor’s Office - Appointments and Salary” offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that **Janice Hull** shall continue in her position as sole town assessor at an hourly rate of \$22.51 not to exceed 40 hours per week; and

BE IT FURTHER RESOLVED that **Evelyn Gabrielsen** continues in her appointment as Clerk-Part Time at an hourly rate of \$11.50 and is authorized to work a maximum of 12 hours/week in the Assessor’s Office.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 23-2018 “Deputy Town Clerk Appointments” offered by Councilperson Cords and seconded by Councilperson Watts:

BE IT RESOLVED, that the following individuals shall remain in their appointed positions and be paid their respective amounts as shown:

First Deputy Clerk Debra Sommer \$15.50 per hour 30 hrs. max
per pay period

Deputy Town Clerk Kathy Rockefeller \$12.00 per hour 30 hrs. max
per pay period

Deputy Town Clerk Maeve Bolger \$11.50 per hour 30 hrs. max
per pay period

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye,
Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 24-2018 “Set Salaries for Board of Assessment Review” offered by
Councilperson Cords and seconded by Supervisor Benoit

BE IT RESOLVED, that the Cairo Town Board does hereby set the yearly stipend of the
Board of Assessment Review to be as follows:

Chairperson: \$375.00
Member: \$225.00
Secretary: \$50.00 for the board’s initial 4 hour meeting and
\$11.00/hr. thereafter as needed.

Included in this stipend are Grievance Day and two additional deliberation days. Any
additional meetings beyond the first three meetings will be paid at a rate of \$35.00 per
meeting.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye,
Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 25-2018 “Appointing Officer in Charge and Setting Salaries for Police
Department” offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint
Sergeant Richard Busch as Member-in-Charge of the Town of Cairo Police Department
to be paid an annual stipend \$16,000. The stipend shall be paid in addition to Sgt.
Busch’s hourly rate of pay and is intended as compensation for administering the
department. The stipend shall be paid in equal bi-weekly installments included in Sgt.
Busch’s bi-weekly pay check, and;

BE IT FURTHER RESOLVED, that the following individuals shall continue in their appointed positions with the rate of pay as designated by the current bargaining agreement:

Full-time Police Sergeant

Richard Busch

Part-time Police Officer

John Amoroso	Dennis Brandow	Corey Clark
Sean Clevenstine	Michael DeRose	Joseph Feml
Raymond Feml	Henry Frick	Christine Geoghegan
Nicholas Orso	Thomas Plank	Dustin Rogers
Eyal Saad	Richard Selner	

Party-time Special Police Officer - \$11.00 per hour

Scott Yates

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 26-2018 “**Appoint and Set Salary of the Animal Control Officer**” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of The Town of Cairo does hereby appoint Brian Feml as Animal Control Officer at an hourly rate of \$12.50 with a two (2) hour minimum per call. Administrative paperwork will be paid at \$12.50 per hour as needed.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 27-2018 “**Zoning Board of Appeals Appointments and Salaries**” offered by Supervisor Benoit and seconded by Councilperson Cords:

BE IT RESOLVED, that the Cairo Town Board does hereby set the salaries of the Zoning Board of Appeals to be as follows:

Chairperson:	\$85.00 per meeting
Members:	\$70.00 per meeting
Clerk:	\$11/hr.

BE IT FURTHER RESOLVED, that George Kleinmeier is hereby appointed Chairperson of the Zoning Board of Appeals for a one year term to expire December 31, 2018; and

BE IT FURTHER RESOLVED, that Sean Tokle, whose seat expired December 31, 2017 is hereby appointed to fill the seat left vacant by the resignation of Susan True, with an expiration of December 31, 2022; and

BE IT FURTHER RESOLVED, that in accordance with the adoption of the Town Zoning Law, as revised in 2017 wherein the ZBA was reduced to a five member board, the town board does hereby abolish the two seats that had expired 12/31/16 and 12/31/17.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 28-2018 “Planning Board Appointments and Salaries” offered by Councilperson Watts and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board does hereby set the salaries of the Planning Board to be as follows:

Chairperson:	\$85.00 per meeting
Members:	\$70.00 per meeting

BE IT FURTHER RESOLVED, that the Town Board does hereby make the following appointments to the Planning Board:

Joseph Hasenkopf appointed Chairperson for a one year term to expire December 31, 2018.

Edward Forrester, whose regular term expired December 31, 2017, is appointed to fill the unexpired term of the seat left vacant by the resignation of Jessica Dillon, whose term expires December 31, 2018.

Kevin Hicks, whose term as alternate member expired December 31, 2017 is appointed to fill the unexpired term of the seat left vacant by the resignation of Peter Kavakos, whose term expires December 31, 2019; and

BE IT FURTHER RESLOVED that upon the recommendation of outgoing chairperson Raymond Pacifico, **Stacy Paulson** is hereby appointed to the position of Alternate Member for a one year term to expire December 31, 2018; and

BE IT FURTHER RESOLVED, that the Town Board does hereby set the salary of Diane Newkirk, Planning Board Secretary at the rate of \$11.00 per hour.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 29-2018 “Appointment of Personnel in the Code Enforcement and Building Departments” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board does hereby appoint and set salaries of Code Enforcement and Building Department Employees as follows:

Stacy Sprague continues in her appointment as Code Enforcement Officer - Full Time, at an hourly rate of \$20.00 not to exceed 40 hours per week;

Robert Fritze is appointed as Deputy Code Enforcement Officer - Part time, at an hourly rate of \$19.62 not to exceed 20 hours per week;

Richard Hilgendorff continues in his appointment as Building Inspector/Fire Marshall at an hourly rate of \$21.25 not to exceed 15 hours per week;

Donna Chewins continues in her appointment as Clerk-Part Time at an hourly rate of \$12.00 and is authorized to work a maximum of 15 hours/week in the Code Enforcement/Building Department.

Evelyn Gabrielsen continues in her appointment as Clerk-Part Time at an hourly rate of \$11.50 and is authorized to work a maximum of 12 hours/week in the Code Enforcement/Building Department.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 30-2018 “Appoint Town Health Officer for 2018”

This resolution was tabled and will be addressed at next board meeting.

Resolution No. 31-2018 “Appoint Ambulance Administrator and Clerk” offered by Councilperson Watts and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board does hereby continue Reay Mahler in his appointed position as the Ambulance Administrator at a yearly stipend of \$15,000 payable in equal installments in his regular, bi-weekly paycheck.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby continue Patricia Asaro in her appointed position as Clerk-Part Time and authorizes her to work in the Ambulance Department at a rate of \$13.00 per hour not to exceed 30 hours per pay period.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 32-2018 “Setting Deputy Superintendent of Highways Salary” offered by Councilperson Warner and seconded by Councilperson Cords:

Be it resolved, the annual salary for the position of Deputy Superintendent of Highways, Full Time, shall be set at \$29,640.00

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No 33-2018 “Appoint and Set Salaries of Parks, Buildings and Grounds Personnel” offered by Councilperson Watts and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Parks, Buildings and Grounds Personnel and set salaries as follows:

Joe Castle continues in his appointment as Laborer-Full Time assigned to the Parks, Buildings and Grounds Department at a rate of \$13.00 per hour not to exceed 40 hours per week. In addition he continues in his appointed position as Administrator of the Parks, Buildings and Grounds Department at a yearly stipend of \$6,000 payable in equal installments in his regular bi-weekly paycheck.

Paul MacNiven continues in his appointment as Laborer - Full Time assigned to the Parks, Buildings, and Grounds Department at a rate of \$14.75 per hour, not to exceed 40 hours per week.

Mike Dell continues in his appointment as Laborer - Part Time, assigned to the Parks, Buildings and Grounds Department at a rate of \$11.00 per hour not to exceed 35 hours per week, and

Evelyn Gabrielsen continues in her appointment as Clerk - Part Time and is authorized to work in the Parks, Buildings and Grounds Department at a rate of \$11.50 per hour not to exceed 5 hours per week.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 34-2018 “Setting Rate for Seasonal, Parks, Buildings and Grounds Employees” offered by Councilperson Cords and seconded by Councilperson Watts:

BE IT RESOLVED that the Town Board does hereby set the rate of seasonal, Parks, Buildings and Grounds employees to be \$11.00 per hour.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 35-2018 “Appoint Summer Recreation Coordinator and set Hourly Wages for Summer Recreation Staff” offered by Councilperson Warner and seconded by Councilperson Watts

BE IT RESOLVED, that the Town Board does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$16.50 per hour; and

BE IT FURTHER RESOLVED, Youth Counselors will receive \$10.40 per hour and existing Youth Counselors exceeding minimum wage will remain at their current rate.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 36-2018 “Change to Employee Insurance Contribution” offered by Councilperson Cords and seconded by Supervisor Benoit:

BE IT RESOLVED, that any employee hired on a full time basis shall contribute 20% to their health insurance premium.

BE IT FURTHER RESOLVED that any full time employee currently contributing more than 20% to their health insurance premium shall have that rate reduced to 20% effective January 1, 2018.

BE IT FURTHER RESOLVED that this resolution does not apply to any employee unionized employee subject to a collective bargaining agreement. Those employees shall continue their contributions as set forth in their respective Collective Bargaining Agreements.

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution No. 37-2018 “Set Hourly Rate for Seasonal Part Time Highway Employees ” offered by Councilperson Cords and seconded by Councilperson Warner:

WHEREAS, the Highway Superintendent recognizes that part time seasonal employees should be distinguished by experience, skills, and employment history and paid according to their skills and abilities; and

WHEREAS, the Highway Superintendent has made such an examination and recommends to the Town Board that the seasonal employees be paid rates as set forth below, now therefore

BE IT RESOLVED, effective January 1, 2018, the following part time seasonal employees will be paid as follows:

Employee	Current	New - 1/1/18
Howard Parmelee	\$11.00	\$11.25
Joseph Reynolds	\$11.22	\$12.25
Ryan Margiasso	\$11.22	\$12.25
Alan Beede	\$11.22	\$12.25
James McKenney	\$11.22	\$12.25
Arthur Evans	\$11.00	\$12.25
Robert Agostinoni	\$11.22	\$13.00
Dale Becker	\$14.28	\$14.75

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Resolution 38-2018 “Appointing and setting annual salary for Registrar of Vital Statistics” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that Debra Sommer is appointed to the position of registrar of Vital Statistics with an annual salary of \$1000.00

Supervisor Benoit – Aye, Councilperson Cords-Aye, Councilperson Warner-Aye, Councilperson Watts-Aye, and Councilperson Joyce-Absent. Motion carried

Councilperson Warner made a motion to adjourn and Councilperson Cords seconded the motion at 8:00pm.

Respectfully submitted,

Debra Sommer
First Deputy Town Clerk