



TOWN OF CAIRO

GENERAL/REGULAR MEETING AGENDA

October 10, 2012 @ 4PM

Location: Town Hall, Cairo

Call to Order

Pledge of Allegiance

Attendance

Comments

Approval of Minutes: September 26, 2012

Work Sessions with Departments as applicable

Appointments & Resolutions

Unfinished Business

- **Storage/Clothing Bin Removal**
- **Ambulance Financing**

New Business

- **Schedule Meetings: Budget, Labor, Zoning**
- **Policies: Travel & Building**
- **Film Location Request 10/24-11/19**
 - o **Photographing interior of Police Dept**
- **Letter from Supervisor Leggio**
- **Personnel & Ethics School Seminars November 2012**

Adjournment

TOWN OF CAIRO

October 10, 2012

RESOLUTION NO. _____

“Recognize October 2012 as Bullying Awareness Month”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, We must safeguard schools and communities for our children, and, through our recognition of the serious issues that face them each day, offer our children an environment that holds promise and security; and

WHEREAS, Many organizations, school districts, educators and parents have publicly expressed concern about the bullying of children; and

WHEREAS, Each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in a chronic state of anxiety; and

WHEREAS, It is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and

WHEREAS, Providing a safe physical and emotional environment is a significant goal and a personal responsibility of each individual; and

WHEREAS, It is time to “Recognize & Extol the Virtues & Attributes of Positive Moral Character & disparage, reject, and stop Bullying!”; now, therefore,

BE IT RESOLVED, the Town of Cairo does hereby designate the month of October 2012 as Bullying Awareness Month as a symbol of our commitment to the year-round struggle against bullying.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



August 2012

Dear Community Leader:

Schools and communities locally and nationwide will recognize October, 2012 as Bullying Awareness Month. School bullying is widespread across the United States. Each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying. Many more students attend school in a chronic state of anxiety.

At The Academy for Character Education at The Sage Colleges we see our mission as making schools and our community's places where every student feels included by their peers and accepted and valued for who they are. We invite our local schools, school districts and communities to address bullying during the month of October with special emphasis. Our goal is for all children to develop the social and emotional intelligence that will give them greater success in their peer relationships, their academic performance and in their adult lives.

To that end we are asking local leaders from throughout the Capital Region to focus on bullying awareness during the month of October. One way to do that is by adopting a resolution or proclamation in your municipality to that effect. A sample resolution is attached to this letter for your convenience. We would ask that you please share a copy of your adopted resolution or proclamation with The Academy so that we can publicize the local governments that are participating in this effort. In addition, we encourage you to contact your local school district to find out what events they are planning to raise awareness to this critical issue affecting all of our children and attend those events if you are able.

Please refer to The Academy for Character Education at The Sage Colleges web site at www.sage.edu/centers/charactered for additional resources to assist you in your awareness efforts.

It is time to Stand UP for Character – DOWN to Bullying! By working together, we can make this happen.

A handwritten signature in black ink that reads 'Kathleen M. Jimino'.

Kathleen M. Jimino

Rensselaer County Executive

A handwritten signature in black ink that reads 'John T. McDonald, III'.

John T. McDonald, III

Mayor, City of Cohoes

TOWN OF CAIRO

October 10, 2012

RESOLUTION NO. _____

“Building & Code Enforcement Conference Travel”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Building & Code Enforcement Officers have to participate in annual training to maintain applicable certifications; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Building & Code Enforcement Officers attendance at the Capital District Educational Conference in Albany on October 16th & 17th. Daily commute and travel expenses according to the Town’s Travel Policy will apply.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

October 10, 2012

RESOLUTION NO. _____

“Fee Schedule Amendment”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town of Cairo adopted a revised Fee Schedule on April 25, 2012;

AND WHEREAS, the Town of Cairo has updated the fee schedule on 6/13, 8/8, 8/22, & 9/26;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby amend the Fee Schedule to adjust the Commercial Alterations & Repairs Level II section from \$.15 to \$.30 per sq. ft. of reconfigured space.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



TOWN OF CAIRO FEE SCHEDULE

Adopted: April 25, 2012

Effective: April 26, 2012

Updated: 6/13/12, 8/8/12, 8/22/12, 9/26/12

<u>GENERAL FEES:</u>	
Copies(No charge for Town Laws or Comp. Plan & Minutes)	\$.25 per page
Curb Cut/Driveway Upgrade(Updated 9/26/12) - to cover engineering, inspection, repairs, & replacement	\$100
Return Check Fee	\$30
Billboard Permit Fee	\$50 per year
Beer Permit (applies to Town Property & Not for profit is excluded)	\$100
Junk Yard/Salvage(Updated 8/22/12)	\$25 per year
Acra Community Center Use (Non Profit are excluded from use fees)	\$50 clean up fee & \$50 deposit for use
FOIL Deposit for Maps(Added 9/26/12)	\$20
<u>BUILDING DEPARTMENT FEES:</u>	
Residential Building Permit	\$.20 per sq ft; \$30 minimum fee
Commercial Building Permit	\$.30 per sq ft; \$100 minimum fee
Renewal of Residential Permit	\$30
Renewal of Commercial Permit	\$100
Residential Demolition Permit	\$50
Commercial Demolition Permit	\$100
Demolition Permits waived if in conjunction with a building permit	
Residential Accessory Buildings & Additions to Accessory Buildings - Garages, decks, sheds, etc.	\$.20 sf
Commercial Accessory Buildings & Additions to Accessory Buildings	\$.30 sf
<u>Residential Alterations & Repair (as follows):</u>	
- Alterations Level I (as defined in NYS DOS): this would include roofing, siding, replacement of windows & doors with no reconfiguration of space or extension of existing systems	\$50
- Alterations Level II (as defined in NYS DOS): reconfiguration of space, addition or elimination of any door or window, reconfiguration of any space, or the installment of any additional equipment	\$50 plus \$.20 per sq ft of reconfigured space
<u>Commercial Alterations & Repair (as follows):</u>	
- Alterations Level I: roofing, siding, replacement windows & doors with no reconfiguration of space or extension of existing systems	\$100
- Alterations II: reconfiguration of space, addition or elimination of any door or window, reconfiguration of any space, or the installation of any additional equipment	\$100 plus \$.30 per sq ft of reconfigured space
Residential Pools Above Ground	\$30
Residential Pools In Ground	\$50
Commercial Pool Permit	\$100

Fence (when building permit required)	\$\$.50 per linear foot
C of O Search & copies of Documentation	\$100
Residential Septic Permit	\$60
- Repair of Septic (Tank or Leach Field)	\$30
Commercial Septic Permits	\$125
- Replacement of Septic or Leach Field	\$60
Woodstove or Fireplace Installation	\$30
Fire Inspections	\$100
Change of Use Permits	\$100
Sign Permit Fee (Updated 6/13/12)	\$1.00 per sq ft; \$50 minimum fee
Communication or Broadcast Towers (as follows):	
- Special Use Permits for Communication or Broadcast Towers (with co-location)	\$3,000 Application Fee \$1,500 Approval Fee
- Special Use Permits for Communication or Broadcast Towers (without co-location/new tower)	\$5,000 Application Fee \$2,500 Approval Fee
- Recertification Fees for Communication and Broadcast Towers	\$1,500 With Co-location \$2,500 Without Co-location
- Site Plan Review for Communication of Broadcast Towers (with co-location)	\$1,000 Application Fee \$500 Approval Fee
- Site Plan Review for Communication of Broadcast Towers (without co-location)	\$2,500 Application Fee \$1,000 Approval Fee
<u>Water District Tapping Fee Schedule:</u> (Updated 8/8/12, 8/22/12)	
- 3/4 " Tap	\$350
- 1" Tap	\$400
- 1 1/4" Tap	\$450
- 1 1/2" Tap	\$500
- 2" Tap	\$750
- 3" Tap	\$900
- 4" Tap	\$1,050
- 6" Tap	\$1,550
- 8" Tap(Updated 8/22/12)	\$2,250
- Fire Hydrant(Updated 8/22/12)	\$100

EXTRACT OF MINUTES

A meeting of the Town Board of the Town of Cairo, Greene County, New York was convened in public session at the Town Hall, Main Street, Cairo, New York 12413 on October 10, 2012 at 4 o'clock p.m., local time.

The meeting was called to order by Supervisor Banta, and, upon roll being called, the following members were:

PRESENT:

Ted Banta III	Supervisor
Doug Ostrander	Deputy Supervisor
Raymond Suttmeier	Member
Dan Joyce	Member
Tony Puorro	Member

ABSENT:

The following persons were ALSO PRESENT:

The following resolution was offered by _____, seconded by _____, to wit;

BOND RESOLUTION DATED OCTOBER 10, 2012

A RESOLUTION AUTHORIZING THE ACQUISITION OF A 2012 AMBULANCE AND ISSUANCE OF SERIAL BONDS OF THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$95,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Cairo, Greene County, New York (the "Town") (by the favorable vote of not less than two-thirds of all of the members of the Town Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition of a 2012 Demers Sprinter 3500 Type II ambulance. The aggregate estimated maximum cost of said purpose is \$95,000 and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 27-a of paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is ten years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQRA not to have a significant impact on the environment.

SECTION 3. It is hereby determined that the proposed maturity of the obligations authorized by this resolution will not be in excess of five years from the original date of issuance of such obligations.

SECTION 4. The Town Board plans to finance the total cost of said purpose by the issuance of serial bonds of the Town in an amount not to exceed \$95,000, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 5. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 6. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 7. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 8. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds (including as statutory installment bonds), and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk

is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 11. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Catskill Daily Mail, being a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

SECTION 12. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Ted Banta III	VOTING _____
Doug Ostrander	VOTING _____
Raymond Suttmeier	VOTING _____
Dan Joyce	VOTING _____
Tony Puorro	VOTING _____

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Cairo, Greene County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the ___ day of October, 2012 and entitled:

BOND RESOLUTION DATED OCTOBER __, 2012

A RESOLUTION AUTHORIZING THE ACQUISITION OF A 2012 AMBULANCE AND ISSUANCE OF SERIAL BONDS OF THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$95,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR.

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this ___ day of October, 2012.

-SEAL-

Tara A. Rumph
Town Clerk

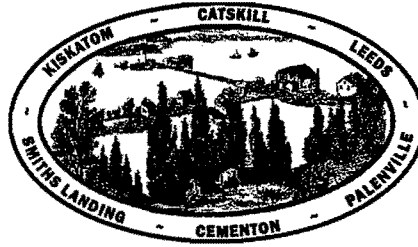
Established 1788

Town of Catskill

Joseph M. Leggio
SUPERVISOR

Elizabeth C. Izzo
TOWN CLERK

Michael Smith
TOWN ATTORNEY



COUNCILMEN
Robert Antonelli
Patrick Walsh
Kevin C. Lennon
Gary Carlson

townofcatskillny.gov

September 26, 2012

Hon. Ted Banta
Supervisor Town of Cairo
PO Box 728
Cairo, NY 12413

Re: Wastewater Collection System

Dear Supervisor Banta:

I hope this letter finds you well. The Town of Catskill has been aggressively pursuing the idea of a wastewater collection system in the Hamlet of Leeds with Delaware Engineering as point for the project.

In a meeting last evening, Greene County Legislator Joseph Izzo stated the County may be willing to discuss a joint project if the Town of Cairo would be interested in extending a line from Leeds to South Cairo.

I am writing this letter to see if you would be amiable to a meeting with me, Greene County Legislators representing Catskill and Cairo and Delaware Engineering. Please contact me at your earliest convenience either by phone or email, supervisor@townofcatskillny.gov. I look forward to your response.

Very truly yours,

Joseph M. Leggio
Supervisor

cc: Town Board
Greene County Legislators Catskill/Cairo
Delaware Engineering

ei

4 3 9 M a i n S t r e e t ~ C a t s k i l l , N Y 1 2 4 1 4
TELEPHONE (518) 943-2141 FAX (518) 943-0209



Association of Towns' 2012 **Fall Personnel & Ethics School**

A One Day Seminar on Personnel Management, Labor Relations and Ethics

**Friday, November 2, 2012 –
Syracuse**

**DoubleTree by Hilton
6301 State Rte 298
East Syracuse, NY 13057**

**Thursday, November 8, 2012 –
Newburgh**

**Hudson Valley Hotel
and Conference Center
90 Route 17K
Newburgh, NY 12550**

9:00 AM to 4:00 PM (Registration & Breakfast 8:30)

**Who should attend? Town Supervisors, Board Members, Clerks, Attorneys,
Highway Superintendents, Department Heads, Human Resources, Personnel
Managers, and Ethics Board Members**

Subjects will include:

- **State and Federal Labor Law**
- **Layoffs and Separation from Service**
- **Employee Privacy and Proper Use of Equipment**
- **The Taylor Law and Collective Negotiations**
- **Mandatory and Non-Mandatory Subjects Of Collective Bargaining**
- **Preparing For Negotiations**
- **Civil Service Issues**

**Registration Fee: Association of Towns Members \$75; Non-Members \$100
(Includes breakfast, lunch, refreshment breaks and materials)**

**Register On-line at www.nytowns.org
Seating is limited.**

Questions? Call Chris Anderson, at 518-465-7933

**Friday, November 2, 2012 –
Syracuse**

**DoubleTree by Hilton
6301 State Rte 298
East Syracuse, NY 13057**

**Thursday, November 8, 2012 –
Newburgh**

**Hudson Valley Hotel
and Conference Center
90 Route 17K
Newburgh, NY 12550**

Registration Fee: Members - \$75.00; Non-Members - \$100.00
(Includes breakfast, lunch, refreshment breaks and materials)

WE ENCOURAGE YOU TO REGISTER ONLINE AT NYTOWNS.ORG

We Accept Visa or Master Card for Online Registration

*** Please make checks payable to: *The Association of Towns* ***
Send to: The Association of Towns, 150 State Street, Albany, NY 12207

Notice of cancellation must be received 10 days prior to event, less a \$10
processing fee. NO REFUNDS after that deadline.

Name: _____ Title: _____

Municipality or
Organization: _____ Address: _____

City/State/Zip: _____ Phone: _____

E:mail: _____ Amount Enclosed \$ _____

School (circle one): Syracuse Newburgh

For directions, times, and updates, please visit www.nytowns.org

For questions, please contact Chris Anderson at 518-465-7933 or canderson@nytowns.org