



TOWN OF CAIRO

SPECIAL MEETING AGENDA

December 20, 2012 @ 4PM

Location: Town Hall, Cairo

[Meeting on December 26, 2012 @ 7pm CANCELED]

Call to Order

Pledge of Allegiance

Attendance

Public Hearings Open from December 12, 2012: Resort Moratorium Local Law #4 2012 & Junkyard Moratorium Local Law #5 2012

Approval of Minutes: November 28, 2012, December 12, 2012, 2 Public Hearings December 12, 2012

Reports

- | | | |
|--------------------------|-------------------------------|------------------|
| - Supervisor | - Ambulance | -Reservoir |
| - Highway Superintendent | - Planning Board | -Summer Rec |
| - Library | - Police Department | -Tax Collector |
| - Assessor | - Building & Code Enforcement | -Park Task Force |
| - Water & Sewer | - Other Department(s) | |

Appointments & Resolutions

Unfinished Business

- Code Enforcement
- Hometown Heroes Banners Program
- Old Library Renovation

New Business

- Highway Labor Contract

Adjournment



TOWN OF CAIRO

Public Hearing

December 12, 2012 @ 4:00PM

Location: Town Hall, Cairo

Reason/Proposal: To renew the Junk Yard Moratorium-Local Law #5 2012

Section 3. Purpose and Intent:

Pursuant to the statutory powers vested in the Town of Cairo to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six month moratorium on the establishment or development of new junk yards or similar business activities in the Town, or the issuance of any approvals or permits therefore.

The Town Board is now in the process of considering various options relating to this issue and is nearing completion of a proposed zoning law that will address the issue. The Town Board finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully study the issue, draft proposed amendments to the Town local laws, including a new zoning document, make appropriate changes to the draft of the proposed new Local Laws, schedule and hold the required public hearing on the Local Laws, comply with applicable provisions of law, adopt the Local Law, and file a copy of the Local Laws (as adopted) with the Secretary of State of the State of New York.

Town Clerk: Notice of Hearing

Supervisor: Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame.
- The Town Board may choose to listen and not comment.



TOWN OF CAIRO

Public Hearing

December 12, 2012 @ 4:00PM

Location: Town Hall, Cairo

Reason/Proposal: To extend the Resort Moratorium-Local Law #4 2012

Section 2. Purpose and Intent:

Pursuant to the statutory powers vested in the Town of Cairo by the Municipal Home Rule Law of the State of New York, to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six (6) month moratorium on any new subdivision application, site plan review, building permits or other municipal approvals for any use involving the conversion of a resort, motel or bed and breakfast to some other use other than those relating to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town, or the issuance of any approvals or building permits therefore.

The Town Board has recently adopted a new Comprehensive Plan and is now in the process of implementing a new zoning law and other land use goals set forth therein which would address, among other things, subdivision of lands, site plan review, building permits or other municipal approvals of land relating to the preservation and rejuvenation of the Town's tourism infrastructure and base attractions including but not limited to seasonal resorts, inns, hotels and similar uses and structures in the Town. The Town Board finds and determines that several former resort properties have recently been permanently lost to a change in use by new development. The Town Board further finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully complete the enactment of the necessary statutory and other tools to implement the same, including but not limited to, drafting proposed amendments to existing Town Local Laws, schedule and hold the required public hearing on either amendments to existing Local Laws or the enactment of new Local Laws, perform the appropriate environmental reviews thereof, comply with applicable provisions of law, adopt the Local Law(s), and file the same with the Secretary of State of the State of New York.

Town Clerk: Notice of Hearing

Supervisor: Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame.
- The Town Board may choose to listen and not comment.



Minutes

**Town of Cairo
Town Board Meeting @7pm
Location: Town Hall Meeting Room**

November 28, 2012

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, November 28, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were in attendance.

Kathleen Harm of Greenville gave presentation to the Board on bringing affordable, high-quality broadband solutions to 100% of Greene County communities.

Sylvia Hasenkopf of the Cairo Historical Society gave presentation to the Town Board on developing a new program honoring our hometown heroes who hve served in our military from Revolutionary days to the present. They are proposing to hang Hometown Heroes Banners along Main St. Mountain Avenue and Purling, wherever there are existing lampposts. The picture of the serviceman or woman would be portrayed on each banner along with some key details of their service. They are asking the Town Board to purchase 45 mounting brackets in the amount of \$2115, plus shipping.

Claudia Zucker, Vice President acting as President of the Cairo Chamber, asked the Town Board for a small space at the Town Hall for the Chamber of Commerce. She reported the Chamber is still alive and they are looking for volunteers.

The minutes from the November 14, 2012 Workshop Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Puorro.

The Town Board will visit the Ambulance Building at 3:00 PM on December 12, 2012.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

There was discussion with the Town Board about Storage Bins in the park near recycling center. Not for profit should have preference and should not be charged a fee. Town Board needs to determine how many boxes could be put in recycling.

Resolution No. 279 -12 "Receipt of Monthly Supervisor's Report" offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for October, 2012.

All members in favor – motion carried.

Resolution No. 280 -12 "Amend Sewer Project Engineer Contract Document" offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the engineering study and design phases of the sewer project have been completed and were below budget estimates; and

WHEREAS, sewer project construction has extended longer than anticipated due to problems with equipment delivery; therefore be it

RESOLVED, the Town Board of the Town of Cairo does hereby amend Delaware Engineering, PC contract documents to reallocate \$83,000.00 from study and design phase to construction phase with no net change in the engineering contract.

All members in favor – motion carried.

Resolution No. 281 -12 “Accepting Sewer Use Billings Dated November 14, 2012” offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Sewer Use Billings to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Billings as presented from the Sewer Administrator in the amount of \$37,397.44, dated November 14, 2012.

All members in favor – motion carried.

Resolution No. 282 -12 “Accepting Water Penalties Dated November 7, 2012” offered by Supervisor Banta and seconded by Councilperson Puorro:

WHEREAS, it is necessary for the Water Penalties to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,427.81, dated November 7, 2012.

All members in favor – motion carried.

Resolution No. 283 -12 “Accepting Delinquent Sewer EDU Charges Greene County Real Property Tax Services Dated November 9, 2012” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Delinquent Sewer EDU Charges to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Sewer EDU Charges as presented from the Sewer Administrator in the amount of \$60,650.00, dated November 9, 2012.

All members in favor – motion carried.

Resolution No. 284 -12 “Accepting Delinquent Sewer Use Charges Greene County Real Property Tax Services Dated November 9, 2012” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Delinquent Sewer Use Charges to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Sewer EDU Charges as presented from the Sewer Administrator in the amount of \$51,949.02, dated November 9, 2012.

All members in favor – motion carried.

Resolution No. 285 -12 “Accepting Delinquent Water Charges Greene County Real Property Tax Services Dated November 9, 2012” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

WHEREAS, it is necessary for the Delinquent Water Charges to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Water Charges as presented from the Water Administrator in the amount of \$43,999.13, dated November 9, 2012.

All members in favor – motion carried.

Resolution No. 286 -12 “Choice Care Card Run Out Period” offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, it is the intent of the Town Board of the Town of Cairo to terminate the use of the Choice Care Card for administration of the high deductibles for MVP Insurance at midnight on December 31, 2012; and

WHEREAS, the Town Board will allow a time frame for employees to be reimbursed for medical claims incurred prior to December 31, 2012 through the Choice Care Card; therefore be it

RESOLVED, the Town Board of the Town of Cairo does hereby establish a sixty day run out period for employees to submit claims to Choice Care Card.

All members in favor – motion carried.

Resolution No. 287 -12 “Budget Amendments and Payments of Bills on Abstract #322” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

From	A-1990.4	Contingent	-18.91
To	A-1010.4	Legislative - Contractual	+18.91
From	A-1990.4	Contingent	-34.12
To	A-1330.4	Tax Collector - Contractual	+34.12
From	A-1990.4	Contingent	-10,480.25
To	A-1420.4	Law – Contractual	+10,480.25
From	A-1990.4	Contingent	-311.59
To	A-1620.408	RR Ave - Contractual	+311.59
From	A-1990.4	Contingent	-60.00
To	A-3010.46	911 Signs – Contractual	+60.00
From	A-3120.2	Police – Equipment	-1,044.21
To	A-3120.4	Police – Contractual	+1,044.21
From	A-1990.4	Contingent	-1,494.08
To	A-3510.4	Animal Control – Contractual	+1,494.08
From	A-1990.4	Contingent	-7,593.61
To	A-9060.8	Employee Benefits-Health Ins.	+7,593.61
From	DA-5112.204	Perm. Improvemnts-Contract	-43,012.36
To	DA-5110.4	Maint. Of Road – Contractual	+43,012.36
From		Fund Balance	-4,446.59
To	DA-5130.4	Machinery-Contractual	+4,446.59
From	DA-5110.426	Gen. Repairs – Diesel	-3,727.75
To	DA-5142.426	Snow Removal – Diesel	+3,727.75

To increase the appropriation of unanticipated revenues to create additional appropriations:

DA-8760.4	Emergency Disaster Work	+26,472.96
DA-4960	FEMA Diaster Aid Revenue	+26,472.96

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #322, consisting of 2012 Vouchers #2429 through #2562 in the amount of \$364,378.73 is approved for payment.

The total amount to be paid from the:

General Fund -	\$66,222.20	Hydrant -	
Highway Fund -	\$142,050.74	Sewer Fund -	\$12,636.85
Cap. Library Fund -	\$4,394.00	Water Fund -	\$1,095.99
Cap. Sewer Fund -	\$137,861.40	Trust & Agency -	\$117.55

Resolution No. 288 -12 “Authorizing the Supervisor to Execute Agreement of Adjustment with DOT for State Road Land Acquisition” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Whereas, the NYSDOT has engaged in a highway improvement project in the Town of Cairo and such project required the acquisition of certain town-owned lands for the completion of the project and the DOT has offered fair market value of the acquisition of the land to the Town, therefore

Be it resolved that the Supervisor of the Town of Cairo is hereby authorized to execute the Agreement of Adjustment and other necessary documents to complete the conveyance of 0.028 (Twenty Eight One Hundredth of an acre) of land to the State of New York to accomplish the highway improvement project on SR 145 adjacent to the Town highway garage driveway for the sum of \$500, which the Town accepts as fair market value of such land.

All members in favor – motion carried.

The Town Board accepted the resignation of Michael Gabriele from the Cairo Police Dept.

Public Comment

Sylvia Hasenkopf asked for an update to the start of construction of Hannaford’s. It was reported that Hannaford should be starting soon.

Supervisor Banta reported on a prospective tenant at the old Yonkers Inn. Tenant wants to possibly open an old time ice cream / bakers with a coffee shop.

Tom Plank addressed the Town Board about funding for the Dare Program.

Attorney for the Town Tal Rappleyea presented information about the sewer generator. There needs to be a public hearing to inform the public. Also there needs to be a recommended value assigned to the generator. Sewer generator needs to be replaced because of Hurricane Sandy.

The Town Board set a public hearing for the sewer generator on December 12, 2012 at 4:00 pm.

Judge Lee Miller addressed the Board about revisiting the Town Law on Junk Yards. He wanted to know when does the Town take back over to demo or fix. There was discussion with Town Board as to junk yard violations. This will be further discussed at Workshop.

Resolution No. 289 -12 “Board to Move into Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

Be advised at the start of the Executive Session that Councilperson Suttmeier left the meeting.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 290 -12 “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:25 PM.

All members in favor – motion carried.

Resolution No. 291 -12 “Minimum Hours for Court Officers” offered by Councilperson Joyce and seconded by Councilperson Puorro:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to pay a minimum of three hours for their time on court night.

All members in favor – motion carried.

Resolution No. 292 -12 “Advertise Position with Board of Appeals”

offered by Supervisor Banta and seconded by Councilperson Puorro:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to advertise for the position with the Board of Appeals. Letters of interest and/or resumes are to be received by December 14, 2012.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 9:35 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

Town of Cairo Town Board Work Session

Location: Town Hall Meeting Room @ 4:10 PM

December 12, 2012

The Town Board of the Town of Cairo met for a work session meeting on Wednesday, December 12, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 4:10 PM and then asked the attendees to Pledge Allegiance to the flag with all board members present.

Supervisor Banta postponed the approval of minutes.

Supervisor Banta had a brief discussion with the Town Board Regarding the Library. He stated that there is a meeting scheduled for December 20, 2012 at 2:00pm. Councilperson Ostrander and Councilperson Puorro stated that they would like to be present. Supervisor Banta stated that there would be three members present and asked that the meeting be publicized. It was also stated that there is two positions open for the board of trustees and that the Town will advertise for candidates.

Resolution No. 295 -12 "Void Girvin & Ferlazzo Voucher #2539" offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, Voucher #2539 was approved for payment on Abstract #322 for Girvin & Ferlazzo, PC, in the amount of \$770.00 to be paid from the Capital Library Fund; and

WHEREAS, it has been determined to include charges in the amount of \$210.00 that were not related to the Capital Library Project; therefore be it

RESOLVED, the Town Board does hereby void voucher #2539 in the amount of \$770.00 and Abstract #322 is approved for payment in the amount of \$363,608.73:

The total amount to be paid from the:

General Fund - \$66,222.20	Hydrant -
Highway Fund - \$142,050.74	Sewer Fund - \$12,636.85
Cap. Library Fund - \$3,624.00	Water Fund - \$1,095.99
Cap. Sewer Fund - \$137,861.40	Trust & Agency - \$117.55

All members in favor – motion carried.

Resolution No. 296 -12 “Authorization for Deputy Highway

Superintendent & General Foreman to Attend Cornell’s Highway Safety Manual Lite Seminar” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Deputy Highway Superintendent & the General Foreman to attend Cornell’s Highway Safety Manual Lite Seminar on December 13, 2012.

BE IT FURTHER RESOLVED, that all expenses will be reimbursed according to the Town of Cairo Travel Policy.

All members in favor – motion carried.

Resolution No. 297 -12 “Town of Cairo Hometown Heroes Banners

Program” offered by Supervisor Banta and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to support the Cairo Historical Society’s(CHS) Hometown Heroes Banners Program from mid-May to mid-July in 2013; and,

BE IT FURTHER RESOLVED, that the Town Board will allow banners to hang on the lampposts for the term indicated; and,

BE IT FURTHER RESOLVED, that the Town will offer personnel to hang and remove the banners and to install mounting kits on the lampposts.

All members in favor – motion carried.

Resolution No. 298 -12 “Approve Library Attorney to Codify Library

Policy” offered by Supervisor Banta and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire the services of Girvin & Ferlazzo, P.C.-previously hired to act as counsel for the Cairo Public Library-to assist the Town Board and Library Board in establishing and codifying Library Policy & Operations.

All members in favor – motion carried.

Alan Tavenner from Delaware Engineering gave an update on the sewer project.

Resolution No. 299 -12 “Alan Tavenner to send application to EFC” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Alan Tavenner of Delaware Engineering to submit an application to EFC for financing.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to sign said application.

All members in favor – motion carried.

Supervisor Banta spoke about the DARE program briefly and it was decided that the Town will handle all expenses.

Supervisor Banta stated that he put out requests for proposals for the plans to renovate the old Library and received three quotes, prices are as follows:

Butler, Rowland, and Mays	\$5,500.00
Scott A Lane, PE	\$2,500.00
Kaaterskill Associates	\$4,000.00

Resolution No. 300 -12 “Accept Library Renovation Request For Proposals” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby accept the proposal from Scott A. Lane, PE in the sum of \$2,500.00 for the design plans for the old library renovation.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to execute the contract.

All members in favor – motion carried.

Truck bids were received for two F550's and below are the following quotes:

Carmody Ford	\$64,590.00 per truck
RC Lacy	\$60,900.00 per truck
West Herr Ford	\$58,842.00 per truck

Superintendent of Highways will review and compare the bids and will report back to the Town Board.

Supervisor Banta stated the Holiday Party will be held on December 20, 2012 at the Red Roosters Roadhouse from 12:00pm to 1:30pm.

Resolution No. 301 -12 “Board to Move into Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 5:25pm to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 302 -12 “Board to exit Executive Session” offered by Supervisor Banta and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 6:00PM.

All members in favor – motion carried.

Resolution No. 303 -12

“Authorizing The Supervisor To Execute The Collective Bargaining Agreement Between The Town of Cairo And The Police Union“ offered by Councilperson Ostrander and seconded by Suttmeier:

WHEREAS, the Town Board of the Town of Cairo and the union representing members of the Town Police Department have engaged in and completed negotiations with respect to the contents of the Collective Bargaining Agreement (CBA) between the parties, and

WHEREAS, both Union and the employees have ratified the final draft of the said CBA and the Town Board has determined that the terms of the final ratified Agreement are fair and equitable and in the best interest of the Town to accept, therefore

BE IT RESOLVED, that the terms of the final CBA are hereby ratified by the Town Board. The Supervisor of the Town of Cairo and/or any other Town Official necessary, are hereby authorized to execute the said collective Bargaining Agreement.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Joyce to adjourn the meeting at 6:05 PM.

Respectfully submitted,

Debra Sommer
Deputy Town Clerk



Minutes

**Town of Cairo
Public Hearing to Renew
Junk Yard Moratorium – Local Law #5 2012
Location: Town Hall Meeting Room @ 4 PM**

December 12, 2012

The Town Board of the Town of Cairo held a Public Hearing on Wednesday December 12, 2012 at the Cairo Town Hall located on Main Street, Cairo, New York. Supervisor Banta, after a Pledge to the Flag, called the meeting to order at 4:00 pm with all Board members in attendance.

Supervisor Banta explained this Public Hearing was called for the purpose of renewing the Junk Yard Moratorium on junk yard approvals.

Resolution No. 293 -12 - “Open Public Hearing” offered by Councilperson Ostrander and seconded by Councilperson Puorro.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby open the public hearing.

All members in favor – carried.

Supervisor Banta explained that the purpose of the public hearing was to take comments regarding the renewal of the junk yard moratorium. There were no comments or concerns from the audience.

Town Attorney, Tal Rappleyea advised the Town Board to keep the public hearing open until the Monthly Town Board Meeting pending the approval of the Greene County Planning Board.

All members were in favor of keeping the public hearing open.

Respectfully submitted,

Debra Sommer
Deputy Town Clerk



Minutes

**Town of Cairo
Public Hearing To Extend The
Moratorium Regarding Conversion of Resorts or Motels to Other Uses
Location: Town Hall Meeting Room @ 4 PM**

December 12, 2012

The Town Board of the Town of Cairo held a Public Hearing on Wednesday, December 12, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 4:00 PM with all Board Members present.

The purpose of the Public Hearing is to extend the Resort Moratorium-Local Law #4 2012.

Resolution No. 294 -12 - "Open Public Hearing" offered by Councilperson Suttmeier and second by Councilperson Joyce.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby open the public hearing.

All members in favor-carried

Supervisor Banta explained that the purpose of the public hearing was to extend the Resort Moratorium-Local Law #4 2012

Town Attorney, Tal Rappleyea advised the Town Board to keep the public hearing open until the Monthly Town Board Meeting pending the approval of the Greene County Planning Board.

All members were in favor of keeping the public hearing open.

Respectfully submitted,

Debbie Litchko
Deputy Town Clerk

**Town of Cairo
Ambulance Service**

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

**Monthly Report
December 20, 2012**

Total Calls for November..... 52
Total Transported Calls.....42
Total Non-transported Calls.....10

Total Amount Billed____ \$ 34,900

Miscellaneous items: December Meeting

1. Septic Tank is in progress, to be completed by 12-20.
2. Old 74-2 is on website for Auction.
3. Purchased pressure washer for ambulance cleaning.
4. New Dryer is needed. Current dryer is worn out and needs to be replaced.

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

December 20, 2012

Assessor on vacation Dec 21 thru Dec 31, 2012 & returning January 2, 2013

Merry Xmas & Happy New Year to you all

CLOSING

Janice Hull
Sole Assessor



**TOWN OF CAIRO
BUILDING & CODE ENFORCEMENT**

Monthly Report

November 28, 2012 – December 19, 2012

(08) Building permits Issued

(03) Certificates of Occupancy Issued

(07) Certificates of Compliance Issued

(22) Violations & Complaints:

(03) Violations Pending In Court

**(32) Total Inspections performed on current projects, violations
and Fire Inspections**

The Building Department has brought in \$36,610.19 in Fees for 2012 (this amount does not include fines that the Town Court has collected for Violations)

On December 6th 2012 Stacy Sprague and Richard Hilgendorff completed their 24 mandated training hours for 2012.

**16 RailRoad Ave., P.O. Box 728
Cairo, New York, 12413**

**Phone (518) 622-9894
Hours Mon-Thur. 10-3, Fri. 10-2**

Highway Report

December 20, 2012

1. Crews are out cold patching pot holes on various roads.
2. Garbage pickup continues daily.
3. Replacing septic tank at ambulance building.
4. The furnace at the Acra Community Center has been repaired and serviced.
5. Relocated judge's bench and installed new outlets and data ports along wall.
6. Road sand and salt is being mixed and stockpiled.
7. Repair work complete on Mountain Avenue lighting. Repair consisted of installation of breakers, shut offs and new grounding.
8. Repaired street lights on Main Street.
9. Assisted the Town of Windham with our large bucket truck.
10. Number 23 had rotted frame repaired and will soon be back in service.
11. Purchased a new flatbed for number 2 to replace the rotted dump body.
12. Completed one pole barn to house tractors and will be starting additional one shortly.
13. Snow plow equipment has been installed on Number 1.
14. The backhoe with the hydraulic hammer completed the much needed removal of large rock formation at the intersection of Bald Hill and Blackhead to facilitate site distance. We will continue to Winterclove and Maple Lawn to jackhammer formations.
15. Repairs were made on the septic system at the highway garage.
16. Continuing with sewer locate and I&I repair. Replaced pump and repaired/replaced electrical controls at McDonalds, removed pump for repair at CVS and replaced pump and electrical controls behind Schindler's garage.
17. We have taken out of service and capped sewer lines behind Slater's.

18. Numerous water shut offs and locates for the water district.
19. Repairs are continuing on snow removal equipment.
20. Excavated for the new basketball court.
21. Jim and Debi attended the Cornell safety workshop.
- 22.

Library Director's Report – December 2012

The library will be holding its Annual Holiday get together/open house on December 20 from 6 to 8. We will also have local authors Hudson Talbott, Max Goldfarb and Matt Bua here to sign books. Hudson is a nationally recognized and award winning children's book author and illustrator and Max is a local multimedia artist whose work has been shown internationally. Matt is also a local artist.

The Cairo Library Board of Trustees is the recipient of the Ellen Rettus Planning Achievement Award.

The millwork people were back this week and replaced the door cabinets and completed the indoor drop boxes. There is still a fair amount of work that needs to be either completed or redone.

A rumor is going around that the library is costing \$4 million; since the project is not yet complete, and since the grants and fundraising money have yet to be factored in, there are no final figures on the project. However, I can say with all confidence that it will not amount to \$4 million and will be less than the original \$3 million that Cairo residents approved.

Staff reports that new cards continue to be issued to first time card holders who live in Cairo. Except for the multimillion dollar rumor, all responses from patrons have been positive with people frequently saying, "This is great!"

The Cairo Public Library will not be open on December 21 if the world comes to an end.

Town Board Meeting – December 20, 2012

Submitted by – Kathy Jurgens, Administrator

Water – Additional water services have been turned for the season. I will be reading meters the last week of December for a January 1st water billing. An application for service was given to Kenneth Lutz for the former Miller property on lower Main Street. I am awaiting his reply and application fee. The water connection is coming off of Dinger Road, where a new connection was made when the new water line was installed by Grant Street.

Sewer - The December 2012 Sewer EDU billing was mailed to customers on December 4th. Resolution submitted. Problems at McDonald's seem to have been corrected. They are working on possible installation of new tanks. Their engineer did not seem to know that they are connected into our sewer system already. New tanks would certainly help the situation of possible I & I at that location. A new pump has been ordered for pump station at CVS. This should arrive Tuesday or Wednesday of this week. (12/18th or 19th)

- Please note that I have not received a reply to my letter of September 18th to Maureen Forrester for the application of water and sewer service for the new library. This should have been included in the original plans by the contractor. The Town Board is aware of this, as I have included it in my reports of October and November. All other applicants are up to date on their applications. Please advise.



TOWN OF CAIRO
SUPERVISOR'S REPORT

December 20, 2012 @ 4PM

Location: Town Hall of Cairo, Meeting Room

Notification of Meeting:

- Town Clerk's Board
- Town Hall
- Outdoor Bulletin Board
- Town Website
- Daily Mail Calendar
- Town Email from Clerk

Monthly Financial Report: November 2012

Zoning:

- Zoning Meetings:
 - o April 11th @ 3pm
 - o April 30th @ 5pm
 - o May 21st @ 4:30pm
 - o June 11th @ 4:30pm
 - o July 9th @ 5pm
 - o August 6th @ 4pm
 - o August 20th @ 4pm
 - o September 17th @ 4pm
 - o October 4th @ 4pm-Budget Session occurred
 - o November 5th @ 4pm
 - o November 19 @ 4pm
 - o December 5th @ 3pm
 - o December 17th @ 4pm Canceled
 - o January meetings to be determined

Town Audit:

- Our accounting firm conducted a comprehensive audit as a result of the Town receiving Federal Funds
- Audit has been completed & filed; copies placed in your mailboxes
- They included recommendation for measures to improve our administration & oversight

2013 Department & Employee Goal Setting Sessions:

- General reviews of 2012 & goal Setting Sessions for 2013 will take place around the 7th & 8th of January.

2013 Organizational Meeting:

- January 2, 2013 Wednesday @ 7pm

Hospice Family Holiday Adoption:

- Town adopted one hospice family. Pickup occurred today. Joan V. and Tara R. coordinated.
- Joan V. adopted a family on her own as well.

Correspondence:

From: Jamie Malcolm

To: Joe Myers

Joe,

As we discussed yesterday, Kevin O'Connor of my office and his staff (Maria Isaacson and Jeff McCullough) will be taking over the management of the Town of Cairo WWTP effective January 1, 2013. I will assist Kevin during the transition period and feel free to contact me with any questions in the future. Kevin can be reached at (518) 357-2381 and kmoconno@gw.dec.state.ny.us.

It has been a pleasure working with you, Alan, and Ted on the Cairo WWTP. Suzanne and I are both happy to leave the project in your capable hands and congratulate the Town on their efforts to improve the WWTP.

Happy Holidays to you and your family,

Jamie

TOWN OF CAIRO

December 20, 2012

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for November, 2012.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 20, 2012

RESOLUTION NO. _____

AUTHORIZING THE SUPERVISOR TO EXECUTE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF CAIRO AND THE TEAMSTERS UNION (Highway Employees)

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board of the Town of Cairo and the Teamsters Union Local 294, representing members of the Town Highway Department have engaged in and completed negotiations with respect to the contents of the Collective Bargaining Agreement (CBA) between the parties, and

WHEREAS, both Union and the employees have ratified the final draft of the said CBA and the Town Board has determined that the terms of the final ratified Agreement are fair and equitable and in the best interest of the Town to accept, therefore

Be it resolved, that the terms of the final CBA are hereby ratified by the Town Board Supervisor of the Town of Cairo and/or any other Town Official necessary, are hereby authorized to execute the Memorandum of Agreement in connection with said Collective Bargaining Agreement or other necessary document(s) to complete ratification thereof.

SECONDED BY COUNCILPERSON _____

COUNCILMAN OSTRANDER	AYE	NAY
COUNCILMAN PUORRO	AYE	NAY
COUNCILMAN JOYCE	AYE	NAY
COUNCILMAN SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 20, 2012

RESOLUTION NO. _____

“Budget Amendments and Payment of Bills on Abstract #324”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-39.57
To	A-1010.4	Legislative - Contractual	+39.57
From	A	Fund Balance	-5,635.38
To	A-1110.103	Pers. Serv. – Clerk II	+5,635.38
From	A-1110.2	Court-Equipment	-57.17
To	A-1110.4	Court-Contractual	+57.17
From	A-1990.4	Contingent	-34.59
To	A-1330.4	Tax Collector - Contractual	+34.59
From	A-1355.113	Pers. Serv. – Assessor Clerk	-342.74
To	A-1355.4	Assessment – Contractual	+342.74
From	A	Fund Balance	-5,312.50
To	A-1420.4	Law – Contractual	+5,312.50
From	A-1990.4	Contingent	-153.82
To	A-1620.408	RR Ave - Contractual	+153.82
From	A-3120.2	Police – Equipment	-1,702.46
To	A-3120.4	Police – Contractual	+1,702.46
From	A	Fund Balance	-245.53
From	A-3510.2	Animal Control – Equipment	-300.00
To	A-3510.4	Animal Control – Contractual	+545.53

From	A-3620.2	Safety Inspection-Equipment	-202.04
To	A-3620.4	Safety Inspection-Contractual	+202.04
From	A	Fund Balance	-4,916.50
To	A-5010.4	H'way Admin- Deputy	+4,916.50
From	A-6497.4	Economic Develop – Contractual	-375.00
To	A-7550.4	Celebrations – Contractual	+375.00
From	A-1990.4	Contingent	-289.16
To	A-9060.804	Employee Benefits-Health Ins.	+289.16
From	DA-5120.15	Maint of Bridges-Pers Serv.	-13,860.00
From	DA-5140.15	Misc Brush/Weeds-Pers Serv.	-2,646.67
To	DA-5110.15	General Repairs-Pers Serv.	+16,506.67
From	DA-5112.204	Perm. Improvemnts-Contract	-957.79
To	DA-5110.4	Maint. Of Road – Contractual	+957.79
From	DA	Fund Balance	-26,736.64
To	DA-5130.2	Machinery-Equipment	+18,715.08
To	DA-5130.4	Machinery-Contractual	+8,021.56
From	DA	Fund Balance	-9,653.55
To	DA-5142.425	Snow Removal- Gasoline	+4,660.08
To	DA-5142.426	Snow Removal- Diesel	+4,993.47

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #324, consisting of 2012 Vouchers #2590 through #2684 in the amount of \$107,955.10 is approved for payment.

The total amount to be paid from the:

General Fund -	\$37,617.21	Hydrant -	
Highway Fund -	\$51,635.75	Sewer Fund -	\$5,965.62
Cap. Library Fund -	\$11,625.74	Water Fund -	\$1,010.36
Cap. Sewer Fund -		Trust & Agency -	\$100.42

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 20, 2012

RESOLUTION NO. _____

**“Accepting Sewer EDU Billings
Dated December 3, 2012”**

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Sewer EDU Billings to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board accepts the Sewer EDU Billings as presented from the Sewer Administrator in the amount of \$57,950.00, dated December 3, 2012.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 20, 2012

RESOLUTION NO. _____

“Every Day a Holiday”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is best to live life extraordinarily; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo does hereby declare every day a holiday in Cairo.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



512 Main St., PO Box 728
Cairo, NY 12413

Town Supervisor (518) 622-2060
Town Clerk (518) 622-3120
Bookkeeper (518) 622-3366
Tax Collector (518) 622-9218
Building Dept. (518) 622-9894
Water & Sewer (518) 622-0052
Tax Assessor (518) 622-8545
Court Clerk (518) 622-3388
Cairo Police (518) 622-2324
Ambulance Billing (518) 622-2786
Highway Department (518) 622-9515

www.townofcairo.com
supervisor@townofcairo.com

December 19, 2012

Joan VanDenburgh
Tara Rumph

Re: Holiday Hospice Family 2012

Dear Joan & Tara:

I would like to thank you for your efforts coordinating the Holiday Hospice Family this year-2012. It is a special opportunity for us as a Town to give to such a worthy cause. Again, thank you for your efforts and sentiment.

Best regards,

TSBIII

Ted Banta
Supervisor