



**TOWN OF CAIRO**  
**GENERAL/REGULAR MEETING AGENDA**

**MARCH 28, 2012 @ 7PM**

**Location: Town Hall, Cairo**

**Call to Order**

**Pledge of Allegiance**

**Attendance**

**Comments/Presentations**

- **Debra Kamecke Distinguished Librarianship Award**
- **Warren Hart, Director of the Department of Economic Development, Planning, & Tourism & Renee VanSchaack, Interim Director of the Industrial Development Agency & Greene Business Alliance**

**Approval of Minutes: February 22, 2012**

**Reports**

- **Highway Superintendent**
- **Library**
- **Assessor**
- **Water & Sewer**
- **Police Department**
- **Planning Board**
- **Other Department(s)**
- **February 2012 Financial Report**
- **Supervisor**

**Appointments & Resolutions**

**Unfinished Business**

- **Fire Hydrant Painting**

**New Business**

- **Cairo Fish & Game Club**
- **Temperance & Tommy Guns Event June 16<sup>th</sup>-Cairo Historical Society**
- **Town Property Forest Management: logging**
- **Farmer's Market 2012**
- **Fireworks**

**Correspondence**

- **Letter from Anthony Patasso**

**Announcement**

- **Greene County & Local Chambers of Commerce Meeting at the Stone Castle Inn, Thursday, March 29<sup>th</sup> 8am to 9:30am**

- **United Way of Columbia & Greene Counties Silent Auction Charity Fundraiser in Catskill at Anthony's Restaurant Thursday, March 29<sup>th</sup> 5:30 to 9:00pm**
- **Earth Day Cleanup in Round Top April 21<sup>st</sup> 9am to 1pm(Rain date 4/28) See flyer at [www.townofcairo.com](http://www.townofcairo.com)**
- **Other Public Service or Charity Announcements**

**Executive Session**

**Adjournment**



## **Minutes**

### **Town of Cairo Town Board Meeting**

**February 22, 2012**

The Town Board of the Town of Cairo met for a regular/general meeting on Wednesday, February 22, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. Board members present: Councilperson Ostrander, Councilperson Suttmeier, Councilperson Joyce and Councilperson Puorro.

Supervisor Banta informed Board and Public that the Cairo Website is up and running. He is in process of inputting all information along with meeting agendas and minutes.

Elizabeth Brinkeroff gave presentation on Town Park and some plans for the near future.

Superintendent Robert Hempstead gave presentation on the Buildings and Grounds and Highway Dept. in the Town of Cairo. After a question regarding a Clean-up day, Hempstead feels the Highway Dept. should not handle the Clean-up day at the highway garage each year. He suggested a scheduled event approved by the Town Board for the residents to bring their items to Solid Waste in Catskill.

The Board will discuss the cleanup-day further at the workshop session in March.

The minutes for the January 25, 2012 Board Meeting were accepted by Supervisor Banta and seconded by Councilperson Ostrander.

The minutes for the February 8<sup>th</sup> Workshop were accepted by Supervisor Banta and seconded by Councilperson Ostrander.

**Ambulance** Ambulance Administrator Reay Mahler reported they are soliciting bids from 3 vendors for a new ambulance. Bids will be opened on March 28, 2012.

**Dog Control** Police Chief Chris Sprague reported the Dog Shelter is in need of old blankets for the dogs. There are 3 dogs up for adoption. Supervisor Banta asked Sprague to get pictures of them, so the dogs up for adoption could be put on the website.

Supervisor Banta reported the Workshop scheduled for March 14 will be cancelled due to no quorum. He asked Board Members to meet one hour before Workshops each month. He also reported the IT issues in the Town need to be addressed immediately.

**Ethics Board** Supervisor Banta reported there was an Ethics Board appointed last year and that they are still in need of one additional member to complete Board. The Town Board will look into whether the Ethics Policy has been updated.

**Flood Buyout Program** Supervisor Banta reported on the 2012 Flood Buyout Program in Greene County for Eligible Property Owners in a floodplain and who were substantially damaged by 50% or more in the Hurricane/Tropical Storm Irene in 2011. A letter of intent must be submitted by Friday, February 24, 2012. Contact the Code Enforcement Officer for more information.

**Quarry Fossil Tree Site** Linda VanAller Hernick, Paleobotany Collections Manager, of the New York State Museum, contacted Supervisor Ted Banta about the Quarry Fossil Tree Site at the Highway Garage. She asked if the Quarry Fossil Tree Site could be cordoned off in an effort to keep the ATV riders off the surface. They would like to preserve it for future researchers.

**Resolution No. 61-12** “Accepting Sewer Use Billings – Dated February 1, 2012”  
Offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

WHEREAS, it is necessary for the Sewer Use Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Use Billings as presented from the Sewer Administrator in the amount of \$38,327.36, dated February 1, 2012.

All members in favor – motion carried.

**Resolution No. 62-12** “Accepting Water Penalties – dated February 16, 2012”  
offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,437.56, dated February 16, 2012.

All members in favor – motion carried.

**Resolution No. 63-12** “Authorization for Deputy Supervisor to Attend Website Training Class” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit Douglas Ostrander, Deputy Supervisor, to attend one website training class with Virtual Town Hall at a fee of up to \$99 for the course and for mileage- of which the Town will reimburse for the fee and mileage:

Available courses listed at:

[http://www.towns.vt-s.net/Pages/VTSTowns\\_UserGoups/index](http://www.towns.vt-s.net/Pages/VTSTowns_UserGoups/index)

All members in favor – motion carried.

**Resolution No. 64-12** “Compensatory Time for Ambulance Employees” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby increase the compensatory time allotted to the ambulance employees from 36 hours to 48 hours in a calendar year.

All members in favor – motion carried.

**Resolution No. 65-12** “Authoring Amendments to the Library’s Capital Fund Project Form E” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the following amendments to the Library’s Capital Fund Project Form E:

1. Increase Line.a. to incorporate the \$11,715.42 (\$10,000 design fee plus reimbursements) BRMA invoiced to the Library to create the preliminary SD Submission to the USDA for project approval.
2. Increase Line 1.e. by \$2,598.38 to include additional design Services from the Site Engineer to design the water line connection work that was originally to be provided by the Town.
3. Increase Line 1.e by \$3,000.00 to accommodate remaining special testing and reporting.
4. Add new line item 1.h. for Technology Consulting in the amount of \$9,600.00.
5. Under C. Construction

Increase Line 2.b by \$22,000.00 for the purchase of IT/Data package.

6. These increases total \$48,913.80, and will reduce the Contingency to \$509,622.20

All members in favor – motion carried.

**Resolution No. 66-12** “Authorization for the Ambulance Department to Solicit Bids/Procure Estimates for a New Ambulance” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Ambulance Department to solicit bids and/or procure estimates for a new ambulance as budgeted.

All members in favor – motion carried.

**Resolution No. 67-12** “Re-Appointing/Re-Confirming Board of Ethics Review” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby re-appoint/re-confirm the following persons with their terms of service to the Board of Ethics Review formed on 7/21/10:

Donald Gibson, Sr.: appointed 7/21/10 to serve the remainder of a 3 year term

Denise Daly: appointed 7/21/10; to serve the remainder of a 3 year term

Joseph Kames: appointed 7/21/10; to serve the remainder of a 3 year term

Kathleen Passaro; appointed 11/3/11; to serve the remainder of a 3 year term

All members in favor – motion carried.

**Resolution No. 68-12** “Authorization to Hire a Part-time Police Officer” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Chief of Police Chris Sprague to hire Ray Feml as a Part-time Officer at a pay rate of \$13.53 per hour.

All members in favor – motion carried.

**Resolution No. 69-12** “Authorization for the Highway Department to Rent an Excavator” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Highway Department to rent an excavator 36,000 lbs or larger for one month.

All members in favor – motion carried.

**Resolution No. 70-12** “Authorization to Purchase Tires for the E19 Loader” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Highway Department to purchase four tires for the E19 loader.

All members in favor – Carried.

**Resolution No. 71-12** “Authorization for the Highway Department to Rent an Excavator” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Highway Department to rent an excavator 36,000 lbs or larger for one month.

All members in favor – motion carried.

**Resolution No. 72-12** “Authorize Supervisor to Sign Inter-Municipal Agreement with Cairo Fire Department” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to sign the Inter-Municipal Agreement between the Town of Cairo and the Cairo Fire Department.

All members in favor – motion carried.

Supervisor Banta explained that due to problems with computers in Town Hall, the billable hours associated with fixing them are mounting with no contract in place.

**Resolution No. 73-12** “Authorize Supervisor to Execute Computer Service Agreement” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to execute contract for Computer Services not to exceed \$7,200 for purchasing of computer equipment and service contract, provided that all equipment that can be purchased off state bid be done so if such state bid level is lower than the quoted price.

All members in favor – motion carried.

Supervisor Banta reported he received correspondence from Greene County Tax Service requesting Towns to remit property taxes to county as soon as possible. The Tax Warrant for Cairo has been submitted.

### **Public Comment**

Mike Adrian wants to bring his 4-H kids around to paint fire hydrants. The children need to complete community service. It was suggested that Workers Comp might be needed.

**Resolution No. 74-12**      “Payment of Bills on Abstract #303” offered by  
Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, payment of bills should be properly authorized and documented in the minutes;  
therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #303, consisting of 2012  
Vouchers #1112 through #1211 in the amount of \$615,783.63 is approved for payment.

The total amount to be paid from the:

General Fund -	\$440,105.70	Street Lighting -	
Highway Fund -	\$38,004.03	Sewer Fund -	\$3,636.58
Cap. Library Fund -		Water Fund -	\$20,909.09
Cap. Sewer Fund -	\$19,944.50	Trust & Agency -	\$91.73
Special Fire Fund -	\$93,092.00		

A motion to pay bills was made by Councilperson Joyce and seconded by Councilperson  
Ostrander.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to  
adjourn the meeting at 9:00 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk



March 23, 2012

## Report to Town from the Library

The new library's All Made in America television premier got, and is still getting, a lot of positive attention! We are also getting a lot of positive feedback on the weather vane donated by Trustee Charles Purcell.

Trustees Dot True and Maureen Forrester have been invited to and will be attending the next Greene County Chamber of Commerce meeting (March 29) to give a presentation on the new library and its energy conservation measures.

The Friends of the Cairo Library will be holding a Nickel Social on Saturday, April 14, starting at 2:00pm at the Resurrection Lutheran Church here in Cairo. Based on the quality of items coming in this should be the best one yet!

The Friends are also sponsoring a Movie Night Basket that includes a DVD player, popcorn, candy, potato chips and complete DVD sets of Star Wars and the Harry Potter series. Raffle tickets are available in the library.

The Library is currently running three programs: Two Babes in Bookland programs for infants to ages 2 ½ and a Toddler Program for preschool.

Fundraising efforts continue and donations are still being accepted. An additional \$2,000 has been donated from people in the community since the last report on this to the town. The Library is also still researching grant opportunities for the new facility.

In keeping with the Library's desire to "stay local" wherever and whenever possible, the Library's Friends' Fundraising Committee has met with and hired two local artists; one who will be crafting the Tree of Knowledge in the new building (donors who contribute \$300 - \$500 will be able to "name" a leaf on the tree) and a second Cairo artist who is designing the invitations and posters for the Grand Opening.

Local representative Bill Lawrence has received notification from the Governor's office that the Governor will be sending a representative to the Opening Ceremonies.

## PLANNING BOARD TOWN OF CAIRO

March 27, 2012

To: Members, Town Board, Town of Cairo

From: Daniel A. Benoit, Planning Board Chairman

Re: Monthly Meetings Report for March, 2012

There was no workshop meeting in February, 2012. The planning board held its regular monthly meeting on March 13, 2012. During this meeting, the board continued its review of three pending projects and reviewed one new matter.

The board continued its review three site plan applications; one for the conversion of an old motel unit in Purling for use as senior citizen housing; one for use of property on St. Rte. 145 as a landscape materials supply center; and, one on Ross Ruland Rd. in South Cairo for use as a tanning salon.

In new business, the board accepted an application for a subdivision/lot line adjustment to allow the Acra Cemetery to acquire more land.

The board has scheduled two public hearings starting at 7 PM in the Acra Community Center for its April 10<sup>th</sup> meeting. The first on environmental concerns regarding the senior housing project, the second on the Acra Cemetery subdivision proposal.



**TOWN OF CAIRO  
BUILDING & CODE ENFORCEMENT**

**MONTHLY REPORT**

**February 21, 2012- March 26, 2012**

**(3) Building Permits**

**(25) Inspections performed on current project and or violations**

**(1) Certificate of Occupancy**

**(6) Certificate of Compliance**

**(23) Complaints:**

**(10) Property Maintenance Complaints / (13) Building Complaints/ (7) Complaints  
pending in Court**

**16 Railroad Avenue, P.O. Box 728  
Cairo, New York 12413**

**Phone (518) 622-9894  
Hours Mon.-Thur. 10-3, Fri. 10-2**

<b>TOWN OF CAIRO BOARD MEETING</b>
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<b>ASSESSOR'S MONTHLY REPORT</b>

**March 28, 2012**

**BUSINESS:** 14 transfers for month of February

**NEW BUSINESS:**

**CLOSING**

**Janice Hull**

**Sole Assessor**

**Town of Cairo  
Ambulance Service**

PO Box 728  
512 Main Street  
Cairo, NY 12413  
518-622-2357

**Monthly Report  
March 28, 2012**

Total Calls for February..... 55  
Total Transported Calls.....41  
Total non-transported ..... 14

Total Amount Billed\_\_\_\_ \$ 34,040.00

**Miscellaneous items:**

1. Billing total for January was \$ 30,820.00
2. Bid specifications have been finalized and are ready to be sent to vendors for pricing. Need Tal to review.
3. Need to consider a new septic tank for Ambulance station, due to problems which occurred this past winter, and the condition of the current tank.

Cairo Police Department  
Town Hall  
P.O. Box 728  
Cairo, New York 12413

Phones (518)-622-2324  
Fax (518)-622-8418

e-mail [cairopd@mhccable.com](mailto:cairopd@mhccable.com)  
Cell (518) -965-1180

March 27<sup>th</sup>, 2012

From: Chief Christopher J. Sprague  
Town of Cairo Police Department

To: Ted Banta, Supervisor  
Town Board Members

Re: Report of Activities – Month of February 2011 / March 2012

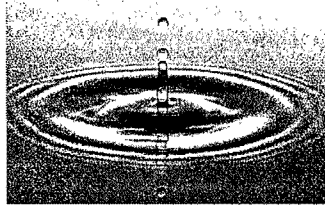
(A)	Patrol Mileage: Patrol	574-	231
	Vehicle	575-	1073
		576-	1755
		577-	2253
		578-	12

Total Miles 5312

(B)	Criminal Incidents	69
	Non-Criminal	47
	Unclassified	10
	Dog / Animal Complaints	13
	Code Violations	3 Code Violations Pending Court Action
		1 New Complaint Pending

Total Complaints 126

(C)	Accident Investigations	8	Total
(D)	Parking Summons	7	Issued
(E)	Arrests	8	With 10 Charges
(F)	Vehicle & Traffic	35	Traffic Summons issued



**J MYERS WATER SERVICE, INC.**

7974 Main Street, PO Box 214  
Hunter, New York 12442

March 28, 2012

Ted Banta, Supervisor  
Town of Cairo  
PO Box 728  
Cairo, New York 12413

Re: Sewer Dept. Monthly Report for February, 2012

The following report cover's facility operations of the Waste Water Treatment Plant (WWTP) and collection system servicing the Town of Cairo.

**WWTP**

**Flow, monthly average:**

February 44,000gpd

**Biosolids:**

February 4000 gals. WWTP Sludge

**Compliance:**

**Compliance was met for the month of February.**

**Comments:**

The new filters went on-line on 7/22/09 and are performing well.

Working with Delaware Engineering on up-grade topics for WWTP.

Still need to firm up repair schedule with Milton Cat for damage sustained to generator that services the Snyder Lane pump station from hurricane Irene.

## **Collection System**

**PS-1, Cumberland Farms**  
All conditions normal

**PS-2, Schindler's Garage**  
All conditions normal

**PS-3, Snyder La**  
All conditions normal  
Generator off line for repairs.

**PS-4, 23 over-pass**  
All conditions normal

**PS-5, Cairo Collision**  
All conditions normal.

**PS-6, Jerome Rd**  
All conditions normal

**PS-7, Dunkin Donuts**  
All conditions normal

## **Septic Tank(s)**

Conditions normal.

Please call me with any concerns or questions,

Joe Myers, cell 528-8842



Town Board Meeting – March 28, 2012

Submitted by Kathy Jurgens – Administrator

**Water** – Water meters are currently being read for an April 1<sup>st</sup> billing. Annual Water Quality Report has been completed and will be mailed to water customers with their April 1<sup>st</sup> billing. Hannaford Associates completed their hydrant flow tests on February 29<sup>th</sup>. I have not received any report from them, as to their findings. I have attached a copy of the Annual Water Quality Report for your files.

**Sewer** - Sewer EDU billings were mailed to customers on March 1<sup>st</sup>, 2012. Sewer Use penalties were applied to all unpaid bills on March 16<sup>th</sup>. Both resolutions submitted for your approval at the March 28<sup>th</sup> Board meeting.

Joe Myers will have his report for the WWTP and/or other issues.



## **TOWN OF CAIRO**

### **SUPERVISOR'S REPORT**

**March 28, 2012 @ 7PM**

**Location: Town Hall of Cairo-Meeting Room**

#### **Notification of Meeting:**

- Town Clerk's Board
- Front & Rear doors of Town Hall; Meeting Room Door
- Outdoor Bulletin Board
- Post Office Bulletin Board
- Radio Ad on 98.5
- Town Website

#### **Monthly Financial Report:**

- February 2012 Financial Report

#### **Committee Work:**

**\*Meet with your respective departments & committees, evaluate, set & improve standards & performance and report monthly at the Work Sessions\***

- Parks, Buildings, & Grounds: Banta & Ostrander
- Insurance: Joyce & Suttmeier
- Police: Puorro & Ostrander
- Ambulance: Suttmeier & Banta
  - o Greene County EMS: Joyce
- Highway: Puorro & Banta
- Building Dept: Ostrander & Puorro
- Assessor: Banta & Suttmeier
- Planning Board: Joyce & Puorro
- Library: Banta & Ostrander
- Water & Sewer: O'Connor & Joyce
- Court: Banta & Ostrander

#### **Economic Development:**

- Eastern Gateway(Rt 23 to Mountain Ave): Banta & Joyce
- Historic Hamlet(Mountain Ave to Fountain): Banta & Suttmeier
- Western Gateway(Fountain to Rt 23): Puorro & Ostrander

#### **Zoning:**

- Prior to each Work Session we will meet at 3pm to address the proposed zoning plan

#### **Technology:**

- **Repairs, replacements, & improvements made to the server & systems**

#### **Website:**

- **More data, forms, information, & announcements placed on site with more functional additions such as new pages**
- **Will investigate an employee section with password entrance to provide for a central location for employee materials**

#### **Work Session on 4/11:**

- **To be accomplished:**
  - o **Fee Schedule**
  - o **Employee Manual Update/Revision**
  - o **Clothing Bins on Main Street**
  - o **Reservoir**
  - o **Accountant's Reports**
  - o **Residential & Commercial Tax Incentives**

#### **Ethics Board:**

- **Ethics Board established in 7/21/10:**
  - o Members still willing to serve and reappointed/reconfirmed 2/22/12:
    - Donald Gibson, Sr
    - Denise Daly
    - Joseph Kames
    - Kathleen Passaro

\*Able to track down the 5<sup>th</sup> member appointed previously-Barbara Annis

Barbara stated that she was interviewed and sent a letter of acceptance. She also stated that a meeting was scheduled, then cancelled, and nothing more was done.

- Minutes dated 7/21/10-Resolution 149-10 "Form Board of Ethics Review and Appoint Members" offered by Councilperson Ostrander and seconded by Supervisor Coyne:
  - o Be it resolved, that the Town Board of the Town of Cairo does hereby recognize the formation of a Board of Ethics Review. Therefore, the members of the Board being appointed are Barbara Annis, Mary Jo Cords, Donald Gibson, Sr., Denise Daly, and Joseph Kames. The members of the Board will perform on a voluntary basis with no rate of pay.

All members in favor-carried
- Minutes dated 9/21/11-Supervisor Coyne reported the Town ran an ad in the paper for Board of Appeals and Board of Ethics members. He said they received one application for the Ethics Board and three applications for the Board of Appeals. The Board will set a date between now and the workshop to interview the applicants and then appoint members at the workshop.
- Minutes dated 10/19/11-A meeting to interview members for the Board of Appeals and Ethics Board will be held on Tuesday, October 25<sup>th</sup> at 3:00pm. Carrie will make copies of the letters and resumes and put them in boxes.
- Minutes dated 11/3/11-Resolution 198-11 "Appoint Member to the Ethics Committee" offered by Councilperson Lorenz and seconded by Councilperson Ostrander:
  - o Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Kathleen Passaro to the Town of Cairo Ethics Committee as a volunteer position. All members in favor-carried.
- **April 16, 1979 a Code of Ethics was adopted for the Town of Cairo**
- **I do not know yet if the Town of Cairo accepted an Ethics Policy or an Ethics Law**

- Once we determine, if we accepted an Ethics Policy, Ethics Law, or none I will inform the Executive Deputy Attorney General, Martin Mack of our progress and status.
- Barbara Annis should be appointed to a term as she would like to serve.

#### **Debra Kamecke:**

- Our Cairo Public Library Director Debra Kamecke received the L. Marion Moshier/Asa Wynkoop Award for Distinguished Librarianship. The award honors a library director who has given outstanding service to a community of 7,500 in population or less. Nominees are judged on personal and professional growth, quality of library services provided, and initiative taken to reach underserved parts of the community. Debra received the award from Goeffrey Kirkpatrick, President of the Public Library Section (PLS) of the New York State Library Association. Debra has been the director of the Cairo Library since 1999 and holds a Master's in Information Science. Debra was nominated by all 5 Trustees of the Cairo Library Board. Letters of support from the community included Bill Lawrence, Elizabeth Brinckerhoff, and Doug Ostrander. After the award ceremony, the Public Library Services presenter reported that the Awards Committee voted unanimously to give Debra the award. Congratulations!

#### **Fire Hydrant Painting request from Mike Adrian:**

- Our Insurance Coverage covers volunteers
- As for Workmen's Comp: in order for volunteers to be covered they must be under direct supervision of a town employee. Volunteers must be told what time to start and finish, and what work they must provide. No additional premium is necessary under these circumstances and if a volunteer submitted a claim, at the time, we would have a surcharge.
- If the Water Dept and Fire Co are agreeable do we proceed?

#### **Farmer's Market:**

- See attached proposal. Doug O., Elizabeth B., Robert H. and I met with the Reps for the Farmer's Market and would like the Town Board to consider this opportunity for the Town.

#### **Charity Event between Fire Company & Police Department:**

- What about a charity soft ball game during the summer or on July 4<sup>th</sup> and make it a family gathering as well?

#### **Town Property Forest Management:**

- Such as logging
- Dan Joyce offered an excellent idea to investigate the opportunity to generate revenue for the Town by logging/thinning our trees at our Town Properties, such as the reservoir and old dump site.
- Let's ask a forester for preliminary input, then proceed accordingly.

#### **Employee Meetings Held to date:**

- February 3, 2012
- March 9, 2012

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Authorization to Hire a Full-time Police Officer”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Chief of Police Chris Sprague to hire Richard Bush as a Full-time Police Officer at a pay rate of \$16.60 per hour

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Acceptance of the Tentative Agreement with the Highway Unit-  
Teamsters Local 294””**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the Town of Cairo (the “Town”) and the Teamsters Local 294 (Highway Unit) are parties to a Collective Bargaining Agreement (the “Agreement”) for the term January 1, 2008 to December 31, 2010; and

WHEREAS, the Town and the Teamsters Local 294 have entered into a tentative agreement to modify and extend the Agreement through 2011; and

WHEREAS, a copy of the tentative agreement is attached hereto and made a part hereof; and

WHEREAS, the Town Board desires to adopt and accept the terms of the tentative agreement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Cairo adopts and accepts the terms of the tentative agreement.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Accepting Sewer EDU Billing Dated March 1, 2012”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer EDU Billing as presented from the Sewer Administrator in the amount of \$59,425.00, dated March 1, 2012.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Accepting Sewer Use Penalties Dated March 16, 2012”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Sewer Use Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Penalties as presented from the Sewer Administrator in the amount of \$2,877.99, dated March 16, 2012.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Authorizing the Use of Town Property for an Annual  
Street Festival”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the Cairo Historical Society has requested the use of the front lawn of Town Hall and the closure and use of Railroad Ave from Main Street to the Cairo Firehouse for their 2<sup>nd</sup> Annual Temperance and Tommy Guns Prohibition Street Festival,

WHEREAS, the Cairo Historical Society has requested the use of picnic tables and garbage pails; therefore, be it

RESOLVED, that the Town Board of the Town of Cairo authorizes the use of the Front Lawn of the Town of Cairo and the Closure and Use of Railroad Avenue from Main Street to the Cairo Firehouse for the Cairo Historical Society’s 2<sup>nd</sup> Annual Temperance and Tommy Guns Prohibition Street Festival on June 16, 2012 from 9am to 10pm.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Authorization for the Town Clerk to Attend Conference”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby permit Tara Rumph, the Town Clerk, to attend the 30<sup>th</sup> Annual New York State Town Clerk’s Association Conference from April 22<sup>nd</sup> to the 25<sup>th</sup> at a cost of \$465.72.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Remit \$144.64 to the NYS Retirement System”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, Jack Pagliaroni was an employee of the highway department in 2005 from October 17<sup>th</sup> to December 21<sup>st</sup> and 3% NYS Retirement Contributions of \$144.64 were withheld from his pay that were not reported nor disbursed to the NYS Retirement System; and

WHEREAS, upon review it is necessary to report his time worked and submit the contributions withheld to the NYS Retirement System; therefore be it

RESOLVED, that the sum of \$144.64 be expended from budget line item DA-9010.8 ERS Retirement and remitted to the NYS Retirement System.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Close Risk Retention Savings Account”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the Risk Retention Fund (CS) was originally established to account for risk financing and self insurance activity; and

WHEREAS, the State Comptroller's office has eliminated the Risk Retention Fund (CS) and allows local governments to record self insurance activity within individual funds financing the activity; therefore be it

RESOLVED, that the Risk Retention Savings Account be closed and the amount of \$7,354.67 as of this date plus March Interest be moved to the General Fund Savings Account.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Appointing Attorney for the Town”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo for a time period of 90 days from April 1, 2012 to June 30, 2012 at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Authorization to Designate a Bookkeeper”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Louann Arp to the full-time position of bookkeeper for 90 days from April 1, 2012 to June 30, 2012; salary for the 90 days will be based on the annual salary of \$32,136.00.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Appointing Auditing Firm for the Town of Cairo”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C, as the Auditing Firm for the Town of Cairo for a time period of 90 days from April 1, 2012 to June 30, 2012 according to the terms provided in the Letter of Understanding dated December 14, 2011.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Appoint Member to the Board of Ethics Review”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Barbara Annis as the fifth member to the Board of Ethics Review formed on 7/21/10 for a three year term to conclude on December 31, 2014 at a rate of no pay as it is a volunteer position.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“The J S McHugh Change Order #1”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, there was an approved contract in the amount of \$24,000.00 between the Cairo Town Board , Cairo Public Library and contractor J S McHugh for the Custom Casework of the new library; and

WHEREAS, additional work requested by SK provided by BRM Architects for the Circulation desk and the Printing station,

WHEREAS, the Cairo Public Library requested a change to the work to be completed with an additional amount due of \$15,446.55; therefore be it

RESOLVED, that contract change order no. 1 for J S McHugh be approved in the amount of \$15,446.55 for a total contract price of \$39,446.55

.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“The Palombo Group Change Order #2”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, there was an approved contract in the amount of \$1,015,179.23 between the Cairo Town Board , Cairo Public Library and contractor The Palombo Group for the General Construction of the new library; and

WHEREAS, additional work requested by the Structural Engineer based on field conditions and/or coordination issues discovered during the shop drawing phase,

WHEREAS, the Cairo Public Library requested a change to the work to be completed with an additional amount due of \$8,267.41; therefore be it

RESOLVED, that contract change order no. 2 for The Palombo Group be approved in the amount of \$8,267.41 for a total contract price of \$1,023,446.64.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

“Authorization for Highway Employee to Attend Traffic Control Seminar”

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Michael Adrian to attend Traffic Control Seminar on May 23, 2012 in Rensselaer County with a cost of \$40.00 for the session.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Payment of Bills on Abstract #306”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2012 Vouchers #1256 through #1348 in the amount of \$135,806.63 is approved for payment.

The total amount to be paid from the:

General Fund - \$78,330.31 Street Lighting -

Highway Fund - \$26,491.06 Sewer Fund - \$7,531.79

Cap. Library Fund - \$21,067.50 Water Fund - \$2,385.97

Cap. Sewer Fund - Trust & Agency -

Special Fire Fund -

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**March 28, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Authorize Use of Angelo Cranna Park Pavilion By  
Medusa Meadows for a Farmers Market and  
Authorize Supervisor to Execute Contact”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Medusa Meadows, LLC, to operate “The Farmers' & Artisans' Market of Cairo, N.Y. (“The Market”) at the pavilion in Angelo Canna Town Park on Saturdays from June 16, 2012 through October 13, 2012 , 8 am through 3 pm, and

BE IT FURTHER RESOLVED, that Supervisor Ted Banta is hereby authorized to execute an appropriate contract with Medusa Meadows, LLC for the operation of such Market.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_

MEDUSA MEADOWS, LLC

5 County Route 358

Medusa, N.Y. 12120

**PROPOSAL**

**The Farmers' & Artisans' Market of Cairo, N.Y.**

**and**

**Saturdays at the Park**

Cairo Town Board

Attn: Ted Banta, Supervisor

Town of Cairo

512 Main Street

Cairo, N.Y. 12413

Dear Board Members:

Medusa Meadows, LLC, a domestic limited liability company maintaining its offices at 5 County Route 358, Medusa, N.Y., is pleased to present our proposal for the creation of The Farmers' & Artisans' Market of Cairo, N.Y. ("The Market") to take place at Angelo Canna Town Park on Saturdays from June 16, 2012 through October 13, 2012 as part of a summer-long, ongoing series of events designed to make the park an exciting Saturday destination for town residents and tourists.

We will conduct our market at the park pavilion from 10 am through 2 pm each Saturday, with set-up to begin at 9 am and breakdown of vendor displays to conclude by 3 pm. Medusa Meadows, LLC will receive applications from prospective vendors and select vendors to participate based on the following standards:

- Products must be locally grown or produced;
- Products such as baked goods or prepared foods should include a main or featured ingredient which is locally sourced;
- Vendors offering "crafted" items must produce the items themselves using locally sourced materials;
- No commercial or franchised enterprises may apply;
- No logo items or crafts made of commercial items are permitted.

These standards are in place to keep the market as locally and agriculturally focused as possible. We will invite local musicians to perform from 11 am through 1 pm as part of each market day. In addition, we will also arrange for individuals and professional groups to conduct classes, demonstrations, exhibits, etc. during the pre-market hours of 8 am through 10 am.

We envision The Market to take place within the context of a larger coordinated effort with members of a broad spectrum of community groups such as 4H, Cornell Cooperative Extension, civic groups, schools, the resorts, etc. We will seek to operate The Market in tandem and in cooperation with existing special events such as the Greene County Youth Fair and the Antique Auto Show as well as with new special programs such as concerts and sporting events. This larger concept, "Saturdays at the Park," will be an attempt to coordinate the promotion of these existing and new events with The Market so as to present a cohesive Town of Cairo summer entertainment package to the public and to foster a sense of community involvement and pride.

Medusa Meadows, LLC will maintain general liability insurance for The Market, providing coverage of \$1,000,000 in general liability insurance and will provide a certificate evidencing such coverage naming the Town of Cairo as additional insured thereupon. Each individual Vendor shall provide a certificate of insurance to Medusa Meadows, LLC, which certificates shall be kept on file at our office. We will maintain The Market premises in a clean and neat manner such that the same will be inviting to the public, and we will comply with all local laws and regulations.

Thank you for your consideration of our proposal.

Sincerely yours,

Chuck Solberg Becky Pine

General Manager Marketing Manager

**MISBEHAVEN FIREWORKS CORP**

**3062 OLD KINGS ROAD**

**CATSKILL NEW YORK 1 2414**

**TEL (518) 755-4561**

**CONTRACT FOR FIREWORK DISPLAY**

**SPONSORS: TOWN OF CAIRO**

**DATE OF DISPLAY: 7/4/2012**

**LOCATION: TOWN OF CAIRO PARK**

**SHOW PRICE: \$ 4000.00**

**Fireworks duration: 16 TO 18 MINUTES**

We are undersigned, being interested in a Fireworks Display for TOWN OF CAIRO Agree to pay a price of: \$ 4000.00 for the display agreed upon, which will be furnished by Misbehaven Fireworks.

The undersigned, (Buyer) intending to be legally bound, agree as follows:

- 1) Sponsor to make a deposit of 50 % upon acceptance of bid and balance to be paid on the date of display.
- 2) Sponsor are required to pay all permit fees according to Town , Village or City rates.
- 3) If the event is on land, sponsor will furnish police and/or crowd security personnel, provide proper parking supervision and insure adequate patrol of the safety zone as marked and secured by the sponsor until Misbehaven Fireworks advises that it is no longer necessary.
- 4) If the event is over water, Misbehaven Fireworks will be responsible for Maritime permit and control of safety zone
- 5) Misbehaven Fireworks reserves the right to terminate the display in the event persons, vehicles, or animals enter the secured safety zone and security is unable or unwilling to remove them and enforce safety regulations.
- 6) Misbehaven Fireworks will furnish all applicable licenses and paper work for permit, \$ 2,000,000.00 liability insurance. Aggregate and Workman's Compensation Insurance and provide pyrotechnicians and equipment for the display.
- 7) Hold harmless Misbehaven Fireworks Corp from any claims that do not directly relate to damage produced by pyrotechnic materials supplied by Misbehaven Fireworks.
- 8) If winds exceeds 20 miles per hour, fireworks display will be postponed to an agreed date between sponsors and Misbehaven Fireworks.



9) Rain date; TBD POSTPONEMENT by 11:30 day of display or 10% charges occur

Misbehaven Fireworks Corp upon acceptance of contract in writing , agrees to fulfill the contract in a workmanlike and professional manner.

Accepted on behalf of;

Name: \_\_\_\_\_ Name: MISBEHAVEN FIREWOKS CORPS

\_\_\_\_\_

Date: \_\_\_\_\_ Date;

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ANTHONY P. PATASSO  
173 MAIN STREET P.O. Box 730  
CAIRO, NEW YORK 12413-0730  
PH.# 622-0184

MARCH 01, 2012

CAIRO TOWN BOARD,

ROBERT HEMPSTEAD, MADE A WONDERFUL  
PRESENTATION, AT THE LAST TOWN BOARD MEETING.  
ESPECIALLY, WITH HIS SPEECH AND ALL THE  
SLIDES, SHOWN, BUT I DIDN'T <sup>HEAR</sup> YOU, OR ANY OTHER  
TOWN BOARD MEMBERS MENTION ONE THING  
ABOUT WHAT IS MOST IMPORTANT. TO REVITALIZE  
MAIN STREET. COMMERCIAL EMPTY STORE SPACES,  
TOWN OF CAIRO, MAIN STREET NEEDS TO BE  
REVITALIZED IMMEDIATELY. THERE ARE MORE THAN  
SIXTEEN (16) EMPTY COMMERCIAL STORE SPACES, TOWN OF CAIRO  
NEEDS TO CONTACT ALL MAIN STREET, COMMERCIAL REAL-  
ESTATE PROPERTY OWNERS. AND TAXPAYERS, TO WORK ALONG  
WITH THE TOWN TO ADVERTISE AND GET ALL THESE EMPTY  
UNITS RENTED IMMEDIATELY. WE NEED TO SHOW  
ALL COMMERCIAL PROPERTY OWNERS ON MAIN STREET  
AND THE SURROUNDING AREAS, "SLIDES," OF THE  
REVITALIZED MAIN STREET, SAUGERTIES, COMMERCIAL UNITS.  
ALSO, HOW MAIN STREET, CATSKILL, NY WAS TRANSFORMED -  
(CONT'D)



PAGE #2

- AND LET US NOT FORGET WARREN STREET, HUDSON, THESE ARE "SLIDES" NEEDED TO BE SHOWN TO TAY PAYERS/PROPERTY OWNERS OF THE TOWN OF CAIRO, N.Y. WE NEED THIS GROWTH. VERY BADLY. AS SOON AS THESE UNITS ARE LEASED. YOU WILL SEE ACTIVITY BACK ON MAIN STREET. CAIRO. ONLY AFTER THIS HAPPENS WE WILL BE ABLE TO CONTACT. WHITE CASTLE, WENDY'S, BURGER KING, GOLDEN CORREL, TEXAS ROAD HOUSE, SONIC, RED LOBSTER, APPLE BEE'S, CHINESE BUFFET, OLIVE GARDEN, ALSO, DOLLAR TREE, FABRIC STORE, HOME GOODS - GIFT STORE, HARDWARE/HOUSEWARES STORE, WE NEED SOME SORT OF A SHOE STORE, CLOTHING STORE, FULL SERVICE TAILOR, WE NEED TO SEE SOME FOR RENT/LEASE SIGNS, NOT MORE FOR SALE SIGNS. PEOPLE WANT TO ESCAPE CAIRO, MORE AND MORE DAILY. ANY AND ALL MONEY, \$ THAT PEOPLE EARN AND HAVE THAT RESIDE IN THE TOWN OF CAIRO, IS NOT BEING REVOLVED BACK AND FORTH IN THE TOWN OF CAIRO. BECAUSE THERE IS NOTHING AT ALL HERE. HANA FORD'S / SLATER'S ISN'T GOING TO MAKE ANY DIFFERENCE WHATSOEVER. AS IT STANDS RIGHT NOW, PEOPLE OF THE TOWN OF CAIRO, HAVE NO OTHER CHOICE BUT TO SHOP IN OTHER AREAS SUCH AS, KINGSTON, HUDSON, GLENMONT, ALBANY, CATSKILL, GREENVILLE, PEOPLE HAVE NO OTHER CHOICE -

- CONT'D -



PAGE #3 -

" BECAUSE THERE NEEDS ARE NOT HERE AT THIS TIME TO PURCHASE TO SURVIVE. SO, LIKE I SAID, ALL MONEY FROM PEOPLE THAT RESIDE IN THE TOWN OF CAIRO, IS BROUGHT TO OTHER AREA'S AND SPENT - SO, NO MONEY RECIRCULATES BACK AND FORTH IN CAIRO, BECAUSE IT IS SPENT AND STAYS IN OTHER AREA'S, MORE AND MORE UNEMPLOYMENT. LESS MONEY IN TOWN OF CAIRO, MORE DEPRESSION. RIGHT NOW TAX PAPERS HAVE NOTHING <sup>HERE</sup> FOR THERE MONEY, THE TOWN BOARD MUST TAKE IMMEDIATE ACTION TO GENERATE MONEY ON MAIN STREET, TO START THE BALL ROLLING. SO, SOME DOLLARS COULD BE REVOLVED OVER AND OVER AND STAY IN THE TOWN OF CAIRO, ONLY UNTIL ALL COMMERCIAL STORE SPACES ARE LEASED. NOBODY WILL COME HERE TO LOCATE, BECAUSE THE TOWN OF CAIRO IS A GHOST TOWN, THERE IS NOTHING HERE WHATSOEVER. THIS SHOULD BE FIRST ON THE AGENDA. TO BE LOOKED INTO AND RESOLVED.

Respectfully,

Mr. Anthony P. Patasso

RE: ANTHONY P. PATASSO.



Mr. DeBanta, Supervisor, and all  
of the Town of Cand Town Board  
Members, Please Help for the  
Surviving and Wellness of the  
People of this Town. Maybe, the  
Planning Board could also help  
for making it a little easy for  
business to locate and relocate in  
the Town of Cand. We need our families  
to grow and reside in town not  
relocate as they get older because  
there is nothing for them to offer.  
We all need to work together. Fast-

Please  
— Timothy P. Latano

God Bless All of the Town of Cand.

*ANTHONY P. PATASSO*

**McCann Realty Corporation**

Real Estate Investments

2548 E. Tremont Avenue

Bronx, N.Y. 10461

Office 718-918-9844 Fax 718-918-2610



*CAIRO TOWN HALL  
CAIRO TOWN BOARD  
MAIN STREET P.O. BOX 728  
CAIRO, NEW YORK 12413-  
GREENE COUNTY, U.S.A.*

*ATTENTION:  
SUPERVISOR  
MR. TED BANTA.*

12413+0728





## **TOWN OF CAIRO**

**PO Box 728, Cairo, NY 12413**

**Supervisor: 518 622 2060 Fax: 518 622 0553**

**Email: [supervisor@townofcairo.com](mailto:supervisor@townofcairo.com)**

**March 9, 2012**

**To: Anthony Patasso**

**PO Box 730**

**Cairo, NY 12413**

**Re: Letter Dated 3/1/12**

**Dear Mr. Patasso:**

I received your letter dated 3/1/12. Thank you for your interest, concern, and recommendations. I wholeheartedly agree that revitalizing Main St, Cairo is a priority; in fact, it is the priority of my administration. At the Town Board Reorganizational meeting on January 4, 2012 and the Regular/General Town Board meeting on January 25, 2012 I presented power point presentations outlining the significance of Revitalizing Main St. Those power points can be found on our website at [www.townofcairo.com](http://www.townofcairo.com). Moreover, to continue the dialogue and focus of economic development and revitalizing Main St, we are hosting Warren Hart, The Director of the Department of Economic Development, Planning, & Tourism and Renee VanSchaack, the Interim Director of the IDA as our guest speakers on March 28<sup>th</sup> at 7pm-our next Town Board meeting.

Once again, thank you for your interest, concern, and recommendations. God Bless.

**Best regards,**

**Ted Banta**

**Supervisor**



## **TOWN OF CAIRO**

**PO Box 728, Cairo, NY 12413**

**Supervisor: 518 622 2060 Fax: 518 622 0553**

**Email: [supervisor@townofcairo.com](mailto:supervisor@townofcairo.com)**

**March 9, 2012**

**To: Anthony Patasso**

**PO Box 730**

**Cairo, NY 12413**

**Re: Letter Dated 3/1/12**

**Dear Mr. Patasso:**

I received your letter dated 3/1/12. Thank you for your interest, concern, and recommendations. I wholeheartedly agree that revitalizing Main St, Cairo is a priority; in fact, it is the priority of my administration. At the Town Board Reorganizational meeting on January 4, 2012 and the Regular/General Town Board meeting on January 25, 2012 I presented power point presentations outlining the significance of Revitalizing Main St. Those power points can be found on our website at [www.townofcairo.com](http://www.townofcairo.com). Moreover, to continue the dialogue and focus of economic development and revitalizing Main St, we are hosting Warren Hart, The Director of the Department of Economic Development, Planning, & Tourism and Renee VanSchaack, the Interim Director of the IDA as our guest speakers on March 28<sup>th</sup> at 7pm-our next Town Board meeting.

Once again, thank you for your interest, concern, and recommendations. God Bless.

**Best regards,**

**Ted Banta**

**Supervisor**





**TOWN OF CAIRO PLANNING BOARD TERMS**  
**[Updated March 2012]**

SEAT A	1990-1996 Lemmon(out 5/91) Caiazzo (5/91-92)	1997-2003 Caiazzo	2004-2010 Caiazzo/Rumph/Villela	2011-2017 Forrester	
SEAT B	1990-1995 Uzzillia(out 3/90) Eberhard(3/90-95)	1996-2002 Eberhard	2003-2009 Eberhard	2010-2016 Pacifico	
SEAT C	1990-1994 Wyszyski(out 6/93) Paolino(93-94)	1995-2001 Paolino	2002-2008 Maassmann	2009-2015 Hansen	
SEAT D	1990-1993 Phoenix	1994-2000 Phoenix	2001-2007 Phoenix	2008-2014 Pambianchi-now <b>vacant</b> 3/12	
SEAT E	1990-1992 Algozzine (out4/91) McManus (91-97)	1993-1999 Sala	2000-2006 Sala	2007-2013 Veverka	
SEAT F	1990-1991 Blunk(out 3/90) Larson (3/90-12/90)	1992-1998 Larson (out 12/91) Andreasen	1999-2005 Andreasen/McSorley	2006-2012 Puorro(resigned 1/12) Kavocos (1/12)	
SEAT G	1990 Schneider (out12/91)	1991-1997 Alfeld	1998-2004 Keegan	2005-2011 Benoit	2012-2018 <b>Benoit*</b>
SEAT H	2009 Puorro	2010 Pambianchi	2011 Kavocos	2012 <b>Vacant</b>	

\*Appointed Planning Board Chair for 1 year for 2012

**TOWN OF CAIRO**  
**Tara A. Rumph, Town Clerk**  
P.O. Box 728  
Cairo, New York 12413  
518-622-3120  
518-622-0553 (Fax)

March 20, 2012

Dear Ted:

Every year the New York State Town Clerks Association holds a Town Clerk Conference either in Saratoga or Rochester. This year the conference is being held in Saratoga from April 22<sup>nd</sup> – 25<sup>th</sup>.

This is the only conference designed exclusively for the education and professional growth of town clerks. State agencies will be available to share the latest information. The conference is a great way for all town clerks to network and to explore new ways of doing things.

I would respectfully request permission to attend the 30<sup>th</sup> Annual New York State Town Clerk's Association Conference this year. The cost for the 2 night package is \$465.72. If acceptable, I would need a resolution at the March meeting. Thank you.

Sincerely,



Tara A. Rumph  
Town Clerk

**MEMORANDUM OF AGREEMENT**

The Town of Cairo (the "Town") and the Town of Cairo Highway Department, Local 294 (the "Union") are parties to a Collective Bargaining Agreement for the term January 1, 2008 through December 31, 2010 (the "Agreement").

The Town and the Union wish to modify the Agreement as follows:

1. All terms and conditions of the Agreement will remain as currently in effect.
2. The 2011 wages will remain status quo at the 2010 wage rates detailed in the Collective Bargaining Agreement at Article 4, Section 3.
3. All items not detailed above that were part and parcel of the negotiations are deemed withdrawn.
4. This Memorandum of Agreement constitutes the entire understanding between the Town and the Union as to modifications to the Agreement.
5. The Union reserves the right to have this tentative Memorandum of Agreement taken for a ratification vote before its membership. The Town reserves the right to have the Town Board review the Memorandum of Agreement and vote as to its ratification.

AGREED TO THIS \_\_\_\_ DAY OF FEBRUARY 2012

TOWN OF CAIRO

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

LOCAL 294

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_