



## **TOWN OF CAIRO**

### **GENERAL/REGULAR MEETING AGENDA**

**August 22, 2012 @ 7PM**

**Location: Town Hall, Cairo**

**Call to Order**

**Pledge of Allegiance**

**Attendance**

**Presentations**

**Comments**

**Approval of Minutes: July 25, 2012, July 31, 2012, & August 8, 2012**

**Reports**

- |                          |                               |                |
|--------------------------|-------------------------------|----------------|
| - Supervisor             | - Ambulance                   | -Reservoir     |
| - Highway Superintendent | - Planning Board              | -Summer Rec    |
| - Library                | - Police Department           | -Tax Collector |
| - Assessor               | - Building & Code Enforcement |                |
| - Water & Sewer          | - Other Department(s)         |                |

**Appointments & Resolutions**

**Unfinished Business**

- Wastewater management
- Salvage Yards

**New Business**

- Storage Bin Local Law Draft

**Public Hearing @ 8:30pm-see Public Hearing Handout**

**Adjournment**





## **TOWN OF CAIRO**

### **Public Hearing**

August 22, 2012 @ 8:30PM

Location: Town Hall, Cairo

**Reason/Proposal:** Michael Esslie, Attorney at Law, representing Meadowfields Apts, LLC(Vasileios Paganos) requested on 7/20/12 a variance pursuant to Section 8 of the Town of Cairo Local Law #2 of 2012-Imposing a Six Month Moratorium on Approvals Involving Resorts adopted 6/27/12 & filed 7/6/12.

### **Local Law #2 2012 Section 8. Variances**

Should any owner of property affected by this Local Law suffer an unnecessary hardship in the way of carrying out the strict letter of this Local Law, then the owner of said property may apply to the Town Board of the Town of Cairo in writing for a variance from the strict compliance with this Local Law upon the submission of proof of such necessary hardship. For the purpose of this Local Law, unnecessary hardship shall not be mere delay in being permitted to make application or waiting for a decision on the application for a subdivision, variance, special use permit, site plan, site plan review, building permits, other municipal approvals or permits during the period the moratorium imposed by this Local Law.

Procedure. Upon submission of a written application to the Town Clerk by the property owner seeking a variance of this Local Law, the Town Board of the Town of Cairo shall, within sixty(60) days of the receipt of such application, schedule a public hearing on said application upon five (5) days written in the official newspaper of the Town. At said Public Hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have opportunity to be heard, and the Town Board shall, within (30) days of the close of the Public Hearing, render its decision in writing, either granting or denying the application for a variance from the strict requirements of the this Local Law. In the event that the Town Board determines that the property owner shall suffer an unnecessary hardship, the applicant shall then be referred to the Town Board, Planning Board, Building Inspector and/or Code Enforcement Officer for a full review of the proposed project in accordance with the then enacted subdivision, site plan review, building permits or other municipal approvals laws, rules and regulations in the Town of Cairo and the State of New York.

**Town Clerk:** Notice of Hearing

**Supervisor:** Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame.
- The Town Board may choose to listen and not comment.





## **Minutes**

**Town of Cairo  
Town Board Meeting @7pm  
Location: Town Hall Meeting Room**

**July 25, 2012**

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, July 25, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were present.

The minutes from the July 2, 2012 Special Meeting was accepted by Councilperson Puorro and seconded by Councilperson Joyce.

The minutes from the July 11, 2012 Workshop was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Assessor Janice Hull gave report on assessment and equalization rate. The Town of Cairo is at 70 percent of market value. She reported if all towns were at 100 percent, we would not need equalization rate.

Ambulance Administrator Reay Mahler asked Board if something could be done about the septic tank collapsing at Ambulance Building.

Councilperson Joyce remarked about foreclosed property on corner of 23B and Route 23.

Supervisor's Report                      Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

**Resolution No. 177 -12**    "Receipt of Monthly Supervisor's Report" offered by Councilperson Suttmeier and seconded by Councilperson Joyce:



WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for June, 2012.

All members in favor – motion carried.

**Resolution No. 178 -12**      "Authorization for Highway Superintendent Robert F. Hempstead To Request Bids For Engineering Services in connection with Harold Myers and Sandy Plains Culvert Replacement" offered by Councilperson Puorro and seconded by Councilperson Suttmeier:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to Request Bids For Engineering Services in connection with Harold Myers and Sandy Plains Culvert Replacement.

All members in favor – motion carried.

**Resolution No. 179 -12**      "Authorization for Highway Superintendent Robert F. Hempstead To Request Bids For Two F550XL Regular Cab and Chassis Trucks with a Diesel Motor and One F350XL Pick-Up Truck With A Diesel Motor" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to Request Bids For Two F550XL Regular Cab and Chassis Trucks with a Diesel Motor and One F350XL Pick-Up Truck With A Diesel Motor.

All members in favor – motion carried.

**Resolution No. 180 -12**      "Code Enforcement Policy & Procedure" offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby adopt the following Code Enforcement Policy & Procedure :

#### TOWN OF CAIRO

#### TIMELINE FOR CODE ENFORCEMENT BENCHMARKS AND ACTIONS



July 25, 2012

Day 1: visit property/witness violation/discuss remedy with owner  
Day 15: Send Notice of Apparent Violation and Request to Remedy  
Day 45: Send Notice of Violation and Order to Remedy  
Day 60: Refer matter to Town Board for review/authorization to proceed, with notice to landowner of opportunity to attend/be heard at next TB regular or workshop mtg.  
Serve Appearance ticket, Summons, etc. immediately following Town Board authorization  
All members in favor – motion carried.

**Resolution No. 181 -12** “Authorization for Bookkeeper to Attend NYS

Government Finance Officers’ Association Seminar” offered by Supervisor Banta and seconded by Councilperson Puorro:

Whereas, it has been recommended by the NYS Comptroller’s Office that we provide for education to enhance and improve our fiscal measures and procedures; there be it

Resolved, that the Town Board of the Town of Cairo does hereby authorize the Bookkeeper to attend the NYS Government Finance Officers’ Association Seminar Measuring the Cost of Public Services and Keeping Up to Date with the IRS on August 8, 2012;

Be it further resolved, that all expenses will be reimbursed according to the Town of Cairo Travel Policy.

All members in favor – motion carried.

**Resolution No. 182 -12** “Budget Amendments and Payments of Bills on

Abstract #314” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Whereas, town law requires that no fund or appropriation account may be overdrawn; and

Whereas, payment of bills should be properly authorized and documented in the minutes; therefore be it

Resolved, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-21.89
To	A-1010.4	Legislative - Contractual	+21.89
From	A-1990.4	Contingent	-38.00
To	A-3010.46	Contractual – 911 Signs	+ 38.00
From	A-5010.4	H’way Admin-Contractual	-668.47



To	A-5010.2	H'way Admin- Equipment	+668.47
From	A-7110.4	Parks – Contractual	-1,646.73
To	A-8760.4	Emergency Disaster Work	+1,646.73
From	DA-5110.4	General Repairs – contractual	-7,300.08
To	DA-8760.4	Emergency Disaster Work	+7,300.08

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #314, consisting of 2012 Vouchers #1820 through #1918 in the amount of \$177,430.85 is approved for payment.

The total amount to be paid from the:

General Fund -	\$38,524.29	Street Lighting -	
Highway Fund -	\$45,472.28	Sewer Fund -	\$9,369.14
Cap. Library Fund -	\$62,238.45	Water Fund -	\$1,411.97
Cap. Sewer Fund -	\$18,381.80	Trust & Agency -	\$163.07
Hydrant Fund –	\$7,250.00		

All members in favor – motion carried.

**Resolution No. 183 -12** “Accepting Water Billings Dated July 2, 2012” offered by Councilperson Puorro and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billings to be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo accepts the Water Billings as presented from the Water Administrator in the amount of \$46,200.98, dated July 2, 2012.

All members in favor – motion carried.

**Resolution No. 184 -12** “Fix Septic Tank at Ambulance Building” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby agrees to fix the septic tank at the Ambulance Building.

All members in favor – motion carried.

**Resolution No. 185 -12** “Open Cairo Nature Park” offered by Councilperson Joyce and seconded by Councilperson Ostrander:



Be it resolved that the Town Board of the Town of Cairo does here agree to open the Cairo Nature Park located on Route 23. Said Nature Park will close on Columbus Day Weekend. The Town Board also agrees to take preventative measures by removing stairs to the water tower, secure gateway, and provide current signage.

Roll Call:

Councilperson Suttmeier	Nay
Councilperson Joyce	Aye
Councilperson Ostrander	Aye
Councilperson Puorro	Aye
Supervisor Banta	Aye

Motion Carried.

There was discussion among Board Members about a letter Delaware Engineering sent the Town concerning pumping tanks in the Sewer District. The Town is not pumping enough tanks to keep up. It was discussed to bundle the pumping of tanks together to get a better price. It would have to go out to bid.

**Resolution No. 186 -12** “Authorize Supervisor to submit a force account proposal for this work on up to 12 tanks” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

Whereas, Alan Tavenner of Delaware Engineering recommends that Septic Tank Improvements should include a total of two clean-outs on existing Septic Tanks in the Sewer District of Cairo, and if EFC will allow these improvements as part of the Sewer Project; therefore,

Be it resolved that the Town Board of the Town of Cairo does hereby authorize the Supervisor to submit a force account proposal to EFC for this work on up to 12 tanks.

All members in favor – motion carried.

Supervisor Banta reported the Town Board visited the Junk Yards in town. Supervisor Banta also reported that Post Brothers has applied for a Junk Yard license in the Town of Cairo. Town Board needs to evaluate the increased fee for Junk Yard licenses.

**Resolution No. 187 -12** “Town Board in Support of Tour of the Catskills Race” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:



Be it resolved that the Town Board of the Town of Cairo does hereby support the 5<sup>th</sup> Annual Tour of the Catskills Cycling Race which will travel on roads in the Town of Cairo between 10 AM and 3 PM on August 3<sup>rd</sup> – 5<sup>th</sup>.

All members in favor – motion carried.

Mike Esslie asked for a Public Hearing due to hardship on the moratorium that was past limiting use of abandoned resorts. This will be discussed further at workshop.

The Town Board will start the budget process a little earlier this year. Supervisor Banta will give department heads their budget packets the beginning of August.

**Resolution No. 188 -12** “Board to Move into Executive Session” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:20 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

**Resolution No. 189 -12** “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 10:30 PM.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Ostrander to adjourn the meeting at 10:30 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk





## **Minutes**

**Town of Cairo  
Special Town Board Meeting @9:00 am  
Location: Town Hall Meeting Room**

**July 31, 2012**

The Town Board of the Town of Cairo met for a Special Town Board meeting on Tuesday, July 31, 2012 at the Town Hall, Main Street, Cairo, New York.

Deputy Supervisor Doug Ostrander, called the meeting to order at 9:00 AM and then asked the attendees to Pledge Allegiance to the Flag. The following members were present: Councilperson Joyce, Councilperson Puorro and Councilperson Suttmeier.

**Resolution No. 190 -12** “Appoint Court Clerk” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

WHEREAS, the Cairo Town Board recognizes the need to hire sufficient staff to continue the important work of the Town Court, and

WHEREAS, the Cairo Town Board approves the hiring of a Town Court clerk to fill the current vacant position; and

WHEREAS, the Cairo Town Board acknowledges that it has reviewed the applications of the potential candidates and reviewed the recommendations of the Town Court staff; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, the Town of Cairo appoints Julie Hepperle as a part-time court clerk to be hired at the rate of \$10.75 per hour and said appointment to



be effective immediately.

AND IT IS FURTHER RESOLVED THAT, the cost will be appropriated from the Town Budget account in the approved 2012 budget.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Ostrander to adjourn the meeting at 9:30 AM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk





## **Minutes**

### **Town of Cairo Town Board Work Session @4pm Location: Town Hall Meeting Room**

**August 8, 2012**

The Town Board of the Town of Cairo met for a work session meeting on Wednesday, August 8, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 4:00 PM and then asked the attendees to Pledge Allegiance to the Flag with all Board members present.

Supervisor Banta opened the four bids for the purchase of two F550's and one F350. All bids attached a non-collusion form signed and dated. The following bids are as follows:

Carmody Ford, Greenwich, NY Truck #1 \$64,013.00, Truck #2 \$64,013.00, Truck #3 \$55,050.00  
For a total of \$183,076.00.

Interstate Ford, Hartford, Ct Truck #1 and #2 \$58,167.00 per truck and truck #3 \$52,383.00. For a total of \$168,717.00.

VanBortel, E. Rochester, NY Truck #1 and #2 \$58,033.00 per truck and truck #3 \$52,298.00.  
For a total of \$168,364.00

Crossroads Ford, Ravena, NY Truck #1 43,413.84, Truck #2 \$46,502.84 and Truck #3 \$35,222.84.  
For a total of \$125,139.52

Robert Hempstead, Highway Superintendent stated to the Town Board, that he would like to review the bids and report back to the board about the purchase of the trucks.

Kathy Jurgens, Water Administrator presented to the Town Board a proposed Tapping Fee Schedule for the Cairo Water District. Brief discussion followed.

**Resolution No. 191-12** "Adoption of Tapping Fee for Water District" offered by Councilperson Ostrander and seconded by Councilperson Joyce:



BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby adopt the following Tapping Fee for the Water District:

3/4" tap	Presently - \$350.00
1" tap	\$400.00
1 1/4" tap	\$450.00
1 1/2" tap	\$500.00
2" tap	\$750.00
3" tap	\$900.00
4" tap	\$1,050.00
6" tap	\$1,550.00

BE IT FURTHER RESOLVED, that this tapping fee will be added to the current Town of Cairo fee schedule.

Councilperson Suttmeier asked for a roll call vote.

Councilperson Suttmeier	Aye
Councilperson Ostrander	Aye
Councilperson Joyce	Aye
Councilperson Puorro	Abstain
Supervisor Banta	Aye

4 Ayes, 1 Abstain – motion carried.

Alan Tavenner from Delaware Engineering updated the Town Board on the current Sewer District. Brief discussion followed. Alan Tavenner and Joe Myers will work together to prepare a bid package for the pumping of 125 septic tanks. Highway Superintendent will work with sewer department to have tanks opened and closed in conjunction with the pumping of tanks.

**Resolution No. 192 – 12** “Pumping of Septic Tanks Out To Bid”

Councilperson Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of The Town of Cairo authorizes Alan Tavenner and Joe Myers to create spec sheets and to put out to bid the pumping of 125 septic tanks.

BE IT FURTHER RESOLVED, that Alan Tavenner will notify DEC with our proposal.

Councilperson Ostrander seconded the motion.

All members in favor – motion carried.

The necessity of monitoring and controlling Clothing Bins within the Town of Cairo arose. The Town Board feels it is a collection area for littering and needs to be cleaned up. Town



Attorney, Tal Rappleyea will draft a local law regarding the placement of clothing bins within the Town of Cairo.

Alan Tavenner mentioned that he spoke to DOT regarding the installation of guide rail around the pump house. Highway Superintendent, Robert Hempstead stated that he spoke to DOT as well and that the Town of Cairo will install the guide rail according to DOT specs.

Supervisor Banta stated that the town received a letter from Attorney Michael Esslie requesting a public hearing for a variance on Local Law #2 of 2012 “Imposing a Temporary Six Month Moratorium on Approvals Involving Resorts”. After brief discussion, it was decided that the public hearing will be held on August 22, 2012 at 8:30pm. The Town Clerk will submit the legal in the paper.

Supervisor Banta stated that each department’s budget requests are due back by August 17, 2012 and that the board needed to start scheduling budget work sessions. It was decided that the first budget session will be August 27, 2012 at 4:30pm at the Town Hall.

The discussion of the enforcing of the 911 sign law arose. It was decided that the police department will do an inventory during their patrolling of the town and will report back to the board.

Town Attorney, Tal Rappleyea stated that he spoke with DEC regarding the order on consent involving the bulk storage tanks.

**Resolution No. 193 -12** “Supervisor to Sign Order on Consent and Send Check to DEC” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to Sign and Send Check to DEC regarding the bulk storage tanks.

All members in favor – motion carried.

**Resolution No.194 -12** “Accept Insurance quote through Trident Insurance” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby accept the insurance quote from Trident Insurance Company.

All members in favor – motion carried.

**Resolution No. 195 -12** “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Puorro:



BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 5:35 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

**Resolution No. 196-12** “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 6:35 PM.

All members in favor – motion carried.

Let the record show that Councilperson Suttmeier left the meeting at 6:45. Bill Wolf asked the board about his junk/salvage licenses. Brief discussion followed. Supervisor Banta asked the Town Clerk to phone Tal Rappleyea in the morning for his recommendations on issuance of conditional licenses.

Motion was made by Councilperson Ostrander and seconded by Councilperson Puorro to adjourn the meeting at 6:55 PM.

Respectfully submitted,

Debra Sommer  
Deputy Cairo Town Clerk





## **TOWN OF CAIRO**

### **SUPERVISOR'S REPORT**

**August 22, 2012 @ 7PM**

**Location: Town Hall of Cairo, Meeting Room**

#### **Notification of Meeting:**

- Town Clerk's Board
- Front & Rear doors of Town Hall; Meeting Room Door
- Outdoor Bulletin Board
- Town Website
- Town Email Sent
- Daily Mail Calendar
- Midhudson PSA Announcement
- Slater's Great American

#### **Monthly Financial Report: July 2012**

#### **Zoning:**

- Zoning Meetings to date:
    - o April 11<sup>th</sup> @ 3pm
    - o April 30<sup>th</sup> @ 5pm
    - o May 21<sup>st</sup> @ 4:30pm
    - o June 11<sup>th</sup> @ 4:30pm
    - o July 9<sup>th</sup> @ 5:00pm
    - o August 6<sup>th</sup> @ 4:00pm
    - o August 20<sup>th</sup> @ 4:00pm
- Next meeting is scheduled for September 17<sup>th</sup> at 4:00pm

#### **Ethics Board of Review:**

- Meetings held to date:
  - o May 29<sup>th</sup> at 10am
  - o July 26<sup>th</sup> at 2pm

#### **Employee Meetings Held to date:**

- February 3, 2012
- March 9, 2012
- April 13, 2012
- May 24, 2012
- June 28, 2012
- July 26, 2012
- Next meeting scheduled Thursday, August 23<sup>rd</sup> at 10:00am

**Employee Barbeque:**



**Greene County Probation Department:**

- Update from Robert H. & Doug O.

**Reservoir:**

- Neil Schoenfeld will coordinate with volunteers to maintain & offer programs, and provide assistance.
- Lew O'Connor preparing information on reservoir.

**Purchasing Policy:**

- No further updates
- Will update according to Comptroller's recommendations
- Will update to clarify and provide detailed instructions

**Disaster/Emergency Plan Policy:**

- IT recovery plan current and in place but Emergency/Disaster Plan is outdated
- No further update

**Soccer Fields:**

- Don Gibson suggested that the Town renew its interest in establishing a Cairo Youth Soccer Field.
  - o Resolution 49-08 on 2/7/08: "Board to Allow the Development of a Soccer Field"All members in Favor
- This is an item for a Grant Search.

**Special Games:**

- Contacts: Linda Wistar
- Linda is interested in assisting. We will meet to discuss event.
- When & Where: Apple Harvest Festival?

**Junkyard & Salvage Yard Matters:**

- Meeting July 2<sup>nd</sup> at 4:30pm
- Town Board toured Yards July 23<sup>rd</sup> at 3:30pm

**Renovation of Town Hall:**

- See attached draft

**Ambulance Financing Options:**

- Have three options: BOGC, Integrated Vehicles Leasing, Advantage Funding

**Tax Collector:**

- Report submitted for 2012 dated 8/14/12

**United Way Request:**

- See attached.
- Asking for assistance and support

**Correspondence:**

- The Board received an invitation to attend the 50<sup>th</sup> Anniversary of the Buddhist Temple in Leeds on Ira Vail Rd on 9/2/12-see attached

**Water District:**

- Will be working with Kathy J. to implement, enhance, amend and codify procedures & approvals for Water District, especially water tapping procedures and approvals

**Supervisor's Clerk:**

- Linda is out for medical reasons and will return when her abilities allow
- Debi Sommer is filling in for Linda with temporary hours:
  - o Monday to Thursday 4:30 to 6:30pm



- Friday 3:00 to 6:00pm

**Solar Energy Evaluation:**

- Past invoices have been provided for Solar Energy evaluation

**Budget Session 8/27/12:**

- Monday August 27, 2012
- Will discuss responsibilities and timeline for 2013 Budget work
- Will provide explanation and overview of 2012 budget
- No work will be done just yet on 2013 budget

**Employee of the Month:**

- May employee of the month: ?
- April employee of the month-Janice Hull. Took out to lunch with Doug O. 8/9/12

**EFC-Sewer Project:**

- Principal Forgiveness has been increased by EFC from \$1,920,750 to \$2,000,000
- See attached

**Library Construction Punch List:**

- See attached punch list from 7/30/12 inspection with Board, Architect, Inspection & USDA



## **Highway Report**

**August 22, 2012**

1. We have been remodeling the annex garage. New garage doors have been installed, the old roof has been removed, electrical wiring in progress, excavation/removal of trees for the back parking lot is almost complete.
2. The black top crew has been out patching pot holes.
3. The gradall crew has been repairing drainage and ditching.
4. I have been out evaluating roads in preparation for the bidding of a paving company.
5. The mower has almost completed its third course around town for the season.
6. Hudson Correctional were in the park for a week. They starting painting the pavilion and the parks, buildings and grounds crew will finish.
7. The mechanics are working on the snow removal equipment in preparation for winter.
8. The men are hauling and mixing salt and sand as work load permits in the preparation of winter.
9. We repaired the air conditioner system at the annex. We are in the process of creating a maintenance schedule for all buildings so we become pro-active in the upkeep of the buildings.
10. We are reviewing and comparing the truck bids. With such large purchases, fiscal responsibility is imperative.
11. We are meeting with an engineer for the two large projects from Hurricane Irene on Thursday.
12. We assisted the water and sewer department with shut off repairs and seasonal water turn ons.
13. The road crews have been changing pipes in preparation of the resurfacing of various roads.
14. The culvert maintenance program is ongoing.
15. Town wide trash clean up and the repairing/replacing of warning signs is ongoing.
16. Assisted with the Greene County Youth Fair.
17. The fountain was cleaned, drained, and replaced electrical outlets.
18. Replaced mounting board, installed ground and replaced other outlets in park to meet NYS electrical code.
19. We've had a few workers through community service clean up Main Street and the park.



**AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS**  
**Section 284 OF THE HIGHWAY LAW**

AGREEMENT between the Town Superintendent of Highways of the Town of Cairo, of Greene County, State of New York and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, the revenues from equipment rentals, reimbursement for snow and ice removal and other charges for services, the reappropriated funds, and the CHIPS and other State aid for highways, shall be expended as follows:

- 1A. GENERAL REPAIRS. All DA5110 accounts, DA5120 Bridges, DA5142 Snow Removal accounts, and DA5140 Brush & Weeds accounts in the amount of \$824,875.00 shall be set aside to be expended for basic work and general maintenance and repairs upon 91.42 miles of town highways, including sluices, drainage ditches, culverts and bridges having a span of less than five feet, tree and brush removal, board walks, sidewalks that are the responsibility of the Town, emergency activities as such are authorized by the Town Board, and other activities involved with the care, upkeep and maintenance of highways and bridges of the Town. Before any such work is undertaken, the Superintendent of Highways shall inform the Supervisor of the proposed work in order for the Supervisor to ascertain that the proposed work complies with the laws of New York and/or any Rules and Regulations relating thereto.
- 1B. PERMANENT IMPROVEMENTS – HIGHWAYS. Accounts DA5112.204 Town DA5112.205 Chips in the amount of \$509,000.00 shall be set aside to be expended for the permanent improvements of Town Highways. The Town Highways that are intended to be improved include:
- a) On the highway known as Silver Spur Road for a distance of approximately 0.84 miles; consisting of the following work: 2 ½" black top approximately 20' wide.
  - b) On the highway known as M. Simons Road, a distance of 0.64 miles; consisting of the following work: 2 ½" black top approximately 20' wide.
  - c) On the highway known as Dalton Road, a distance of 0.18 miles; consisting of the following work: 2 ½' black top approximately 20' wide.
  - d) On the highway known as Joseph Kollar Road, a distance of 1.48 miles; consisting of the following work: 2 ½' black top approximately 20' wide.

Before any such work is undertaken, the Superintendent of Highways shall inform the Supervisor of the proposed work in order for the Supervisor to ascertain that the proposed work complies with the laws of New York and/or any Rules and Regulations relating thereto.



- 1C. Remainder of DA5112.2 moneys to be used on various roads in the Town of Cairo.
- 1D. Employee benefits DA9010.8 through DA9089.83 to be spent on employee's benefits.
2. **PERMANENT IMPROVEMENTS – BRIDGES.** The sum of \$16,000.00 shall be set aside to be expended for the permanent improvements of Town Bridges. The Town Bridges that are intended to be improved include:
- a) The bridge known as \_\_\_\_\_, consisting of the following work: \_\_\_\_\_
  - b) The Bridge known as \_\_\_\_\_, consisting of the work \_\_\_\_\_.
  - c) The bridge known as \_\_\_\_\_, consisting of the following work \_\_\_\_\_.
  - d) The bridge known as \_\_\_\_\_, consisting of the following work \_\_\_\_\_.

**Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Town Superintendent of Highways

\_\_\_\_\_  
Councilperson

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and the Town Superintendent of Highways. One copy must be filed in the Town Clerk's Office and one copy in the Office of the County Superintendent of Highway.  
COPIES DO NOT HAVE TO BE FILED IN ALBANY.



<b>TOWN OF CAIRO BOARD MEETING</b>
------------------------------------

<b>ASSESSOR'S MONTHLY REPORT</b>

**August 22, 2012**

**BUSINESS:** 11 transfers for month of July

**NEW BUSINESS:**

**CLOSING**

**Janice Hull**

**Sole Assessor**



# **TOWN OF CAIRO WATER DISTRICT**

PO BOX 728\* CAIRO, NEW YORK 12413

518-622-0052 (for TTY users – Dial 711)

To: Cairo Town Board Members

From: Kathy Jurgens, Administrator *KJ*

Date: August 17, 2012

Subject: Tapping Fee Update

Please refer to my request on August 8<sup>th</sup>, for the adoption of the Fee Schedule for tapping of mains within the Water District.

I neglected to include the following:

8" tap - \$2,2250.00

Tapping for fire hydrant - \$100.00

If possible, I would like this addition to be included in the Fee Schedule.

Any questions, feel free to give me a call. Once again, these figures are in conformity with the Village of Catskill.





**J MYERS WATER SERVICE, INC.**

7974 Main Street, PO Box 214  
Hunter, New York 12442

August 22, 2012

Ted Banta, Supervisor  
Town of Cairo  
PO Box 728  
Cairo, New York 12413

Re: Sewer Dept. Monthly Report for July, 2012

The following report cover's facility operations of the Waste Water Treatment Plant (WWTP) and collection system servicing the Town of Cairo.

**WWTP**

**Flow, monthly average:**

July 43,000gpd

**Biosolids:**

July 4000 gals. WWTP Sludge

**Compliance:**

**Compliance was met for the month of July.**

**Comments:**

The new filters went on-line on 7/22/09 and are performing well.

Working with Delaware Engineering on up-grade topics for WWTP.  
Contractor is working on new wet well. Getting ready to mount new pump station.



Still need to firm up repair schedule with Milton Cat for damage sustained to generator that services the Snyder Lane pump station from hurricane Irene. FEMA working with B. Hempstead to resolve the Snyder La. Issue.

## **Collection System**

### **PS-1, Cumberland Farms**

All conditions normal

### **PS-2, Schindler's Garage**

All conditions normal

### **PS-3, Snyder La**

All conditions normal

Generator off line for repairs.

### **PS-4, 23 over-pass**

All conditions normal

### **PS-5, Cairo Collision**

All conditions normal.

### **PS-6, Jerome Rd**

All conditions normal

### **PS-7, Dunkin Donuts**

All conditions normal

## **Septic Tank(s)**

Conditions normal.

Please call me with any concerns or questions,

Joe Myers, cell 528-8842



**Town of Cairo  
Ambulance Service**

PO Box 728  
512 Main Street  
Cairo, NY 12413  
518-622-2357

**Monthly Report  
August 22, 2012**

Total Calls for July.....85  
Total Transported Calls.....56  
Total Non-transported calls.....29

Total Amount Billed\_\_\_\_\_ \$ 49,930

**Miscellaneous items:**

1. Budget is in the process of being completed. Some variables which still need to be worked out. Should be completed by 8-22.
2. New Ambulance scheduled to be delivered in Mid – September. Have not heard regarding financing, or disposition of 74-2.
3. Reminder regarding Septic tank replacement.





**TOWN OF CAIRO  
PLANNING BOARD**

**PO Box 728, Cairo, NY 12413**

**Chairman – Daniel A. Benoit Phone # (518) 701-4823**

**Email: [planning@townofcairo.com](mailto:planning@townofcairo.com)**

08/22/2012

TO: Town Board Members, Town of Cairo

RE: Monthly Report for August, 2012

On August 14, 2012, the Planning Board held its regular meeting at the town's new library. All board members except Mr. Raymond Pacifico, who was on vacation, were present. There were two subdivision public hearings scheduled and both were held. Subsequently, both projects, Ellis and the Resurrection Lutheran Church, were approved.

The board then accepted one new subdivision application. One other individual inquired about our subdivision procedure but did not file an application.

There is one subdivision public hearing scheduled for the board's next regular meeting on September 11. The meeting will be held at the Acra Community Center.

Respectfully Submitted:

*Daniel A. Benoit*

Daniel A. Benoit, Chairman, Planning Board.





**TOWN OF CAIRO  
BUILDING & CODE ENFORCEMENT**

**Monthly Report**

**July 25, 2012 – August 21, 2012**

**(14) Building permits Issued**

**(02) Certificates of Occupancy Issued**

**(06) Certificates of Compliance Issued**

**(02) Fire Inspections**

**(24) Violations & Complaints:**

**(03) Property Maintenance Complaints**

**(15) Building Complaints**

**(02) Site Plan**

**(04) Violations Pending Cour**

**(24) Total Violations & Complaints**

**(51) Total Inspections performed on current projects, violations  
and Fire Inspections**

**16 RailRoad Ave., P.O. Box 728  
Cairo, New York, 12413**

**Phone (518) 622-9894  
Hours Mon-Thur. 10-3, Fri. 10-2**



TO: Ted Banta, Supervisor  
and Members of the Cairo Town Board

FROM: Emily A. Feeney  
Town of Cairo Tax Collector


DATE: August 14, 2012

Tax Collector's Report for the year 2012

	<u>2012</u>	<u>2011</u>
Total Tax Warrant for the Town of Cairo	\$6,277,664.50	\$6,194,554.99
	+ 83,009.51	
Town of Cairo's Portion	3,464,046.10	3,406,135.25
	+ 57,918.85	
Delinquent Water	45,105.19	44,002.83
Delinquent Sewer Use	46,067.60	36,993.87
Delinquent Sewer EDU	47,636.00	40,582.20
Date of final payment to Supervisor	February 6, 2012	
Total Penalties collected	25,579.63	
Total 2nd Notice fee collected @ \$2.00 each	176.00	
Total number of bills processed	4160	4148
Total number of reminder letters mailed	401	449
Total fees for 2nd notice from Greene County Treasurer	\$ 614.00	\$ 584.00
Unpaid Taxes returned to Greene County Treasurer	\$ 766,181.46	\$ 718,985.15



Town Board Meeting – August 22, 2012

Submitted by Kathy Jurgens – Administrator 

**Water –**

Water penalties were applied to all unpaid water bills on August 13, 2012. Resolution submitted. The 4" water tap for Cairo Shops LLC (Slater's) was done by Glenn Davis on August 6<sup>th</sup>. 2" water tap for Good Tymes Properties LLC on Old Rt. 23B was done by Joseph Reh on August 15<sup>th</sup>.

Please refer to my August 8<sup>th</sup> and update on the 17<sup>th</sup> memo, so that a resolution is made accepting the full fee schedule to water tapping for the Water District.

**Sewer –**

Sewer Use billing was mailed to customers on August 2<sup>nd</sup>. Resolution submitted. Letter mailed to Smart Shop on July 25<sup>th</sup>, regarding the continuing build-up of grease at their facility. Two call-outs were billed on their August Sewer Use bill in the amount of \$200.00, which Justin is questioning. What is the Board's feeling on these charges? They did not pay the extra charges when payment was made. Mr. Slater talked to Joe Myers regarding their removal. I talked to Joe Myers regarding the information needed for the sewer pump out bid. He and Delaware Engineering are working on this. Should have a report at the August 22<sup>nd</sup> board meeting.



Cairo Police Department  
Town Hall  
P.O. Box 728  
Cairo, New York 12413

Phones (518)-622-2324  
Fax (518)-622-8418

e-mail [cairopd@mhccable.com](mailto:cairopd@mhccable.com)  
Cell (518) -965-1180

August 21<sup>st</sup>, 2012

From: Chief Christopher J. Sprague  
Town of Cairo Police Department

To: Ted Banta, Supervisor  
Town Board Members

Re: Report of Activities – Month of July 2012 / August 2012

(A)	Patrol Mileage: Patrol	574-	1230
	Vehicle	575-	501
		576-	765
		577-	956
		578-	0

Total Miles 3452

(B)	Criminal Incidents	100
	Non-Criminal	70
	Unclassified	7
	Dog / Animal Complaints	26
	Code Violations	3 Code Violations Pending Court Action
		1 New Code Complaint

Total Complaints 177

(C)	Accident Investigations	6	Total
(D)	Parking Summons	2	Issued
(E)	Arrests	11	with 17 Charges
(F)	Vehicle & Traffic	22	Traffic Summons issued



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Receipt of Monthly Supervisor’s Report”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for August, 2012.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Accepting Sewer Use Billings  
Dated August 1, 2012”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Sewer Use Billings be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Billings as presented from the Sewer Administrator in the amount of \$37,895.36, dated August 1, 2012.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Accepting Water Penalties  
Dated August 13, 2012”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Penalties to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,458.38, dated August 13, 2012.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Hiring Temporary Supervisor’s Clerk”**

Councilperson\_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, Linda Kuever is absent from her position as Supervisor’s clerk for medical reasons; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo does hereby approve utilizing and/or hiring Debra Sommer-a current employee-on a temporary basis to fill the Supervisor’s Clerk position at the same current pay rate of \$    per hour.

SECONDED BY COUNCILPERSON\_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY\_\_\_\_\_ ABSENT \_\_\_\_\_CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Approve Court Clerk Attendance at the Annual NYS Association of Magistrates Conference”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve Joan VanDenburgh’s attendance at the 2012 NYS Association of Magistrates Court Clerk Conference between the dates of September 30, 2012 and October 3, 2012 in Albany, NY. The Town Board approves the following fees and costs with corresponding receipts:

- Pre-registration fee of \$40.00(pre-registration is prior to September 26, 2012)
- Commuter two-day meal package in the amount of \$85.00, which includes Monday & Tuesday breakfast and lunch.
- Mileage for daily commute

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Water Tapping Fee Update to Fee Schedule”**

Councilperson\_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the Town of Cairo adopted a revised Fee Schedule on April 25, 2012,

AND, WHEREAS, the Town of Cairo adopted a Water Tapping Fee Schedule on August 8, 2012 for Water Tapping Fees for ¾” to 6” Taps.

AND, WHEREAS, the Water Administrator requests a Tapping Fee for an 8” tap and a Fire Hydrant.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the following additional tapping fees:

- 8” Tapping Fee of \$2,250
- Fire Hydrant Tapping Fee of \$100

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Fee Schedule Amendment”**

Councilperson\_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the Town of Cairo adopted a revised Fee Schedule on April 25, 2012, and

WHEREAS, the Town of Cairo included a fee for Junk Yard/Salvage Yard licenses in the amount of \$300 as a result of an increase in the fee last year that was charged to the license/permit recipients, and

WHEREAS, the Local Law for Salvage & Junk Yards LL6-1985 effective June 1, 1985 adopted in February of 1985 states that the annual license fee of \$25.00 in Section XI License Fees has not been revised or updated accordingly-following the process to update said Local Law, therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby amend the fee in the Fee Schedule for Junk Yard/Salvage Licenses from \$300 to \$25.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_



**TOWN OF CAIRO**

**August 22, 2012**

**RESOLUTION NO. \_\_\_\_\_**

**“Refund to Waldron’s Junk/Salvage Yard”**

COUNCILPERSON \_\_\_\_\_ OFFERED THE FOLLOWING  
RESOLUTION AND MOVED ITS ADOPTION:

Be it resolved, that the Town Board of the Town of Cairo does hereby  
authorize a refund of \$275.00 to Waldron’s Junk/Salvage Yard.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON JOYCE	AY E	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



TOWN OF CAIRO  
LOCAL LAW #    OF 2012  
REGULATING STORAGE BINS

§ 1. Title.

This local law shall be known and cited as "Storage Bin Regulation Local Law."

§ 2. Purpose.

The Town Board of the Town of Cairo finds and declares that the intrusion of non-regulated storage bins is causing annoyance to citizens in the Town of Cairo and may lead to negative visual impacts and potential health hazards. The provisions contained in this local law are intended to prohibit the placement of storage bins in the Town of Cairo except in accordance with the terms of this local law so as not to negatively impact the health and safety of the residents of the Town.

§3. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

STORAGE BINS: Any container utilized or intended to be utilized for the outdoor storage of items, including but not limited clothing, shoes, household items or any other personal property, to be collected, given, donated, stored, or distributed.

PERSONS: Individuals, partnerships, family groups, voluntary associations, entities, unincorporated organizations and corporations.

§4. Storage Bins Prohibited Without Permit. Conduct

a. No person, corporation, entity, organization or group shall place a storage bin in any location within the Town of Cairo, except in the following locations and with the owners consent thereof, unless such person shall first obtain a permit from the Town:

- i. Property owned by the Town of Cairo;
- ii. Property owned by a duly organized fire company or district;
- iii. Property owned by a church or other place of worship.

b. It shall be the responsibility of the owner of the property and the owner of the storage bin to site bins in a location to shield bins from public view.

c. No more than one (1) storage bin may be placed on any parcel of land within the Town of Cairo.

d. It shall be the responsibility of the owner of the property and the owner of the storage bin to prevent dumping of trash, refuse, rubbish or any other items which are not the intended items for collection at the storage bin and to immediately remove such items from the parcel.

§5. Permit Process.

Prior to issuance of any storage bin permit, the persons applying for such permit shall file a written statement with the Code Enforcement Officer at least twenty business days in advance of the placement of a storage bin, setting forth the following information:

- a. The full name and address of applicant.



- b. The location, including 911 address and tax map parcel number at which the proposed storage bin is to be placed.
- c. The starting and ending dates on which the storage bin shall be present.
- d. Written authority by the owner of the property on which the storage is to be placed, allowing the placement thereof.
- e. A sketch of the location on the parcel where the storage bin is to be placed, including the manner in which the storage bin shall be shielded from public view.
- f. A permit fee in amount to be set by the Town Board, as it from time to time, deems appropriate for the issuance of such permit.

#### §6. Enforcement; complaints.

This local law shall be enforced by the Building Department and/or the Town of Cairo Police Department, and it shall be their duty to investigate and prosecute any violation of this local law. If, after an investigation, a violation is found to exist, the Building Department shall prosecute a complaint before a court of appropriate jurisdiction, including but not limited to the Justice Court of the Town of Cairo.

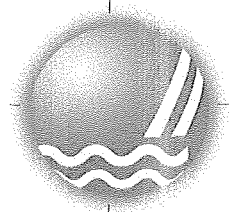
#### §7. Violations and penalties.

- a. Any person, firm or corporation who or which shall violate any provision of this Local Law shall, upon conviction thereof, be guilty of a violation as that term is defined in the New York State Penal Law and shall be sentenced in accordance therewith. Every day that a violation of this Local Law continues shall constitute a separate offense.
- b. Following a finding by a court of appropriate jurisdiction, including the Justice Court of the Town of Cairo, the Town shall be authorized to immediately remove the storage bin and any items in, on, around or near such storage bin.
- c. If the owner shall fail to pay the costs and expenses associated with such removal within 10 days after being notified of the same by mail, the Town Clerk shall file, prior to the time for completing the levy of annual town taxes, a certificate of said cost and expense with a statement as to the property upon which the same were incurred, with the Town Board, which shall in the preparation of the next annual tax levy of general town taxes, levy said amounts upon such property, and the same shall be levied, collected and enforced in the same manner, by the same proceedings at the same time, with the same penalties, and having the same lien upon the property assessed as the general town tax and as a part thereof.

#### §8. Miscellaneous

- a. This Local Law is expressly adopted pursuant to the relevant sections of the New York State Town Law and the New York State Municipal Home Rule Law.
- b. In the event any section or provision of the laws contained herein or as amended hereafter shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the laws as a whole or any part thereof other than the part so declared to be invalid.
- c. This local law shall be effective immediately upon filing with the Secretary of State.





New York State  
ENVIRONMENTAL FACILITIES CORPORATION

MATTHEW J. DRISCOLL, *President and CEO*

JUL 25 2012

Honorable Ted Banta, III  
Supervisor, Town of Cairo  
512 Main Street  
P.O. Box 728  
Cairo, New York 12413

Re: CWSRF Project No. C4-5440-02-00  
Town of Cairo  
Greene County  
Wastewater Collection and Treatment Plant Improvements  
Increase in Principal Forgiveness Funds

Dear Supervisor Banta:

By letter dated July 7, 2010, you were advised that the Town of Cairo qualifies for principal forgiveness funds through the Clean Water State Revolving Fund (CWSRF) in an amount no greater than \$1,920,750, for the wastewater infrastructure project referenced above. I am pleased to report that the estimated principal forgiveness amount has been increased to be no greater than \$2,000,000.

The New York State Environmental Facilities Corporation (EFC) based this qualification on information submitted by the Town, including a total estimated CWSRF financing amount of \$2,915,000 and a median household income of \$35,995, based on the 2000 Census. EFC will finalize the amount of additional support when the project is determined to be complete and ready to convert to long-term financing, at which time EFC will forgive a portion of existing project indebtedness. You can obtain additional information about EFC's principal forgiveness policy from our 2010 Intended Use Plan (IUP), Amendment No. 1, available on our website at [www.efc.ny.gov](http://www.efc.ny.gov).

We are subject to deadlines regarding our award of these funds. Accordingly, please follow these important steps regarding your project:

- Confirm your intent to proceed by returning an executed copy of the enclosed form by **August 6, 2012**, and complete the milestone information requested.
- Execute an amended Project Finance Agreement to obligate these additional funds by **September 29, 2012**.



- Incorporate the energy efficiency measures recommended by the New York State Energy Research and Development Authority in the project plans and specifications.
- Complete this project in accordance with the terms and conditions of the Project Financing Agreement.

Members of our EFC team will contact you shortly to answer any questions and to guide you through the program requirements and the amendment process. In the interim, please contact the team members listed below with any questions at 1-800-882-9721:

Ron Magee - Engineering  
Mary Ellen Lynch - Finance  
Tahnya Grazulis - Legal  
Fred Testa – Community Assistance  
Carla Leubner – M/WBE

Thank you for your interest in the CWSRF program. We look forward to working with you to provide low cost financing for this important project, protecting the environment in New York State.

Sincerely,



Matthew J. Driscoll  
President and CEO

Enclosure

cc: Delaware Engineering – Alan Tavenner  
Rapport, Meyers, Whitbeck, Shaw & Rodenhausen, LLP - Christine M. Chale, Esq.  
Tal Rappleyea, Esq.



bc: J. Levine/T. Grazulis  
T. Boyd/M. Lynch  
T. Burns  
D. Bradley/W. Brizzell  
J.C. Smith/F. Testa  
C. Webber/R. Magee  
C. Leubner



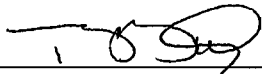
Confirm your community's intent to proceed by acknowledging this letter and providing the milestone information below. Please return to the attention of Timothy P. Burns, P.E., New York State Environmental Facilities Corporation, 625 Broadway, Albany, New York 12207, fax # 518-402-7456, or email [timothy.burns@efc.ny.gov](mailto:timothy.burns@efc.ny.gov) by August 6, 2012.

**ACKNOWLEDGED:**

Town of Cairo

CWSRF Project No. C4-5440-02-00

The (Town/Village/City/County (Circle One)) intends to proceed with this project, based on the schedule below. We understand that proceeding on schedule is an important condition to receiving the additional financial support described above.

 (Signature of Authorized Representative)  
Theodore Bantalis (Print Name)  
Supervisor (Title) 8/20/12 (Date)

Project Milestones	Enter Date	Circle One
		A= Actual (Submitted) T= Tentative
Award Bids	9/19/2011	(A) / T
Issue Notice to Proceed	9/16/2011	(A) / T
Construction Start	9/19/2011	(A) / T
Construction Completion	10/1/2012	A / (T)



## Town of Cairo Ambulance 3 Year

Compound Period: Annual

Nominal Annual Rate: 2.090 %

## CASH FLOW DATA

	<b>Event</b>	<b>Date</b>	<b>Amount</b>	<b>Number</b>	<b>Period</b>	<b>End Date</b>
1	Loan	08/31/2012	94,000.00	1		
2	Payment Fixed Principal (+Int.)	08/31/2013	31,333.33	3	Annual	08/31/2015

## AMORTIZATION SCHEDULE - Normal Amortization

	<b>Date</b>	<b>Payment</b>	<b>Interest</b>	<b>Principal</b>	<b>Balance</b>
Loan	08/31/2012				94,000.00
2012 Totals		0.00	0.00	0.00	
1	08/31/2013	33,297.93	1,964.60	31,333.33	62,666.67
2013 Totals		33,297.93	1,964.60	31,333.33	
2	08/31/2014	32,643.06	1,309.73	31,333.33	31,333.34
2014 Totals		32,643.06	1,309.73	31,333.33	
3	08/31/2015	31,988.20	654.86	31,333.34	0.00
2015 Totals		31,988.20	654.86	31,333.34	
Grand Totals		97,929.19	3,929.19	94,000.00	



Last interest amount decreased by 0.01 due to rounding.



## Town of Cairo Ambulance 5 Year

Compound Period: Annual

Nominal Annual Rate: 2.290 %

## CASH FLOW DATA

	<b>Event</b>	<b>Date</b>	<b>Amount</b>	<b>Number</b>	<b>Period</b>	<b>End Date</b>
1	Loan	08/31/2012	94,000.00	1		
2	Payment	08/31/2013	18,800.00	5	Annual	08/31/2017
	Fixed Principal (+Int.)					

## AMORTIZATION SCHEDULE - Normal Amortization

	<b>Date</b>	<b>Payment</b>	<b>Interest</b>	<b>Principal</b>	<b>Balance</b>
Loan	08/31/2012				94,000.00
2012 Totals		0.00	0.00	0.00	
1	08/31/2013	20,952.60	2,152.60	18,800.00	75,200.00
2013 Totals		20,952.60	2,152.60	18,800.00	
2	08/31/2014	20,522.08	1,722.08	18,800.00	56,400.00
2014 Totals		20,522.08	1,722.08	18,800.00	
3	08/31/2015	20,091.56	1,291.56	18,800.00	37,600.00
2015 Totals		20,091.56	1,291.56	18,800.00	
4	08/31/2016	19,661.04	861.04	18,800.00	18,800.00
2016 Totals		19,661.04	861.04	18,800.00	
5	08/31/2017	19,230.52	430.52	18,800.00	0.00
2017 Totals		19,230.52	430.52	18,800.00	
Grand Totals		100,457.80	6,457.80	94,000.00	





## **TOWN OF CAIRO FEE SCHEDULE**

**Adopted: April 25, 2012**

**Effective: April 26, 2012**

**Updated: 6/13/12, 8/8/12**

<b><u>GENERAL FEES:</u></b>	
Copies(No charge for Town Laws or Comp. Plan & Minutes	\$.25 per page
Curb Cut/Driveway Upgrade (Escrow established by the highway)	
Dept. to cover engineering, inspection, repairs, & replacement	\$100
Return Check Fee	\$30
Billboard Permit Fee	\$50 per year
Beer Permit (applies to Town Property & Not for profit is excluded)	\$100
Junk Yard/Salvage	\$300 per year
Acra Community Center Use (Non Profit are excluded from use fees)	\$50 clean up fee & \$50 deposit for use
<b><u>BUILDING DEPARTMENT FEES:</u></b>	
Residential Building Permit	\$.20 per sq ft; \$30 minimum fee
Commercial Building Permit	\$.30 per sq ft; \$100 minimum fee
Renewal of Residential Permit	\$30
Renewal of Commercial Permit	\$100
Residential Demolition Permit	\$50
Commercial Demolition Permit	\$100
Demolition Permits waived if in conjunction with a building permit	
Residential Accessory Buildings & Additions to Accessory Buildings - Garages, decks, sheds, etc.	\$.20 sf
Commercial Accessory Buildings & Additions to Accessory Buildings	\$.30 sf
<b><u>Residential Alterations &amp; Repair (as follows):</u></b>	
- Alterations Level I (as defined in NYS DOS): this would include roofing, siding, replacement of windows & doors with no reconfiguration of space or extension of existing systems	\$50
- Alterations Level II (as defined in NYS DOS): reconfiguration of space, addition or elimination of any door or window, reconfiguration of any space, or the installment of any additional equipment	\$50 plus \$.20 per sq ft of reconfigured space
<b><u>Commercial Alterations &amp; Repair (as follows):</u></b>	
- Alterations Level I: roofing, siding, replacement windows & doors with no reconfiguration of space or extension of existing systems	\$100
- Alterations II: reconfiguration of space, addition or elimination of any door or window, reconfiguration of any space, or the installation of any additional equipment	\$100 plus \$.15 per sq ft of reconfigured space
Residential Pools Above Ground	\$30
Residential Pools In Ground	\$50
Commercial Pool Permit	\$100



Fence (when building permit required)	\$\$.50 per linear foot
C of O Search & copies of Documentation	\$100
Residential Septic Permit	\$60
- Repair of Septic (Tank or Leach Field)	\$30
Commercial Septic Permits	\$125
- Replacement of Septic or Leach Field	\$60
Woodstove or Fireplace Installation	\$30
Fire Inspections	\$100
Change of Use Permits	\$100
Sign Permit Fee (Updated 6/13/12)	\$1.00 per sq ft; \$50 minimum fee
<b>Communication or Broadcast Towers (as follows):</b>	
- Special Use Permits for Communication or Broadcast Towers (with co-location)	\$3,000 Application Fee \$1,500 Approval Fee
- Special Use Permits for Communication or Broadcast Towers (without co-location/new tower)	\$5,000 Application Fee \$2,500 Approval Fee
- Recertification Fees for Communication and Broadcast Towers	\$1,500 With Co-location \$2,500 Without Co-location
- Site Plan Review for Communication of Broadcast Towers (with co-location)	\$1,000 Application Fee \$500 Approval Fee
- Site Plan Review for Communication of Broadcast Towers (without co-location)	\$2,500 Application Fee \$1,000 Approval Fee
<b><u>Water District Tapping Fee Schedule:</u></b> (Updated 8/8/12)	
- 3/4 " Tap	\$350
- 1" Tap	\$400
- 1 1/4" Tap	\$450
- 1 1/2" Tap	\$500
- 2" Tap	\$750
- 3" Tap	\$900
- 4" Tap	\$1,050
- 6" Tap	\$1,550



---

<b>Subject:</b>	Brad at United Way of Columbia and Greene
<b>From:</b>	Brad Poster – UWCG (bposter@uwcg.org)
<b>To:</b>	supervisor@townofcairo.com;
<b>Date:</b>	Friday, August 17, 2012 1:11 PM

---

Supervisor Banta: On behalf of the Long Term Recovery Group of Columbia and Greene Counties we are requesting a location to park an “eighteen-wheeler” trailer that will be used as a storage unit for contributed construction materials that will be dedicated to the recovery efforts and to rebuilding homes destroyed by Hurricanes Irene and Lee.

At this writing we are working to solicit a trailer from local trucking firms. Perhaps the town of Cairo can advocate in the interest of this project and assist in locating a company that will provide the trailer.

On Saturday, October 13<sup>th</sup> (rain date October 20<sup>th</sup>) United Way of Columbia and Greene Counties will be hosting a “Coin Drop” to collect money that will be dedicated to cases which are presented to the Long Term Recovery Group by the NYS Disaster Case Managers and Catholic Charities Case Managers.

There are still hundreds of people still working to get home after Hurricanes Irene and Lee.

The event will happen simultaneously in an (estimated) seven communities at an (estimated) twelve intersections with an (estimated) one hundred volunteers.

I am requesting permission to hold this event in Cairo at the Great American intersection from 9AM to 4PM. If necessary we can provide a one-day event insurance policy and name the Town of Cairo as also insured.

Should the Town of Cairo allow this event, it is our hope that the town would also contribute to the goal of \$10,000.00 either with volunteers and/or money.

Thank you for your consideration.



I remain at your call. Brad



Brad Poster, Executive Director

United Way of Columbia and Greene Counties

P.O. Box 718

1136 State Route 23

Catskill, NY 12414

518-943-3285 Office

518-755-2155 Cell

[www.uwcg.org](http://www.uwcg.org)





# 美東佛教研究總會 50周年 緣勝結廣量無度傳化普海願宏行勝 1962-2012

## 邀請函 Invitation

觀音菩薩普巧謀  
芳海渡人常作舟



大乘寺

美東佛教研究總會  
Eastern States Buddhist  
Temple of America, Inc.

Original  
Temple  
64 Mott Street,  
New York, NY 10013  
TEL: (212) 966-6229  
[www.mahayana.us](http://www.mahayana.us)

Retreat  
Mahayana Temple  
700 Ira Vail Rd.,  
Leeds, NY 12451  
TEL: (518) 622-3619

City Campus  
Mahayana Temple  
133 Canal Street,  
New York, NY 10002  
TEL: (212) 925-8787  
[Mahayana@mahayana.us](mailto:Mahayana@mahayana.us)



# Invitation

You are cordially invited to join  
The Celebration of the 50<sup>th</sup> Anniversary of  
Eastern States Buddhist Temple  
of America, Inc.  
on Sunday, 2nd of September, 2012  
9:00am

At Retreat Mahayana Temple  
700 Ira Vail Rd,  
Leeds, NY 12451

Patricia Ying  
President of Eastern States Buddhist Temple  
of America, Inc.



請 柬

美國紐約美東佛教研究總會成立五十周年暨上院大乘寺地藏殿落成、佛像開光、法喜誌慶。

本寺謹擇農曆壬辰年七月十七 公曆二零一二年九月二日  
星期日 上午九點 於大乘寺上院 舉行開光慶祝盛典。  
恭請諸山長老德啟建吉祥法會七永日頂禮慈悲梁皇寶懺，  
并施放瑜伽焰口一臺。

感謝

臺端五十年來熱誠護持

恭候

光臨指道為盼

美國紐約

美東佛教研究總會

會長 薛雁 敬邀