



## **TOWN OF CAIRO**

### **REORGANIZATIONAL MEETING AGENDA**

**JANUARY 4, 2012 @ 7PM**

**Location: Town Hall, Cairo**

**Call to Order**

**Pledge of Allegiance**

**Greetings & Salutations**

**Introductions & Recognitions**

**Prospectus for 2012**

**Appointments:**

1. Town Board Meetings
2. Salaries for Elected Officials
3. Authorization to Designate Bookkeeper, Secretary, & Historian
4. Appoint Secretary/Clerk to the Supervisor
5. Salary for Sole Assessor
6. Other Town Appointments & Additional Positions
7. Designate Official Newspapers
8. Payment of Bills & Payment of Utility Bills
9. Supervisor's Authorization to Invest Funds
10. Highway Authority to Certify Payroll & Purchases
11. Appointing Clerk & Deputy to the Superintendent
12. Official Depository
13. Appointing Clerk & Deputy to the Superintendent of Highways
14. Animal Control & Animal Housing
15. Association of Town Meetings & Conferences
16. Code Enforcement Officer, Building Inspector, & Clerk Appointments
17. Appoint Ambulance Administrator & Clerk
18. Attorney for the Town
19. Auditing Firm
20. Water & Sewer Administrator
21. Set Salaries for Board of Assessment Review
22. Appoint Summer Recreation Coordinator
23. Town Properties Cleaning Person
24. Parks, Buildings, & Grounds Personnel
25. Health Officer
26. Set Holidays for 2012
27. Appoint Deputy Supervisor

28. Deputy Tax Collector
29. Tax Assessor's Clerk
30. Planning Board Resignation & Appointments
31. Board of Appeals Appointment
32. Board of Review Salaries
33. Appoint Liaison to Greene County EMS

**Resolutions**

**Unfinished Business**

**New Business**

**Adjournment**



## **TOWN OF CAIRO**

### **COVER PAGE: RESOLUTIONS 1-32 & 35-37 FOR JANUARY 4, 2012**

- Resolution 1-12: Meeting of the Town Board**
- Resolution 2-12: Setting 2012 Salaries for Elected Officials**
- Resolution 3-12: Authorization to Designate a Bookkeeper and Historian**
- Resolution 4-12: Setting 2012 Salary for Sole Assessor**
- Resolution 5-12: Other Town Appointments**
- Resolution 6-12: Designating the Town of Cairo Official Newspapers**
- Resolution 7-12: Authorization to Certify Payrolls and Make Purchases**
- Resolution 8-12: Authorizing the Supervisor to Invest Town Funds**
- Resolution 9-12: Appointing Clerk and Deputy to the Superintendent of Highways**
- Resolution 10-12: Animal Control**
- Resolution 11-12: Association of Town Meetings and Conferences**
- Resolution 12-12: Appointment of Code Enforcement Officer, Building Inspector, and Clerk**
- Resolution 13-12: Appointing Ambulance Administrator**
- Resolution 14-12: Appointing Ambulance Clerk**
- Resolution 15-12: Set Ambulance Personnel and Clerk Salaries**
- Resolution 16-12: Appointing Attorney for the Town**
- Resolution 17-12: Appointing Auditing Firm for the Town of Cairo**
- Resolution 18-12: Water & Sewer Administrator**
- Resolution 19-12: Set Salaries for Board of Review**
- Resolution 20-12: Appoint Summer Recreation Coordinator**
- Resolution 21-12: Town Properties Cleaning Person**
- Resolution 22-12: Parks, Buildings, and Grounds Personnel**
- Resolution 23-12: Appoint Town Health Officer for 2012**
- Resolution 24-12: Set Holidays for 2012**
- Resolution 25-12: Appoint Deputy Supervisor**
- Resolution 26-12: Appoint Deputy Tax Collector**
- Resolution 27-12: Appoint Assessor's Clerk**
- Resolution 28-12: Appoint 7 Year Member of the Planning Board**
- Resolution 29-12: Appoint Chairman of the Planning Board**
- Resolution 30-12: Appoint Planning Board Clerk**
- Resolution 31-12: Set Salaries for Board of Assessment Review**
- Resolution 32-12: Set Salaries for Planning Board**
- Resolution 35-12: Appoint Member of the Planning Board**
- Resolution 36-12: Appoint Police Chief and Setting Salaries for the Police Department**
- Resolution 37-12: Appoint Chairman of the Board of Review**
- Postponed: Adopt Town of Cairo Fee Schedule**
- Postponed: Appointing Liaison to Greene County EMS**

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 1

**“Meeting of the Town Board”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that there will be a Town Board Workshop/Work Session Meeting the second Wednesday of the month at 4 pm; and be it further

RESOLVED, that the regular meeting of the Town Board of the Town of Cairo will be held on the fourth Wednesday of the month at 7 pm.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 2

“Setting 2012 Salaries for Elected Officials”

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2012 Budget:

Supervisor	Ted Banta	\$14,617.00
Justice	Leland Miller	13,500.00
Justice	Tanja Sirago	13,500.00
Town Clerk	Tara Rumph	28,200.00
Councilperson	Douglas Ostrander	6,738.00
Councilperson	Raymond Suttmeier	6,738.00
Councilperson	Daniel Joyce	6,738.00
Councilperson	Anthony Puorro	6,738.00
Tax Collector	Emily Feeney	10,550.00
Superintendent of Highways	Robert Hempstead	48,000.00

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 3

**“Authorization to Designate a Bookkeeper and Historian”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Louann Arp to the full-time position of bookkeeper for 90 days, salary for the 90 days will be based on the annual salary of \$32,136.00; and be it further

RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Robert Uzzilla as Town Historian at an annual salary of \$930.00.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 4

**“Setting 2012 Salary for Sole Assessor”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the annual salary for the position of Sole Assessor, Janice Hull, for the Town of Cairo, for the year of 2012 be set at \$41,200.00.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 5

“Other Town Appointments”

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Registrar of Vital Statistics	Tara Rumph	\$1,000.00
First Deputy Clerk	Debra Sommer	11.60 per hour
Deputy Town Clerk		
Justice Clerk 1	April Fabiano	11.60 per hour
Justice Clerk 2	Joan Vandenburg	11.10 per hour
Court Officer	Thomas Murphy	10.75 per hour
Security Officer	John DeRose	10.75 per hour

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_



TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 6

**“Designating the Town of Cairo Official Newspapers”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that “The Daily Mail” and that “The Greenville Mountain View Pioneer” be designated as the official newspapers for the Town of Cairo.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 7

**“Authorization to Certify Payrolls and Make Purchases”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that Robert Hempstead, Superintendent of Highways, is hereby authorized to certify payrolls in his department and to make purchases up to \$2,000.00 without the prior approval of the Cairo Town Board; and be it further

RESOLVED, that the Superintendent of Highways is hereby authorized to purchase tires, batteries, filters, fuel oil, diesel fuel, salt and any other items under New York State contract; and be it further

RESOLVED, that the Superintendent of Highways be authorized to purchase sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guard rails, ties and any other items under Greene County bid.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 8

**“Authorizing the Supervisor to Invest Town Funds”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that Ted Banta, Supervisor for the Town of Cairo, is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government; and be it further

RESOLVED, that the Bank of Greene County, Cairo branch and the National Bank of Cossackie, Cairo branch be the official depositories for the funds of the Town of Cairo.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 9

**“Appointing Clerk and Deputy to the Superintendent of Highways”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that Debra Sommer be appointed as Clerk to the Superintendent of Highways, Robert Hempstead, on a per diem basis at a rate of \$11.60 per hour; and be it further

RESOLVED, that Debra Sommer be appointed as Deputy to the Superintendent of Highways to serve as the Superintendent of Highways in his absence at a rate of one dollar an hour over her regular rate of pay.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 10

**“Animal Control”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following Animal Control appointments be made:

Flora and Fauna Friends of the Earth – Animal Control Shelter at a rate of \$500.00 per month and

Christopher Sprague is appointed as Animal Control Officer at an annual salary of \$1,030.00.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 11

**“Association of Town Meetings and Conferences”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that elected and appointed officials be permitted to attend one Association of Town Meeting or one conference meeting during the year and necessary expenses be paid as established by the Town of Cairo Travel Policy with prior approval of the Town Board.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 12

**“Appointment of Code Enforcement Officer,  
Building Inspector and Clerk”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stacy Sprague as Code Enforcement Officer with an annual salary of \$24,800.00; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Hilgendorff as Building Inspector/Fire Marshall at an annual salary of \$14,512.00; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Ashley Statham as the Clerk to the Building Department at a pay rate of \$10.75 per hour.

NOTE: After Executive Session, the salary for the Code Enforcement Officer was amended to \$27,300.00. All members in Favor.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 13

**“Appointing Ambulance Administrator”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Reay Mahler as the 2012 Ambulance Administrator for 12 hours per week at a rate of \$17.50 per hour.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED



TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 14

**“Appointing Ambulance Clerk”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patricia Asaro as Ambulance Clerk at a rate of \$11.60 per hour not to exceed 20 hours per week.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 15

**“Set Ambulance Personnel and Clerk Salaries”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following hourly rates are hereby established for Ambulance Personnel:

AEMT	\$14.55 per hour with an On Call Rate of \$45.00
EMT	\$12.35 per hour with an On Call Rate of \$40.00
Driver	\$11.35 per hour with an On Call Rate of \$35.00
Clerk	\$11.60 per hour not to exceed 20 hours per week

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 16

**“Appointing Attorney for the Town”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo **for a time period of 90 days** at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 17

**“Appointing Auditing Firm for the Town of Cairo”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C, as the Auditing Firm for the Town of Cairo **for a time period of 90 days** according to the terms provided in the Letter of Understanding dated December 14, 2011.

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 18

**“Water and Sewer Administrator”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Kathy Jurgens as Water and Sewer Administrator at the following salary:

Water	\$12,360.00
Sewer	\$5,000.00

SECONDED BY COUNCILPERSON Raymond Suttmeier

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 19

**“Set Salaries for Board of Review”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Review to be as follows:

Chairperson	\$75.00 per meeting
Members	65.00 per meeting
Clerk	10.75 per hour

Time records will be approved for payment after receipt and approval of meeting minutes by Town Board. Meetings will be held the second Monday of each month as called for by the Chairperson.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 20

**“Appoint Summer Recreation Coordinator”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$15.00 per hour.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 21

**“Town Properties Cleaning Person”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Sharon Desco as the cleaning person for the town properties at a rate of \$10.55 per hour.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED



TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 22

**“Parks, Buildings and Grounds Personnel”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Paul MacNiven as a full-time Parks, Buildings, and Grounds Maintenance person at a rate of \$12.90 per hour; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Brandon Gabrielle as a part-time Recycling, Parks, Buildings and Ground Maintenance person at a rate of \$11.00 per hour.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 23

**“Appoint Town Health Officer for 2012”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dr. Robert Schneider as Town of Cairo Health Officer with a term that expires December 31, 2012 at an annual salary of \$660.00.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 24

“Set Holidays for 2012”

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the 2012 holidays as follows:

New Year’s Day	Monday, January 2, 2012
Martin Luther King Jr. Birthday	Monday, January 16, 2012
President’s Day	Monday, February 20, 2012
Memorial Day	Monday, May 28, 2012
Independence Day July 4 <sup>th</sup>	Wednesday, July 4, 2012
Labor Day	Monday, September 3, 2012
Columbus Day	Monday, October 8, 2012
Election Day	Tuesday, November 6, 2012
Veteran’s Day	Monday, November 11, 2012
Thanksgiving Day	Thursday, November 22, 2012
Christmas Day	Tuesday, December 25, 2012

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AY E	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 25

**“Appoint Deputy Supervisor”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Douglas Ostrander as Town of Cairo Deputy Supervisor to serve in the absence of the Town Supervisor.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 26

**“Appoint Deputy Tax Collector”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Susan Hilgendorff as the Deputy Tax Collector at a rate of \$11.10 per hour.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 27

**“Appoint Assessor’s Clerk”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Elaine Martin as the Assessor’s Clerk at a rate of \$10.75 per hour.

SECONDED BY COUNCILPERSON Anthony Puorro

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 28

**“Appoint 7 Year Member of the Planning Board”**

Councilperson Anthony Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Daniel Benoit as a Member of the Planning Board for a term of 7 years expiring on December 31, 2018.

SECONDED BY COUNCILPERSON Douglas Ostrander

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 29

**“Appoint Chairman of the Planning Board”**

Councilperson Anthony Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Daniel Benoit as Chairman of the Planning Board for a term of 1 year.

SECONDED BY COUNCILPERSON Douglas Ostrander

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED



TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 30

**“Appoint Planning Board Clerk”**

Councilperson Anthony Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stephanie Morgan as the Planning Board Clerk at a rate of \$11.60 per hour.

SECONDED BY COUNCILPERSON Douglas Ostrander

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 31

**“Set Salaries for Board of Assessment Review”**

Councilperson Anthony Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries for the Board of Assessment Review to be as follows:

Chairperson	\$350.00 per year
Members	200.00 per year

These rates reflect base pay for Grievance day and two additional deliberation days. Additional meetings beyond the three meetings are at a rate of \$25.00 per meeting when convened.

Clerk	9.00 per hour
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SECONDED BY COUNCILPERSON Douglas Ostrander

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 32

**“Set Salaries for Planning Board”**

Councilperson Anthony Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Planning Board to be as follows:

Chairperson	\$85.00 per meeting
Members	70.00 per meeting
Clerk	11.60 per hour

SECONDED BY COUNCILPERSON Douglas Ostrander

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AYE</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY      ABSENT      CARRIED X DEFEATED

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 35

**“Appoint Member of the Planning Board”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Peter Kavakos as a Member of the Planning Board to fill the unexpired term of Anthony Puorro for a term of 1 year expiring on December 31, 2012.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 36

“Appointing Police Chief and Setting Salaries for the Police Department”

Councilperson Anthony Puorro offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Christopher Sprague as Police Chief for the Town of Cairo at an annual salary of \$15,450.00; and be it further

RESOLVED, that the following appointments to the Town of Cairo Police Department be made:

Full-time Police Officer - \$14.91 per hour  
Michael Gabrielle

Part-time Special Officers - \$11.00 per hour  
Harry Sacco  
Scott Yates

Part-time Police Officer - \$16.13 per hour  
Richard Busch

Part-time Police Officer - \$15.50 per hour  
Daniel Braden  
Sean Clevestine  
Henry Frick

Part-time Police Officer - \$14.91 per hour  
Scott Schelling

Part-time Police Officer - \$14.34 per hour  
John Amoroso  
Kristopher Danko  
Steven Espel  
Joseph Kralovich  
Thomas Plank

SECONDED BY COUNCILPERSON Douglas Ostrander

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. 37

**“Appoint Chairman of the Board of Review”**

Councilperson Raymond Suttmeier offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Edward Forrester as Chairman of the Board of Review for a term of 1 year.

SECONDED BY COUNCILPERSON Daniel Joyce

COUNCILPERSON JOYCE	<b>AYE</b>	NAY
COUNCILPERSON OSTRANDER	<b>AY E</b>	NAY
COUNCILPERSON PUORRO	<b>AYE</b>	NAY
COUNCILPERSON SUTTMEIER	<b>AYE</b>	NAY
SUPERVISOR BANTA	<b>AYE</b>	NAY

AYE 5 NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED X DEFEATED \_\_\_\_\_

TOWN OF CAIRO

January 4, 2012

RESOLUTION NO. Postponed

**“Adopt Town of Cairo Fee Schedule”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby adopt the Town of Cairo Fee Schedule **as attached**:

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AY E	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**January 4, 2012**

**RESOLUTION NO. Postponed**

**“Appointing Liaison to Greene County EMS”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that \_\_\_\_\_ be appointed as Liaison to Greene County Emergency Medical Systems, Inc

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AY E	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_