



TOWN OF CAIRO

GENERAL/REGULAR MEETING AGENDA

August 28, 2013 @ 7PM

Location: Town Hall, Cairo

Call to Order

Pledge of Allegiance

Attendance

Public Hearing: Soccer Fields

Comments/Presentations: Introduce Rooster Doodles

Approval of Minutes:

Reports

- | | | |
|--------------------|-------------------|--------------------|
| - Ambulance | - Library | - Tax Collector |
| - Assessor | - Park Task Force | - Water & Sewer |
| - Board of Appeals | - Planning Board | - Sewer Contractor |
| - Building & Codes | - Police | - Highway |
| - Historian | - Summer Rec | - Supervisor |

Appointments & Resolutions

Unfinished Business

- Animal Control
- Sewer Moratorium

New Business

- Soccer Field Lease Agreement
- Library Closeout
- Greene County EMT
- Climate Smart Communities Service Strategy
- Police Academy Candidates

Correspondence

- Library Award

Adjournment



TOWN OF CAIRO

Public Hearing

August 28, 2013 @ 7:00PM

Location: Town Hall, Cairo

Reason/Proposal: make a determination with regard to whether the Town of Cairo shall be exempt from the applicability of the Town's land use laws in relation to its proposal to subdivide a portion of a parcel of land containing a soccer field and other recreational uses, to allow a donation thereof to the Town of Cairo.

Purpose and Intent of Public Hearing:

- Hear any comments, questions, or objections concerning the reason/proposal stated above

Town Clerk: Notice of Hearing

Supervisor: Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame.
- The Town Board may choose to listen and not comment.



Minutes

Town of Cairo

Town Board Work Session

Location: Town Hall Meeting Room @ 4:00 PM

August 14, 2013

The Town Board of the Town of Cairo met for a work session meeting on Wednesday, June 12, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 4:05 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Puorro, Councilperson Joyce, Councilperson Suttmeier were present. Councilperson Ostrander was absent.

The minutes from the July 24, 2013 Board Meeting was accepted by Councilperson Puorro and seconded by Councilperson Joyce.

Joe Myers from the Water & Sewer Department reported that they are almost done with the pumping of the first round septic tanks.

Supervisor Banta announced they receive one bid for the sidewalk plan.

Supervisor Banta announced the ambulance negotiations would occur and asked if any board member would like to attend. The meeting is October 9, 2013 at 10am at Town Hall

Councilperson Suttmeier announced they have a date for cleanup day which will be October 12, 2013 from 7:30 am to 3:30 pm.

Supervisor Banta announced they will inquire with the State to to set up a meeting for September 16th or September 18th to discuss lifting the Sewer Moratorium.

Supervisor Banta announced there will be a service for Emily Feeney on August 24, 2013 at 1:00 pm at Richards Funeral Home.

Resolution No. 180-13 - “Grant Permission to the Justice Court to apply for the 2013 JCAP Grant” offered by Councilperson Suttmeier and second by Councilperson Joyce.

WHEREAS, the Town of Cairo Justice Court is in need of (1) 8 channel DVR, (2) internal cameras, (2) inmate benches, (1) bullet proof insert for the court clerk office door, (1) night drop, and (3) desktop computers; and

WHEREAS, there is a 2013 Justice Court Assistance Program Grand (JCAP) available; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby grant permission to the Justice Court to apply for the 2013 JCAP Grant.

All members in favor-carried

Resolution No. 181-13 - “Authorize Town Supervisor to Sign the rental agreement between the Greene County Department of Human Service and the Town of Cairo” offered by Councilperson Suttmeier and seconded by Councilperson Joyce.

BE IT RESOLVED, the Town Board of the Town of Cairo does hereby authorized the Town Supervisor to sign the rental agreement for the Town’s Acra Community Center.

All members in favor – carried.

Resolution No. 182-13- “Authorization for 37 Jerome Ave to get hooked up to the sewer system” offered by Supervisor Banta and seconded by Councilperson Puorro.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the hook up of 37 Jerome Ave to the sewer system .

AND BE IT FURTHER RESOLVED, that the Town of Cairo would incur the cost of the tap to the main sewer and the homeowner would incur the tap cost of the line to the sewer

system.

All members in Favor-Carried

Resolution No. 183-13- “ Received sidewalk plan bid” offered by Supervisor Banta and seconded by Councilperson Puorro.

BE IT RESOLVED, that the Town of Cairo received one bid from WSP for the sidewalk plan.

BE IT FURTHER RESOLVED, That the Town of Cairo Board Members have postponed the acceptance of the bid to inquire with the County.

All members in favor- carried

Resolution No. 184-13- “Appoint chair members to the Energy Committee/Task Force” offered by Councilperson Puorro and seconded by Councilperson Suttmeier.

BE IT RESOLVED, that the Town of Cairo appoints Doug Ostrander, Ewald Schwarzenegger and Dan Joyce as Chair members for the Energy Committes/Task Force/

All members in favor – carried

Resolution No. 185-13 – “Accept Trident Insurance Quote” Offered by Councilperson Puorro and seconded by Councilperson Joyce.

BE IT RESOLVED, that the Town of Cairo Board members accepts the \$74,907.00 Quote for the year 2013.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Joyce to adjourn the meeting at 5:15 PM.

Respectfully submitted,

Debbie Litchko
Deputy Town Clerk

**Town of Cairo
Ambulance Service**

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

**Monthly Report
August 28, 2013**

Total Calls for July..... 91
Total Transported Calls.....55
Total Non-transported Calls.....36

Total Amount Billed____ \$ 46,370.00

Miscellaneous Items of Interest:

1. New billing clerk (Debbie) is working out very well, has been a seamless transition.
2. The crew quarters may need a new furnace. Current furnace is drawing dust/fumes into the living space.
3. 74-2 to be taken to Keeler for warranty work. New tires installed on front, and snow tires to be placed on back later in the fall.
4. CPR/AED demonstration for Golden age club on 8-28 at Acra Community Center at 1:30 pm.

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

August 28, 2013

New Business: 22 Transfers for the month of July

Resolution:

**Reappointment of Janice Hull, Sole Assessor, six (6) year term
beginning September 30, 2013, expiring September 30, 2019 (see attached)**

Resolution:

**Approve attendance for Assessor one day class November 8, 2013,
Conservation Easements at CGCC, Hudson, NY (see attached)**

Resolution:

**Reappointment of Robert Fritze, BAR member, five (5) year term
beginning September 30, 2013, expiring September 30, 2018 (see attached)**

**ORPTS (Office of Real Property Tax Services) would like to give a 10-15
minute presentation at next month Town Board meeting, September 25, 2013**

Subject: Basic Star Re-registration

CLOSING

Janice Hull
Sole Assessor



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT
MONTHLY REPORT

July 26, 2013 – August 27, 2013

(13) Building Permits Issued

(01) Certificates Of Occupancy Issued

(05) Certificates of Compliance Issued

(27) Violations & Complaints

(00) Violations Pending in Court

(03) Violation Pending with the Town Board

(43) Total Inspections were performed on current projects, violations,
and fire inspections

16 RailRoad Avenue, P.O. Box 728

Phone (518) 622-9894 Fax (518) 622-3217

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm

Library Director's Report—August 2013

I have reviewed staff job descriptions and they are up to date.

I was asked by Cornell Cooperative Extension to be a judge at the 4-H Youth Fair. There were many creative entries so it was not easy narrowing them down.

I have been asked to join the 4-H Youth Development Advisory Committee. I attended my first meeting in July. The Committee is currently working on putting together a five-year plan.

We held/hosted the following programs: Tai Chi, Swing Dance, Introduction to Guitar, Learn How to Sing, Making Stone Soup, Creative Writing, Mummies, Sand Art, Creating Treasure Boxes, Grass-head Pets, Candy Sushi, Knitting/Crocheting, Painting, Jason the Bug Guy, book signing for a local, self-published student.

On July 31 we held a reception for Ruth Leonard's painting class.

August 10 was the Quilt Show.

Robert and I met with Trane reps to discuss some issues and to learn about the monitoring system.

Attended the Cairo-Durham Central School Community Forum.

Ended my 4-year reign as President of the Greene County Libraries Association; remain a member of the budget committee.

On August 8 the online circulation system was upgraded and not available for the day. We had to go offline. Public access computers were unaffected.

Officer John Amoroso met with me last week to express concerns about folks hanging around outside the library at all hours. I have discussed with Robert Hempstead the advisability of getting no trespassing signs for the back of the building. I am also checking into restricting the hours for wi-fi availability. Robert and I also discussed putting up a directional sign for folks pulling out of the library.

Met with Rosmary Lewis, an English teacher from the Cairo-Durham School System re: reading list.

Just a reminder: we had talked about doing a homework mentoring afterschool program; if anyone knows any retired school teachers interested in doing this let me know.

The Cairo Public Library has been selected to receive the 2013 New York State Library Association—PLS Building Award for a library serving a population of under 20,000. According to the notification the "Public Libraries Section Board is impressed with your well planned and strategic building project that addresses the needs of your community and the future goals of your Library". The library will receive a \$1,000 award and a display plaque. The library gets numerous compliments on the library and gives many thanks to its architects Paul Mays and Meghan Brennan.

This is the library's second NYLA Award in recent years. In 2011, I received the L. Marion Moshier/Asa Wynkoop Award for Distinguished Librarianship. This award is given to one librarian every two years.



Park Task Force Report

Meeting convened at 5:10 p.m. on August 6, 2013 at the Cairo Public Library.

In attendance: Ted Banta, Town Supervisor, Elizabeth Brinckerhoff, Task Force Chairperson, Linda Kuever, Janet McKeon, Fran Wolf, Robert Hempstead, Kathy Brown, Dave Robinson, Jill Snyder.

Agenda Items discussed:

1. Fund raising update:

- ✓ Simple spreadsheet forms were distributed in order for the Task Force to account for money received, and spent.
- ✓ New document developed to maintain records for our annual Town Picnic.
- ✓ Continuing discussions to establish a 501(c)(3) account to expand fund raising opportunities.
- ✓ Suggested ideas for 2014 picnic: canoes, fishing demonstrations, mountain bike events.
- ✓ Check with Bank of Greene County to set up a "Money" thermometer to publicize fund raising efforts.

2. Robert Hempstead update:

- ✓ Youth Fair was a great success.
- ✓ Robert hired an additional person to cover Sunday shift at the Park.
- ✓ ADA compliance; Restrooms in the Pop Warner facility will be outfitted for handicapping compliance; handicap signs have been ordered and will be placed in the 3 spaces where the police signs are now.
- ✓ Snack bar/food service permit has been received from the Dept. of Health; Pop Warner will be contacted to determine if a permit was ever issued.
- ✓ Robert suggests that in the future, the power lines will be buried.
- ✓ Assess Park usage generally and check with Youth Fair to determine their future needs.
- ✓ A pathway to the Frawley pond will be opened.
- ✓ Barbecue grills to be ordered.
- ✓ Bids have gone out for the paving job for the basketball courts and parking lot.
- ✓ Interest in future flower/shrub/garden planting plan.
- ✓ RFP went out for vending machines.

- ✓ Old piece of fence removed from in front of police station.
- ✓ To date, Task Force has raised \$1987.00 toward a goal of \$2400.00 for the slide; Robert will seek the best cost for purchase.

3. Gazebo update:

Doug is searching for and will develop the gazebo plans. The Task Force is working on the gazebo placement in the Park. The Youth Fair will be consulted regarding placement so as not to interfere with the areas they need. The ribbon cutting date is Saturday, May 3, 2014.

4. Soccer field update:

Jill Snyder is finalizing the Recreational Parks Grant application for us to receive a 50% financial match to use for Park initiatives. Deadline is August 12, 2013. Jill needs letters indicating community support in order to bolster our application. Address letters to Ted Banta.

5. New Business/Concerns:

- ✓ Old barrels were removed and will be replaced.
- ✓ Use of former dugouts which have now been painted to blend into the landscape-will check with Little League; should we add brackets to support advertising? Lively discussion ensued; Decision: Table the topic for now.
- ✓ Town Board member, Dan Joyce suggested the Task Force may want to reach out to Chris Gibson to contact the West Point Band for our 2014 Town picnic/Gazebo ribbon cutting.
- ✓ Issue regarding smoking at the Park has been raised again; cigarette butts are everywhere. Fran will check with Lisa Heinz with the Smoke Free Action to determine best course beyond all the No Smoking signs we currently have posted in the Park.

6. Little League:

When the concession stand was open, the Little League made \$13.00. Concern expressed regarding lack of having the deep fryer, thereby resulting in loss of revenue.

7. Summer Rec. program:

Finished on 8/9/13 with another successful season. Discussion regarding notification to the Summer Rec. instructor when Park services/work details and the like may affect the summer rec. program. It would be helpful for the summer rec. instructor to have advance notice where possible.

Next Task Force meeting Tuesday, September 10th at 5:00 in the Library.

Meeting adjourned at 6:50 pm.

Report respectfully submitted by Fran Wolf



TOWN OF CAIRO PLANNING BOARD

PO Box 728, Cairo, NY 12413

Chairman-Daniel A. Benoit - phone: 518 701-4823

Email: planning@townofcairo.com

August 18, 2013

To: Town Board Members

From: Planning Board

Re: Report of Regular Meeting of August, 2013

The Planning Board held its regular monthly meeting at the town library on August 13. There were three public hearings, two subdivision and one site plan, scheduled and held.

The first hearing concerned the DeFalco Subdivision. After the hearing, an approval vote was held. Of the six board members present, there were three yes votes, two no votes and one abstention. Those members who voted no wanted the applicant to ascertain the actual location of the existing septic tanks on each of the proposed parcels and have those locations placed on the subdivision map.

The second hearing concerned the "12 Elks Drive" site plan proposal. This proposal involves the construction of a timber-frame structure on the site of the former Cairo Elks Lodge on Rt. 23 in Acra. A portion of structure would be used as an office/showroom for the applicant's timber frame construction business. A restaurant is proposed for the rear portion of the structure. The westerly portion of the existing/proposed parking lot is accessed via an easement across another parcel of land where there is an existing curb cut to Route 23. The applicant was instructed to show the easement on his site plan plat prior to an approval vote.

The third hearing concerned a "double" lot line adjustment on two adjoining parcels of land owned by Robert Phoenix. After the hearing, the proposal was approved.

In other existing business, the board continued its review of the Master Unit Retreat site plan proposal. The applicant provided the board with updated site plan information. Elliott Fishman, the board's hired engineer, indicated that the applicant has satisfied his outstanding concerns and that the project is ready for a public hearing. The hearing has been scheduled for September 10.

There were two new projects that came before the board. The first was a project referred to the board by the Code Enforcement Officer. Mr. John Fabrizio was cited for using his property as a truck repair and maintenance shop. Mr. Fabrizio said he only repairs his own trucks. Because he uses the trucks in a commercial, for-profit venture, he was instructed to prepare and submit a site plan application.

The second new project was the McManus Subdivision. Here, the applicant provided the board with preliminary sketches and asked about the viability of his proposal. The board advised the applicant his proposal could conform to the subdivision law and that he could proceed if he desired.

The next regularly scheduled meeting is 7:00 p.m., September 10, 2013 at the library meeting room.

Respectfully Submitted,

Daniel A. Benoit

Daniel A. Benoit, Chairman, Planning Board.



Cairo Tax Collector
PO Box 319
Cairo, NY 12413
518-622-9218

taxcollector@townofcairo.com

August 20, 2013

To: Supervisor Banta & the Cairo Town Board

Re: Tax Collector's Monthly Update

- The Cairo tax collector's books were turned over to the County Treasurer's office on Wednesday, August 7, 2013. At the time, there were 295 parcels that remained unpaid totaling \$706,598.88. This number does not include rolls 3, 5 & 6 which are paid directly to the county.
- On the same day, a check was written to the Greene County Treasurer in the amount of \$66,724.72 to pay all of what was collected through July 31, 2013. There was a balance of \$590 left which is a reimbursement from the county of \$2 per unpaid parcel to cover the 2nd notice fees.
- A check for July penalties (\$3714.81) and 2nd notice fees (\$64.00) as well as the interest for July (\$2.03) was paid to the town on August 19, 2013 in the amount of \$3780.84.
- Please refer to the print outs for a complete listing of payments to the county and the reconciliation sheet.
- I am now in the process of developing the budget for the coming year. I have spoken to Doug Ostrander regarding the possibility of taking on-line payments and look forward to the boards additional comments about this.
- As soon as I am moved back into the tax collector's office, I will begin the process of cleaning out the files and reorganizing the office.
- Please let me know if you have any questions or concerns regarding the tax collector's office. Thanks for your continued support.

Respectfully submitted,

Susan Hilgendorff
Deputy Tax Collector



512 Main St., PO Box 728
Cairo, NY 12413

TOWN OF CAIRO WATER & SEWER MONTHLY REPORT

August 2013

Water Department

Water penalties have been applied on August 15, 2013. Resolution submitted. There has been one water turn off located at 77 South Lincoln Drive and one water turn on located at 335 Main St. Villa Napoli for the month. I received a call from Steve Freeman from Cedar Terrace looking for information to hook up to the Towns water. Dave Jennings will be meeting with him to discuss the regulations. Received a complaint from Andrew Miles about the amount of water he has been using. Dave Jennings had gone to the location to look for any leaks around the meter. He replaced the meter but and saw no more water but Andrew says he is still using a large amount of water. Dave will recheck the meter. Michael West at 59 Railroad Ave called stating his water meter has not been working Dave Jennings has replaced that meter. I have received information for a new billing program from CBSW and will be calling to have them to meet with me and I also called BAS to see what they offer for a billing Program and will be meeting with them.

Sewer Department

Sewer billing was billed on August 1, 2013. Resolution submitted. We received a couple of calls from customers saying their sewer caps were missing and requesting them to be replaced, Joe Meyers has replaced them all. I have been working on folders for all the sewer pump outs. I have copied all the reports for the pump outs that were completed & filed them in the appropriate folders. I will continue working on them I still have photos that need to be printed out & filed along with the reports. We will begin to pump out more septic tanks this month.

Debbie Litchko

Highway Report

August 28, 2013

1. Joseph Chadderdon, Chapell, HM Chadderdon, Holzmann, Holzmann Extension, Sleepy Dutchman, and Thomas Road all have had sections of road paved using our drag box. Total tonnage used for these roads is 734.56.
2. Bottle redemption total to date \$626.80
3. Upgraded and buried new electrical line in park
4. Cemetery maintenance ongoing
5. Borrowed stone box from the Town of Coxsackie
6. Crews are out cutting roadside brush, limbs, and weeds.
7. Several culvert pipes have been upgraded and replaced on various roads.
8. We assisted the Cornell Cooperative Extension Agroforestry with the use of our bucket truck and operator
9. Roadside mowing continues 3rd to 4th pass around.
10. Stone wall repaired on Joel Austin Road
11. Town Hall, Ambulance Building, Acra Community Center and the Highway Garage will have all fixtures replaced or retrofitted to save energy costs. This is a partial grant with the Town only paying 32 percent of the cost.
12. Worked with insurance company to update vehicle list.
13. Submitted estimates to Patricia Schneider regarding park grant monies.
14. Inspected several driveway/culvert requests
15. Light post on Mountain Avenue has been replaced.
16. The fountain has been cleaned out
17. Mechanics are busy with regular equipment service, and fitting trucks with snow and ice removal equipment.
18. Youth fair was a huge success.
19. Chadderdon Road will be closed in the near future to start FEMA job at the Bowery Creek. Temporary Jersey barriers were purchased have been installed at the site.
20. AHU2 compressor in the new library has been repaired
21. Dealing with a local vendor to have vending machines installed at the Town Park.
22. Installed roof matting on the new library facilitate air handlers repair/service.
23. Sign maintenance ongoing
24. Meeting with Jeff Flack, Greene County Soil and Water to work collectively to clean up/restore the Bowery Creek by the gravel bank.
25. Jersey barriers were temporarily installed at the Town Park as a traffic control device.

26. Peckham Industries will begin hot asphalt paving on Tuesday, September 3rd. Roads to be paved are Joseph Kollar, Silver Spur East, Ross Ruland, McClaren, and M. Simons Road.
27. New shelves were been built at the highway garage.
28. Rebidding 2012 monies to purchase two F550's with snow and ice equipment, two F350's with snow and ice equipment (one will be purchased through state bid), one skidsteer with snow blower through state bid.



TOWN OF CAIRO

SUPERVISOR'S REPORT

August 28, 2013 @ 7PM

Location: Town Hall of Cairo, Meeting Room

Notification of Meeting:

- Town Clerk's Board
- Town Hall
- Outdoor Bulletin Board
- Town Website
- Daily Mail
- Town Email from Clerk

Monthly Financial Report: July 2013

Zoning:

- Zoning Meetings 2013:
 - o January 8th @ 4pm, January 15th @ 3:30pm, January 28th @ 4pm
 - o February 4th @ 4pm, February 15th @ 3pm, February 26th @ 10am
 - o March 15th @ 9am, March 26th @ 4pm
 - o April 8th @ 4pm, April 15th @ 3:30pm, April 22nd @ 3:30pm, April 29th @ 3:30pm
 - o May 6th @ 3:30pm, May 13th @ 3:30pm, May 22nd @ 3:30pm, May 31st @ 3:30pm
 - o June 18th @ 4pm, June 25th @ 4pm (completed review of classification chart)
 - o July 8th & 15th @ 4pm, next meeting July 25th @ 3:30pm
 - o August 12th @ 3:30pm

[February 28th, March 19th, & July 22nd meetings were cancelled]

*Completed review of the text on 5/13; reviewed zones on 5/22

*Final review completed on 8/12

Public Hearing scheduled for September 25th from 5pm to 7pm

Employee Meetings 2013:

- January 23rd, March 27th, April 24th (Employee Luncheon), May 29th, June 27th @ 10:30am

Parks:

- Signed Contract of Sale for Soccer Fields. Awaiting fully executed contract of sale & the deed.
 - o Need public hearing to exempt town from subdivision requirement
 - o Need to declare a negative declaration
 - o Need to execute a lease for the Soccer Fields
- Gazebo project:
 - o Wood to be donated by B&B Forest Products
 - o Metzger will donate labor and resources to cut the wood
 - o Town personnel will build the gazebo

- **Grant Initiative:**
 - o CFA Grant completed by Jill Snyder and submitted on August 12th

Office Renovation:

- In progress

Annex Building Renovation:

- Have not received plans from engineer yet; multiple requests

Sidewalk Initiative:

- Seeking funding & support for sidewalks down Main Street
- Preparing grant submissions
- Grant extension filed and granted for design phase
- RFP for sidewalk design or pre-design exorbitant
 - o Will inquire with the County as to their ability to help us with design

Library Project:

- Final closeout documents must be submitted prior to August 1, 2013.
- September 30, 2013 is the deadline for the Grant Program
- Library received an award
 - o See Daily Mail article 8/17/13
 - o The 2013 NYLA – PLS Section Building Award for a Library serving a population of under \$20,000.
 - The PLS is impressed with the well-planned and strategic building project that addresses the needs of the community and the future goals of the Library.
 - Award will be presented at the PLS annual meeting at the NYLA Conference on Friday, September 27th at 3:45pm.
 - Library will receive \$1,000 award

Eagle Scout Court of Honor:

- Attended on 8/11/13 for Hunter Armstrong

Emily Feeney's Service:

- Attended on 8/24/13. Presented a picture of Emily for her family.

Community Outreach:

- Rich Busch, Officer-in-Charge and I began part of my community outreach program visiting with business owners to discuss the Town.

Greene County Youth Fair:

- Great success
- Special recognition to Robert Hempstead, the Parks, Buildings, & Grounds Dept, and the Highway Department for all of their hard work to get the park ready & cooperate with the requests from the Fair.
- Great showing and attendance from local, county, & state dignitaries or their representatives

Well supply:

- Will drill 1 to 3 wells to obtain water

Sewer Moratorium:

- DEC contacted to discuss Moratorium lift

Fire Dept:

- Corner property: rescinding request to appropriate corner parcel owned by the Town.
 - o Will work agreeably with the Cairo Historical Society to ensure the success of the Historical Society's Railroad project.

CDTA 5K Run @ the Apple Harvest Festival:

- October 12, 2013 @ 10am; Kid Fun Race @ 11am
- Will raise money for scholarships for Cairo-Durham graduating seniors

DARE Day:

- September 28th from 10am to 4pm at the Town Park

Star Re-registration Presentation:

- John Wolham-Office of Real Property Tax: Basic Star re-registration process 9/25 @ 7pm

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for July, 2013.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

RESOLUTION
EXEMPTION OF GREENE COUNTY FROM TOWN LAND USE LAWS
TOWN BOARD OF THE TOWN OF CAIRO
August 28, 2013

WHEREAS, Greene County (the “Owner”) has requested that the Town Board of the Town of Cairo make a determination with regard to whether it shall be exempt from the applicability of the Town’s land use laws in relation to its proposal to subdivide a portion of a parcel of land containing a soccer field and other recreational uses, to allow a donation thereof to the Town of Cairo; and

WHEREAS, the Town Board recognizes that there is significant case law on point, with regard to the exemption of such a project including In the Matter of the County of Monroe, 72 NY2d 338 (1988), which held that a balancing test must be performed to determine whether a project of a municipality or agency thereof, is exempt from the local land use regulation weighing the following factors: 1) Legislative intent; 2) Nature and scope of the instrumentality seeking immunity; 3) The kind of function or land use involved; 4) The extent of the public interest to be served; 5) The effect local land use regulation would have on the enterprise; 6) Impact on legitimate local interests; 7) Alternative locations for the facility in less restrictive zoning areas; 8) Alternative methods of providing the needed improvement; 9) Intergovernmental participation in the project development process; and 10) Opportunity of the public and others to be heard; and

WHEREAS, the Owner is a municipal corporation duly organized under the laws of the State of New York and is the County government within which the Town of Cairo is located; and

WHEREAS, specifically the project includes a proposal to subdivide approximately ___ acres of land from an existing ___ acre parcel which contains several municipal uses and buildings; and

WHEREAS, the Town of Cairo does not have a zoning law or ordinance, but does regulate subdivisions with a duly enacted Subdivision Local Law and the action would involve the approval of a minor subdivision, as that term is defined therein, by the Cairo Planning Board, and

WHEREAS, the Town caused a notice to be published in the official newspaper of the Town notifying the public of the public hearing on the issues herein and allowed the public an opportunity to

be heard and there being testimony from several members of the public in favor of the project and no opposition voiced either against the project or against the granting of an exemption pursuant to the County of Monroe, and

WHEREAS, following a discussion and analysis of the aforementioned issues and testimony, _____ offered a motion which was seconded by _____ and carried:

NOW, THEREFORE, BE IT RESOLVED, that the Board finds that the Legislative intent as it relates to the within matter is found in the Comprehensive Plan of the Town of Cairo. The Comprehensive Plan acknowledges the existence of the recreational opportunities within the Town and recommends as a part of the future vision of the town, at pages 6 and 7:

“IN THE FUTURE...Cairo is an aesthetically pleasing, well maintained community where civic pride and friendly, positive attitudes drive our success at providing a high quality of life for residents. Our community is sustained by a diversity of cultural recreational (emphasis added) and opportunities for all ages...Additional recreational opportunities have been created, such as a community center for teens, swimming, and nature enjoyment.” (Emphasis added). Town of Cairo, Comprehensive Plan, at Pages 6-7.

Clearly, the Comprehensive Plan contemplates that recreation is an important asset for the Town of Cairo both now and in the future.

and

IT IS FURTHER RESOLVED, that the Town Board finds that the nature and scope of the instrumentality seeking immunity, the kind of function or land use involved and the extent of the public interest to be served are as follows: Greene County is a municipal corporation duly organized under the laws of the State of New York and is the County government within which the Town of Cairo is located. The Town and County have a long history of cooperating with and supporting one another. The property is already being used for recreational purposes and the Town wishes to ensure that such use continues, and

IT IS FURTHER RESOLVED, that the Town Board finds that the effect local land use regulation would have on the enterprise would be minimal since as discussed above, the current and future proposed use as soccer fields for recreational activities of the Town residents and the ministerial act of creating a subdivided parcel for the purpose of conveying the land to the town will have no real or practical effect on the community, the environment or other factors, and

IT IS FURTHER RESOLVED, that the Town Board finds that there shall be no impacts on legitimate local interests of any kind. As mentioned above, the current and future proposed use as soccer fields for recreational activities of the Town residents and the ministerial act of creating a subdivided parcel for the purpose of conveying the land to the town will have no real or practical effect on the community, the environment or other factors, and

IT IS FURTHER RESOLVED, that the Town Board finds that there are no alternative locations for the facility in less restrictive zoning areas and that there are no alternative methods of providing the needed improvement. The Town currently does not have zoning and the minor subdivision required by the action is inconsequential; and

IT IS FURTHER RESOLVED, that the Town Board finds that there has been and shall continue to be considerable intergovernmental participation in the project development process. Both the Town and the County have been contemplating, discussing and planning the action which is proposed for several years. Indeed, in 2008 the Town granted the County immunity from the town land use regulations in connection with the construction of the soccer fields in a similar Monroe style analysis and resolution. Public input was sought and received at that time, which resulted in unanimous support for the project, and

IT IS FURTHER RESOLVED, that the Town Board finds that there has been ample opportunity for the public and others to be heard. The public hearing was conducted in an open

meeting at the Town Board’s regular meeting, following notice thereof being published in the Town’s official newspaper and there was again unanimous support for the project during public comment, and

IT IS FURTHER RESOLVED that the Town Board of the Town of Cairo hereby finds that upon the balancing of all factors in relation to the subdivision of the land for conveyance, by way of donation, to the Town is exempt from the applicability of the Town of Cairo land use regulations and subdivision approval by the Planning Board is not required; and

BE IT FURTHER RESOLVED, that the Town Clerk is directed to file this Resolution in the appropriate index within five (5) business days.

COUNCILMAN OSTRANDER	AYE	NAY
COUNCILMAN PUORRO	AYE	NAY
COUNCILMAN JOYCE	AYE	NAY
COUNCILMAN SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

Unanimous vote of 5 to 0. The Town Board of the Town of Cairo hereby determines under the County of Monroe “balancing test” that the subdivision of the land for conveyance, by way of donation, to the Town is exempt from the applicability of the Town of Cairo land use regulations and subdivision approval by the Planning Board is not required.

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

AUTHORIZING THE SUPERVISOR TO EXECUTE NECESSARY DOCUMENTS TO ACCEPT DONATION OF SOCCER FIELDS FROM THE COUNTY OF GREENE

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the County of Greene has offered to subdivide the existing soccer fields from other county lands and the Town of Cairo has granted the County immunity from the subdivision town local law, and

WHEREAS, the Town Board hereby determines that it is in the best interest of the residents of the town to accept such donation, therefore

Be it resolved, that the Supervisor of the Town of Cairo is hereby authorized to execute the all necessary documents to complete the conveyance of the soccer fields to the Town of Cairo and that such donation is hereby accepted.

SECONDED BY COUNCILPERSON _____

COUNCILMAN OSTRANDER	AYE	NAY
COUNCILMAN PUORRO	AYE	NAY
COUNCILMAN JOYCE	AYE	NAY
COUNCILMAN SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN **ANY** ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:
 No

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:
 No

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:
 No

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:
 No

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:
 No

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:
 No

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:
 No

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?
 Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If Yes, explain briefly:

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

Cairo Town Board

 Name of Lead Agency

Ted Banta III

 Print or Type Name of Responsible Officer in Lead Agency

 Signature of Responsible Officer in Lead Agency

August 28, 2013

 Date

Supervisor

 Title of Responsible Officer

 Signature of Preparer (If different from responsible officer)

Reset

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO _____

**Accepting Sewer Billings
Dated August 1, 2013**

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Billings as presented from the Water Administrator in the amount of \$32,569.50 dated August 1, 2013.

COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ___ NAY ___ ABSENT _____ CARRIED _____ DEFEATED ___

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO _____

**Accepting Water Penalties
Dated August 15, 2013**

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,336.08 dated August 15, 2013.

COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ___ NAY ___ ABSENT _____ CARRIED _____ DEFEATED ___

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Authorize Amendments to the Library’s Capital Fund Project Form E”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Administrative line items be amended as follows:

A.1 Legal: Reduce the approved budget of \$12,000.00 to \$5,593.50. The balance of \$6,406.50 will be allocated to the Contingency line item.

A.7 Audits: Reduce the approved budget of \$18,000.00 to \$12,000.00. The balance of \$6,000.00 will be allocated to the Contingency line item.

BE IT FURTHER RESOLVED, that Technical Services line items be amended as follows:

B.1.c Contract Administration: Increase Contract Admin. (BRMA) to \$106,180.00 for the remaining contract administration. The additional \$1,000.00 will be deducted from Contingency.

BE IT FURTHER RESOLVED, that Construction line items be amended as follows:

C.1.i Contract 9 – FFE: Increase \$10,767.45 to cover HON furniture purchases making the Approved Budget \$200,543.95. The additional \$10,767.45 will be deducted from Contingency.

These increases and reductions will make the Contingency line item \$395,070.42.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE __ NAY ____ ABSENT __ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Authorization to Attend NYS Assoc. of Magistrates Court Clerks Conference”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town of Cairo Court Clerks are requesting permission to attend the New York State Magistrates Court Clerks Conference at the Holiday Inn in Albany, NY on October 7th and 8th, 2013; and

WHEREAS, the mileage will be reimbursed at the approved mileage rate, and

WHEREAS, the cost to attend is \$250.00 for both clerks which includes meals and registration fees; therefore be it

RESOLVED, that Town of Cairo Court Clerks are authorized to attend the NYS Magistrates Court Clerks Conference.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO _____

**Accepting Water Penalties
Dated August 15, 2013**

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,324.86 dated August 15, 2013.

COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ___ NAY ___ ABSENT _____ CARRIED _____ DEFEATED ___

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Authorize Amendments to the Library’s Capital Fund Project Form E”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Administrative line items be amended as follows:

A.1 Legal: Reduce the approved budget of \$5,593.50 to \$3,458.50. The balance of \$2,135.00 will be allocated to the Contingency line item.

BE IT FURTHER RESOLVED, that Technical Services line items be amended as follows:

B.1.c Contract Administration: Increase Contract Admin. (BRMA) to \$106,845.00.00 for the remaining contract administration. The additional \$665.00.00 will be deducted from Contingency.

These increases and reductions will make the Contingency line item \$396,540.42.

Other funding sources – NYS DLD Grant 2011 corrected from \$115,000.00 to \$115,747.00 making the total of Other Funding Sources \$283,291.00

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ___ NAY ___ ABSENT ___ CARRIED ___ DEFEATED ___

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Authorize Town Supervisor to Sign Certification for Technical Work Force Account Use”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the NYS Environmental Facilities Corp. requires that the use of town employees to perform construction tasks be under the direct supervision of a professional engineer; and

WHEREAS, Delaware Engineering agrees to provide inspection and certification of the portion of the sewer project completed by town employees; and

WHEREAS, the Town of Cairo must certify that the employees possess the necessary skills to accomplish the work in a timely fashion and that time sheets for each employee performing technical work will be completed clearly identifying the task(s) performed, hours spent and hourly wages to complete the tasks; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign the certification for technical work force account use; and be it further

RESOLVED, that project funds allocated for net interest will be reallocated to the Technical Force Account line in the amount of \$40,500.00 to complete the excavation, inspection and repair of sewer tank risers as needed.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Accept the Library as Complete”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Cairo Public Library Board of Trustees had a Special Board Meeting on August 24, 2013; and

WHEREAS, The Library Board of Trustees deemed the Library Project complete; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby accept the library project as completed.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ___ NAY ___ ABSENT ___ CARRIED ___ DEFEATED ___

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Budget Amendments and Payment of Bills on Abstract #315”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-89.16
To	A-1010.4	Legislative-Contractual	+89.16
From	A-1990.4	Contingent	-5,725.00
To	A-1420.4	Law	+5,725.00
From	A-5010.4	H'way Super-Contractual	-94.95
To	A-5010.2	H'way Super-Equipment	+94.95
From	A-5132.4	H'way Bldg.-Contractual	-961.96
To	A-5132.2	H'way Bldg.-Equipment	+961.96
From	A-1990.4	Contingent	-370.88
To	A-5182.4	Street Lighting-Contractual	+370.88
From	A-1990.4	Contingent	-325.00
To	A-7550.4	Celebrations-Contractual	+325.00
From	A-8810.4	Cemeteries-Contractual	-775.00
To	A-8810.15	Cemeteries-Persl Serv.	+775.00
From	DA-9060.8	Hospitalization	-1,733.07
To	DA-9040.8	Worker's Comp	+773.07
To	DA-9089.804	Meal Allowance	+960.00

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #315, consisting of 2013 Vouchers #1985 through #2126 in the amount of \$369,330.34 is approved for payment.

The total amount to be paid from the:

General Fund -	\$138,796.54	Street Lighting -	
Highway Fund -	\$177,016.42	Sewer Fund -	\$6,162.15
Cap. Library Fund -	\$6,000.00	Water Fund -	\$2,207.28
Cap. Sewer Fund -	\$35,150.00	Trust & Agency -	\$3,997.95
Hydrant Fund -			

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



Delaware Engineering, PC

28 Madison Avenue Extension
Albany, New York 12203

Tel: 518.452.1290
Fax: 518.452.1335

August 23, 2013

Ronald Magee, P.E.
NYS Environmental Facilities Corporation
625 Broadway
Albany, NY 12207

Subject: Cairo (T) Wastewater Upgrades
CWSRF # C45440-02-00
Technical Force Account proposal

Dear Mr. Magee:

The Cairo Sewer District serves approximately 280 homes and businesses. Since some services are commercial or apartments, the 280 services generate the flow of 600 equivalent dwelling units (EDUs). To limit initial construction costs, the sewers were installed as a gray-water system with individual tanks(s) at each service. The Tanks were installed by the Town and it is their responsibility to maintain these tanks. The pump-out of sludge from the tanks is also the responsibility of the District. However the pumping of these tanks was largely deferred since installation of the system in 1999-2000. The Town is proposing to complete repair and sealing of these tanks concurrent with cleaning to limit both costs and inconveniences to customers. The repair work would be a capital project done as Technical Force Account under the sewer project. The Force Account form is provided as Attachment A.

In the summer of 2012, the Town agreed to bring the tank pumping up to date in response to DEC comments. At that time I accompanied the operator and Town employees in the inspection of a number of the tanks prior to initiating the pumping program. It had long been suspected that these tanks were an appreciable source of infiltration and inflow (I&I) to the system. This inspection and subsequent work by the Town confirmed that I&I problems were worse than anticipated. Many of the clean-out covers were missing or loose, others were installed at low spots and in drainage swales and some of the 8-inch covers were even missing.

A database of the tanks was set up and a pumping schedule was established based on the water use of each service. During the fall of 2012 the Town addressed 130 of the tanks. Initially a tank was located, then it was excavated by hand or machine to access the cover for inspection and later pump-out. Evidence of leakage was found at most structures. Leakage was sealed, and clean-out risers were replaced, straightened or added as necessary. At the same time location plans were drawn for each tank to facilitate future maintenance and a service log was begun for each tank. The Town documented the cost of labor, materials and equipment used at each tank. Pump-out of the tanks was bid out and Hunter Environmental conducted the pump-outs; the costs for pumping and disposal are normal maintenance costs for the District and were paid out of the Sewer Fund. The costs of the location inspection and repair of each tank however is a one-time capital cost incurred for the express purpose of reducing I&I. The reduction of I&I is one of the original objectives of the sewer project. The Town is requesting that these capital costs be reimbursed as Force Account work under the terms of the project. This work would be overseen by Highway Superintendent Robert Hempstead and would be under the direction of Delaware Engineering.

ESTIMATED COSTS FOR TANK WORK

In 2012 the Town excavated, inspected and repaired 130 tanks. The total cost documented for this work was approximately \$20,000. The remaining 126 tanks are expected to be similar to the ones completed in 2012. Therefore the entire effort is projected to cost \$40,000.

PROPOSED PROJECT AMENDMENT

The Town is requesting that funds now listed by EFC under Net Interest be transferred to the Technical Force Account line. The BAN which the Town initially took has been rolled into EFC funding and the net interest was absorbed by the sewer district. So the \$40,500 listed for net interest will not be needed for that purpose.

The Town is proposing to transfer that \$40,500 to the Technical Force Account line item and utilize this funding to reimburse the Highway Department for labor and materials expended last fall and which will be expended this fall.

Please call me at 452-1290 if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alan Tavenner".

Alan Tavenner, P.E.
Senior Engineer

Enclosure

CERTIFICATION FOR TECHNICAL WORK FORCE ACCOUNT USE

I hereby certify on behalf of the Town of Cairo
(recipient)

that it will meet or has met the requirements identified below for the performance of work by Technical Work Force
on **CWSRF Project No. C4-5440-02-00** (GIGP#)

Please check the appropriate box(es) and provide the information requested below:

For recipient's employees performing engineering services, they will be or were under the direction of an engineer who is licensed to practice professional engineering in the State of New York under the Education Law of the State of New York.

For recipient's employees performing construction tasks, they will be or were under the direction of an engineer who is licensed to practice professional engineering in the State of New York under the Education Law of the State of New York who will be or was responsible to inspect work necessary for the construction of the project and determine whether such work is performed in accordance with the approved plans and specifications.

By certifying this form, I attest to the following:

- that the recipient's employees possess or possessed the necessary skills, experience, and managerial resources to accomplish the work;
- that the recipient's employees can complete or completed the work in a timely fashion so that the project schedule will not be delayed or was met; and,
- that time sheets for each employee performing or who performed technical work will be completed and kept on file, clearly identifying the task(s) performed, the actual hours spent, hourly rate and overhead rate.

Certified by Recipient:

(Signature of Authorized Recipient Official) (Date)

Ted Banta

(Please Print Name)

Cairo Town Supervisor

(Title)

By certifying this form, I agree to provide inspection and certification of the portion of project to be completed by recipient's workforce in accordance with EFC 21 NYCRR 2602.9 (f):

Certified by Professional Engineer (Seal, Signature, Date):



Delaware Engineering, P.C.
(Company/Municipality)

Project Manager
(Title)

Subject: Wastewater Funding

From: Alan Tavenner (atavenner@delawareengineering.com)

To: bookkeeper@townofcairo.com; tedbanta3@yahoo.com;

Date: Friday, August 23, 2013 2:54 PM

See attached. Thinking about this a little more I do not see why you cannot just sign this and send it to EFC.

The Board certainly knows about it and I don't think EFC will ask for a resolution.

I would just sign it and send it to EFC.

You should e-mail a copy as well to Ron Magee (Ronald.Magee@efc.ny.gov)

Alan Tavenner, P.E.

Delaware Engineering P.C.

28 Madison Avenue Extension

Albany, New York 12203

Phone: 518/452-1290

Fax: 518/452-1335

Email: atavenner@delawareengineering.com

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

AUTHORIZING THE LEASE OF TOWN OF CAIRO PROPERTY BY THE NORTHERN CATSKILL YOUTH ASSOCIATION FOR A SOCCER FIELD

WHEREAS, The Town of Cairo shall own a parcel of property located in the Town of Cairo, Tax Map No. 101.00-6-5.1 in accordance with a certain conveyance thereof from the County of Greene; and

WHEREAS, The Town of Cairo desires to lease that parcel for the purpose of a Soccer Field by the use of the youth of the Town of Cairo; and

WHEREAS, Among other things, the lease shall include a provision that The Northern Catskill Youth Association will have complete field scheduling authority for all field activities with the right of first refusal of such use during its playing season, shall make the field available in accordance with the Town’s Facility Use Policy and Application form and will be responsible to provide insurance coverage for all youth players that are members in The Northern Catskill Youth Association for the leased parcel during the term of the lease.

NOW, THEREFORE, BE IT RESOLVED, that The Town of Cairo shall lease to The Northern Catskill Youth Association the parcel as set forth in a survey map to be filed contemporaneously with the conveyance of such lands from the County of Greene to the Town of Cairo. The terms of such lease shall be set forth therein.

SECONDED BY COUNCILPERSON _____

COUNCILMAN OSTRANDER	AYE	NAY
COUNCILMAN PUORRO	AYE	NAY
COUNCILMAN JOYCE	AYE	NAY
COUNCILMAN SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Approve Tax Assessor Continuing Education”

Councilperson _____ offered the following resolution and moved its adoption:

Be it resolved that the Town of Board of the Town of Cairo approves the attendance of a one day class for *Conservation Easements* @Columbia-Greene Community College on November 8, 2013, for Janice Hull’s- The Town Assessor’s continuing education certification. Any applicable expenses will be paid according to the Travel Policy.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

August 28, 2013

RESOLUTION NO. _____

“Sponsor Candidates for Police Academy”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo agrees to sponsor Theresa Neville, Nicholas Orso, and Corey Clarke for the 2013-2014 Zone 14 Police Academy.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

Nov8 [11/8/2013 Conservation Easements](#)



Columbia-Greene Community College, PAC Building, Hudson, NY ([map](#))

Instructor: David W. Briggs, IAO

This course is designed to provide students with a complete understanding of the appropriate methodologies to be used when assessing or appraising conservation easements. Typical valuation problems will be discussed. The concept of larger parcel will be presented as part of the before easement valuation process. The after easement valuation discussion will emphasize highest and best use, current use, and the importance of selecting appropriate comparable sales. Additional discussion will include after easement valuation when valid sales of encumbered with conservation easements are not available. Participants will be expected to bring a calculator and will be asked to determine the fair market value of the case study problem.



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Climate Smart Communities – Capital Region Custom Service Strategy for Cairo August 2013

IN-PERSON CONSULTATION DATE: July 24, 2013

COMMUNITY MEMBERS IN ATTENDANCE:

Ted Banta – Town Supervisor
Doug Ostrander – Deputy Town Supervisor
Ray Suttmeier – Town Board Member
Dan Joyce – Town Board Member
Tony Puorro – Town Board Member
Ewald Schwarzenegger – Volunteer
Janet Schwarzenegger - Volunteer

CSC REGIONAL COORDINATOR SUPPORT TEAM MEMBERS PRESENT:

Todd Fabozzi, CDRPC
Angela Vincent, VHB

CLIMATE PROTECTION PRIORITIES

1. Investigate PACE financing, particularly as it relates to Main Street revitalization efforts
2. Install a solar farm on the old quarry to power all Town facilities
3. Updating the zoning ordinance to incentivize density
4. Using energy management software to track energy use from Town buildings

CLIMATE SMART COMMUNITY SERVICE RECOMMENDATION

Investigate the financing options for installing a solar farm at a former quarry off of state route 145. These options could include: leasing, remote net metering, and a power purchase agreement (PPA).

CLIMATE PROTECTION ISSUE TO BE ADDRESSED

Installing renewable energy systems, such as solar power systems, is an important way for local governments to reduce the use of fossil fuels and resulting greenhouse gas emissions, as well as decrease municipal energy costs. There are a variety of financing structures available to communities to install solar power systems on municipal property. The best option for financing the system will depend on the resources and priorities of the municipality in the short and long term. This strategy will uncover the intricacies of several financing possibilities to help the Town decide which option will work the best.

PLEDGE ELEMENT TO BE ADDRESSED

Pledge Element 4: Encourage Renewable Energy for Local Government Operations

POTENTIAL RESOURCES AVAILABLE AND FINAL DELIVERABLES

Resources:

- The Database of State Incentives for Renewables and Efficiency (DSIRE)
- NYS Public Services Commission (regarding net metering)
- Central Hudson (for data)
- Economic Development Growth Extension (EDGE) Program



Climate Smart Communities – Capital Region Custom Service Strategy for Cairo August 2013

Deliverable:

Summary of financing options to fund the installation of a solar farm on Town-owned land, including a description of each option, basic process for securing the financing, and the pros and cons of each financing possibility.

TIMELINE FOR COMPLETION OF STRATEGY

TASK	WHO	TIME					
		Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
Schedule a call with Town representatives to determine what has been accomplished to-date	Kari Hewitt, VHB and Town reps						
Obtain data on energy use from Central Hudson for all Town facilities	Kari Hewitt, VHB						
Research various financing options, including PPA, leasing and remote net metering.	Marianne Iarossi, VHB						
Compile research into summary of options for Cairo	Kari Hewitt, VHB						
Deliver summary to Town	Todd Fabozzi (CDRPC)						

ACKNOWLEDGEMENT

I, _____, hereby acknowledge receipt of this Climate Smart
(elected official/staff)
Communities Custom Service Strategy (Strategy) for Cairo. The Town
is committed to working with VHB to implement this Strategy. We look forward to
furthering our climate protection efforts through the Climate Smart Communities Program.

Signed: _____ Date: _____

Primary Contact Person for this Project: _____

Cairo library wins NY award

By Jessica Mosier Columbia-Greene Media | Posted: Saturday, August 17, 2013 1:45 am

CAIRO — The Cairo Public Library has been living comfortably at its new home on Railroad Avenue for a over a year now, and the current and former Library Board of Trustees hard-work and dedication to construct the building is being recognized.

The library was selected to receive the 2013 Award for Outstanding New Library Building Construction - for a library serving under 20 thousand in population - by the Public Libraries Section of the New York Library Association.

A representative of the Cairo Library will accept the award at the NYLA Annual Conference and Trade Show: Libraries Spark Imagination this September in Niagara Falls.

The library will not only receive a plaque at the ceremony, but also a \$1,000 award.

The NYLA mission is “to lead in the development, promotion, and improvement of library and information services and the profession of librarianship in order to enhance learning, quality of life, and equal opportunity for all New Yorkers.”

The public libraries building awards focus was the impact that a construction project has had on the library’s ability to provide services to its community, according to the NYLA Public Libraries Section Facebook page.

It also states that emphasis was placed on projects that demonstrated cost effective solutions to space challenges, as well as innovative usage of space and floor plans.

It was a long journey for the library to reach this point of recognition - the June 30, 2012 ribbon-cutting ceremony was only made possible after years of planning, approvals and fundraising.

Cairo Library Director Debra Kamecke said that the project originally started because the old library, located in the town building, was simply too small.

Kamecke explained that they were one-third the size they should be to serve the community population.

The new library took care of that issue - it is about 7,000 square feet in area.

“Myself, my staff, and the board of trustees had input into the design, as long with a building committee,” said Kamecke.

In order to be eligible for the award the library and the architects Meghan Brennen and Paul Mays, from Butler Rowland Mays Architects, LLP, had to submit a narrative.

“We provided them with some of the background, the history of the project, any public relations materials...,” explained Kamecke.

It was also required that they submit demographic information, before and after photographs, goals and objectives, project budget, marketing materials, and an explanation of need, planning involved, community benefits, public response and media coverage.

“We’ve had people from far away come to look at the building,” said Kamecke. “It is drawing a lot of attention.”

Kamecke received the notification that the Cairo Library had won the award earlier this week, and said that it is gratifying.

“It is satisfying that there is recognition of the building itself,” she stated.

Since moving their location the library has been a hub of activity.

“We are busier than ever,” she said. “Between ten and one on Monday we had to do ten more library cards.”

“Some people just come in and sit and read the newspaper,” said Kamecke.

She also stated that a local writer uses the library to do her writing because it is quiet.

Thanks to the larger space, the library is also able to offer an array of events, including swing dancing, creative writing and tai chi.

What is in the Cairo Public Library’s future?

“We are working on developing a five year plan,” Kamecke said.

She said that the public can use the library’s website to give feedback through the suggestion box link.

For example, people can say they would like to see more programs regarding the health-care system, Kamecke said.

“We are going to have public meetings so people can give us feedback,” she said.

Kamecke also mentioned that the website provides a Library Value Calculator.

“It shows how much money they can save by using the library,” she said.

According to the calculator, if you check-out two hardcover books a week your weekly benefit would total \$36, and your yearly benefit would be \$1,872.

What does the public think of the new library?

“There probably is not a day where the staff or I does not receive a comment about how wonderful or beautiful the library is,” said Kamecke. “We get notes from people thanking us.”

She said that the community, the new building and everything else makes the hard road to get the vote passed to construct the library well worth it.

Visit <http://cairolibrary.org> to leave a suggestion, use the library value calculator, and to view upcoming events.



Delaware Engineering, PC

28 Madison Avenue Extension
Albany, New York 12203

Tel: 518.452.1290
Fax: 518.452.1335

August 27, 2013

Andrea Dzierwa P.E.
NYSDEC-Water Division
1130N. Westcott Rd.
Schenectady, New York 12306-2014

Subject: Town of Cairo
Status of Wastewater Work

Dear Ms. Dzierwa:

On behalf of the Town of Cairo we are pleased to provide the following update on the various repairs and improvements that the Town has completed over the past three years through the CWSRF funded system upgrades. The original system has been plagued by a number of problems since shortly after it was put in service. The most significant problems: lack of working filters; insufficient and inconsistent treatment of wastewater; a large amount of infiltration and inflow (I&I) and a lack of maintenance on District owned septic tanks. The Town is providing this summary of its progress at this time because the improvements are at or near completion and a moratorium still remains in effect on new sewer connections. While the Department has been helpful in granting case-by-case exceptions, the moratorium as a whole has been and remains an economic burden on the Town. We believe that past two years of operations in compliance with the permit and the current condition of the facilities demonstrate that sufficient progress has been made to warrant lifting the moratorium at this time.

PLANT HISTORY

The Cairo wastewater collection and treatment system was built in 1999-2000 and serves a mixture of residential and commercial properties amounting to the equivalent of approximately 600 homes. The collection system was designed as a graywater system. Each service has a septic tank, owned and maintained by the District, which flows to small diameter collection lines, typically 2-4 inches diameter. The collection piping was, by design, not free draining at all points and is intended to eventually fill and flow to pumping stations located at low points in the system.

From the start the plant had a number of problems which resulted in a DEC Consent Order in 2001. The Order was amended in 2001, 2005 and finally in 2008 at the beginning of the current upgrade program. The Consent Orders required the Town to develop, submit, and act on plans to reduce I&I, manage high wet weather flows, assess the existing filters, and repair or replace them as necessary. Under the last Order, the Town instituted a moratorium on new connections in March 2008.

At that time planning for the current upgrade program was commenced. The program was delayed for over a year by an Article 78 lawsuit filed by a group of residents opposed to the upgrades. By the time this was resolved, the original CWSRF funding offer had expired. In 2009 application was made for USDA funding, and a grant and loan package was initially offered to the Town. In 2010 USDA notified the Town there was insufficient

funding and the original offer was withdrawn. A new application was then made under the CWSRF program which was accepted and which has been the mechanism for funding these improvements.

The primary issues which the upgrade project and other concurrent work by the Town have addressed are:

1. Installation of an Operational Filtration System: The filters originally installed did not meet the design specifications and could not be made to operate for any length of time.
2. High Infiltration and Inflow (I&I): The collection system, with its 300 tanks, shallow piping, and numerous clean-outs resulted in high flows during much of the year, which in 2007-2009 was at the design capacity of the plant. Following heavy rain or snow melt, flows were often more than the hydraulic capacity of the plant and frequently washed out the activated sludge tanks upsetting the treatment process. A lack of healthy sludge, decant from the sludge tanks and the septic influent often produced filamentous problems for weeks or months at a time. During such upsets the plant was frequently out of compliance with its SPDES permit effluent requirements. Operational changes at the plant in 2008 have had much to do with correcting this problem in the interim while other improvements have been completed.
3. Septic Tank Maintenance: The District quickly fell behind in maintenance pumping of the individual septic tanks. In 2010, most tanks had not been pumped in ten years and pumping was done on an as-needed basis in response to clogged tanks.
4. Collection System Back-ups and Overflows: The small diameter piping was, during heavy rains, surcharged, causing back-ups of residential plumbing and overflows at low points or pump stations without adequate capacity.

UPGRADES COMPLETED

Between 2008 and 2013 a number of improvements were completed with the physical plant, its operations and system maintenance which have addressed the above issues. The principal improvements have been:

1. Filtration System Installed: In 2009 an addition was built at the plant and a 150,000-GPD package filtration system was installed. A surplus package filtration system was purchased from Ski Windham, rehabilitated and placed in service in August 2009. This effectively met the Permit requirement for filtration and improved effluent quality. In addition, the operator noted that the return of filtered activated sludge solids to the process has a positive effect in stabilizing plant performance.
2. I&I Investigation and Reduction: In 2004-08 the Town expended approximately \$175,000 in addressing flow restrictions and reducing I&I. During the present project this work continued with a CCTV inspection program completed by Precision Industrial Maintenance and the subsequent repair of nine major I&I sources by Maple Ridge Enterprises. A plot of daily flow for the years 2010-12 is shown in Figure 1. It appears that additional reductions in I&I have also been accomplished through the septic tank inventory and repair program discussed below.
3. Treatment Capacity Increase: The plant was originally designed with two SBR basins each with a capacity of 89,000-GPD. The original permitted plant capacity is 89,000-GPD which was reached in 2007-08. A third basin of equal capacity was added in 2012. With only two basins running, the SBRs can treat a flow of 178,000-GPD which is typical of the highest flows now received after heavy rain or snow events. Additional process controls have been added to the plant as well.
 - a. All flow passes through a flow control valve designed to take advantage of the equalization tank capacity.

- b. The blowers have been equipped with VFDs and DO probes have been installed in the tanks to control the blowers.
- c. A flow splitter box has been installed between the control valve and the individual SBRs to balance flow evenly between the SBR units on-line.
- d. Flow meters were installed on the inlet and outlet of the equalization tanks.
- e. Plant operating and monitoring parameters have been incorporated in a plant-wide SCADA system which controls operations, issues alarms, logs data and can be accessed remotely by the operator.

The third SBR was commissioned June 14, 2013. The two existing SBRs will be sequentially taken out of service and rehabilitated with a new aeration grid, decanter drives and process monitoring. This process is expected to be complete by the end of August.

- 4. **Equalization Capacity Increase:** The original equalization tank has a capacity of 56,000-gallons and was equipped with a floating decanter. The decanter was an alternative design which did not work after start-up. Since 2001 the equalization tank has typically been kept full and allowed to overflow to the SBRs. The tank is continually pumped down with a small sump pump to provide some additional surge capacity for rain events. The plant improvements include removal of the decanter and installation of the above mentioned flow control valve, which regulates flow to the SBRs at an operator adjusted value, thus making use of the full 50,000 gallons of capacity. In addition, an equalization overflow tank of 150,000-gallons capacity was installed. On occasions where the original tank does not have adequate capacity to keep up with the excess flow, the primary overflows to the secondary or "overflow" equalization tank, which is also connected to feed the flow control valve.
- 5. **UV Treatment Capacity Increase:** A third UV unit capable of treating a flow of 108,000 GPD was added to the two existing units which each have a 100,000 GPD capacity. Intensity monitoring alarms were added to the original UV units.
- 6. **Sludge Holding Tanks:** Valves were added at each tank to allow tanks to be individually thickened and decanted, increasing the effective sludge volume and reducing sludge hauling costs.
- 7. **Septic Tank Inventory and Repair:** A comprehensive list of the tanks and maintenance schedule was developed. Approximately 120 tanks were pumped in 2012. And the operating budget has funding to complete an equal or larger number in 2013. At this schedule, the tank pump-outs will be brought current in 2014. As the tanks are being pumped, the Town Highway Department has located each tank, excavated as necessary and restored yards as needed. The Town has also begun a comprehensive file with data on each tank to facilitate future service and record any unusual circumstances or conditions. Nearly half of the tanks located have obvious I&I. So prior to closing tanks and restoring yards, the Town has been repairing all apparent sources of I&I and installing clean-outs where none were originally installed. This program will, if maintained, greatly simplify future maintenance of a regular pump-out schedule. And, given the amount of I&I sources located and sealed, it is also expected to provide a further reduction in overall I&I to the system.
- 8. **Replacement of Main East End Pump Station:** The pump station at the eastern end of the collection system was originally equipped with duplex E-One grinder pumps feeding a 1-1/2" force main. The force main in turn discharged to the main 4-inch collection line serving the school and central business district and eventually entering the Schneider pump station at the opposite end of the

system from which flow was pumped back to the wastewater plant. Since construction in 1999, a significant number of homes and businesses were built and connected to this pump station. The addition of the new McDonalds, a Pharmacy, two large convenience stores, Dunkin Donuts, car wash and 40 homes along with the existing shopping plaza severely overloaded the old pump station. This was replaced by a package 4-inch duplex pump package with stand-by power. The force main was replaced with a new 6-inch HDPE line which bypasses the Main Street area and connects directly to the force main on Lake Mills Road, where it flows directly to the plant without re-pumping.

9. Cairo Plaza Collection System Replacement: The original plaza was purchased and razed in 2012 to allow construction of a new store and plaza by Hannaford. As a condition of the building permit, the new owners were required to replace all sanitary sewers in the footprint of the new plaza. As the old lines are being abandoned in 2013, it is apparent that this is another significant source of I&I which is being removed.

In conclusion, the Town has completed significant upgrades to alleviate problems which have persisted since the plant was placed on line in 2000. Flows have been reduced to an annual average of 0.049, 0.068 and 0.050 MGD for the past three years – well below the permit limit of 0.089 MGD; in addition the high stormwater flow peaks have been reduced. The plant has been in compliance with the SPDES permit for the past three years, the last violation being in January 2010.

The Town believes that the moratorium which it instituted in 2008 has achieved its purpose, but is now serving only as a hindrance to the very residents and businesses which the sewer district was originally built to benefit. The Town of Cairo would welcome the opportunity to meet with DEC to discuss this matter as well as any other issues that may still need to be resolved so that the Moratorium can be lifted and the Consent Order closed out.

Please call me at 452-1290 if you have any questions or would like to discuss the above.

Sincerely,



Alan Tavenner, P.E.
Senior Engineer

Enclosure

C: Ted Banta, Cairo Town Supervisor
Tal Rappleyea, Town Attorney

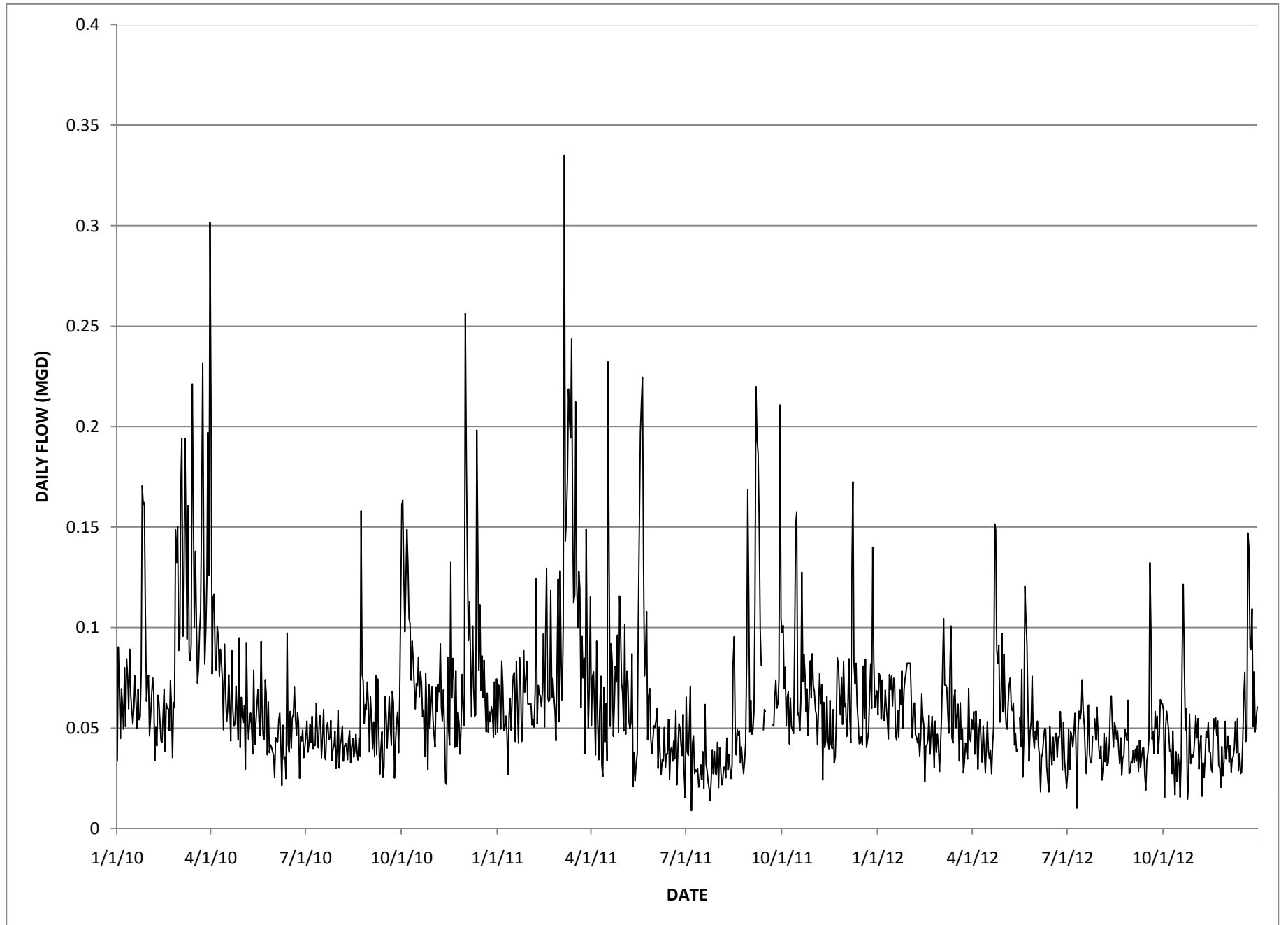
TABLE 1. PLANT SPDES DISCHARGE DATA (2010 - 2012)

PERMIT LIMITS	UOD mg/L	DO mg/L	pH		TSS mg/L	SS	TKN mg/L	NH4 mg/L	Average Day Flow MGD	Coliform (fecal) 200-400*	BOD-5 mg/L 30-45*	Removal Rate**		Sludge Hauled (Gallons)
			Low S.U.	Hi S.U.								SS %R	BOD %R	
Nov-May			6.5	8.5	30-45*	0.1	-	-	Mon	200-400*	30-45*	85%	85%	
Jun-Oct	50	5	6.5	8.5	10	0.1	Mon	10	Mon	200-400*	Mon	85%	85%	
1/7/2010			6.7	7.1	47	0.1			0.076	2	7	77%	93%	4000
2/4/2010			6.8	7.1	6.5	0.1			0.059	1	4	97%	98%	4000
3/11/2010			6.5	7.4	5	0.1			0.134	1	4	97%	98%	4000
4/8/2010			6.5	7.2	< 5	< 0.1			0.074	< 1	< 4	98%	98%	4000
5/6/2010			6.5	7	< 5	0.1			0.054	52	< 4	98%	98%	8000
6/3/2010		8.02	6.6	7.1	< 5	< 0.1	2.3	0.59	0.045	20	< 4	98%	98%	7250
7/8/2010	17	8.8	6.6	7.1	< 5	< 0.1	2.4	0.39	0.045	1	< 4	98%	98%	7000
8/5/2010	16	7	6.6	7	5	0.1	2.3	0.95	0.050	76	4	98%	98%	13300
9/2/2010	7	7.3	6.5	7	5	0.1	1.5	0.2	0.050	1	4	98%	98%	8000
10/7/2010	20	8.3	6.8	7.2	< 5	0.1	3.1	2	0.084	160	< 4	98%	98%	3000
11/3/2010			6.6	7.1	5	< 0.1			0.058	1	4	98%	98%	3000
12/16/2010			6.5	7.2	8	0.2			0.088	2	4	96%	98%	4000
1/13/2011			6.5	7.2	< 5	< 0.1			0.064	2	< 4	98%	98%	4000
2/17/2011			6.7	7.1	5	0.1			0.066	6	4	98%	98%	4000
3/3/2011			6.6	7.1	5	0.1			0.128	1	4	98%	98%	12000
4/7/2011			6.6	7	5	0.1			0.070	140	4	98%	98%	8000
5/5/2011			6.6	7	5	0.1			0.079	140	4	98%	98%	8000
6/2/2011	17	9.7	6.6	7.2	5	0.1	2.5	0.25	0.039	160	< 4	98%	98%	0
7/7/2011	17	8.3	6.6	6.9	5.5	< 0.1	2.5	0.3	0.034	20	< 4	97%	98%	4000
8/4/2011	19	7.6	6.6	7.4	5	0.1	2.9	0.64	0.047	63	4	98%	98%	4000
9/15/2011	20	8.5	6.6	7.2	5	0.1	3.1	1.6	0.075	20	4	98%	98%	4000
10/6/2011	14	8.7	6.7	7.3	5	0.1	1.7	0.23	0.075	45	4	98%	98%	0
11/17/2011			6.7	7.1	< 5	< 0.1			0.055	5	< 4	98%	98%	4000
12/1/2011			6.5	7	< 5	0.1			0.071	19	< 4	98%	98%	4000
1/13/2012			6.5	7.2	< 5	< 0.1			0.064	2	< 4	98%	98%	4000
2/17/2012			6.7	7.1	5	0.1			0.066	6	4	98%	98%	4000
3/3/2012			6.6	7.1	5	0.1			0.128	1	4	98%	98%	12000
4/7/2012			6.6	7	5	0.1			0.070	140	4	98%	98%	8000
5/5/2012			6.6	7	5	0.1			0.079	140	4	98%	98%	8000
6/2/2012	17	8.7	6.6	7.2	5	0.1	2.5	0.25	0.039	160	4	98%	98%	0
7/7/2012	18	8.3	6.6	6.9	5.5	< 0.1	2.5	0.3	0.034	20	< 4	97%	98%	4000
8/4/2012	19	7.6	6.6	7.4	5	0.1	2.9	0.64	0.047	63	4	98%	98%	4000
9/15/2012	20	8.5	6.6	7.2	5	0.1	3.1	1.6	0.075	20	4	98%	98%	4000
10/6/2012	14	8.7	6.7	7.3	5	0.1	1.7	0.23	0.075	45	4	98%	98%	0
11/17/2012			6.7	7.1	< 5	< 0.1			0.055	5	< 4	98%	98%	4000
12/1/2012			6.5	7	< 5	0.1			0.071	19	< 4	98%	98%	4000

* 30D & 7D Limits

** Removal Based on assumed influent BOD and TSS of 200/200 mg/L

FIGURE 1. DAILY FLOW CHART 2010-12



The Cairo-Durham Teachers' Association

5K RUN/WALK

at the

Cairo Chamber of Commerce Apple Harvest Festival

Cairo, NY 12413

Date: October 12th, 2013

Time: 5K Run/Walk 10:00 AM and Children's Fun Race at 11:00

Location: Start at Angela Canna Town Park

What: 5K Run/Walk through Cairo

Entry Fee: \$20 Pre-Registration by October 7th & \$25 after October 7th
\$5 for Children's Race

Help us raise money to fund scholarships for our Cairo-Durham graduating seniors!

Everyone is invited to participate in our 5K either by running or walking. This is a fun event, for a great cause. We will be awarding first prizes to the top overall female and male in the adult (ages 18+) and teen categories. There will also be a Children's Fun Race at 11:00.

You can register in advance by mail

or registration will be available the day of the event from 8:30 AM - 9:45 AM

T-Shirts will be provided to all 5K participants registered in advance and as available on race day. **In addition all participants will receive a wristband for FREE admission into the Apple Harvest Festival!**

Awards: First Place male/female in adult and teen categories. Otherwise, this race is for FUN!!!

Questions? CairoDurhamTA5K@gmail.com

CDTA 5K Fall 2013 Registration Form

Submit one form for each participant

Pre-registration Deadline: October 7th.

Name: _____ Phone #: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip Code: _____

Age: ____ Male: ____ Female: ____ Shirt Size (circle one adult size): SM MED LG XL XXL

Pre-registration fee is included for _____ 5K participant/s

_____ I cannot attend but would like to support the CDTA Scholarship fund with a donation of _____

Release: In consideration of the acceptance of my entry I, on behalf of myself, my heirs, executors, administrators, and assigns, hereby release and discharge the State of New York, Greene County, the Cairo-Durham Teachers Association, and the Town of Cairo, as well as all other sponsors or beneficiaries of the 5K run/walk and their representatives, from any and all claims and causes for injury or damage I sustain as a result of my participation in the 5K run/walk, including those caused by the negligence of others. I understand and am fully aware of the risks inherent in running/walking and participating in an organized 5K run/walk, including serious injury and death, and I accept these risks. I certify that I am physically fit and able to participate in the 5K run/walk without causing harm to myself and that my physical condition has been verified by a physician. I am aware that the medical support for this event will be volunteer medical personnel who will be prepared to administer first aid assistance only. I hereby grant permission to Cairo-Durham Teachers Association and other sponsors of this event to use all information submitted in this application, and any record of this race containing my likeness, as well as race results including my name and competition time, for any purpose whatsoever, including but not limited to pre-race and post-race publicity. I hereby certify that I have read all the terms and conditions of this release and intend to waive my rights to seek damages against the released parties and be legally bound thereby. No pets allowed in the race.

Race Clock at the Start/Finish for self-timing. Official results will not be compiled.

Signature (signature of guardian if under 18): _____

Date: _____

Please make checks payable to: Cairo-Durham Teachers Association Scholarship Fund

Mail form and non-refundable payment to:

**CDTA 5K
% Susan Boyle
Cairo-Durham H.S.
PO Box 598
Cairo, NY 12413**