



TOWN OF CAIRO

GENERAL/REGULAR MEETING AGENDA

September 11, 2013 @ 4:00PM

Location: Town Hall, Cairo

Call to Order

Pledge of Allegiance

Moment of Silence for 9/11

Attendance

Approval of Minutes: August 28, 2013

Reports: Police & Sewer-Joe Myers

Work Sessions with Departments as applicable: Code Enforcement

Appointments & Resolutions

Unfinished Business:

- **Clean up Day**
- **Water Supply**
- **Soccer Fields**
- **Zoning**
- **Animal Control**
- **Library Closeout**

New Business:

- **Bullying Awareness Month October 2013**
- **Performance Evaluation**
- **Well Flood Insurance**

Correspondence

- **Thank you letter from Carol Spohler-Cairo Market Days**
- **Thank you letter from Anchor House**
- **Thank you letter from the Cairo Fish & Game Club**
- **Joseph Corey-Intersection Routes 31 & 39**

Adjournment



Minutes

Town of Cairo

Town Board Meeting

Location: Town Hall Meeting Room @ 7:00 PM

August 28, 2013

The Town Board of the Town of Cairo met for a board meeting on Wednesday, August 28, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 7:15 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Suttmeier were present. Councilperson Puorro was absent.

Resolution No. 186-13 - "Exemption of Greene County From Land Use Laws"
offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, Greene County (the "Owner") has requested that the Town Board of the Town of Cairo make a determination with regard to whether it shall be exempt from the applicability of the Town's land use laws in relation to its proposal to subdivide a portion of a parcel of land containing a soccer field and other recreational uses, to allow a donation thereof to the Town of Cairo; and

WHEREAS, the Town Board recognizes that there is significant case law on point, with regard to the exemption of such a project including In the Matter of the County of Monroe, 72 NY2d 338 (1988), which held that a balancing test must be performed to determine whether a project of a municipality or agency thereof, is exempt from the local land use regulation weighing the following factors: 1) Legislative intent; 2) Nature and scope of the instrumentality seeking immunity; 3) The kind of function or land use involved; 4) The extent of the public

interest to be served; 5) The effect local land use regulation would have on the enterprise; 6) Impact on legitimate local interests; 7) Alternative locations for the facility in less restrictive zoning areas; 8) Alternative methods of providing the needed improvement; 9) intergovernmental participation in the project development process; and 10) Opportunity of the public and others to be heard; and

WHEREAS, the Owner is a municipal corporation duly organized under the laws of the State of New York and is the County government within which the Town of Cairo is located; and

WHEREAS, specifically the project includes a proposal to subdivide approximately Acres of land from an existing acre parcel which contains several municipal uses and buildings; and

WHEREAS, the Town of Cairo does not have a zoning law or ordinance, but does regulate subdivisions with a duly enacted Subdivision Local Law and the action would involve the approval of a minor subdivision, as that term is defined therein, by the Cairo Planning Board, and

WHEREAS, the Town caused a notice to be published in the official newspaper of the Town notifying the public of the public hearing on the issues herein and allowed the public an opportunity to be heard and there being testimony from several members of the public in favor of the project and no opposition voiced either against the project or against the granting of an exemption pursuant to the County of Monroe, and

WHEREAS, following a discussion and analysis of the aforementioned issues and testimony, offered a motion which was seconded by and carried:

NOW, THEREFORE, BE IT RESOLVED, that the Board finds that the Legislative intent as it relates to the within matter is found in the Comprehensive Plan of the Town of Cairo. The Comprehensive Plan acknowledges the existence of the recreational opportunities within the Town and recommends as a part of the future vision of the town, at pages 6 and 7:

“IN THE FUTURE...Cairo is an aesthetically pleasing, well maintained community where civic pride and friendly, positive attitudes drive our success at providing a high quality of life for residents. Our community is sustained by a diversity of cultural recreational (emphasis added) and opportunities for all ages...Additional recreational opportunities have been created, such as a community center for teens, swimming, and nature enjoyment.” (Emphasis added). Town of Cairo, Comprehensive

Plan, at Pages 6-7. Clearly, the Comprehensive Plan contemplates that recreation is an important asset for the Town of Cairo both now and in the future.

and

IT IS FURTHER RESOLVED, that the Town Board finds that the nature and scope of the instrumentality seeking immunity, the kind of function or land use involved and the extent of the public interest to be served are as follows: Greene County is a municipal corporation duly organized under the laws of the State of New York and is the County government within which the Town of Cairo is located. The Town and County have a long history of cooperating with and supporting one another. The property is already being used for recreational purposes and the Town wishes to ensure that such use continues, and

IT IS FURTHER RESOLVED, that the Town Board finds that the effect local land use regulation would have on the enterprise would be minimal since as discussed above, the current and future proposed use as soccer fields for recreational activities of the Town residents and the ministerial act of creating a subdivided parcel for the purpose of conveying the land to the town will have no real or practical effect on the community, the environment or other factors, and

IT IS FURTHER RESOLVED, that the Town Board finds that there shall be no impacts on legitimate local interests of any kind. As mentioned above, the current and future proposed use as soccer fields for recreational activities of the Town residents and the ministerial act of creating a subdivided parcel for the purpose of conveying the land to the town will have no real or practical effect on the community, the environment or other factors, and

IT IS FURTHER RESOLVED, that the Town Board finds that there are no alternative locations for the facility in less restrictive zoning areas and that there are no alternative methods of providing the needed improvement. The Town currently does not have zoning and the minor subdivision required by the action is inconsequential; and

IT IS FURTHER RESOLVED, that the Town Board finds that there has been and shall continue to be considerable intergovernmental participation in the project development process. Both the Town and the County have been contemplating, discussing and planning the action which is proposed for several years. Indeed, in 2008 the Town granted the County immunity from the town land use regulations in connection with the construction of the soccer fields in a

similar Monroe style analysis and resolution. Public input was sought and received at that time, which resulted in unanimous support for the project, and

IT IS FURTHER RESOLVED, that the Town Board finds that there has been ample opportunity for the public and others to be heard. The public hearing was conducted in an open meeting at the Town Board's regular meeting, following notice thereof being published in the Town's official newspaper and there was again unanimous support for the project during public comment, and

IT IS FURTHER RESOLVED that the Town Board of the Town of Cairo hereby finds that upon the balancing of all factors in relation to the subdivision of the land for conveyance, by way of donation, to the Town is exempt from the applicability of the Town of Cairo land use regulations and subdivision approval by the Planning Board is not required; and

BE IT FURTHER RESOLVED, that the Town Clerk is directed to file this Resolution in the appropriate index within five (5) business days.

Unanimous vote of 5 to 0. The Town Board of the Town of Cairo hereby determines under the County of Monroe "balancing test" that the subdivision of the land for conveyance, by way of donation, to the Town is exempt from the applicability of the Town of Cairo land use regulations and subdivision approval by the Planning Board is not required.

Resolution No. 187-13 - "AUTHORIZING THE SUPERVISOR TO EXECUTE NECESSARY DOCUMENTS TO ACCEPT DONATION OF SOCCER FIELDS FROM THE COUNTY OF GREENE" offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, the County of Greene has offered to subdivide the existing soccer fields from other county lands and the Town of Cairo has granted the County immunity from the subdivision town local law, and

WHEREAS, the Town Board hereby determines that it is in the best interest of the residents of the town to accept such donation, therefore

Be it resolved, that the Supervisor of the Town of Cairo is hereby authorized to execute the all necessary documents to complete the conveyance of the soccer fields to the Town of Cairo and that such donation is hereby accepted.

All members in favor-carried

Resolution No. 188-13 - “No Negative Impact Determination” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

Be it resolved, that the Town Board of the Town of Cairo does hereby determine there is no negative impact with the Cairo Town Park Improvements/Soccer Field Project.

All members in favor-carried

Resolution No. 189-13 - “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier.

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for July, 2013.

All members in favor-carried

Resolution No. 190-13 - “Accepting Sewer Billings” offered by Councilperson Suttmeier and seconded by Councilperson Joyce.

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Billings as presented from the Water Administrator in the amount of \$32,569.50 dated August 1, 2013.

All members in favor-carried

Resolution No. 191-13 - “Authorize Amendments to the Library’s Capital Fund Project Form E” offered by Councilperson Suttmeier and seconded by Councilperson Joyce.

BE IT RESOLVED, that Administrative line items be amended as follows:

A.1 Legal: Reduce the approved budget of \$12,000.00 to \$5,593.50. The balance of \$6,406.50 will be allocated to the Contingency line item.

A.7 Audits: Reduce the approved budget of \$18,000.00 to \$12,000.00. The balance of \$6,000.00 will be allocated to the Contingency line item.

BE IT FURTHER RESOLVED, that Technical Services line items be amended as follows:

B.1.c Contract Administration: Increase Contract Admin. (BRMA) to \$106,180.00 for the remaining contract administration. The additional \$1,000.00 will be deducted from Contingency.

BE IT FURTHER RESOLVED, that Construction line items be amended as follows:

C.1.i Contract 9 – FFE: Increase \$10,767.45 to cover HON furniture purchases making the Approved Budget \$200,543.95. The additional \$10,767.45 will be deducted from Contingency.

These increases and reductions will make the Contingency line item \$395,070.42.

All members in favor – carried.

Resolution No. 192-13 “Authorization to Attend NYS Association of Magistrates Court Clerks Conference” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, the Town of Cairo Court Clerks are requesting permission to attend the New York State Magistrates Court Clerks Conference at the Holiday Inn in Albany, NY on October 7th and 8th, 2013; and

WHEREAS, the mileage will be reimbursed at the approved mileage rate, and

WHEREAS, the cost to attend is \$250.00 for both clerks which includes meals and registration fees; therefore be it

RESOLVED, that Town of Cairo Court Clerks are authorized to attend the NYS Magistrates Court Clerks Conference.

All members in favor – carried.

Resolution No. 193-13 “Accepting Water Penalties” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,324.86 dated August 15, 2013.

All members in favor – carried.

Resolution No. 194-13 “Authorize Amendments to the Library’s Capital Fund Project Form E ” offered by Supervisor Banta and seconded by Councilperson Ostrander:

BE IT RESOLVED, that Administrative line items be amended as follows:

A.1 Legal: Reduce the approved budget of \$5,593.50 to \$3,458.50. The balance of \$2,135.00 will be allocated to the Contingency line item.

BE IT FURTHER RESOLVED, that Technical Services line items be amended as follows:

B.1.c Contract Administration: Increase Contract Admin. (BRMA) to \$106,845.00.00 for the remaining contract administration. The additional \$665.00.00 will be deducted from Contingency.

These increases and reductions will make the Contingency line item \$396,540.42.

Other funding sources – NYS DLD Grant 2011 corrected from \$115,000.00 to \$115,747.00 making the total of Other Funding Sources \$283,291.00.

All members in favor – carried.

Resolution No. 195-13 “Authorize Town Supervisor to Sign Certification for Technical Work Force Account Use” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, the NYS Environmental Facilities Corp. requires that the use of town employees to perform construction tasks be under the direct supervision of a professional engineer; and

WHEREAS, Delaware Engineering agrees to provide inspection and certification of the portion of the sewer project completed by town employees; and

WHEREAS, the Town of Cairo must certify that the employees possess the necessary skills to accomplish the work in a timely fashion and that time sheets for each employee performing technical work will be completed clearly identifying the task(s) performed, hours spent and hourly wages to complete the tasks; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign the certification for technical work force account use; and be it further

RESOLVED, that project funds allocated for net interest will be reallocated to the Technical Force Account line in the amount of \$40,500.00 to complete the excavation, inspection and repair of sewer tank risers as needed.

All members in favor – carried.

Resolution No. 196-13 - “Approve Tax Assessor Continuing Education” offered by Councilperson Joyce and seconded by Councilperson Ostrander.

Be it resolved that the Town of Board of the Town of Cairo approves the attendance of a one day class for *Conservation Easements* @Columbia-Greene Community College on November 8, 2013, for Janice Hull’s- The Town Assessor’s continuing education certification. Any applicable expenses will be paid according to the Travel Policy.

All members in favor – carried.

Resolution No. 197-13 - “Sponsor Candidates for Police Academy” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo agrees to sponsor Theresa Neville, Nicholas Orso, and Corey Clarke for the 2013-2014 Zone 14 Police academy.

All members in favor – carried.

Resolution No. 198-13 “Budget Amendments and Payments of Bills on Abstract #315” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

WHEREAS, the town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, THE Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-89.16
To	A-1010.4	Legislative	+89.16
From	A-1990.4	Contingent	-5,725.00
To	A-1420.4	Law	+5,725.00
From	A-5010.4	H'way Super-Contractual	-94.95
To	A-5010.2	H'way Super-Equipment	+94.95
From	A-5132.4	H'way Bldg.- Contractual	-961.96
To	A-5132.2	H'way Bldg. - Equipment	+961.96
From	A-1990.4	Contingent	-370.88
To	A-5182.4	Street Lighting	+370.88
From	A-1990.4	Contingent	-325.00
To	A-7550.4	Celebrations - Contractual	+325.00
From	A-8810.4	Cemeteries - Contractual	-775.00
To	A-8810.15	Cemeteries – Persl Serv.	+775.00
From	DA-9060.8	Hospitalization	-1,733.07
To	DA-9040.8	Worker's Comp.	+773.07
To	DA-9089.804	Meal Allowance	+960.00

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #315, consisting of 2013 Vouchers #1985 through #2126 in the amount of \$369,330.34 is approved for payment.

The total amount to be paid from the:

General Fund-	\$138,796.54	Street Lighting-	
Highway Fund-	\$177,016.42	Sewer Fund-	\$6,162.15
Cap. Library Fund-	\$6,000.00	Water Fund-	\$2,207.28
Hydrant Fund-		Trust & Agency-	\$3,997.95
Cap. Sewer Fund	\$35,150.00		

All members in favor – motion carried.

Resolution No. 199-13 “AUTHORIZING THE LEASE OF TOWN OF CAIRO PROPERTY BY THE NORTHERN CATSKILL YOUTH ASSOCIATION FOR A SOCCER FIELD” offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, The Town of Cairo shall own a parcel of property located in the Town of Cairo, Tax Map No. 101.00-6-5.1 in accordance with a certain conveyance thereof from the County of Greene; and

WHEREAS, The Town of Cairo desires to lease that parcel for the purpose of a Soccer Field by the use of the youth of the Town of Cairo; and

WHEREAS, Among other things, the lease shall include a provision that The Northern Catskill Youth Association will have complete field scheduling authority for all field activities with the right of first refusal of such use during its playing season, shall make the field available in accordance with the Town’s Facility Use Policy and Application form and will be responsible to provide insurance coverage for all youth players that are members in The Northern Catskill Youth Association for the leased parcel during the term of the lease.

NOW, THEREFORE, BE IT RESOLVED, that The Town of Cairo shall lease to The Northern Catskill Youth Association the parcel as set forth in a survey map to be filed contemporaneously with the conveyance of such lands from the County of Greene to the Town of Cairo. The terms of such lease shall be set forth therein.

All members in favor – carried.

Resolution No. 200-13 “Accept Library as Complete” offered by Supervisor Banta and seconded by Councilperson Suttmeier:

Whereas, the Cairo Public Library Board of Trustees had a Special Board Meeting on August 24, 2013; and

Whereas, the Library Board of Trustees deemed the Library Project complete; therefore be it

Resolved, that the Town Board of the Town of Cairo does hereby accept the library project as completed.

All members in favor – carried.

Resolution No.201-13 “Board to Move into Executive Session” offered by Councilperson Ostrander and Seconded by Councilperson Joyce:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 8:50 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

Resolution No. 202-13 “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 9:20 PM.

All members in favor - motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 9:20 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk

Cairo Police Department
Town Hall
P.O. Box 728
Cairo, New York 12413

Phones (518)-622-2324
Fax (518)-622-8418

e-mail cairopd@mhccable.com
Cell (518) -965-1180

August 28th, 2013

From: Sergeant Richard A. Busch #110
Town of Cairo Police Department

To: Ted Banta, Supervisor
Town Board Members

Re: Report of Activities – Month of July 23rd 2013 to August 28, 2013

(A)	Patrol Mileage: Patrol	574-	947
	Vehicle	575-	1202
		576-	2323
		577-	154
		578-	5

Total Miles 4631

(B)	Criminal Incidents	44
	Non-Criminal	171
	Unclassified	0
	Dog / Animal Complaints	18
	Code Violations	0

Total Complaints 230

(C)	Accident Investigations	14	Total
(D)	Parking Summons	0	Issued
(E)	Arrests	13	With 17 Charges and 3 being Felonies
(F)	Vehicle & Traffic	28	Traffic Summons issued



J MYERS WATER SERVICE, INC.

7974 Main Street, PO Box 214
Hunter, New York 12442

August 28, 2013

Ted Banta, Supervisor
Town of Cairo
PO Box 728
Cairo, New York 12413

Re: Sewer Dept. Monthly Report for July, 2013

The following report cover's facility operations of the Waste Water Treatment Plant (WWTP) and collection system servicing the Town of Cairo.

WWTP

Flow, monthly average:

July 27,000gpd

Biosolids:

July 0 gals. WWTP Sludge

Compliance:

Compliance was met for the month of July.

Comments:

The new filters went on-line on 7/22/09 and are performing well.

We're having problems with the Cumberland Farm's pump station. Emmon's Pump & Equipment are working on the "Tripping" issue. This has been an issue from start-up that needs to be resolved. The fence posts are in and the fence is up and looks good.

Contractor is almost done with the WWTP upgrades. He needs to complete the diffuser installation on 1&2 SBR's then we can schedule Start-Up with Xylem, the equipment manufacturer. This work is scheduled for September 9th.

Pinch valve is “**on-line**” as of this afternoon. This is the device that will allow us to regulate flow through the plant and enhance overall performance.

Collection System

PS-1, Cumberland Farms

All conditions normal. New pump station in operation. Experiencing Control issues..

PS-2, Schindler's Garage

All conditions normal.

PS-3, Snyder La

All conditions normal

Generator off line for repairs from Hurricane Irene (8/2011). FEMA has approved mitigation funds and repair/replacement funds.

PS-4, 23 over-pass

All conditions normal.

PS-5, Cairo Collision

All conditions normal.

PS-6, Jerome Rd

All conditions normal.

PS-7, Dunkin Donuts

All conditions normal

PS-8, McDonalds

All conditions normal.

Septic Tank(s)

36 Jones, Cut clean out pipe 4” lower and reset riser.

455 Main, Replaced 1 lid.

615 Main, Replaced 1 rise and lid assembly.

Hunter Environmental is checking their pump out records. He seems to think 125 tanks have been pumped which would have satisfied the original contract. We show the count is at 118 tanks. Fromer is calling tomorrow with his confirmation.

Please call me with any concerns or questions,

Joe Myers, cell 528-8842

TOWN OF CAIRO

September 11, 2013

RESOLUTION NO. _____

“Library Card Sign-Up Month”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the library card is one of the most important school supplies;
WHEREAS, libraries are an essential service for the nation’s children;
WHEREAS, libraries bridge the digital divide by providing a full range of information and services to children and adult learners;
WHEREAS, libraries offer free access to important educational resources such as online homework resources, access to online databases and e-books;
WHEREAS, libraries continue to find ways to bring value to their communities;
WHEREAS, a library card is one of the “smartest cards” you can possess;
BE IT RESOLVED, the Town of Cairo proclaims September 2013 Library Card Sign-up Month and encourages everyone to sign up at the Cairo Public Library.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

September 11, 2013

RESOLUTION NO. _____

“Ronald Baitsholts NYS Thruway Auction Attendance”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo acknowledges that the Town Supervisor authorized, at the request of the Highway Department, Ronald Baitsholts on September 10, 2013 to attend the NYS Thruway Auction on September 11, 2013 to potentially purchase equipment according to the Town of Cairo’s policies and procedures under the Highway Superintendent’s direction.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



512 Main St., PO Box 728
Cairo, NY 12413

Town Supervisor	(518) 622-2060
Town Clerk	(518) 622-3120
Bookkeeper	(518) 622-3366
Tax Collector	(518) 622-9218
Building Dept.	(518) 622-9894
Water & Sewer	(518) 622-0052
Tax Assessor	(518) 622-8545
Court Clerk	(518) 622-3388
Cairo Police	(518) 622-2324
Ambulance Billing	(518) 622-2786
Highway Department	(518) 622-9515

www.townofcairo.com
supervisor@townofcairo.com

September 10, 2013

To: Highway Department
Re: Authorization to attend NYS Thruway Auction 9/11/13

Dear Robert:

I authorize Ronald Baitsholts to attend the NYS Thruway Auction and to purchase equipment according to the Town of Cairo's policies and procedures under your direction. I'll inform the Town Board at the Work Session meeting today that I provided such authorization for their records and acknowledgment.

Have a great day.

Best regards,

TSBIII

Ted Banta
Supervisor

TOWN OF CAIRO

September 11, 2013

RESOLUTION NO. _____

“Recognizing Bullying Awareness Month October 2013”

Councilperson _____ offered the following resolution and moved its adoption:

***WHEREAS,** We must safeguard schools and communities for our children, and, through our recognition of the serious issues that face them each day, offer our children an environment that holds promise and security; and*

***WHEREAS,** Many organizations, school districts, educators and parents have publicly expressed concern about the bullying of children; and*

***WHEREAS,** Each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in a chronic state of anxiety; and*

***WHEREAS,** It is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and*

***WHEREAS,** Providing a safe physical and emotional environment is a significant goal and a personal responsibility of each individual; and*

***WHEREAS,** It is time to “**Stand UP for Character - DOWN to Bullying!**”; now, therefore,*

***BE IT RESOLVED,** that the Town Board of the Town of Cairo does hereby designate the month of October 2013 as Bullying Awareness Month as a symbol of our commitment to the year-round struggle against bullying.*

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



August 2013

Dear Community Leader:

Schools and communities locally and nationwide will recognize October, 2013 as Bullying Awareness Month. School bullying is widespread across the United States. Each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying. Many more students attend school in a chronic state of anxiety.

At The Academy for Character Education at The Sage Colleges we see our mission as making schools and our community's places where every student feels included by their peers and accepted and valued for who they are. We invite our local schools, school districts and communities to address bullying during the month of October with special emphasis. Our goal is for all children to develop the social and emotional intelligence that will give them greater success in their peer relationships, their academic performance and in their adult lives.

To that end we are asking local leaders from throughout the Capital Region to focus on bullying awareness during the month of October. One way to do that is by adopting a resolution or proclamation in your municipality to that effect. A sample resolution is attached to this letter for your convenience. We would ask that you please share a copy of your adopted resolution or proclamation with The Academy so that we can publicize the local governments that are participating in this effort. In addition, we encourage you to contact your local school district to find out what events they are planning to raise awareness to this critical issue affecting all of our children and attend those events if you are able.

Please refer to The Academy for Character Education at The Sage Colleges web site at www.sage.edu/centers/charactered for additional resources to assist you in your awareness efforts.

It is time to Stand UP for Character – DOWN to Bullying! By working together, we can make this happen.

Kathleen M. Jimino

Rensselaer County Executive

John T. McDonald, III

Assembly Member
108th Assembly District

TOWN OF CAIRO

September 11, 2013

RESOLUTION NO. _____

“Appoint Sole Assessor”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the six (6) year appointment for the position of Sole Assessor is scheduled to expire on September 30, 2013, therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby re-appoint Janice Hull as Sole Assessor for the Town of Cairo for a term of six (6) years to expire 9/30/19.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

August 23, 2013

Town of Cairo
Ted Banta, Supervisor
Cairo Town Board
512 Main Street
Cairo, NY 12413

Dear Mr. Banta & Town Board Members:

Please be advised that I have had the pleasure of serving the Town of Cairo as Sole Assessor for the past six (6) years, of which, will expire on September 30, 2013.

I would appreciate your consideration in being reappointed in this position for another six (6) year term beginning September 30, 2013 and expiring September 30, 2019.

As Sole Assessor for the Town of Cairo, I will continue to establish effective working relationships with the public, municipal officials, and the Board of Assessment Review.

Thank you for your prompt attention and kind consideration in this matter.

Very truly yours,

Janice Hull
Sole Assessor
Town of Cairo

TOWN OF CAIRO

September 11, 2013

RESOLUTION NO. _____

“Appoint Member of Board of Assessment Review”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Board of Assessment Review (BAR) term that Robert Fritze filled because of the resignation of Robert Carey Sr. is scheduled to expire on September 30, 2013, therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby re-appoint Robert Fritze as a member of the BAR for a term of five (5) years to expire September 30, 2018.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

Subject: FW: Board of assessment review

From: ~~Janice Hull (assessor10@mhcable.com)~~

To: ~~tedbanta3@yahoo.com;~~

Date: Wednesday, August 28, 2013 3:23 PM

Hi Ted!

Attached letter from Robert Fritze for reappointment for Robert Fritze for BAR member 5 yr term

John Kargoe, Chairman advised of same and fully supports reappointment

Thanks Janice

-----Original Message-----

From: Robert Fritze [mailto:~~robert.fritze@yahoo.com~~]

Sent: Monday, August 26, 2013 11:29 AM

To: ~~assessor10@mhcable.com~~

Subject: Board of assessment review

Dear Janice Hull,

I'm writing to let you know that my temporary position on the Board of Assessment Review will be expiring soon and I'd be honored to serve the permanent five year term.

Respectfully,
Robert Fritze

Sent from my iPhone=



Delaware Engineering, PC

28 Madison Avenue Extension
Albany, New York 12203

Tel: 518.452.1290
Fax: 518.452.1335

August 28, 2013

Ted Banta
Cairo Town Supervisor
512 Main Street, P.O. Box 728
Cairo, New York 12413

Subject: Well Drilling Proposals

Dear Supervisor Banta:

Quotations were selected from three drilling contractors. A limited number of quotes was obtained since the driller would be working under the direction of the Town's engineer to conduct exploratory drilling which, by its nature, requires a particular level of expertise.

Alpha Geoscience further assessed published geologic data and maps and concluded there is a potential for significant water in deeper gravel deposits. Since the potential exists, and since such water would likely be of a higher quality than a bedrock well they recommend drilling a well specifically to evaluate and test the gravel zone (above bedrock). If gravel well(s) were found the bedrock drilling would likely be unnecessary. If the gravel well does not prove productive the bedrock well would be drilled. For each type well, the work was itemized; so that if a pump test is obviously not needed then the work and costs can be omitted. The quotes obtained were as follow:

	<u>Shallow Gravel Well</u>	<u>Bedrock Well</u>
1. Smith Well Drilling	\$9908	\$14,080
2. Layne Christensen	\$14,010	\$18,485
3. Stewart Well Drilling	No Quote	No Quote

We received no quote from Stewart and could not reach anyone by phone today. It is possible they declined due to the gravel wells which I doubt they regularly drill many of.

The low quote was from Smith Well Drilling of Valatie, NY submitted the lower quote. Smith is a small family owned business operated by the owner Jeff Smith. They have worked for Alpha Geoscience and Delaware on numerous occasions and we can highly recommend them. We are recommending that the Town award the work to Smith Well Drilling for the net cost of the Gravel and Bedrock Wells for a total of \$23,988.

Note that we recommend meeting with organizations and key users of the park to reduce complaints about surface features of a finished well head that park users might find offensive or an obstruction. Please call me at 452-1290 if you have any questions.

Sincerely,

Alan Tavenner, P.E.
Senior Engineer

Enclosure

Town of Cairo
Angelo Canna Town Park
Contractor Cost Comparison
August 28, 2013

Layne Christensen				Remarks
<u>Item</u>	<u>Unit Cost</u>	<u>Estimated Quantity</u>	<u>Total</u>	
M & D	\$2,350	1	\$2,350	assumes 1 mobilization, same casing can be used for both unconsolidated well and bedrock well
6" Unconsolidated Drilling	\$58	50	\$2,900	
Install Test Screen	\$1,250	1	\$1,250	
Well Development	\$495	2	\$990	
Disinfect Well	\$245	1	\$245	
Install Pumping System @45'	\$1,230	1	\$1,230	
Pumping Test - Unconsolidated	\$290	4	\$1,160	
Remove Test Screen & Casing	\$1,970	1	\$1,970	
6" Casing	\$25	53	\$1,325	
6" Drive Shoe	\$250	1	\$250	
Bentonite Chips	\$34	10	\$340	
Unconsolidated Well Total			\$14,010	
Install Temporary 10" Casing	\$67	50	\$3,350	
6" Bedrock Drilling	\$25	250	\$6,250	
Well Development	\$495	2	\$990	
Install Pumping System @ 250'	\$2,700	1	\$2,700	
Pumping Test - Bedrock Well	\$290	4	\$1,160	
6" Well Cap	\$40	1	\$40	
Grout 6" Casing	\$75	50	\$3,750	
Disinfect Well	\$245	1	\$245	
Bedrock Well Total			\$18,485	

Smith Well Drilling				Remarks
<u>Item</u>	<u>Unit Cost</u>	<u>Estimated Quantity</u>	<u>Total</u>	
M & D	\$2,000	1	\$2,000	assumes 1 mobilization, same casing can be used for both unconsolidated well and bedrock well, casing costs based on 19-pound casing
6" Unconsolidated Drilling	\$17	50	\$850	
Install Test Screen	\$1,500	1	\$1,500	
Well Development	\$250	2	\$500	
Disinfect Well	\$100	1	\$100	
Install Pumping System @45'	\$1,250	1	\$1,250	
Pumping Test - Unconsolidated	\$230	4	\$920	
Remove Test Screen & Casing	\$750	1	\$750	
6" Casing	\$31	53	\$1,643	
6" Drive Shoe	\$125	1	\$125	
Bentonite Chips	\$27	10	\$270	
Unconsolidated Well Total			\$9,908	
Install Temporary 10" Casing	\$110	50	\$5,500	
6" Bedrock Drilling	\$16	250	\$4,000	
Well Development	\$250	2	\$500	
Install Pumping System @ 250'	\$2,500	1	\$2,500	
Pumping Test - Bedrock Well	\$230	4	\$920	
6" Well Cap	\$85	1	\$85	
Grout 6" Casing	\$9.50	50	\$475	
Disinfect Well	\$100	1	\$100	
Bedrock Well Total			\$14,080	

Stewart Well Drilling				Remarks
				No quote received from Stewart
		Total	NA	



TOWN OF CAIRO
PO Box 728, Cairo, NY 12413
Supervisor: 518 622 2060 Fax: 518 622 0553
Email: supervisor@townofcairo.com

FEEDBACK FORM FOR PROPOSED ZONING LAW DATED 8/12/13

(Copies of the Zoning Law & Map can be downloaded: www.townofcairo.com)

On August 12, 2013, the Town Board completed a comprehensive review of the Zoning Draft submitted by the Zoning Commission on July 7, 2011. You may submit feedback for specific sections & sub-sections of the Proposed Zoning Law using this form & attaching additional pages if necessary. You must cite the titles, sections, & sub-sections clearly & provide the information requested for your feedback to be evaluated.

Name: _____ **Date:** _____

Email: _____ **Phone:** _____

Address: _____

Tax Map ID No.(need this if you are commenting about a specific property or zone/map): _____

Business(if applicable): _____

Proposed Zoning Law Reference(s):

Page No. _____ **Title:** _____

Section: _____

Sub-section(s): _____

Comments: _____

Page No._____ **Title:**_____

Section:_____

Sub-section(s):_____

Comments:_____

Page No._____ **Title:**_____

Section:_____

Sub-section(s):_____

Comments:_____

Performance Evaluation

Employee's Name: _____

Rater's Name: _____

Review Period: _____

Ratings:

Very Good (8-10) – high quality work; consistently exceeds requirements, anticipates problems and takes appropriate action.

Good (5-7) – acceptable and meets requirements or expectations for the position, competent and consistent performance; errors are few and seldom repeated.

Fair (3-4) – does job reasonably well but simple mistakes are frequent.

Poor (0-2) – does not meet requirements or expectations, needs improvement.

Performance Criteria	Rating/Comments
<u>Work Habits</u> <ul style="list-style-type: none">▪ Attendance▪ Punctuality▪ Organization – establishes priorities and focuses on most important tasks first; maintenance of files and documents are orderly and accurate	
<u>Performance and Work Product</u> <ul style="list-style-type: none">▪ Quality of work – accuracy and completeness, neatness, attention to detail, timeliness, spelling and grammar▪ Quantity of work – amount and rate produced within timeframes▪ Works independently with a minimum amount of direction or supervision▪ Understands and follows through on instructions	
<u>Job Knowledge</u> <ul style="list-style-type: none">▪ Understands legal terms and procedures▪ Knows how to create and format pleadings, briefs and other legal documents▪ Demonstrates the skill and ability to perform the job satisfactorily▪ Shows interest in learning and improving skills▪ Familiar with rules and office procedures and uses them▪ Uses office technology effectively to complete tasks	

<u>Cooperation and Attitude</u> <ul style="list-style-type: none"> ▪ Displays positive attitude ▪ Takes initiative ▪ Willing to seek new assignments and expand capabilities ▪ Willingness to help coworkers, team player ▪ Willing to do what is necessary to get the job done ▪ Accepts guidance and suggestions to improve performance and work product ▪ Performs well under pressure 	
Overall Rating Score	

Additional Comments:

Employee Comments:

Employee: _____ Date: _____

Rater: _____ Date: _____



Delaware Engineering, PC

28 Madison Avenue Extension
Albany, New York 12203

Tel: 518.452.1290
Fax: 518.452.1335

September 3, 2013

Ted Banta
Cairo Town Supervisor
512 Main Street
P.O. Box 728
Cairo, New York 12413

Subject: Well House
Flood Insurance

Dear Supervisor Banta:

In reviewing well sites in the park, it was noted that the existing well house is within the 100-year flood zone. The flood elevations marked suggest the floor of the well house was raised enough to technically be above the 100-year flood level. However, based on experience with the floods of two years ago and FEMA's handling of claims for public facilities in and around flood plains the Town should consider flood insurance if it is not already in place.

Following Irene, a municipal water, sewage and other facilities that were in such marginal flooding areas were heavily damaged, because the flood mapping is imprecise at best. Those facilities that did not have flood insurance were denied FEMA funding to rebuild or relocate. Those facilities above the 100-year flood, or that were in the flood zone and were insured, received insurance or FEMA funds better enabling them to make needed repairs.

The cost of flood insurance adds to the budget, but given the particular location of the well house it may very well be worth it here. Since the floor appears to be above the 100-year level, it may also make sense to have a flood elevation certificate done for the building. Kaaterskill has recently done this for us on a number of other facilities and the cost of the certificate may be made up in reduced insurance premiums.

Please call me at 452-1290 if you have any questions.

Sincerely,



Alan Tavenner, P.E.
Senior Engineer

P.O. Box 20
South Cairo, New York
12482

September 2, 2013

Cairo Town Board
Main Street Cairo, New York
12413

Dear Members of the Cairo Town Board,

Once again, I extend our sincere thanks for all your help with our CAIRO MARKET DAYS. Each year you provide us with the barriers that are used in the parking lot and also the garbage receptacles. Our Thanks go to Robert Hempstead for taking care of that and for his men who deliver them.

This was our 32nd year in running this event. It is one of the fund raisers for the Cairo Chamber. Your help is a big part in bringing it all together.

Once again, Thank You.

A handwritten signature in cursive script that reads "Carol Spohler".

Carol Spohler Chairman



Foundation
Post Office Box 2357
Trenton, New Jersey 08607-2357
(609) 278-9495 (Office)
(609) 984-9111 (Fax)
(609) 396-8329 (Shelter)
email: anchorhouseride@gmail.com
www.anchorhouseride.org

July 21, 2013

Ms. Linda Kuever, Supervisor Clerk
PO Box 728
Cairo, New York 12413

Dear Ms. Kuever,

This past Saturday, June 20, 2013, we successfully completed the 35th Anchor House Ride for Runaways. I'm pleased to report that Anchor House has received pledges exceeding \$516,000 with more to come in the coming months. As you're aware, government funding for non-profits is shrinking and aid grants are increasingly under pressure. The monies raised by the Ride for Runaways are essential to keep the doors of Anchor House open and fund its various programs and facilities.

Success in any large charitable endeavor is dependent in no small part, on the contributions of individuals and organizations such as yours. Providing help and assistance by opening your doors to our riders and giving a safe and secure place of rest and replenishment as you did were critical to our success. We are truly grateful for your hospitality.

On behalf of all those associated with Anchor House, thank you.

Sincerely,

Janet McLaughlin
Support Co-Chair
Anchor House Ride for Runaways

www.anchorhouseride.org
www.anchorhousenj.org



Cairo Fish & Game Club

PO Box 3 • Acra, NY • 12405



Ted Banta
Supervisor Town of Cairo
Cairo, N.Y. 12413
518-622-2060

July 4, 2013

We of the Cairo Fish & Game Club wish to thank
you for your donation in support of the
15th Annual Children's Fishing Derby

**Your support and the use of the town picnic tables and
garbage cans was very much appreciated.**

We had 84 registered fishing youths along with their parents for well
over 150 people in attendance. A total of 406 fish were caught and
released in the two hour window. Besides the smiles and fond memories,
registered anglers enjoyed free soda and hot dogs and they all took home
a prize. Additionally, six youngsters were awarded trophies and
certificates for their particular achievements.

It is the continued support and donations that enable us to provide this
fun and educational service to the youth of our community. Helping kids
experience the time honored joy of fishing is just one of the many things
we can do to help guide our youth towards a life filled with an
appreciation and respect for our environment.

Bob Story, Treasurer
Cairo Fish & Game Club
518-622-9305

Michael Lamanec, Secretary
Cairo Fish & Game Club
518-622-3225
mlamanec@shinglekill.com

Sept. 2, 2013

Mr. Ted Banta 111, Supervisor
Town of Cairo
512 Main Street
PO Box 720
Cairo, NY
12413

Subject: Dangerous Intersection in Round Top

Dear Mr. Banta,

We have been tax paying residents of Round Top since 1978. Over the period of 35 years It has become quite apparent that there is a significant safety problem at the intersection at Hearts Content Road, Maple Lawn Road, County Road 31 and County Road 39. There have been serious accidents there as well as many near misses. There are stop signs on County Road 39 and Maple Lawn Road. When vehicles stop at those stop signs and look North on County Road 31, the drivers can only see about 200 feet because of the turn in the road and the trees blocking their visibility. Autos traveling South on County Road 31 have the right of way and travel faster than the 45 mile an hour speed limit. By the time the driver traveling west reaches the middle of the road, the car traveling south on County Road 31 is right next to them. This situation happens daily. Many vehicles drive on to the firehouse apron to avoid an accident. Many vehicles traveling South on County Road 31 make the turn onto County Road 39 on the wrong side of the road (making the turn to soon). The same thing happens with vehicles traveling North on Hearts Content Road. The drive faster than the speed limit and make a right turn on to County Road 39 crossing over to the wrong side of the road. Something needs to be done to correct this situation before someone gets killed. Members of the fire department tell stories of the many near misses that they witness when they sit just inside the firehouse. The owner of the building, where the Post Office is (a retired NJ Policeman) tells stories of many near misses and screeching brakes. This is a very busy intersection. The traffic on Hearts Content Road and County Road 31 has increased significantly since drivers use GPS Systems, as they found a shortcut to Route 23 and Windham.

I talked to the Greene County Highway Superintendent about this situation, when he was working at this intersection, trying to correct some of the problems. He was shocked what he witnessed in a short period of time. He suggested that we get as many residents as we can and attend a Town Meeting and ask the Cairo Town Board request the State of New York Highway Department perform a review of the area.

I do not have the time to do this, so I placed a petition in the Round Top Post Office for people to sign. I left it there for one week and got twenty three (23) signatures. I really do not understand why many more people did not sign it. I talked to several residents about it and they all agreed, but did not sign it. One woman told me " I agree with it ! I lived here all my life and figured it out- People now have GPS Systems and found a short cut to Route 23. " I asked her please sign the petition, however, she turned around and walked out. I guess people do not want to get involved.

I do not think this is a complicated issue, all the intersection needs is a 4 way stop sign and a reduction in speed. This simple fix could save a life.

Thanking you in advance

A handwritten signature in black ink, reading "Joseph F. Corey". The signature is fluid and cursive, with the first name "Joseph" being more prominent and the last name "Corey" following in a similar style.

Joseph F. Corey
Po Box 55
1114 Hearts Content Road
Round Top, NY 12473
Tel# 518-622-0671

CC: Greene County Highway Superintendent

Attachment: Copy of Petition

To Cairo Town Board

The intersection by the Round Top Firehouse - Hearts Content Road, County Road 31, Maple Lawn Road and County Route 39 is extremely dangerous. Cars and trucks traveling North on Hearts Content Road and cars traveling South on County Road 31 travel at extremely high speeds and frequently cross the yellow line. When approaching this intersection from County Route 39 or Maple Lawn Road it is extremely dangerous as the driver cannot see oncoming traffic traveling south on County Route 31. Some cars trying to avoid an accident drive up on the Firehouse Apron. This situation was witnessed by the County Highway Dept. and their recommendation is to gather as many residents support as possible and approach the Town Board to request a review by the State Highway Department and lower the speed limit, etc. in order to make it safer. The County Highway Department said that they will see what they can do to remove some of the brush, etc. in order to improve visibility. *Maybe a 4 way stop - or Red Light*

LOWER HAMLET SPREAD TO
35 MPH

Name

Address

Joseph Gray 1114 HEARTS CONTENT ROAD
Delmar Va 22026 332 CR 31
John J. 56 Blackhead Mtn. Rd.
Barbara Rehman 176 Floyd Haver Rd RT.
Roll W. Riker 176 Floyd Haver Rd RT
R.R. Penneep 176 Floyd Haver Rd RT
Linda Maggii 374 Floyd Haver Rd RT
Lester J. Schwan 38 County RT 39
H. Cox 106 Floyd Haver Rd RT
Richard Othy 1138 Hearts Content Rd.
Dina Othy 1138 Hearts Content Rd
Adele LaPerna 325 Mountain Ave

PETITION

To Cairo Town Board

The intersection by the Round Top Firehouse - Hearts Content Road, County Road 31, Maple Lawn Road and County Route 39 is extremely dangerous. Cars and trucks traveling North on Hearts Content Road and cars traveling South on County Road 31 travel at extremely high speeds and frequently cross the yellow line. When approaching this intersection from County Route 39 or Maple Lawn Road it is extremely dangerous as the driver cannot see oncoming traffic traveling south on County Route 31. Some cars trying to avoid an accident drive up on the Firehouse Apron. This situation was witnessed by the County Highway Dept. and their recommendation is to gather as many residents support as possible and approach the Town Board to request a review by the State Highway Department and lower the speed limit, etc. in order to make it safer. The County Highway Department said that they will see what they can do to remove some of the brush, etc. in order to improve visibility.

Name

Address

Joan Corey	1114 Hearts Content Road
Dina Klummen	461 Winton Ave Rd
John G. Klummen	" " " "
Daniel Klummen	" " " "
Dorothy Lyne	Co Rt 39 Rd. Top N.Y.
Kathleen McElroy	181 Blackhead Mtn Rd Round Top N.Y.
Kathleen Moad	77 Cty. Rte. 39 Round Top 12473
Dan J. Moad Sr.	77 Cty. Rte. 39 Round Top, 12473
Eileen Moad	77 Cty. Rte. 39 Round Top, 12473
Mike Moad	77 Cty. Rte. 39 Round Top, 12473
Dan J. Moad, Jr.	77 Cty. Rte. 39 Round Top, 12473