



TOWN OF CAIRO

GENERAL/REGULAR MEETING AGENDA

March 3, 2014 @ 6PM

Location: Town Hall, Cairo

Call to Order

Pledge of Allegiance

Attendance

Comments/Presentations: Robert Hempstead-Superintendent of Highways & Director of PBG

Approval of Minutes: January 6, 2014 Amended & February 3, 2014

Reports

- | | | |
|--------------------|---------------------|--------------------|
| - Ambulance | - Library | - Tax Collector |
| - Assessor | - Park Task Force | - Water & Sewer |
| - Board of Appeals | - Planning Board | - Sewer Contractor |
| - Building & Codes | - Police | - Highway |
| - Historian | - Summer Recreation | - Supervisor |

Appointments & Resolutions

Unfinished Business

New Business

- Moratoriums: Resort & Junk Yard
- How 'bout a parade?
- Revised Employee Handbook
- Animal Control

Correspondence

Adjournment



Minutes

Town of Cairo Town Board Meeting Reorganizational Meeting

January 6, 2014

The Town Board of the Town of Cairo met for a re-organizational meeting on Monday, January 6, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:05 PM, and then asked the attendees to Pledge Allegiance to the Flag. Board members present: Councilperson Ostrander, Councilperson Cords, Councilperson Joyce. Councilperson Puorro was absent.

Supervisor Banta did a PowerPoint presentation – General Prospectus for the Town. He went through his accomplishments over the last 2 years as well as the prospectus for 2014.

The minutes from December 13, 2013 was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Superintendent of Highways Robert Hempstead went over Highway, Parks, Building and Grounds Report.

There will be a zoning meeting on Tuesday, January 14th and Tuesday, January 28th at 4:00 PM.

Sergeant of Police Rick Busch reported he had computers that were donated for families in need. He would need a letter making the request for the computer. Supervisor Banta will contact Mary Fassett, Superintendent for the Cairo Durham School and give her this information.

Supervisor Ted Banta went over appointments for the Board Members to act as liaisons with town departments:

Greene County EMS

Councilperson Joyce

Ambulance	Councilperson Joyce & Supervisor Banta
Assessor	Councilperson Cords
Building and Code Enforcement	Councilpersons Joyce & Ostrander
Court	Supervisor Banta & Councilperson Ostrander
Water and Sewer	Supervisor Banta & Councilperson Ostrander
Highway	Councilperson Puorro & Supervisor Banta
Police	Supervisor Banta & Councilperson Ostrander
Library	Councilperson Cords & Supervisor Banta
Parks, Buildings and Grounds	Supervisor Banta & Councilperson Ostrander
Animal Control	Councilperson Joyce & Supervisor Banta
Planning Board	Councilperson Joyce
Tax Collector	Councilperson Ostrander
Emergency Planning	Supervisor Banta & Councilperson Ostrander
Labor Negotiations	Town Board
Insurance	Town Board
Zoning	Town Board

Resolution No. 1-14 “Appointing Officer in Charge and Setting Salaries for the Police Department” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Busch as Officer In Charge for the Town of Cairo at a Pro-Rated salary of \$846.15 per bi-weekly pay period and be it further

RESOLVED, that the following appointments to the Town of Cairo Police Department be made:

Full-time Police Officer - \$20.20 per hour
Richard Busch

Part-time Police Officer - \$16.32 per hour
John Amoroso
Daniel Braden

Sean Clevenstine
Joseph Feml
Raymond Feml
Henry Frick
Kevin Haverly
Joseph Kralovich
Thomas Plank
Scott Schelling

Part-time Special Officers - \$11.00 per hour

Scott Yates
Dennis Brandow

Part-time Training Recruits - \$13.53 per hour training rate

Cory Clark
Teresa Neville
Nicolas Orso

All members in favor – Carried.

Resolution No. 2-14 “Appoint Ambulance Administrator and Clerk” offered by
Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Reay Mahler as the 2014 Ambulance Administrator for 12 hours per week at a rate of \$17.50 per hour.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Deborah Litchko as Ambulance Clerk at a rate of \$11.00 per hour not to exceed 30 hours per pay period unless approved of by the Ambulance Administrator and the Town Supervisor.

All members in favor – Carried.

Resolution No. 3-14 “Set Ambulance Personnel and Clerk Salaries” offered by
Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the following hourly rates are hereby established for Ambulance Personnel:

AEMT \$14.55 per hour with an On Call Rate of \$45.00

EMT \$12.35 per hour with an On Call Rate of \$40.00

Driver \$11.35 per hour with an On Call Rate of \$35.00

Clerk \$11.00 per hour not to exceed 30 hours per pay period (average of 15 hours per week)

All members in favor – Carried.

Resolution No. 4-14 “Association of Town Meetings and Conferences” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that elected and appointed officials will be permitted to attend Association of Town Meetings, conference meetings, or training during the year subject to prior approval from the Town Board. Expenses will be paid according to the Town of Cairo Travel Policy.

All members in favor – Carried.

Resolution No. 5-14 “Set Salaries for Board of Assessment Review” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Assessment Review to be as follows: \$350.00 per year for the Chairperson, and \$200.00 per year for the members, and \$10.00 per hour for the secretary. These rates reflect base pay for Grievance day and two additional deliberation days. Additional meetings beyond the three meetings are at a rate of \$30.00 per meeting when convened.

All members in favor – Carried.

Resolution No. 6-13 “Authorization to Designate a Bookkeeper, Historian & Secretary to the Supervisor” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Louann Arp to the full-time position of bookkeeper at an annual salary of \$34,090.00; and \$20.00 per hour for Capital Water and Sewer Project when hours exceed 40 hours in a week; and;

BE IT FURTHER RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Robert Uzzila as Town Historian at an annual salary of \$1000.00; and;

BE IT FURTHER RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Linda Kuever as the Supervisor’s Clerk at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 7-14 “Appointment of Code Enforcement Officer, Building Inspector and Clerk” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stacy Sprague as Code Enforcement Officer with an annual salary of \$32,946.00; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Hilgendorff as Building Inspector/Fire Marshall at an annual salary of \$15,098.00.

All members in favor – Carried.

Resolution No. 8-14 “Appoint Deputy Supervisor” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Douglas Ostrander as Town of Cairo Deputy Supervisor to serve in the absence of the Town Supervisor with an annual stipend of \$1,000.

All members in favor – Carried.

Resolution No. 9-14 “Appoint Deputy Tax Collector” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Linda Kuever as the Deputy Tax Collector at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 10-14 “Designating the Town of Cairo Official Newspaper” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that “The Daily Mail” be designated as the official newspaper for the Town of Cairo.

All members in favor – Carried.

Resolution No. 11-14 “Animal Control” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the following Animal Control appointments be made:
Flora and Fauna Friends of the Earth – Animal Control Shelter at a rate of \$500.00 per month for a period of three months from January 1st - March 31st, and Brian Feml is appointed as Animal Control Officer at an hourly rate of \$11.35 with a 2 hour minimum per call.

All members in favor - Carried.

Resolution No. 12-14 “Appoint Town Health Officer for 2014” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dr. Robert Schneider as Town of Cairo Health Officer with a term that expires December 31, 2014 at an annual salary of \$660.00.

All members in favor – Carried.

Resolution No. 13-14 “Authorization to Certify Payrolls and Make Purchases” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that Robert F. Hempstead, Superintendent of Highways, be given the authority to certify payrolls in his department and to make purchases up to \$5,000.00 without the prior approval of the Cairo Town Board, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase tires, batteries, filters, fuel oil, diesel fuel, salt and any other items under New York State contract, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails, ties and any other items under Greene County bid.

All members in favor – Carried.

Resolution No. 14-14 “Meeting of the Board” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

Be it resolved, that the regular/general meeting of the Town Board of the Town of Cairo will be held on the first Monday of every month at 6:00 P.M. in the Town Hall, Main Street, Cairo, New York, except for the month of September when the meeting will be held on September 8th because of the Labor Day holiday on September 1st.

All members in favor – Carried.

Resolution No. 15-14 “Other Town Appointments” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Registrar of Vital Statistics	Tara Rumph	\$1,000.00
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First Deputy Clerk	Debra Sommer	\$11.85 per hour
Deputy Clerk	Deborah Litchko	\$11.00 per hour
Deputy Clerk	Kathy Rockefeller	\$10.75 per hour
Board of Appeals Clerk	Louann Arp	\$11.00 per hour
Justice Clerk 1	Joan Vandenburg	\$23,608.00 annual salary
Security Officer	John DeRose	\$11.25 per hour
Security Officer	Michael DeRose	\$11.25 per hour
Security Officer	Steven DeRose	\$11.25 per hour
Parks, Buildings, & Grounds Director		
	Robert Hempstead	\$6,000.00 annual salary

All members in favor – Carried.

Resolution No. 16-14 “Parks, Buildings and Grounds Personnel” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Paul MacNiven as a full-time Parks, Buildings, and Grounds Maintenance person at a rate of \$13.30 per hour; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Steven Rumph as a full-time Parks, Buildings and Grounds Maintenance person at a rate of \$11.85.

All members in favor – Carried.

Resolution No. 17-14 “Payment of Bills and Payment of Utility Bills” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor be authorized to approve the expenditure of up to \$2,500.00 without prior approval of the Town Board; and,

BE IT FURTHER RESOLVED, that in order for Town Charge bills to be paid properly, they must be submitted to the bookkeeper by the Wednesday preceding the regular meeting night of the Town Board, in order for them to be paid the same month as submitted; and,

BE IT FURTHER RESOLVED, that the Town Board of Cairo authorize the payment of utility bills such as fuel oil, electricity, gas and phone and insurance bills without the need to wait for the regular Town Board meeting in order to avoid finance charges on such bills.

All members in favor – Carried.

Resolution No. 18-14 “Appoint Planning Board Chairperson” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Daniel Benoit as Chairman of the Planning Board for the year 2014.

BE IT FURTHER RESOLVED, that Ray Pacifico is hereby appointed to act as chairman in the absence of Daniel Benoit.

All members in favor – Carried.

Resolution No. 19-14 “Set Salaries for Planning Board” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Planning Board to be as follows:

Chairperson \$85.00 per meeting

Members 70.00 per meeting

Clerk 11.60 per hour

All members in favor – Carried.

Resolution No. 20-14 “Set Holidays for 2014” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the 2014 holidays as follows:

New Year’s Day Wednesday, January 1, 2014

Martin Luther King Jr. Birthday Monday, January 20, 2014

President’s Day Monday, February 17, 2014

Memorial Day Monday, May 26, 2014

Independence Day July 4th Friday, July 4, 2014

Labor Day Monday, September 1, 2014

Columbus Day Monday, October 13, 2014

Election Day Tuesday, November 4, 2014

Veteran’s Day Tuesday, November 11, 2014

Thanksgiving Day Thursday, November 27, 2014

Christmas Day Thursday, December 25, 2014

All members in favor – Carried.

Resolution No. 21-14 “Setting 2014 Salaries for Elected Officials” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2014 Budget:

Supervisor Ted Banta	\$14,617.00
Justice Leland Miller	\$14,000.00
Justice Tanja Sirago	\$14,000.00
Town Clerk Tara Rumph	\$29,340.00
Councilperson Douglas Ostrander	\$ 6,738.00
Councilperson Mary-Jo Cords	\$ 6,738.00
Councilperson Daniel Joyce	\$ 6,738.00
Councilperson Anthony Puorro	\$ 6,738.00
Tax Collector Sue Hilgendorff	\$11,450.00
Superintendent of Highways Robert Hempstead	\$52,000.00

All members in favor – Carried.

Resolution No. 22-14 “Setting 2014 Salary for Sole Assessor” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the annual salary for the position of Sole Assessor, Janice Hull, for the Town of Cairo, for the year of 2014 be set at \$43,705.00.

All members in favor – Carried.

Resolution No. 23-14 “Appoint Summer Recreation Coordinator” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$15.25 per hour.

All members in favor – Carried.

Resolution No. 24-14 “Authorizing the Supervisor to Invest Town Funds” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that Ted Banta, Supervisor for the Town of Cairo, is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government; and

BE IT FURTHER RESOLVED, that the Bank of Greene County, Cairo branch and the National Bank of Coxsackie, Cairo branch be the official depositories for the funds of the Town of Cairo.

All members in favor – Carried.

Resolution No. 25-14 “Appointing Attorney for the Town” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

All members in favor – Carried.

Resolution No. 26-14 “Appoint Water and Sewer Clerk” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Deborah Litchko as Water and Sewer Clerk at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 27-14 “Appoint Planning Board Clerk” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stephanie Morgan as the Planning Board Clerk at a rate of \$11.60 per hour.

All members in favor – Carried.

Resolution No. 28-14 “Appoint Auditing Firm for the Town of Cairo” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C. as the Auditing Firm for the Town of Cairo according to the terms provided in the Letter of Understanding dated November 27, 2013.

All members in favor – Carried.

Resolution No. 29-14 “Setting Rate for Seasonal Highway, Parks, Buildings, and Grounds Employees” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the rate of Seasonal Highway, Parks, Buildings and Grounds employees to be \$10.50 per hour.

All members in favor – Carried.

Resolution No. 30-14 “Set Salaries for Board of Appeals” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Appeals to be as follows:

Chairperson \$75.00 per meeting

Members 65.00 per meeting

Clerk 11.00 per hour

All members in favor – Carried.

Resolution No. 31-14 “Budget Amendments 2013 and Payment of Bills on Abstract #323” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-11.24
To	A-1010.4	Legislative - Contractual	+11.24
From	A-1110.104	Personal Services	-1,166.67
To	A-1110.101	Personal Services	+1,166.67
From	A-1110.102	Municipal Court-Persl Serv	-1,415.55
To	A-1110.103	Municipal Court-Persl Serv	+1,415.55
From	A-1110.102	Municipal Court-Persl Serv	-247.50
To	A-1110.4	Municipal Court-Contractual	+247.50
From		Fund Balance	-10,801.11
To	A-1420.4	Law – Contractual	+10,801.11
From		Fund Balance	-368.50
To	A-1620.41	Police Bldg.-Contractual	+368.50

From		Fund Balance	-8,665.72
To	A-3120.126	Police-Persl Serv	+8,665.72
From		Fund Balance	-1,326.79
To	A-3120.4	Police-Contractual	+1,326.79
From		Fund Balance	-1,066.34
To	A-5182.4	Street Lighting-Contractual	+1,066.34
From		Fund Balance	-3,759.84
To	A-7110.15	Parks-Persl Serv	+968.20
To	A-7110.4	Parks-Contractual	+2,791.64
From		Fund Balance	-14,600.70
To	A-9060.8	Medical Insurance-Benefits	+14,600.70
From		Fund Balance	-4,824.52
To	DA-5130.4	Machinery-Contractual	+4,824.52
From		Fund Balance	-1,082.20
To	SL-5182.443	St Light – Hitchcock	+268.98
To	SL-5182.444	St Light – Purling	+470.09
To	SL-5182.445	St Light – Round Top	+206.32
To	SL-5182.447	St Light – Winter Clove	+136.81
From		Fund Balance	-349.96
To	SS-8110.45	Sewer Admin-J Myers	+349.96

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #323, consisting of 2013 Vouchers #2590 through #2693 in the amount of \$126,044.74 is approved for payment.

The total amount to be paid from the:

General Fund -	\$55,227.43	Hydrant -	
Highway Fund -	\$45,226.03	Sewer Fund -	\$5,851.50
Cap. Water Fund -		Water Fund -	\$19,353.97
Cap. Sewer Fund -	Trust & Agency -		\$385.81

All members in favor - Carried

Resolution No. 32-14 “Budget Amendments 2013 and Payment of Bills on Abstract #325” offered by Councilperson Ostrander and seconded by Councilperson Cords:
WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes;
therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-	Fund Balance	-29.87
To	A-1010.4	Legislative-Contractual	+29.87
From	A-1110.102	Court-Persl Services	-1,344.69
To	A-1110.103	Court-Persl Services	+1,018.66
To	A-1110.4	Court-Contractual	+326.03
From	A-	Fund Balance	-4,186.15
To	A-1420.4	Law-Contractual	+4,186.15
From	A-1620.202	Building Improvements	-2,427.20
To	A-1620.4	Town Hall-Contractual	+664.19
To	A-1620.407	Acra Comm Ctr-Contractual	+1,430.88
To	A-1620.409	Ambulance Bldg.-Contractual	+117.21
To	A-1620.41	Police Bldg.-Contractual	+214.92
From		Fund Balance	-3,688.43
From	A-3120.2	Police-Equipment	-3,000.00
To	A-3120.126	Police-Persl Service	+6,526.90
To	A-3120.4	Police-Contractual	+161.53
From	A-3620.111	Safety Inspect-Persl Ser-Clerk	-.06
To	A-3620.13	Safety Inspect-Persl Ser-CEO	+.06
From	A-3620.111	Safety Inspect-Persl Ser-Clerk	-1,120.77
To	A-3620.2	Safety Inspect-Equipment	+1,120.77
From	A-5010.4	H'way Admin-Contractual	-249.99
To	A-5010.2	H'way Admin-Equipment	+249.99
From	A-5132.4	H'way Garage-Contractual	-81.21
To	A-5132.2	H'way Garage-Equipment	+81.21
From		Fund Balance	-144.97
To	A-5182.4	St.Lighting-Contractual	+144.97
From	A-7110.2	Parks-Equipment	-1,233.25
To	A-7110.15	Parks-Persl Serv	+790.10
To	A-7110.4	Parks-Contractual	+443.15

From	A-8189.4	Recycling-Contractual	-470.28
To	A-8189.15	Recycling-Persl Serv	+470.28
From		Fund Balance	-1,565.19
To	DA-5130.4	Machinery-Contractual	+1,565.19
From	DA-5140.15	Brush&Weeds-Persl Serv	-1,079.07
To	DA-5140.2	Brush&Weeds-Equipment	+544.97
To	DA-5140.4	Brush&Weeds-Contractual	+534.10
From	DA-5142.4	Snow Removal-Contractual	-17,177.05
To	DA-5142.15	Snow Removal-Persl Serv	+17,177.05
From	SS-8120.4	Sanitary Sewers-Contractual	-2,043.15
To	SS-8110.451	Sewer Admin-Contractual	+2,043.15
From	SW-8320.2	Source of Supply-Equipment	-4,202.97
To	SW-8320.4	Source of Supply-Contractual	+4,202.97

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #325, consisting of 2013 Vouchers #2694 through #2758 in the amount of \$87,290.37 is approved for payment.

The total amount to be paid from the:

General Fund -	\$35,567.01	Street Lighting -	
Highway Fund -	\$37,332.10	Sewer Fund -	\$6,613.30
Cap. Library Fund -		Water Fund -	\$7,710.05
Cap. Sewer Fund -		Trust & Agency -	\$67.91
Hydrant Fund -			

All members in favor – Carried

Resolution No. 33-14 “Payment of Bills on Abstract #101” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #101, consisting of 2014 Vouchers #1001 through #1024 in the amount of \$27,939.45 is approved for payment.

The total amount to be paid from the:

General Fund -	\$27,667.45	Street Lighting -	
Highway Fund -		Sewer Fund -	\$136.00

Cap. Library Fund -
Cap. Sewer Fund -
Hydrant Fund –

Water Fund - \$136.00
Trust & Agency –

All members in favor - Carried

Resolution No. 34-14 “Appointing Deputy to the Superintendent of Highways”
offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that Debra Sommer be appointed to the full time position of Deputy Superintendent of Highways at an annual salary of \$25,128.00.

BE IT FURTHER RESOLVED, that Debra Sommer serves as assistant to the Parks, Buildings & Grounds Director, Robert F. Hempstead.

All members in favor – Carried.

Resolution No. 35-14 “Authorize Town Supervisor to Sign Round Top Fire Comany Fire Protection Contract” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Whereas, the Town Board approved a 3 year contract with 2% increases each year on November 13, 2013 - Resolution No. 255-13; therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorizes the Supervisor to sign the 2014 - 2016 Fire Protection Agreement.

All members in favor – Carried.

Resolution No. 36-14 “Approve Agreement with Columbia-Greene Humane Society / SPCA” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it is necessary for municipalities to have an agreement with the Columbia-Greene Humane Society/SPCA to comply with the Department of Agriculture and Markets Law and the Humane Society's policies to house dogs; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve and authorize the Supervisor to sign the 2014 Columbia-Greene Humane Society / SPCA Agreement.

All members in favor – Carried.

Cairo Historical Society - Supervisor Banta informed Board that the Town is ready to close on the 1.34 acres of property sold to Cairo Historical Society, known as the old train

station located on the corner of Grove Street and Railroad Avenue, Cairo, NY, for the fair market value of \$500.

Animal Control - The members of the Town Board will visit the Cocksackie animal shelter as well as the Haines Falls animal shelter to check out their facilities.

Timber Law - The Board discussed that any inquiries were turned over to DEC and that the topic will be discussed further in the Zoning Reviews/Workshops.

Central Hudson - Councilperson Ostrander met with Central Hudson. Central Hudson has a \$5 million grant program used for improvements for municipalities. Board discussed a possibility would be to extend the water and sewer district.

Leash Law - The Leash Law was introduced tonight and will be discussed further. The Board discussed it might be good for it to coincide with the Zoning Law.

Greene County Planning Board - Beth Hansen was recommended to serve on the Greene County Planning Board.

Lake Avenue - Superintendent of Highways Robert Hempstead asked Town to hire engineer to determine that Lake Avenue was done in accordance with Town road specs. It was recommended that Elliot Fishman review plan and see what Hannaford didn't do.

Resolution No. 37-14 “Move Forward with Letter to Hannaford” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to move forward with a letter to Hannaford Food Store to review the situation with Lake Avenue.

All members in favor – Carried.

Supervisor Banta reported that the Town received a letter from DEC stating the American Thermostat site in South Cairo was reclassified NOT to be a threat.

Resolution No. 38-14 - “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – Carried.

Resolution No. 39-14 - “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:15 pm.

All members in favor – Carried.

Resolution No. 40-14 - “Hire Part-time Ambulance Employee” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

Be it resolved that the Town Board of the Town of Cairo does hereby hire Stephen M. Brucato as a part-time ambulance employee at the current starting pay rate.

All members in favor – Carried.

A motion was made by Councilperson Joyce and seconded by Councilperson Ostrander to adjourn the meeting at 9:15 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

Town of Cairo

Town Board Meeting

Location: Town Hall Meeting Room @ 6:00 PM

February 3, 2014

The Town Board of the Town of Cairo met for a board meeting on Monday, February 3, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Cords were present. Councilperson Puorro was absent.

Supervisor Banta recognized Fran Wolf as Volunteer of the Year, and presented her with a plaque. He thanked her for her exceptional service and work on the Park Task Force, Library Board of Trustees, for work as a Human Resources Consultant for the Town, and in other volunteer roles and tasks to help the Town.

The minutes from the January 6, 2014 Organizational Meeting Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Supervisor Banta went over the Department Reports.

Richard Booth, Trustee of the Library, went over activities of the Cairo Library and its Trustees. Information about upcoming activities can be found on the Library website.

Historian Robert Uzzilia updated the Board on what he has been doing to supply information for historical markers and the searches for the new headquarters located on Railroad Avenue. The Architect has sketch plans for project.

Fran Wolf, Member of the Park Task Force, reported the second annual Town Park Picnic is scheduled for May 3rd with a rain date of May 4th. She also reported there have been a lot of changes with the playground.

Supervisor Banta reported Legislators Bill Lawrence and Harry Lennon of the Greene County Legislature presented \$1500 to the Cairo Park Task Force. Ostrander Physical Therapy also donated \$500.00 to the Park Fitness Area.

Animal Control Officer Brian Feml reported that he has a new cell number for his department. He reported how things have been working with Animal Control and that he just

took his first dog to Flora and Fauna. Beth Holmes from Ag and Markets will send down a summons that can be used for violations. Sergeant Busch has to be the one to cite any offenders.

Councilman Joyce reported that he and Supervisor Banta visited the animal shelter in Coeymans to inspect their facility. They also brought Beth Holmes of Ag and Markets to the Cairo sewer area to determine if it is a suitable area for an animal shelter to be built. Brian Feml will meet with Supervisor Banta and Councilperson Joyce and then report to Town Board on findings.

Reay Mahler, Administrator of the Ambulance, reported that he is currently serving on the task force which is looking into a county wide EMS System. Reay will keep the Board updated as to the progress.

Supervisor Banta went over his Supervisor's Report.

Resolution No. 41 -14 "Receipt of Monthly Supervisor's Report" offered by Councilperson Cords and seconded by Councilperson Ostrander.

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for December, 2013.

All members in favor - carried.

Resolution No. 42 -14 "Accepting Water Billing Dated January 1, 2014" offered by Councilperson Cords and seconded by Councilperson Ostrander.

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Billing as presented from the Water Clerk in the amount of \$44,858.53 dated January 1, 2014.

All members in favor - carried

Resolution No. 43 -14 "Appoint William A. Carr, Jr. as Peace Officer" offered by Supervisor Banta and seconded by Councilperson Ostrander.

Whereas, William Carr, Town Supervisor for the Town of Durham has requested that the Town of Cairo, in an inter-municipal cooperative effort, appoint William A. Carr, Jr. as a peace officer, at no cost to the Town of Cairo; therefore,

Be it Resolved, that the Town of Cairo hereby appoints William A. Carr, Jr. as a peace officer.

All members in favor - carried.

Resolution No. 44 -14 “Appoint Chairperson & Acting Chair to the Board of Appeals” offered by Councilperson Joyce and seconded by Councilperson Ostrander.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tom Baldwin as Chair-person to the Board of Appeals to be paid according to the Chairperson rate.

AND WHEREAS, George Kleinmeier was the Acting Chair for the Board of Appeals in the Chairperson’s absence in 2013; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint George Kleinmeier as the acting chair in the absence of the Chair-Tom Baldwin to be paid according to the Chairperson rate.

All members in favor – carried.

Resolution No. 45 -14 “Authorize Town Supervisor to Sign Williamson Law Book Company Software License Agreement” offered by Councilperson Cords and seconded by Councilperson Ostrander.

WHEREAS, the Town Board authorized the Water & Sewer Department to update & purchase a Water/Sewer Software Program on October 9, 2013-resolution no. 223-13

AND WHEREAS, an Annual Support Contract is necessary to provide Software Support coverage; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby acknowledges that the Supervisor signed the 2013 Annual Software Support Contract & License Agreement.

All members in favor – carried.

Resolution No. 46 -14 “Payment of Bills on Abstract #302” offered by Councilperson Ostrander and seconded by Councilperson Cords.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #302, consisting of 2014 Vouchers #1025 through #1122 in the amount of \$877,582.06 is approved for payment.

The total amount to be paid from the:

General Fund - \$674,498.31	Street Lighting -
Highway Fund - \$75,507.91	Sewer Fund - \$12,877.15
Cap. Library Fund -	Water Fund - \$1,042.41
Cap. Sewer Fund -	Trust & Agency – 38.28
Hydrant Fund – \$7,500.00	Special Fire - \$106,118.00

All members in favor – carried.

Resolution No. 47 -14 “Justice Clerk 2” offered by Councilperson Cords and seconded by Councilperson Ostrander.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Victoria Smith as Justice Clerk 2 at the current starting rate of \$10.75 per hour not to exceed 30 hours weekly.

Councilperson Ostrander reported we are in the beginning stages of Climate Smart Community. *****Ask Ostrander

Supervisor Banta went over the layout of the old Library. He explained the final plan for the Town Hall has been completed. The Chamber of Commerce will be using some of the space for their office. The Chamber of Commerce will need to get in-kind services for payment of usage of space.

Resolution No. 48 -14 “Hire Engineer” offered by Supervisor Banta and seconded by Councilperson Ostrander.

Be it resolved that the Town Board of the Town of Cairo does hereby agree to hire an Engineer- Elliott Fishman from Santo Associates contingent with the escrow agreement with Hannaford.

All members in favor - carried.

Councilperson Ostrander met with Durham’s Councilperson Jodi Wood, Legislators Patty Handel and Bill Lawrence to discuss a grant for Main Street Revitalization. Ostrander informed Board that there is a Community Center Rehabilitation that will be giving money to many different towns to help revitalize an area. They will send what the Town needs to apply for grant. The Town needs to come up with a project. They talked about possibly extending water and sewer out to other areas outside of town. The Town Board will discuss this further.

Planning Board members Ray Pacifico and Ed Forrester reported on planning board issues and projects.

Resolution No. 49-14 “Board to Move into Executive Session” offered by Councilperson Ostrander and Seconded by Councilperson Cords:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 7:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

Resolution No. 50-14 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 7:50 PM.

All members in favor - motion carried.

Resolution No. 51-14 “Ratify Ambulance Labor Agreement” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby ratify the Ambulance Labor Agreement.

All members in favor - motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 7:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk

Town of Cairo Ambulance Service

**PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357**

Monthly Report March 3, 2014

**Total Calls for January..... 73
Total Transported Calls..... 52
Total Non-transported Calls.....21**

Total Amount Billed_____ TBA (when computer is returned)

Miscellaneous Items of Interest:

- 1. Need to select a new agency Medical Director, as Dr. Chapin will be moving back to Michigan. Have spoken to Dr. Stanger who has agreed in principal to serve in that capacity until a final decision is made.**
- 2. Spoke with Bob about getting a security system/locking system installed, due to recent problems. Will continue to follow up on this. This needs to be moved to a priority based on recent events.**
- 3. The billing office computer lost the video drive, which is unable to be replaced, rendering that desktop unusable. We have received a used computer from Cairo PD (one of those donated) and have that at ITS to transfer data. Will need a new computer sometime later in the year.**

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

MARCH 3, 2014 Board Report

New Business: 18 property transfers for the month of January

MOTION to approve one day class (Residential Style Construction Grade & Condition at Columbia- Greene Community College for continued education assessor credits per NYS

See email attached brochure

March 1st, 2014 deadline for all new and all renewal application to be filed with the assessor

CLOSING

Janice Hull
Sole Assessor



Robert F. Hempstead
Town of Cairo Highway Superintendent

755 Route 145
Cairo, NY 12413
518-622-9515
518-622-3185 Fax
518-965-1266 Cell

highwaysuper@townofcairo.com



Highway Report

March 3, 2014

1. Snow and ice maintenance ongoing.
2. The taping/finishing is complete in Town Hall. Working on plumbing and HVAC duct work will be installed.
3. Annual fire extinguisher inspection complete on all buildings.
4. Replaced access doors at the dog shelter.
5. Septic tanks pumped at Acra Community Center and Town Park.
6. The new F350 and F550 were delivered to the highway department.
7. Crews are out cold patching as weather permits.

8. Acquired two storage containers from Federal Surplus.
9. Thawed frozen water line on Mountain Avenue
10. Removed snow from all hydrants and pump stations.
11. Pricing snow/ice control equipment to fit new trucks.
12. Working with Greene County Probation utilizing community service workers.
13. Removed snow from Main Street, Town Hall and Library before and after storm.
14. New trucks are numbered and lettered.
15. New pole barn construction ongoing.
16. Replaced damaged mailboxes with temporary boxes.
17. Lake Avenue acquisition ongoing.
18. Road sand/stone dust and salt is being mixed and stockpiled.
19. Repairs continuing on snow/ice removal equipment. During the storm truck numbers 3, 12, 2, 10, 28, 21, 5, park truck and backhoe went out of service for repairs.
20. Removed snow from St. Edmunds to facilitate warehouse access.
21. Cross training highway employees to assist with the water and sewer department.
22. Highway employees performed repairs/water turn ons and turns offs with the water/sewer department.
23. Temporary generator powered fuel pumps during power outage at the highway garage.
24. Road salt usage for the season to date is 1700 tons, \$82,179.85.
25. Crews shoveled snow from Town hall roofs.



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT

MONTHLY REPORT

February 1, 2014- February 28, 2014

(03) Building Permits Issued

(03) Certificates of Occupancy Issued

(03) Certificates of Compliance Issued

(16) Violations & Complaints

(03) Violations Pending Court

(25) Total Inspections were performed on current projects, violations, and fire inspections

-
- New computer connected to server and installed software
 - Continued to update Fire Inspection files and to schedule fire inspections.

GOALS:

- Continue to work on Fire Inspections
- Set up interviews to hire clerk

16 RailRoad Avenue, P.O. Box 728

Phone (518) 622-9894 Fax (518) 622-3217

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm



Park Task Force Report

Meeting convened at 5:00 p.m. on February 4, 2014 at the Cairo Public Library.

In attendance: Ted Banta, Town Supervisor, Doug Ostrander, Town Councilperson, Elizabeth Brinckerhoff, Task Force Chairperson, Linda Kuever, Fran Wolf, Janet McKeon, Kathy Brown, Carl Kohrs, Mike Murphy, Delville Bink.

Special guests: County legislators Harry Lennon and Bill Lawrence

Agenda Items discussed:

With a few exceptions as listed below, the majority of the meeting was devoted to the planning details regarding the upcoming 2nd Annual Cairo Town Park Picnic.

County legislators Harry Lennon and Bill Lawrence presented the Task Force with a \$1500 check from the Greene County Youth Fair Grant for a Fitness Center for the Town Park. On behalf of the Task Force, a picture was taken with Ted Banta, Elizabeth Brinckerhoff and Doug Ostrander accepting the check from Harry Lennon and Bill Lawrence.

Fund Raising:

- ✓ Elizabeth indicated that she applied to The Bank of Greene County for a \$1500 grant.
- ✓ An updated financial report was given to the Task Force from Fran Wolf.
- ✓ Fund raising efforts will continue for additional financial support for the Fitness Center.

Gazebo update:

Doug will coordinate with Robert to get to Greenville Norton Hill (GNH) to get the plans.

Youth Fair:

Carl reported that the Youth Fair needs to have an additional access gate added to the field used for the horse events. He suggests a 10 foot section with an access gate leading onto the field. Mike offered to contact the fencing company (A&E Fencing) that installed the fence to get an estimate. Carl indicated that the Youth Fair would assume the cost. Mike will coordinate with Carl.

Vending Machines:

Robert had been investigating the installation of vending machines in the Park; suggested for drinks, etc. Mike Murphy informed the Task Force that it was his understanding the original plan never came to fruition due to issues with various vending companies. Mike contacted Coca Cola and they would provide 2 outside vending machines; the machines would be at no cost for a 1 year trial; Mike offered to the Town to have the vending machines established through the Little League. Mike will update the Task Force, if necessary, at the March meeting.

Picnic Updates and planning:

- ✓ Sponsors-Hannaford will donate the cost of posters, advertising and invitation postcards for distribution
- ✓ Jeff Smith, creator of last year's poster still needs to provide a release letter to the Task Force in order for the use of his poster this year. Elizabeth will continue to contact Jeff.
- ✓ Invitations: Extensive list was created; several Task Force members will make personal contacts to the invitees.
- ✓ In no particular order the other items reviewed are as follows:
- ✓ Photography, decorations, complete contact information list, activities/ events suggestions, raffle tickets, e-mail information list, draft schedule of all events to be finalized, media contact and coverage, ambulance and safety provisions, bike parade, mapping and list of group placements, bike donors list, storage and delivery of bikes, pavilion usage, D.J contact, food donations, other local contributors (ex. Karen's Flower Shop), PTA contact for flyer distribution.

It is important to note, that Elizabeth, as Project Manager for this event, has maintained exhaustive lists and records to assist all Task Force members in the jobs they volunteered to do in preparation for this annual picnic. This Task Force is volunteerism at its very best!!

Other:

Last fall, Fran Wolf used the Park for a photo shoot around the Park; she had a CD made by a photographer friend of all the different areas of the Town Park. The CD was donated to the Task Force and given to Doug Ostrander to be used when promoting the many exciting aspects of the Park.

The Task Force meeting adjourned at 6:45 p.m.

The next Task Force meeting will be held on Tuesday, March 4, 2014 at the Cairo Public Library.
Respectfully submitted by Fran Wolf



TOWN OF CAIRO PLANNING BOARD

PO Box 728, Cairo, NY 12413

Chairman-Daniel A. Benoit - phone: 518 701- 4823

Email: planning@townofcairo.com

February 28, 2014

To: Town Board Members

From: Planning Board

Re: Report of the Planning Board for the Month of February 2014

The Planning Board's regularly scheduled meeting of February 5, 2014 was cancelled due to snow and rescheduled for February 19. There were two public hearings scheduled and held. The first public hearing concerned a minor subdivision/lot line adjustment. There was no public comment and this subdivision/lot line adjustment was subsequently approved.

The second public hearing concerned the Cairo Historical Society's request to rehabilitate and use an existing residence on Railroad Ave. as a museum and as its meeting hall. There was no public comment and this project received conditional preliminary approval. The project must now obtain area and/or setback variances from the Board of Appeals. If those are granted, then the historical society can return to the Planning Board for final approval.

Mr. Garvin, owner of the Windham Mountain Motel (formerly Lange's Groveside) was present. The board informed him that town attorney Tal Rappleyea and his attorney are negotiation oversight conditions. The board is now waiting to hear back from Mr. Rappleyea that Mr. Garvin's attorney has agreed to the oversight conditions the board seeks to impose to insure compliance.

Mr. Reyonlds and Ms. Velonis proposed opening a lending & second hand store on the corner of Main & Bross Street. The board did not have any issues with this site plan and waived review.

Country Mtn., Inc. proposed operating an appliance, installation, and delivery store on 281 Main Street in the old Bank of Greene County. The board approved their proposal with the condition that there will be no exterior storage of any new or used/junk appliances.

Justin Slater of Slater's Smart Shop renewed his request to install a second Citgo "Pylon" sign at his route 32 driveway entrance. This sign would be identical to the current Citgo sign. Because no gasoline station currently has two such business signs, and because allowing such second sign would not comply with the town's aesthetic character as set forth in the comprehensive plan, the board rejected his request. The board proposed various alternatives that Mr. Slater rejected.

In an old action still pending before the board, the board voted to approve a requested subdivision on Old Rte 23 in Acra. Margaret DeFalco had requested a two lot subdivision. The subdivision needed a variance, which the Appeals Board had granted. However, the applicant could not provide the board with satisfactory evidence that the leach field/septic system on one lot was not located on the other. At this meeting, the applicant provided the needed proof and the board approved the subdivision.

Finally, the board regretfully accepted our secretary, Stephanie Morgan's letter of resignation.

In other business, the board finalized its review of the proposed zoning ordinance. At a special meeting on February 26, 2014, the board passed a resolution to forward its findings and comments to the Town Board for their consideration.

The next regularly scheduled meeting is 7:00 p.m., March 5 at the Town Hall

Respectfully Submitted,

Daniel A. Benoit

Daniel A. Benoit, Chairman, Planning Board.

Cairo Police Department
Town Hall
P.O. Box 728
Cairo N.Y. 12413

Phone (518)622-2324
Fax (518)622-8418

e-mail Cairopd@mhccable.com
Cell (518)-965-5553

From: Sergeant Busch #110
Town of Cairo Police Department

To: Ted Banta
Town Board Members

Re: Report of activities-Month of February 1st to March 1st, 2014

(A) Patrol mileage: Patrol 574- 517
575- 716
576- 891
577- 0
578-
Total Miles- 2124

(B) Criminal Incidents 31
Non Criminal 86
Unclassified 0
Dog/Animal complaints 9

Total Complaints 126

(C) Accident Investigations	6	Total
(D) Parking Summons	1	Issued
(E) Arrests	11	5 misdemeanor, 6 violation arrests
(F) Vehicle and Traffic	19	Issued Summons

Date 2014 Tracs computers fixed and operating in patrol vehicles,
mandated Site Security Policy training completed,
Mandated background check account being produced,

Live Scan fully operational and now required for all finger printable arrests at the Cairo Police Department.

Still need mandated computer security and virus protection above what is offered as a do it your self program.

DCJS is satisfied with the direction of the Police Department and satisfied with the Confidentiality Audit for DCJS, Site Security, and e-justice.

New vests are arriving and once they all arrive Town pays the bill then I submit the entire bill and proof of the town payment to the Federal Vest program to be reimbursed about half the amount. After that I submit to the State the amount unpaid by the FEDS and will be given an unknown amount of payment from the State for a good portion of the total to be reimbursed to the Town.

As of April DCJS no longer supports Windows XP. What that means for the Police Department is that the Police Department only has one computer running on XP and the others are Windows 7 so we will be fine there. The car computers are not compatible but will be fine for about the next year as they are not used as a DCJS communication Portal. We will need new vehicle computers in the next 12 to 15 months so I will be checking to see what grants are available as the ones we have now were granted by the State.

IT advised the Police Department to look into grants from the State as the Police Department has access to grant funding through NYS DCJS for server and computer equipment that could also legally be used to support the entire Towns needs when the Police Department moves to Rail Road Avenue and save the Town tens thousands of dollars in the future.

CPR mandated training will be conducted by Ray Mahler in the next month or two.



From the desk of
Town of Cairo Tax Collector

February 28, 2014

To: Supervisor Banta & the Cairo Town Board

Re: Tax Collector's Monthly Report

- Tax collection continued to go smoothly as we entered the penalty phase beginning February 1, 2014. Additional taxpayers have utilized the online payment system and I have had very positive feedback regarding this payment option. In particular, there have been a number of out-of-town taxpayers who have expressed an appreciation for the ability to pay online.
- The town's portion of the tax warrant in the amount of \$3,766,568.29 has been paid in full as mentioned in last month's report.
- A check for January interest was paid to the town on February 12, 2014 in the amount of \$129.09. On or before the 15th of each month, I will continue to pay the interest accrued and late fees collected as stipulated by law.
- A check was sent to the Greene County Treasurer on February 12, 2014 in the amount of \$1,000,000.00 to go toward the county tax warrant as mandated by law.
- All tax payments received to date have been recorded into the BAS system and Linda is working on getting all of them posted to the Warrant Book.
- Please refer to the attached collection summary for statistics related to the tax bill collection as of February 28, 2014.
- Please let me know if you have any questions or concerns regarding the Tax Office.

Respectfully submitted,

Susan Hilgendorff
Tax Collector

Town of Cairo Town & County 2014 Collection Summary

All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2014	4973924.16	2413.92	0.00	0.00	1722612.33
Totals:	4973924.16	2413.92	0.00	0.00	1722612.33

Collection Statistics:

Number of Postings:	3613
Percentage Collected:	74%
Number of Adjustments:	0
Number of Voids:	85
Number of Returned Payments:	8
Number Refunded Duplicate Pmnts:	8
Notice Handling Fees Collected:	0.00
Received Via:	
On-Line:	29
Mail:	1698
Counter:	317
Bank Payment:	866
At BOGC:	628

Cash:	33546.15
Check:	4901181.06
Other:	41640.87
Total:	4976368.08
Minus Duplicate/Over Payments:	0.00
	4976368.08
Taxes:	4973924.16
Penalty:	2413.92
Surcharge:	0.00
Ret. Check Fees:	30.00
Notice Fees:	0.00
Total:	4976368.08
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	4976368.08

Other Payment Type Breakout:

Credit Card:	3	2110.56
Money Order:	2	1306.10
Online Payment:	30	34692.92
Cashiers check:	2	3531.29



512 Main St., PO Box 728
Cairo, NY 12413

TOWN OF CAIRO WATER & SEWER MONTHLY REPORT

February 2014

Water Department

We have continued to work on the frozen pipe at 12 Mountain Ave. We found that the pipe was frozen at the main. We called Paul Matthies to help assist in un-thawing the pipe and it was successfully done on February 7, 2014.

Water penalties were applied and resolution was submitted.

Meter reader at the Winning Circle was changed on February 3, 2014.

I am continuing working with Williamson Law Book in regards to the new billing program. We made a few changes to the invoice. They are continuing to work on separating the water, sewer & EDU reports and there are two sections of the billing program that are not working properly that the billing programmer is working on.

Dave Jennings will be retiring from the Town after 30 years of Service. He has been working with the water department for 28 years doing the daily water test as well as other duties when needed. He will be leaving the Water Department at the end of February. He will stay with the Water Department as a consultant after his retirement.

I have recently started working with Dave on doing the daily water test. Dave has agreed to stay an extra week to help me with this. After 6 months of working at the Water Station I will be taking the course to get my water license.

Jimmy Sulkey has also agreed to be trained at the water station. He has also offered to help out in other areas of the water department.

- I will continue on working with Williamson Law Book to get the billing program straightened out.
- I will continue working with Dave on the Daily Water test.
- I will be ordering markers for the fire hydrants

Sewer Department

Sewer bills were done and resolution was submitted.

Received a call from the tenant at 29 Jerome Ave that the alarm was going off again for the Sewer pump. Sent Joe Myers out to look at this, he reported that the alarm was nit going off.

Hunter Environmental, Inc pumped out the Senior Center and the Recycling Center

- Continue working on Septic Pump out Log Book
- I will be starting to evaluate water usage to update the EDU's

Debbie Litchko



TOWN OF CAIRO SUPERVISOR'S REPORT

March 3, 2014 @ 6PM

Location: Town Hall of Cairo, Meeting Room

Notification of Meeting:

- Town Clerk's Board
- Town Hall
- Outdoor Bulletin Board
- Town Website
- Daily Mail
- Town Email from Clerk

Monthly Financial Report: December 2013 will be provided at the Monthly meeting on February 3rd

Zoning:

- Zoning Meetings 2013:

- January 8th @ 4pm, January 15th @ 3:30pm, January 28th @ 4pm
- February 4th @ 4pm, February 15th @ 3pm, February 26th @ 10am
- March 15th @ 9am, March 26th @ 4pm
- April 8th @ 4pm, April 15th @ 3:30pm, April 22nd @ 3:30pm, April 29th @ 3:30pm
- May 6th @ 3:30pm, May 13th @ 3:30pm, May 22nd @ 3:30pm, May 31st @ 3:30pm
- June 18th @ 4pm, June 25th @ 4pm (completed review of classification chart)
- July 8th & 15th @ 4pm, next meeting July 25th @ 3:30pm
- August 12th @ 3:30pm

[February 28th, March 19th, & July 22nd meetings were cancelled]

*Completed review of the text on 5/13; reviewed zones on 5/22

*Final review completed on 8/12

Public Hearing held September 25th from 5pm to 7pm

Greene County Approved the Proposed Zoning Law with recommendations

- Documents posted on website:
 - Proposed Zoning Law & Revised Drafts
 - Proposed Zoning Map
 - Feedback Form
 - Other applicable documents & information

- Final Process:

- Hired John Lyons-Attorney & Zoning Moderator to evaluate proposed errors/contradictions/discrepancies.
- Town Board to meet with Town Counsel and John Lyons to discuss any discrepancies, review property owner requests, and apply any changes to the Zoning Law.

- Additional Zoning Reviews: 11/11 @ 4pm, 11/25 @ 3:30pm, 12/2 @ 4pm, 12/17 @ 5pm-cancelled because of inclement weather, 1/14 & 1/28 at 4pm, 2/11 & 2/25 @ 4pm
- Next Zoning Reviews/Workshops: 3/11 & 3/25 @ 4pm
- Last call for Feedback Forms is March 7th

Employee Meetings 2013:

- January 23rd, March 27th, April 24th (Employee Luncheon), May 29th, June 27th @ 10:30am
- October 8th @ 11am, Apple Pie/Cider/Hot Chocolate: October 23rd @ 1pm
- November 21st @ 11am, November 25th @ 11am-Healthcare Orientation
- Holiday luncheon held for employees & volunteers December 12th at noon
- 1st employee meeting of 2014 held on January 29th @ 10am
 - See Staff/Personnel page on the Town of Cairo website for meeting agendas & info
- Employees of the Month:
 - July & August 2013: no one named
 - September 2013: Rick Busch & Dan Benoit
 - October 2013: no one named
 - November 2013: Reay Mahler
 - December 2013: Sean Clevestine

Parks:

- Gazebo project:
 - Wood to be donated by B&B Forest Products
 - Metzger will donate labor and resources to cut the wood
 - Town personnel will build the gazebo
 - \$750 donated by GNH-the Gazebo Plans
 - Identified site for Gazebo
- 2nd Annual Town Picnic:
 - May 3rd
 - Gazebo dedication
 - Little League Opening Day

Office Renovation:

- Making progress
 - Taping & spackling completed
 - Work to be performed: painting, carpeting, bathroom, & phone system.

Annex Building Renovation:

- Plans are acceptable
- Work will commence once the Library Renovation is complete

Sidewalk Initiative:

- Seeking funding & support for sidewalks down Main Street
- Potential Grant or Funding Source is Central Hudson
- Will contact County Planning to seek assistance for pre-design or design phase
- Meetings on 12/13/13 & 1/24/14 with County and Central Hudson

Well supply/drilling:

- Next step is step is to seek water on County property
 - Will seek permission
- Delaware Engineering is evaluating Ground Water maps

Labor Negotiations:

- Ambulance Labor negotiations: Agreement ratified by both parties.
- Highway Department Labor Agreement & Negotiations:
 - o Discussion by the Town Board on 2/3 @ 11:30am
 - o Next meeting will be Labor negotiations with the Highway Dept. on 3/21 @ 10am to noon.
- Police Department Labor Negotiations:
 - o Will commence
 - o Police Dept needs to appoint a Labor Representative
 - Former Labor Rep resigned in 2013

Animal Control:

- Planning to move the site to the Sewer garage
- Working on summons for the Animal Control Officer
- Met with Ag & Markets on 2/26 @ 10am

Employee Evaluations:

- December & January-due by end of January 2014
- Should include paid committee employees

Cairo PD/PBA Computer Donation:

- Initiated by Officer Clevestine
- For groups such as: charitable organizations, underprivileged citizens, volunteer departments, etc
- For requests, submit letter to the Cairo PD, contact Rick Busch to facilitate

Town Board Reports for Respective Departments:

- Please communicate your respective reports

Meetings/Events Attended:

- Cairo Historical Society
- Sherry's View Grand Opening
- County Ambulance

Volunteer of the Year 2013:

- Fran Wolf
- Presented with a certificate and letter at the last Board meeting on 2/3/14
- See attached Thank You card

Special Legislation for EFC Long-term Financing:

- Working with Assemblymember Lopez and Bound Counsel Christine Chale on special legislation for our EFC Long-term financing

Water & Sewer Department:

- Need to restructure departments, employees, and wages
 - o Dave Jennings is retiring from the Highway Dept in April but will remain to provide water management & consultation
 - o Need water operators for daily work seven days a week

Boy Scouts Troop 43:

- Clean Up Day will be 4/5 from 10am to 3pm
 - o Boyscouts Messengers of Peace Day
 - o Cub Scouts are planning to work in the Town Park

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for January, 2013.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Amend Rapport Meyers LLP Bond Counsel Contract”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, there was an approved contract in the amount of \$17,500.00 between the Cairo Town Board and Rapport Meyers LLP for Bond Counsel Services for the Sewer Project; and

WHEREAS, the terms, structure, size and schedule of financing of the sewer project have increased; therefore be it

RESOLVED, that the contract and fee between the Cairo Town Board and Rapport Meyers LLP is hereby increased to not exceed \$20,500.00, an increase of \$3,000.00 and Town Supervisor, Ted Banta, is hereby authorized to sign the contract.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AY E	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

**“Authorization for Animal Control Officer to Attend
The 5th Annual ACO/DCO 2014 Conference”**

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Brian Feml to attend the 5th Annual ACO/DCO 2014 Conference presented by the NYS Department of Agriculture & Markets in Guilderland, NY on May 6th and 7th, 2014. Registration fee is \$50.00 per person.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



Town of Guilderland Animal Control Unit
In Cooperation with
NYS Department of Agriculture & Markets
PRESENTS:

The 5th Annual ACO/DCO Conference 2014

**May 6th – May 7th 2014
8:00am – 4:30pm**

**Western Turnpike Golf
Course
2350 Western Ave. Guilderland, NY 12084
(518) 456-1803**

**Space is limited - Please Submit Registration Form
Before
May 1, 2014**

For any questions please contact:

*Gail Vanpatten (518) 356-1980 ext. 1081
Vanpatteng@guilderlandpd.org*

Or

*Elizabeth Holmes (518) 321-5002
Elizabeth.holmes@agriculture.ny.gov*

Registration fee: \$50.00 per person includes: Morning coffee, snacks and complimentary lunch from Mallozzi's for both days.

Please make Checks/ Money

Orders payable to: **Town of Guilderland Animal Shelter**

Mail completed registration form to: **Town of Guilderland**

PO Box 339

Guilderland, NY 12084

Attn: Animal Control

Registration Form:

Name: BRIAN FEM L

ACO

Agency: TOWN OF CAIRO

Address: 34 SCHMIDT DRIVE CAIRO, NY - 12413

Town: CAIRO

Phone: (518) 622-9617

E-Mail: REDHAT55@AOL.COM

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Amend 2014 Highway Equipment Budget to Pay for
(1) 2014 Ford F350 and (1) 2014 Ford F550 with 2013 Fund Balance”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board authorized Robert Hempstead to purchase by Resolutions 250-13 and 251-13 dated November 13, 2013 (1) 2014 Ford F350 and (1) Ford F550 for the highway department; and

WHEREAS, Robert Hempstead requested that the purchase be paid from 2013 Highway Fund Balance and not the current 2014 budget appropriations; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the 2014 budget appropriation line item DA-5130.2 Highway Equipment to reflect the increase in Highway Fund Appropriations \$70,425.00 and decrease the Highway Fund Unreserved Fund Balance in the amount of \$70,425.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Amend 2014 Park Equipment Budget to Pay for John Deere
ZTrak Mower with 2013 Fund Balance”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board authorized Robert Hempstead to purchase by Resolution 273-13 dated December 11, 2013 (1) John Deere ZTrak Mower for the Parks Dept.; and

WHEREAS, Robert Hempstead requested that the purchase be paid from 2013 Fund Balance; and

WHEREAS, there was a balance of unexpended appropriations in Park equipment at the end of 2013; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the 2014 budget appropriation line item A-7110.2 Park Equipment to reflect the increase in General Fund Appropriations \$10,656.07 and decrease the General Fund Unreserved Fund Balance in the amount of \$10,656.07.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Payment of Bills on Abstract #304”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #304, consisting of 2014 Vouchers #1162 through #1285 in the amount of \$178,826.14 is approved for payment.

The total amount to be paid from the:

General Fund -	\$47,793.63	Street Lighting -	
Highway Fund -	\$117,098.45	Sewer Fund -	\$6,402.56
Cap. Library Fund -		Water Fund -	\$885.78
Cap. Sewer Fund -	\$6,137.50	Trust & Agency -	\$508.22
Special Fire Fund -			

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Accepting Sewer billing
Dated February 7, 2014

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Sewer billing as presented by the Water Clerk in the amount of \$33,372.57 dated February 7, 2014.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO _____

**Accepting Water Penalties
Dated February 7, 2014**

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Clerk in the amount of \$1,447.00 dated February 7, 2014

COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ___ NAY ___ ABSENT _____ CARRIED _____ DEFEATED ___

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Temporary Planning Board Clerk”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Planning Board Clerk/Secretary-Stephanie Morgan resigned from her position; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo appointed Debra Sommer as a Temporary Planning Board Clerk for the month of February at a per diem rate of \$11.85 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Appoint Planning Board Clerk”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Lysandra Braden as Planning Board Clerk at the rate of \$10.75 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Assessor Clerk”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire William Hull as a Part-Time Temporary Assessor Clerk for the time period of January 27, 2014 to April 30, 2014 at the current starting rate of \$10.75 per hour not to exceed 30 hours weekly.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Authorization for Assessor to Attend One Day Class”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Janice Hull to attend a one day class for “Residential Style-Construction Grade & Condition” at Columbia Greene Community College for continuing education credits on March 7, 2014. The registration fee is \$100 and NY State offers 100% reimbursement if the State receives the paid documentation with 30 days from the class.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



TOWN OF CAIRO

MOTION CARD

Date: 3-2-14

Name: Janice Hull, Assessor

For what meeting: 3-3-14

Reason: Continuing education credits for assessor. Class at Columbia Greene Comm College
On 3-7-14 Hudson NY

_____.

Provide any & all details for motion posed, attaching applicable correspondence, forms, curriculums, etc:
XX sent attached brochure under separate email and with Board Report for March 3 Board meeting

_____.

Content of motion of state motion as it should appear: Resolution approval of assessor attending one day class
at Col Greene for Residential Style for certification purposes for continuing education credits on March 7,
2014

_____.

Department Approval: Department Head Signature: Janice Hull Date: 3-2-14

Reviewed by: _____ Date: _____

RESIDENTIAL STYLE CONSTRUCTION,
GRADE & CONDITION
APPLICATION
AMOUNT PAID \$90 \$100 \$120

Name: _____

Town: _____

Title: _____

IAO: Yes _____ No _____

Address: _____

City/State/Zip _____

Telephone: _____

Fax: _____

Email: _____

Enclose a check or your Municipality's completed voucher for the amount you qualify for.
Make checks payable to:

New York State Assessors' Assoc.
c/o Patricia McVee, IAO, Assessor
445 Delaware Ave
Delmar, NY 12054

(518) 439-4955

Patricia McVee, IAO, Assessor
445 Delaware Ave
Delmar, NY 12054

**Residential
Style—
Construction
Grade &
Condition**



The Institute of Assessing Officers
affiliated with the New York State
Assessors' Association Presents a
One Day Seminar at:

**Columbia-Greene
Community College
PAC Building
Hudson , NY**

March 7, 2014

About the Course

Residential Style Construction Grade & Condition

This course is designed to provide students with a better understanding of Residential Building styles, grade of construction and building condition. Residential styles from Greek and Gothic Revivals to Neo-eclectic contemporary homes will be discussed. Emphasis will be placed on selecting the correct NY-SORPS residential style, grade and condition for each style. Marshall Valuation Services construction grade criteria will also be covered. Numerous residential building photos will be shown for class discussions.

IAO Re-certification Credits

The Institute of Assessing Officers will award (6) re-certification credits to all Institute Members who attend this seminar. Eligible Assessors and County Directors who attend will receive basic certification and reimbursement from ORPS, pursuant to their rules.

ABOUT THE INSTRUCTOR

ROBERT BICK, AIA, CSI, ASPE ASSESSOR

Robert Bick is a graduate of St. Lawrence University with degrees in History, Environmental Science and Government. He currently serves as the Assessor for the Town of Clay, Onondaga County. Rob is the managing partner of Bear Springs Studio-Design/Consultation, a firm specializing in Adirondack style design and large commercial construction cost estimating. He is a member of the American Institute of Architects, the American Society of Professional Estimators, and the Construction Specification Institute. He is an award winning author of numerous published articles, including "Architectural Features Affecting Value."

REGISTRATION INFORMATION

Registration:	8:30 AM Coffee & Pastry
Seminar:	9:00 AM to 4:00 PM Lunch Included
Date:	March 7, 2014

General Information

March 7, 2014

Location:

Columbia-Greene Community College
PAC Building
4400 Route 23
Hudson, NY 12534

Tuition:

\$90.00—IAO Members
\$100.00—NYSAA Members
\$120.00—All Others

Tuition Includes:

Course Material, Coffee, Pastry,
Lunch, Breaks

Reservations must be made by:

February 28, 2014

Enrollment is limited to the first 40 applications received. No refunds after March 3, 2014. Consider your reservation confirmed unless otherwise notified. Call Patty McVee for information at (518) 439-4955 or fax (518) 439-1699.

Email: pmcvee@townofbethlehem.org

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____

“Purchase Commercial Paper Shredder”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Supervisor Ted Banta to purchase one Commercial Shredder from WB Mason at the quoted price of \$1,599.99.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____-2014

“Authorization for Highway Superintendent Robert F. Hempstead

To Purchase One Boss 10’ V-DXT Snow Plow”

COUNCILPERSON _____ OFFERED THE FOLLOWING
RESOLUTION AND MOVED ITS ADOPTION:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one Boss 10’ V-DXT Snow Plow.

BE IT FURTHER RESOLVED, that the purchase price will not exceed \$6,740.00.

SECONDED BY COUNCILPERSON

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE_____NAY_____ABSENT_____ABSTAIN_____CARRIED_____DEFEATED_____

TOWN OF CAIRO

March 3, 2014

RESOLUTION NO. _____-2014

“Authorization for Highway Superintendent Robert F. Hempstead

To Purchase One Boss 9.2’ V-DXT Snow Plow”

COUNCILPERSON _____ OFFERED THE FOLLOWING
RESOLUTION AND MOVED ITS ADOPTION:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one Boss 9.2’ V-DXT Snow Plow.

BE IT FURTHER RESOLVED, that the purchase price will not exceed \$5,760.00.

SECONDED BY COUNCILPERSON

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE_____NAY_____ABSENT_____ABSTAIN_____CARRIED_____DEFEATED_____

Local Law Filing

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231
www.dos.ny.gov/corps

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☐ Town ☐ Village

Of CAIRO

Local Law No. 2 of the year 2014

Establishing A Further Temporary Six Month Moratorium on Junk Yard Approvals

A local law
(Insert Title)

TOWN BOARD

Be It enacted by the of the
(Name of Legislative Body)

☐ County ☐ City ☐ Town ☐ Village

of CAIRO as follows:

PLEASE SEE ATTACHED

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1.(Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ 2 _____ of 2014 of the (County)(City)(Town)(Village) of CAIRO was duly passed by the TOWN BOARD on April 7, 2014, in accordance with the applicable provisions of law.
(Name of Legislative Body)

~~2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 ____,
(Name of Legislative Body)
(Elective Chief Executive Officer*)
in accordance with the applicable provisions of law.

~~3. (Final adoption by referendum.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was submitted
(Name of Legislative Body)
(Elective Chief Executive Officer*)
to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20 ____ in accordance with the applicable provisions of law.

~~4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____, and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was subject to
(Name of Legislative Body)
(Elective Chief Executive Officer*)
permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 ____ in accordance with the applicable provisions of law.

***Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a countywide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.**

5. (City local law concerning Charter revision proposed by petition)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the County legislative body, City, Town or Village Clerk
or officer designated by local legislative body

(Seal)

Date: _____ April 7, 2014 _____

**TOWN OF CAIRO
LOCAL LAW # 2 OF 2014
JUNK YARD MORATORIUM**

Be it enacted by the Town Board of the Town of Cairo as follows:

Section 1. Title.

This Local Law shall be referred to as the “Local Law Imposing a Further Temporary Six Month Moratorium on the Establishment of New Junk Yards.”

Section 2. Definitions

GARBAGE – All animal and vegetable waste resulting from the growing, processing, marketing and preparation of food items, including the container in which packaged.

JUNK APPLIANCE – Any abandoned, wrecked, discarded, dismantled or partly dismantled household appliance, including but not limited to stoves, washing machines, dryers, dishwashers, freezers, refrigerators, air conditioners, water heaters, computers or televisions, that is stored or placed outside of any residence or structure.

JUNK FURNITURE – Any abandoned, wrecked, discarded, dismantled or partly dismantled furniture, including but not limited to sofas, mattresses, bed frames, desks, tables, lawn furniture, chairs and chests of drawers, that is stored or placed outside of any residence or structure.

JUNK MATERIAL – Any abandoned, wrecked, discarded, dismantled or partly dismantled material including but not limited to a junk appliance, junk furniture, a junk vehicle, or garbage, rubbish, clutter and debris.

JUNK VEHICLE - Any vehicle, or used parts or waste materials from vehicles, that is a) Uninspected or unregistered; or b) Abandoned, wrecked, discarded, dismantled or partly dismantled; or c) Not in condition for legal use upon the public highways.

JUNK YARD – The use of any land for the temporary or permanent storage of garbage, rubbish, clutter, litter, debris, junk appliance(s), junk furniture, junk material, or more than one junk vehicle regardless of the intended future use of materials. Junk yard shall also mean those activities defined in Local Law #6 of 1985 of the Town of Cairo entitled “Salvage and Junk Yards”.

RUBBISH, CLUTTER, LITTER AND DEBRIS – Household or commercial trash, including, but not limited to, paper and paper products, barrels, cartons, boxes, cardboard, cans, glass, metals, machinery, plastics, rubber, crates, furniture, rags, mattresses, blankets, cigarettes, tires, lumber, brick, stone and other building materials, no longer intended for in condition for customary use, and any and all tangible personal property no longer intended or in condition for customary use.

UNINSPECTED VEHICLES – A vehicle that has not been currently inspected for the State of New York and approved for safe and regular operation on roads and highways in the State of New York or does not bear an appropriate or valid inspection sticker by regulating agencies of any state or other governmental entity.

UNREGISTERED VEHICLE – A vehicle that has not been currently registered for the State of New York or does not bear an appropriate or valid registration sticker by regulating agencies of any state or other governmental entity.

VEHICLE – A device or conveyance used for the purpose of carrying or transporting passengers or goods or equipment or any combination of the above purposes, including but not limited to automobiles, buses, trailers, trucks, tractors, motor homes, mobile homes, campers, motorcycles, mini bikes, recreational vehicles, boats, all-terrain vehicles or snowmobiles.

Section 3. Purpose and Intent.

Pursuant to the statutory powers vested in the Town of Cairo to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six month moratorium on the establishment or development of new junk yards or similar business activities in the Town, or the issuance of any approvals or permits therefore.

The Town Board is now in the process of considering various options relating to this issue and is nearing completion of a proposed zoning law that will address the issue. The Town Board finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully study the issue, draft proposed amendments to the Town local laws, including a new zoning document, make appropriate changes to the draft of the proposed new Local Laws, schedule and hold the required public hearing on the Local Laws, comply with applicable provisions of law, adopt the Local Law, and file a copy of the Local Laws (as adopted) with the Secretary of State of the State of New York.

Section 4. Scope of Controls.

A. During the effective period of this Local Law:

1. The Town Board shall not grant any approvals which would have as the result the establishment or development of any new junk yard or related business activity within the Town whether in accordance with Local Law #6 of 1985, Entitled “Salvage and Junk Yards” or otherwise.
2. The Town Planning Board shall not approve any site plan, approve any special use permit or other permit which would have as a result the establishment or development of any new junk yard or related business activity within the Town.
3. The Code Enforcement Officer/Building Inspector of the Town shall not issue any building permit or other permit which would result in the establishment or development of any new junk yard or related business activity within the Town.
4. The Town Board reserves the right to direct the Town Building and Code Inspector to revoke or rescind any Building Permits or Certificates of Occupancy issued in violation of this Local Law.

Section 5. No Consideration of New Applications.

No applications for any junk yard or related business activity affected by this Local Law or for approval for a site plan, a variance, a special use permit or other permits relating to junk yards shall be considered by any board, officer or agency of the Town while the moratorium imposed by this Local Law is in effect.

Section 6. Term.

The moratorium imposed by this Local Law shall be in effect for a period of six (6) months from the effective date of this Local Law. In the event that a local law relating to junk yard or related business activities is adopted prior to the date that the moratorium imposed by this Local Law expires, then in that event the moratorium imposed by this Local Law shall expire immediately on the date that the Local Law relating to junk yard or related business activities takes effect in accordance with section 27 of the Municipal Home Rule Law.

Section 7. Penalties.

Any person, firm or corporation that shall establish or develop any new junk yard or related business activity in violation of the provisions of this Local Law shall be subject to:

- A. Such penalties as may otherwise be provided by applicable local laws, ordinances, rules, regulations of the Town violations; and
- B. Injunctive relief in favor of the Town to cease any and all such actions which conflict with this Local Law.

Section 8. Validity.

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law which can be given effect without such invalid provision.

Section 9. Effective Date.

This Local Law shall take effect immediately when it is filed in the Office of the Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Local Law Filing

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231
www.dos.ny.gov/corps

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☐ Town ☒ Village

Of CAIRO

Local Law No. 1 of the year 2014

Imposing a Third Temporary Six Month Moratorium on Approvals Involving Resorts

A local law (Insert Title)

TOWN BOARD

Be It enacted by the of the
(Name of Legislative Body)

☐ County ☐ City ☐ Town ☒ Village

of CAIRO as follows:

PLEASE SEE ATTACHED

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ 1 _____ of 2014 of the (County)(City)(Town)(Village) of CAIRO was duly passed by the TOWN BOARD on April 7, 2014, in accordance with the applicable provisions of law.
(Name of Legislative Body)

~~2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 ____,
(Name of Legislative Body)
(Elective Chief Executive Officer*)
in accordance with the applicable provisions of law.

~~3. (Final adoption by referendum.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was submitted
(Name of Legislative Body)
(Elective Chief Executive Officer*)
to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20 ____ in accordance with the applicable provisions of law.

~~4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____, and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was subject to
(Name of Legislative Body)
(Elective Chief Executive Officer*)
permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 ____ in accordance with the applicable provisions of law.

***Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a countywide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.**

5. (City local law concerning Charter revision proposed by petition)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the County legislative body, City, Town or Village Clerk
or officer designated by local legislative body

(Seal)

Date: _____ April 7, 2014 _____

TOWN OF CAIRO
LOCAL LAW # 1 OF 2014

Be it enacted by the Town Board of the Town of Cairo as follows:

Section 1. Title.

This Local Law shall be referred to as the “Local Law Imposing a Further Temporary Six Month Moratorium on Approvals Involving Resorts.”

Section 2. Purpose and Intent.

Pursuant to the statutory powers vested in the Town of Cairo by the Municipal Home Rule Law of the State of New York, to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six (6) month moratorium on any new subdivision application, site plan review, building permits or other municipal approvals for any use involving the conversion of a resort, motel or bed and breakfast to some other use other than those relating to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town, or the issuance of any approvals or building permits therefore.

The Town Board has recently adopted a new Comprehensive Plan and is now in the process of implementing a new zoning law and other land use goals set forth therein which would address, among other things, subdivision of lands, site plan review, building permits or other municipal approvals of land relating to the preservation and rejuvenation of the Town’s tourism infrastructure and base attractions including but not limited to seasonal resorts, inns, hotels and similar uses and structures in the Town. The Town Board finds and determines that several former resort properties have recently been permanently lost to a change in use by new development. The Town Board further finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully complete the enactment of the necessary statutory and other tools to implement the same, including but not limited to, drafting proposed amendments to existing Town Local Laws, schedule and hold the required public hearing on either amendments to existing Local Laws or the enactment of new Local Laws, perform the appropriate environmental reviews thereof, comply with applicable provisions of law, adopt the Local Law(s), and file the same with the Secretary of State of the State of New York.

Section 3. Scope of Controls.

A. During the effective period of this Local Law:

1. The Town Board and/or any other municipal body shall not grant any approvals which would have as the result the establishment or development of any new subdivision, site plan review, building permits or other municipal approvals within the Town related to or involving the conversion of or change of use of a resort, motel, inn or bed and breakfast to any other use except for use of such land and/or structures to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town.
2. The Building Inspector and/or Code Enforcement Officer of the Town shall not issue any building permit or other permit which would result in the establishment or development of any new subdivision, site plan review, building permits or other municipal approvals within the Town related to or involving the conversion of or change of use of a resort, motel, inn or bed and breakfast to any other use except for use of such land and/or structures to an agricultural use as

that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town..

B. The Town Board reserves the right to direct the Town Building and Code Inspector to revoke or rescind any Building Permits or Certificates of Occupancy issued in violation of this Local Law.

C. Definitions. For the purposes of this local law the following terms shall mean:

- i) Resort or motel: any structure, building or group of structures or buildings, whether owner-occupied or otherwise, that contain more than five guest rooms where lodging, with or without meals, is provided for compensation;
- ii) Bed and Breakfast: an owner occupied dwelling unit that contains no more than five guest rooms where lodging, with or without meals, is provided for compensation;
- iii) Inn: any structure or building that contains no more than five guest rooms where lodging, with or without meals, is provided for compensation

Section 4. No Consideration of New Applications.

No applications for the conversion of any resort, inn, or motel to any other use in the Town. Additionally, no pending request for approval of a site plan, a site plan review, building permits or other municipal approvals, a variance, or other permits relating to same shall be considered by any board, officer or agency of the Town while the moratorium imposed by this Local Law is in effect.

Section 5. Term.

The moratorium imposed by this Local Law shall be in effect for a period of six (6) months from the effective date of this Local Law. The Town Board reserves the right to enact subsequent short-term periodic moratoria in the future, in the event it determines that such subsequent local laws or extensions are necessary and in the public's interest.

Section 6. Penalties.

Any person, firm or corporation that shall establish or develop any new subdivision, use that would require a site plan review, building permits or other municipal approvals for the conversion of any resort, inn, or motel to any other use in the Town in violation of the provisions of this Local Law shall be subject to:

A. Such penalties as may otherwise be provided for in the Town's Site Plan Review Law and by applicable local laws, ordinances, rules, regulations of the Town for violations; and

B. Injunctive relief in favor of the Town to cease any and all such actions which conflict with this Local Law.

Section 7. Validity.

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law which can be given effect without such invalid provision.

Section 8. Variances

Should any owner of property affected by this Local Law suffer an unnecessary hardship in the way of carrying out the strict letter of this Local Law, then the owner of said property may apply to the Town Board of the Town Cairo in writing for a variance from the strict compliance with this Local Law upon the submission of proof of such unnecessary hardship. For the purpose of this Local Law, unnecessary hardship shall not be mere delay in being permitted to make application or waiting for a decision on the application for a subdivision, variance, special use permit, site plan, site plan review, building permits, other municipal approvals or permits during the period the moratorium imposed by this Local Law.

Procedure. Upon submission of a written application to the Town Clerk by the property owner seeking a variance of this Local law, the Town Board of the Town of Cairo shall, within sixty (60) days of receipt of such application, schedule a public hearing on said application upon five (5) days written in the official newspaper of the Town. At said Public Hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have opportunity to be heard, and the Town Board shall, within thirty (30) days of the close of the Public Hearing, render its decision in writing, either granting or denying the application for a variance from the strict requirements of this Local Law. In the event that the Town Board determines that the property owner shall suffer an unnecessary hardship, the applicant shall then be referred to the Town Board, Planning Board, Building Inspector and/or Code Enforcement Officer for a full review of the proposed project in accordance with the then enacted subdivision, site plan review, building permits or other municipal approvals laws, rules and regulations in the Town of Cairo and the State of New York.

Section 9. Effective Date.

This Local Law shall take effect immediately when it is filed in the Office of the Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Ted,

Thanks for such a special honor. I'm keeping my promise, made so many years ago, to give back to our town. Your commitment as our supervisor has made it easy to do so.

Best wishes, Fran