



## **TOWN OF CAIRO**

### **GENERAL/REGULAR MEETING AGENDA**

**April 7, 2014 @ 6PM**

**Location: Town Hall, Cairo**

**Call to Order**

**Pledge of Allegiance**

**Attendance**

**Comments/Presentations: Cairo Fire Department-Bill Smith**

**Approval of Minutes: February 25, 2014 & March 3, 2014**

**Reports**

- |                    |                     |                    |
|--------------------|---------------------|--------------------|
| - Ambulance        | - Library           | - Tax Collector    |
| - Assessor         | - Park Task Force   | - Water & Sewer    |
| - Board of Appeals | - Planning Board    | - Sewer Contractor |
| - Building & Codes | - Police            | - Highway          |
| - Historian        | - Summer Recreation | - Supervisor       |

**Appointments & Resolutions**

**Unfinished Business**

- Animal Control Facility

**New Business**

- Tour of the Catskills Bike Race
- Cairo Historical Society
- Ambulance Building

**Correspondence**

**Adjournment**

***Don't Forget...***

***Events: 2<sup>nd</sup> Annual Town Picnic @ Angelo Canna Town Park on May 4<sup>th</sup> 11:30am – 3pm***  
***Little League Opening Day @ Angelo Canna Town Park on May 4<sup>th</sup>***



## **Minutes**

**Town of Cairo  
Town Board Special Meeting & Zoning Review/Workshop  
Location: Cairo Public Library Meeting Room @ 3:00 PM**

**February 25, 2014**

The Town Board of the Town of Cairo met for a board meeting on Tuesday, February 25, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 3:05 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Cords, & Councilperson Puorro were present.

**Resolution No. 52-14**                      “Board to Move into Executive Session” offered by Councilperson Ostrander and Seconded by Councilperson Cords:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 3:06 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

**Resolution No. 53-14**                      “Appoint Cairo Library Trustee” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Anne Marie Moran as a Cairo Library Board Trustee.

Roll Call:

Councilperson Cords	Nay
Councilperson Ostrander	Aye
Councilperson Puorro	Aye
Councilperson Joyce	Nay
Supervisor Banta	Aye

Motion Carried.

**Resolution No. 54-14**

“Board to exit Executive Session” offered by

Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 4:12 PM.

All members in favor - motion carried.

The Town Board commenced a Zoning Review/Workshop

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 6:10 PM.

Respectfully submitted,

Ted Banta



## **Minutes**

**Town of Cairo  
Town Board Meeting @ 6pm  
Location: Town Hall Meeting Room**

**March 3, 2014**

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, March 3, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Puorro, Councilperson Cords and Councilperson Joyce. Councilperson Ostrander was absent.

Superintendent of Highways and Parks Supervisor Robert Hempstead gave slide presentation and update on all the work he has been doing with the Highway, Parks, Buildings and Grounds.

The Minutes needed to be amended for January 6, 2014 to include a resolution to hire a part-time ambulance employee. The minutes from the January 6, 2014 Organizational Meeting Board Meeting was accepted by Councilperson Cords and seconded by Councilperson Joyce with corrections.

The minutes from the February 3, 2014 Board Meeting was accepted by Councilperson Joyce and seconded by Councilperson Cords.

Supervisor Banta went over department reports.

Elizabeth Brinkerhoff went over Park Task Force projects. They are having the second annual Cairo Town Park Picnic on May 3<sup>rd</sup>. Hannaford will donate toward the event. County Legislators Harry Lennon and Bill Lawrence presented the Task Force with a \$1500 check from the Greene County Youth Fair Grant for a Fitness Center for the Town Park. Councilperson Ostrander and Highway Superintendent Hempstead will get to Greenville Norton Hill (GNH) to get the plans for a gazebo in the park. Vending Machines will be put in the park on a trial basis for one year by Coca Cola at no cost to the town.

Brian Feml reported on dog control. He has only brought one dog to the shelter. Councilperson Joyce proposed that the monthly stipend be stopped and that Flora and Fauna be paid \$20 per day instead while a dog is in shelter.

Dog Control - Brian Feml reported that he had a meeting with Ag and Markets and went over the law. Liz Holmes of Ag and Markets told Brian he has the right to issue summonses for unlicensed dogs. They also decided that a dog enumeration should definitely be conducted. The Town Board talked about putting the dog shelter at the sewer plant. Supervisor Banta will put it on the website to remind people to have their dog licensed.

Planning board - Ray Pacifico reported that they need a secretary for the planning board. Fabrizio's project is being handled by attorneys. Appliance repair shop will be going into the old Bank of Greene County. The Planning Board approved Cairo Historical Society's project. The Planning Board gave their recommendation to approve Zoning. Lange's Motel only has permission to use 3 units.

Library - Galen Joseph Hunter gave report. Library is trying to improve communication with the public.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

**Resolution No. 55 -14** "Receipt of Monthly Supervisor's Report" offered by Councilperson Puorro and seconded by Councilperson Cords:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report

to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for January, 2014.

Supervisor Banta reported that March 7<sup>th</sup> is the last day for the feedback forms on Zoning. The Board wants to bring this to closure.

Sidewalk - Supervisor Banta did not get proposals. Board spoke about a grant writer to move this project forward. The town has a \$10,000 grant from State that needs to be used by next year.

**Resolution No. 56 -14** "Amend Rapport Meyers LLP Bond Counsel Contract" offered by Councilperson Joyce and seconded by Councilperson Puorro:

WHEREAS, there was an approved contract in the amount of \$17,500.00 between the Cairo Town Board and Rapport Meyers LLP for Bond Counsel Services for the Sewer Project; and

WHEREAS, the terms, structure, size and schedule of financing of the sewer project have increased; therefore be it

RESOLVED, that the contract and fee between the Cairo Town Board and Rapport Meyers LLP is hereby increased to not exceed \$20,500.00, an increase of \$3,000.00 and Town Supervisor, Ted Banta, is hereby authorized to sign the contract.

All members in favor – motion carried.

**Resolution No. 57 -14** "Authorization for Animal Control Officer to Attend The 5th Annual ACO/DCO 2014 Conference" offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Brian Feml to attend the 5th Annual ACO/DCO 2014 Conference presented by the NYS Department of Agriculture & Markets in Guilderland, NY on May 6th and 7th, 2014. Registration fee is \$50.00 per person.

All members in favor – motion carried.

**Resolution No. 58 -14**

“Amend 2014 Highway Equipment Budget to Pay for (1) 2014 Ford F350 and (1) 2014 Ford F550 with 2013 Fund Balance” ” offered by Councilperson Puorro and seconded by Councilperson Joyce:

WHEREAS, the Town Board authorized Robert Hempstead to purchase by Resolutions 250-13 and 251-13, dated November 13, 2013, (1) 2014 Ford F350 and (1) Ford F550 for the highway department; and

WHEREAS, Robert Hempstead requested that the purchase be paid from 2013 Highway Fund Balance and not the current 2014 budget appropriations; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the 2014 budget appropriation line item DA-5130.2 Highway Equipment to reflect the increase in Highway Fund Appropriations \$70,425.00 and decrease the Highway Fund Unreserved Fund Balance in the amount of \$70,425.00.

All members in favor – motion carried.

**Resolution No. 59 -14**

“Amend 2014 Park Equipment Budget to Pay for John Deere ZTrak Mower with 2013 Fund Balance ” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the Town Board authorized Robert Hempstead to purchase by Resolution 273-13, dated December 11, 2013, (1) John Deere ZTrak Mower for the Parks Dept.; and

WHEREAS, Robert Hempstead requested that the purchase be paid from 2013 Fund Balance; and

WHEREAS, there was a balance of unexpended appropriations in Park equipment at the end of 2013; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the 2014 budget appropriation line item A-7110.2 Park Equipment to reflect the increase in General Fund Appropriations \$10,656.07 and decrease the General Fund Unreserved Fund Balance in the amount of \$10,656.07.

All members in favor – motion carried.

**Resolution No. 60 -14**

“Payment of Bills on Abstract #304” offered by Councilperson Puorro and seconded by Councilperson Cords:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #304, consisting of 2014 Vouchers #1162 through #1285 in the amount of \$178,826.14 is approved for payment.

The total amount to be paid from the:

General Fund - \$47,793.63

Street Lighting -

Highway Fund - \$117,098.45

Sewer Fund - \$6,402.56

Cap. Library Fund -

Water Fund - \$885.78

Cap. Sewer Fund - \$6,137.50

Trust & Agency - \$508.22

Special Fire Fund –

All members in favor – motion carried.

**Resolution No. 61-14** “Accepting Sewer billing” offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Sewer billing as presented by the Water Clerk in the amount of \$33,372.57 dated February 7, 2014.

All members in favor – motion carried.

**Resolution No. 62 -14** “Accepting Water Penalties Dated February 7, 2014” offered by Councilperson Cords and seconded by Councilperson Puorro:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Clerk in the amount of \$1,447.00 dated February 7, 2014

All members in favor – motion carried.

**Resolution No. 63 -14** “Temporary Planning Board Clerk” offered by Supervisor Banta and seconded by Councilperson Cords:

WHEREAS, the Planning Board Clerk/Secretary-Stephanie Morgan resigned from her position; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo appointed Debra Sommer as a Temporary Planning Board Clerk for the month of February and March at a per diem rate of \$11.85 per hour.

All members in favor – motion carried.



**Resolution No. 64 -14**

“Assessor Clerk” offered by Supervisor Banta and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire William Hull as a Part-Time Temporary Assessor Clerk for the time period of January 27, 2014 to April 30, 2014 at the current starting rate of \$10.75 per hour not to exceed 30 hours weekly.

All members in favor – motion carried.

**Resolution No. 65 -14**

“Authorization for Assessor to Attend One Day Class” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Janice Hull to attend a one day class for “Residential Style-Construction Grade & Condition” at Columbia Greene Community College for continuing education credits on March 7, 2014. The registration fee is \$100 and NY State offers 100% reimbursement if the State receives the paid documentation within 30 days from the class.

All members in favor – motion carried.

**Resolution No. 66 -14**

“Purchase Commercial Paper Shredder” offered by Supervisor Banta and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Supervisor Ted Banta to purchase one Commercial Shredder from WB Mason at the quoted price of \$1,599.99.

All members in favor – motion carried.

**Resolution No. 67 -14**

“Authorization for Highway Superintendent Robert F. Hempstead To Purchase One Boss 10’ V-DXT Snow Plow” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one Boss 10’ V-DXT Snow Plow.

BE IT FURTHER RESOLVED, that the purchase price will not exceed \$6,740.00.

All members in favor – motion carried.

**Resolution No. 68 -14**                      “Authorization for Highway Superintendent Robert F. Hempstead To Purchase One Boss 9.2’ V-DXT Snow Plow” offered by Supervisor Banta and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one Boss 9.2’ V-DXT Snow Plow.

BE IT FURTHER RESOLVED, that the purchase price will not exceed \$5,760.00.

All members in favor – motion carried.

**Resolution No. 69 -14**                      “Set Public Hearings” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby set a public hearing for April 7, 2014 at 6:00 PM for Establishing a Further Temporary Six-Month Moratorium on Junk Yard approvals and Imposing a Third Temporary Six-Month Moratorium on Approvals Involving Resorts.

All members in favor – motion carried.

Terry Ward of Greene County Youth Dept. asked if they could do a parade for the Greene County Youth Fair down Main Street in Cairo from the school.

Cairo Chamber of Commerce asked if they could do a Fourth of July parade.

**Resolution No. 70 -14**                      “Accept Employee Handbook as Revised” offered by Supervisor Banta and seconded by Councilperson Puorro:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the Employee Handbook as revised.

All members in favor – motion carried.

The employee handbooks will be reissued to employees, and they will have to sign for them again.

**Resolution No. 71 -14**                      “Authorize Attorney to Negotiate for a multi-year contract for Greene County Youth Fair” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does authorize Attorney Tal Rappleyea to negotiate for a multi-year contract for Greene County Youth Fair.

All members in favor – motion carried.

**Resolution No. 72 -14** “Approve Youth Fair Contract for 2015 - 2016” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does approve the Youth Fair contract for 2015 – 2016.

All members in favor – motion carried.

**Resolution No. 73 -14** “Move Dog Shelter to Sewer Plant” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree that the Dog Shelter will relocate to the Sewer Plant. Town Board agrees to do what is needed to get the dog shelter operating.

All members in favor – motion carried.

**Resolution No. 74 -14** “Revise Dog Shelter Agreement with Flora and Fauna” offered by Councilperson Joyce and seconded by Councilperson Puorro:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree that as of May 1, 2014, instead of \$500 per month, the Town of Cairo will only pay Flora and Fauna when the DCO brings a dog to them the amount of \$20 per day for 7 day maximum for a dog, after which such dog will be moved to Columbia Greene Humane Society.

All members in favor – motion carried.

### **Public Comment**

Ray Pacifico said the Town Board meetings should be at 7:00 PM and not 6:00 PM because more people could attend them.

Town Board discussed Cairo resident Heather Ray coming home from Afghanistan. The Town Board would like to honor our military in the parades.

Susan True asked about a nonprofit organization starting up in Cairo. Supervisor Banta said it would be the “Friends of Cairo” if it was going to start up. She also asked if the monthly financial reports were online for the Town of Cairo. Supervisor Banta said he would get her a copy if she needed one. She also asked what Supervisor Banta has done to bring business into

the town. Supervisor Banta went over the long list of improvements he has made and named each of the many businesses that has come to town since he has been here.

Trailers – not wanting zoning review workshop – online, copy limitation on trailers

**Resolution No. 75 -14** “Board to Move into Executive Session” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:50 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

**Resolution No. 76 -14** “Board to exit Executive Session” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:50 PM.

All members in favor – motion carried.

**Resolution No. 77 -14** “Board to Terminate Brian Lewis’ Employment” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to terminate Brian Lewis’ employment.

All members in favor – motion carried.

**Resolution No. 78 -14** “Hire Water Operator” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does agree to hire Dave Jennings effective March 8<sup>th</sup> as a Water Operator at a rate of \$25.00 per hour with a 1 hour minimum call charge with a monthly fee of \$250 for water management.

All members in favor – motion carried.

**Resolution No. 79 -14** “Appoint Water and Sewer Administrator” offered by Supervisor Banta and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to appoint Debbie Litchko as Water and Sewer Administrator at a rate of \$13.00 per hour not to exceed 30 hours per week.

All members in favor – motion carried.

A motion was made by Councilperson Puorro and seconded by Councilperson Cords to adjourn the meeting at 9:15 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk

# **Town of Cairo Ambulance Service**

PO Box 728  
512 Main Street  
Cairo, NY 12413  
518-622-2357

## **Monthly Report April, 2014**

Total Calls for February..... 51  
Total Transported Calls..... 37  
Total Non-transported Calls.....14

Total Amount Billed\_\_\_\_ TBA

### **Miscellaneous Items of Interest:**

1. Will need to purchase or lease new laptop computers due to the discontinuance of support for Windows XP which is our current operating system. 3 year lease with option to buy would be best.
2. New Locks installed in both crew quarters, and in the truck bay, for security. This due to some prior security issues when crews are on calls, as well as sensitive documents being under HIPAA. This will resolve that concern. Video cameras still an option in the future.
3. New Billing clerk needs to be selected to replace Debbie Litchko. She has done a great job, and will be missed by the agency. Applications have been received, need to be reviewed and interviewed.

<b>TOWN OF CAIRO BOARD MEETING</b>
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<b>ASSESSOR'S MONTHLY REPORT</b>

**April 4, 2014 Board Report**

**New Business:** 14 property transfers for the month of February

**New Business:** Board Resolution to approve purchase/lease copier/printer MP3503 for Assessor Dept (previously provided documentation including Motion Card)

**CLOSING**

Janice Hull  
**Sole Assessor**

<b>TOWN OF CAIRO</b>
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<b>ASSESSOR'S ANNUAL REPORT for 2013</b>

**\$2,940,158 assessed value added to the 2013 tax roll**

57 new parcels added to roll

266 property transfers

22 property splits/merges

111 new building permits

5 new homes

6 manufactured homes

Accepted and processed new exemption applications & renewal applications

217 notices of assessment changes mailed out

37 grievances filed

Assessor attended Conservation Easement Class in November for continuing education credit

Mailed out all renewal applications for 2014: Enhanced Star, Sr Aged Star, Low  
Income/Disability, Agriculture, Forest, Clergy, Non-profit

**CLOSING**

Janice Hull  
**Sole Assessor**





## TOWN OF CAIRO BUILDING AND CODE ENFORCEMENT

### MONTHLY REPORT

March 1, 2014- March 31, 2014

(08) Building Permits Issued

(01) Certificates of Occupancy Issued

(01) Certificates of Compliance Issued

(16) Violations & Complaints

(03) Violations Pending Court

(31) Total Inspections were performed on current projects, violations, and fire inspections

3/11/14 - Fire Call at 37 County Route 85 for structure fire

3/11/14 - Fire Call at 7719 County Route 32 for structure fire

3/6/14 - Fire Call on Jerome Avenue for car fire near structure

3/28/14 - I Performed 3 site with Water Administrator Debbie Litchko for Property Maintenance issues within the water district. All inspections were followed up with a courtesy call to the property owners.

Provided the Town of Cairo Assessor with reports of Building permits and Certificates issued for the months of January, February & March of 2014

Dollar General:

Was issued a building permit to begin work. Site work should begin within the week.

## REACH WORKCAMP

On Thursday April 3<sup>rd</sup> I met with Betty Gibson who is a resident of the Town of Cairo and a local representative of the REACH program who is helping to facilitate the 2014 summer camp to give her a list of names and addresses of residents of the Town of Cairo that could possibly benefit from the program. The REACH program is a weeklong work camp consisting of mostly teenagers and college students that came to this area in 2011 and is returning to the Cairo-Durham area in July 2014. Their goals are to work with local communities and or churches to enhance the living space of residents by doing small repairs to homes, painting, building ramps, fixing steps, building porches, gutters and doing some small weatherization projects.

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### GOALS:

- Continue to work on Fire Inspections and reports
- Update Files
- Hire clerk for the Department

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16 RailRoad Avenue, P.O. Box 728

Phone (518) 622-9894 Fax (518) 622-3217

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm



### **Park Task Force Report**

Meeting convened at 5:00 p.m. on April 1, 2014 at the Cairo Public Library.

**In attendance:** Ted Banta, Town Supervisor, Doug Ostrander, Town Councilperson, Elizabeth Brinckerhoff, Task Force Chairperson, Linda Kuever, Fran Wolf, Janet McKeon, Kathy Brown, Mike Murphy, Robert Hempstead.

**Guest:** Dennis Burke for the Little League

### **Agenda Items discussed:**

The meeting was devoted to the planning/preparation details regarding the May 3<sup>rd</sup> 2<sup>nd</sup> Annual Cairo Town Park Picnic.

- Installation of slide and area surrounding the slide needs to be completed
- Picnic posters and announcement cards have been distributed all around the town, businesses, banks, etc.
- Other events have been added for picnic day: K-9 demonstration with police, Riverview Kayak displaying healthy recreation
- Donation jar at picnic to return money for other park initiatives
- Bikes are being collected; snow fencing to be used for display
- Invitations are going out this week to nearly 100 people/businesses (Senator Tkaczyk has been invited)
- Tables under the pavilion; 19 organizations and additions are still coming in

**An extensive and detailed list for all aspects of the picnic planning process is maintained with every member of the Task Force helping to make the 2<sup>nd</sup> annual picnic a success.**

### **Fund Raising:**

- ✓ \$1000 donation will be received from the Bank of Greene County for the Fitness Center
- ✓ \$500 donation will be received from Mike West at Big Top Tents toward the Fitness Center
- ✓ Vigorous fund raising efforts have resulted in raising all but the remaining \$615 for the Fitness Center.

- ✓ An updated financial report was given to the Task Force from Fran Wolf. (this financial report is available to the Town Board)

**Youth Fair:**

Mike Murphy updated the Task Force on the 10 ft. fence and gate requested by Carl Kohrs. The gate and fencing has been ordered and paid for and Mike will oversee the installation.

**Little League:**

The coke machines are being delivered during the week of April 14<sup>th</sup>.

A price needs to be set (suggestion of \$1.50). This is a one year trial wherein there is no cost to the Town/little league for the machines. The other products to be sold will be determined after the initial minimum required by the Coca Cola Company

The Task Force meeting adjourned at 6:25 p.m.

The next Task Force meeting will be held on Tuesday, May 6, 2014 at the Cairo Public Library.

Report respectfully submitted by Fran Wolf



## **TOWN OF CAIRO PLANNING BOARD**

**PO Box 728, Cairo, NY 12413**

**Chairman-Daniel A. Benoit - phone: (518) 701- 4823**

**Email: [planning@townofcairo.com](mailto:planning@townofcairo.com)**

April 5, 2014

To: Town Board Members

From: Planning Board

Re: Report of the Planning Board for the Month of April 2014

The Planning Board held its regular monthly meeting on April 2, 2014. At the applicant's request, the public hearing on the Fabrizio site plan project was postponed until May 7.

In open business, the board continued its review of the Villela subdivision proposal. There had been no movement in this project since July, 2013. A public hearing is now scheduled for May 7.

In new business, the board approved a sign request from Sherrie's View, owners of the former Winner's Circle. The board also entertained a question from Mr. Kent Jones who wanted to know if frontage on an un-built, platted street qualifies as road frontage under the subdivision law. The question was referred to the town's attorney for a response.

The board also entertained two new subdivision proposals from Sally Schneider. One involving property on South Rd, the second concerning property on County Route 23 B, the site of the previously approved medical building.

Finally, in executive session, the board interviewed three candidates for the vacant secretary position: Wanda Mercier, Marlin Henry and Angela Bedani. In a unanimous vote, the board resolved to recommend the town board hire Angela Bedani as the new planning board secretary.

Respectfully Submitted,

Daniel A. Benoit

Daniel A. Benoit, Chairman, Planning Board.

Cairo Police Department  
Town Hall  
P.O. Box 728  
Cairo N.Y. 12413

Phone (518)622-2324  
Fax (518)622-8418

e-mail Cairopd@mhccable.com  
Cell (518)-965-5553

From: Sergeant Busch #110  
Town of Cairo Police Department

To: Ted Banta  
Town Board Members

Re: Report of activities-Month of March 1st to March 31st, 2014

(A) Patrol mileage: Patrol 574- 1015  
575- 495  
576- 2328  
577- 0  
578- 307  
Total Miles-

(B) Criminal Incidents 25  
Non Criminal 103  
Unclassified 0  
Dog/Animal complaints 11

Total Complaints

(C) Accident Investigations 2 Total  
(D) Parking Summons 0 Issued  
(E) Arrests 11 misdemeanor, 1 heroin and hypodermic instrument  
(F) Vehicle and Traffic 8 Issued Summons



## **TOWN OF CAIRO SUPERVISOR'S REPORT**

**April 7, 2014 @ 6PM**

**Location: Town Hall of Cairo, Meeting Room**

### **Notification of Meeting:**

- Town Clerk's Board
- Town Hall
- Outdoor Bulletin Board
- Town Website
- Daily Mail
- Town Email from Clerk

**Monthly Financial Report:** February 2014 will be provided at the Monthly meeting on April 7<sup>th</sup>

### **Zoning:**

- Zoning Meetings 2013 & 2014:
    - January 8<sup>th</sup> @ 4pm, January 15<sup>th</sup> @ 3:30pm, January 28<sup>th</sup> @ 4pm
    - February 4<sup>th</sup> @ 4pm, February 15<sup>th</sup> @ 3pm, February 26<sup>th</sup> @ 10am
    - March 15<sup>th</sup> @ 9am, March 26<sup>th</sup> @ 4pm
    - April 8<sup>th</sup> @ 4pm, April 15<sup>th</sup> @ 3:30pm, April 22<sup>nd</sup> @ 3:30pm, April 29<sup>th</sup> @ 3:30pm
    - May 6<sup>th</sup> @ 3:30pm, May 13<sup>th</sup> @ 3:30pm, May 22<sup>nd</sup> @ 3:30pm, May 31<sup>st</sup> @ 3:30pm
    - June 18<sup>th</sup> @ 4pm, June 25<sup>th</sup> @ 4pm(completed review of classification chart)
    - July 8<sup>th</sup> & 15<sup>th</sup> @ 4pm, next meeting July 25<sup>th</sup> @ 3:30pm
    - August 12<sup>th</sup> @ 3:30pm
- [February 28<sup>th</sup>, March 19<sup>th</sup>, & July 22<sup>nd</sup> meetings were cancelled]
- \*Completed review of the text on 5/13; reviewed zones on 5/22
- \*Final review completed on 8/12
- Public Hearing held September 25<sup>th</sup> from 5pm to 7pm
- Greene County Approved the Proposed Zoning Law with recommendations
- Documents posted on website:
    - Proposed Zoning Law & Revised Drafts
    - Proposed Zoning Map
    - Feedback Form
    - Other applicable documents & information
- Final Process:
    - Hired John Lyons-Attorney & Zoning Moderator to evaluate proposed errors/contradictions/discrepancies.
    - Town Board to meet with Town Counsel and John Lyons to discuss any discrepancies, review property owner requests, and apply any changes to the Zoning Law.

- Additional Zoning Reviews: 11/11 @ 4pm, 11/25 @ 3:30pm, 12/2 @ 4pm, 12/17 @ 5pm-cancelled because of inclement weather, 1/14 & 1/28 at 4pm, 2/11 & 2/25 @ 4pm, 3/11 & 3/25 @ 4pm
- Next zoning meetings: 4/8 & 4/22 @ 4pm
- Last call for Feedback Forms is March 7th

#### **Employee Meetings 2014:**

- January 29<sup>th</sup> @ 10am
- March 26<sup>th</sup> @ 11am
- Employee of the Month lunches:
  - September 2013: Rick Busch & Dan Benoit
  - October 2013: no one named
  - November 2013: Reay Mahler
  - December 2013: Sean Clevens
  - January 2014: Sue Hilgendorff & Linda Kuever
  - February 2014: tbd
  - March 2014: tbd

#### **Parks:**

- Gazebo project:
  - Wood to be donated by B&B Forest Products
  - Metzger will donate labor and resources to cut the wood
  - Town personnel will build the gazebo
  - \$750 donated by GNH-the Gazebo Plans
  - Identified site for Gazebo
- 2<sup>nd</sup> Annual Town Picnic:
  - May 3<sup>rd</sup>
  - Gazebo dedication
  - Little League Opening Day

#### **Office Renovation:**

- Making progress
  - Taping & spackling completed
  - Work to be performed: painting, carpeting, bathroom, & phone system.

#### **Annex Building Renovation:**

- Plans are acceptable
- Work will commence once the Library Renovation is complete

#### **Sidewalk Initiative:**

- Seeking funding & support for sidewalks down Main Street
- Potential Grant or Funding Source is Central Hudson
- Pre-design/Design
- Meetings on 12/13/13 & 1/24/14 with County and Central Hudson
- Meeting with Engineers, County Legislators, Highway Super, & Doug O: 3/18/14

#### **Well supply/drilling:**

- Next step is step is to seek water on County property
  - Will seek permission; letter sent to County Administrator
- Delaware Engineering is evaluating Ground Water maps

#### **Labor Negotiations:**



- Ambulance Labor negotiations: Agreement ratified by both parties.
- Highway Department Labor Agreement & Negotiations:
  - o Discussion by the Town Board on 2/3 @ 11:30am
  - o Labor negotiations with the Highway Dept:
    - March 27th @ 10am
    - April 24<sup>th</sup> @ 10am
    - May 14<sup>th</sup> @ 10am
- Police Department Labor Negotiations:
  - o Will commence
  - o Police Dept needs to appoint a Labor Representative
    - Former Labor Rep resigned in 2013 but has resumed title in 2014

#### **Animal Control:**

- Planning to move the site to the Sewer garage
- Visit & inspection of Sewer garage on 3/6 & 3/27 with Dan J. & Robert H.
- Product, equipment, & materials have been cleared.
- Plant & space are being repaired, cleaned, & prepped for Animal Control kennels

#### **Employee Evaluations:**

- In progress

#### **Cairo PD/PBA Computer Donation:**

- Initiated by Officer Clevenstine
- For groups such as: charitable organizations, underprivileged citizens, volunteer departments, etc
- For requests, submit letter to the Cairo PD, contact Rick Busch to facilitate
- The Town requested & received 2 computers for the Ambulance Dept & the Supervisor Clerk

#### **Town Board Reports for Respective Departments:**

- Please communicate your respective reports

#### **Meetings/Events:**

- Met with Doug O. & Robert H. to tour the Bilbee Controls Building for sale on Main St to possibly serve the Town as a Community Center
- 2<sup>nd</sup> Annual Town Picnic on 5/4 11:30am – 3pm
- Little League Opening Day on 5/4
- Memorial Day Parade & Ceremony on 5/26, step off at 11am
- Board of Assessment Review Grievance Day on 5/27
- Resort & Junk Yard Moratoriums Local Law #1 & #2 Public Hearing on 4/22 6pm

#### **Special Legislation for EFC Long-term Financing:**

- Working with Assemblymember Lopez and Bound Counsel Christine Chale on special legislation for our EFC Long-term financing
- Assemblymember Lopez's office offered to initiate legislation in the Senate with Senator Tkaczyk's office
- Tracy Magee, special assistant to Assemblymember Lopez & Assemblymember Lopez have been instrumental in facilitating the legislation in the Assembly and the Senate.
  - o Bill numbers assigned: A.9191/S.6910

#### **Water & Sewer Department:**

- Restructuring:
  - o Dave Jennings: Senior Water Operator

- \$25 per hour on call with a 1 hour minimum
- \$250 per month
- Debbie Litchko: Water & Sewer Administrator
- Water Operators: Albert Gasparini & John Orso
- Goals: Hydrants, Meters, Upsize lines(Jerome Ave, Bross to Grove, & Park),  
Certifications, Purchase Product, Clean up Sewer plant

**Boy Scouts Troop 43:**

- Clean Up Day 4/5 from 10am to 3pm
  - Boyscouts Messengers of Peace Day
  - Cub Scouts clean up day 4/6 from 11am to 1pm

**Cub Scouts:**

- Cub Scout Olympics: 4/26 from 9am to 6pm

**Cairo Historical Society:**

- Looking for Heroes Banner 2014 – see attached
- Requesting use/title of untitled adjacent land to their building

**Welcome Home Heather Ray:**

- Tony Puorro will facilitate contact

**REACH Program:**

- Contacted by Betty Gibson for assistance with the REACH Program to help identify homes in need of improvements
- Special thanks to Elizabeth Brinckerhoff for facilitating this and special thanks to Stacy Sprague for acting quickly to identify homes and work with Betty G.

**Climate Smart Communities Program:**

- Next meeting potentially on April 23<sup>rd</sup>

**Greene County Youth Fair:**

- Need to discuss and execute a multi-year contract with the Youth Fair

**Ambulance Department:**

- Discuss site at Highway Dept & hire engineer to prepare plans

**Comments:**

- Spoke with Sandi Mathis as he is looking to identify a site in Cairo for an organization that may bring 10 jobs to Cairo
- He congratulated us on our work to improve Cairo
- Without Zoning we will not have Quality Investment or Development he stated



From the desk of  
Town of Cairo Tax Collector

April 7, 2014

March Monthly Report

To: Supervisor Banta & the Cairo Town Board

Re: Tax Collector's Monthly Report

- A check for February penalties and interest was paid to the town on March 6, 2014 in the amount of \$2642.26. On or before the 15<sup>th</sup> of each month, I will continue to pay the interest accrued and late fees collected as stipulated by law.
- A check was sent to the Greene County Treasurer on March 11, 2014 in the amount of \$250,000.00 to go toward the county tax warrant as mandated by law.
- All tax payments received to date have been recorded into the BAS system and have been posted to the Warrant Book.
- Please refer to the attached collection summary for statistics related to the tax bill collection as of March 31, 2014.
- Please let me know if you have any questions or concerns regarding the Tax Office.

Respectfully submitted,

Susan Hilgendorff  
Tax Collector

# Town of Cairo Town & County 2014 Collection Summary

Transactions Posted on 12/31/2013 thru 03/31/2014

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2014	5165133.60	5869.56	0.00	0.00	1531402.89
<b>Totals:</b>	<b>5165133.60</b>	<b>5869.56</b>	<b>0.00</b>	<b>0.00</b>	<b>1531402.89</b>

## Collection Statistics:

Number of Postings:	3754
Percentage Collected:	77%
Number of Adjustments:	0
Number of Voids:	87
Number of Returned Payments:	12
Number Refunded Duplicate Pmnts:	9
Notice Handling Fees Collected:	0.00
Received Via:	
On-Line:	39
Mail:	1798
Counter:	347
Bank Payment:	866
At BOGC:	628

Cash:	37125.88
Check:	5071172.44
Other:	62734.84
<b>Total:</b>	<b>5171033.16</b>
Minus Duplicate/Over Payments:	0.00
	<b>5171033.16</b>
Taxes:	5165133.60
Penalty:	5869.56
Surcharge:	0.00
Ret. Check Fees:	30.00
Notice Fees:	0.00
<b>Total:</b>	<b>5171033.16</b>
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	<b>5171033.16</b>

## Other Payment Type Breakout:

Credit Card:	3	2110.56
Money Order:	6	3405.45
Online Payment:	40	52382.81
Cashiers check:	3	4836.02



512 Main St., PO Box 728  
Cairo, NY 12413

## **TOWN OF CAIRO WATER & SEWER MONTHLY REPORT**

March 2014

### **Water Department**

We had a water main break on Jerome Ave on March 12, 2014. We had to call Catskill DPW to come and pump the water for us as our pumps could not keep up with it. Water was turned off at 9:30 am and was back on by 12:30 pm. Pipe was fixed and job was completed by 2:30.

There was a frozen pipe outside at 21 Mountain Ave on March 10, 2014 that Dave Jennings and Joe Myers worked on together to thaw out.

On March 12, 2014 there were two fires in town a half an hour apart. Dave Jennings & I met at the pump station to make sure there was enough water for both fires. There was no need to start the second pump station up.

On March 18, 2014 I called Kathy Sayadoff the Sales Manager from Williamson Law Book in regards to the reports that I am looking to get from the billing program. I explained to her that I have been waiting for several months for them to fix the program to give me the reports that I need. She contacted the programmer for them to see why this has not been done yet. She notified me that she has talked to them and this will be taken care of.

Albert read water meters the end of March and while he was out there he found three locations that he had a problem getting to the meters to read. Two of the locations had piles of debris in front of them and one was a basement door that had collapsed in and they put two pieces of wood over top of it. He needed to get down in the basement to read the meter at this location. On March 28, 2014 Stacy Sprague the Code Enforcement Officer and I went out to the three locations to check them out and found that there was piles of debris in front of them and the wood used for the basement door. Stacy made a courtesy call to all home owners asking them to clean them and fix the basement door.

## **Sewer Department**

EDU bills were done and resolution was submitted.

I received three sewer complaints:

1. March 3, 2014, Owner of 688 Main Street stopped in and complained that her septic was backing up. Told her it sounded like a clog and asked her to call a plumber which she did.
2. March 3, 2014, Owner of 33 Jerome Ave called. He was away for the winter but his son comes and stays at his house a couple of weekends a month and he found that there was sewage coming up in the bath tub. The owner thought maybe he needed his septic pumped but our records show it was just pumped out and he did not want to call a plumber and since this customer has a grinder pump I called Joes Myers to ask him to call the owner. Joe spoke to the home owner and the home owner decided to wait till it warms up and he is home to see what the problem was.
3. March 29, 2014, Owner of 29 Jerome Street called. Their back yard was full of grey water and the alarm for the pump was going off. I called Joe Myers and he asked me call Robert Hempstead Highway Superintendent to ask Rupert to go and troubleshoot the electric. Rupert went out that day to troubleshoot and found that the electric in the house was fine. They called Hunter Environmental to have him pump out the septic and pump up the grey water. He was unable to make it there on that day but could make it there on Saturday. We all met there on Saturday morning and after everything was pumped out they pulled the pump up and found that it was not working. Joe Myers ordered a new pump and it was installed on Tuesday.

Debbie Litchko  
Administrator

**TOWN OF CAIRO**

**April 7, 2014**

**RESOLUTION NO. \_\_\_\_\_**

**“Receipt of Monthly Supervisor’s Report”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for February, 2014.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

# TOWN OF CAIRO

April 7, 2014

## RESOLUTION NO. \_\_\_\_\_

“Amend 2014 Budget to Reflect Receipt of Justice Court Assistance Program (JCAP) Grant Monies and Expense of Equipment Purchased”

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the town received a JCAP Grant for the purchase of equipment for the Justice Court; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1110.401 Contractual Grant to reflect the increase in General Fund Appropriations \$2,756.00 and; increasing the revenue line item A-3021 Court Facilities to reflect the increase in General Fund Revenue in the amount of \$2,756.00 in the 2014 budget.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



# TOWN OF CAIRO

April 7, 2014

## RESOLUTION NO. \_\_\_\_\_

“Authorize Planning Board Payroll for Zoning Draft Review”

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, Planning Board Members met to review the Zoning Draft on January 8<sup>th</sup>, 15<sup>th</sup>, 29<sup>th</sup>, February 12<sup>th</sup>, and 26<sup>th</sup> and they have submitted a time record to be paid for these meetings and;

WHEREAS, the Town Board did not authorize payment for their review and meetings; therefore be it

RESOLVED, that the Town Board does hereby authorize the Planning Board members to be paid for the number of meetings they attended to review the Zoning Draft.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

# **TOWN OF CAIRO**

**April 7, 2014**

## **RESOLUTION NO. \_\_\_\_\_**

**“Authorization for the Town Clerk to Attend Conference”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit Tara Rumph, Town Clerk, to attend the 32<sup>st</sup> Annual New York State Town Clerk’s Association conference from April 27<sup>th</sup> to April 29<sup>th</sup> at a cost of \$486.66.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**TOWN OF CAIRO**  
**Tara A. Rumph, Town Clerk**

P.O. Box 728  
Cairo, New York 12413  
518-622-3120  
518-622-0553 (Fax)

April 3, 2014

Dear Ted:

Every year the New York State Town Clerks Association holds a Town Clerk Conference. This year the conference is being held in Saratoga from April 27<sup>th</sup> – 30<sup>th</sup>. .

This is the only conference designed exclusively for the education and professional growth of town clerks. State agencies will be available to share the latest information. The conference is a great way for all town clerks to network and to explore new ways of doing things.

I would respectfully request permission to attend the 32nd Annual New York State Town Clerk's Association Conference this year. The cost for the 2 night package is \$486.66. If acceptable, I would need a resolution at the April 7<sup>th</sup> Town Board meeting. Thank you.

Sincerely,

Tara A. Rumph  
Town Clerk

## **DIRECTIONS TO THE SARATOGA HILTON**

From the South: Take New York State Thruway (I-87 North) to Exit 24. Take Adirondack Northway (I-87 North) to Exit 15. Turn left off exit. At the 5th traffic light, turn left onto Rock Street. At stop sign, turn right onto Maple Avenue. The Saratoga Hilton parking lot is on your right just after The Olde Bryan Inn.

From the East: Take the Massachusetts Turnpike - West to New York Thruway, take Exit B-1 (I-90 Bypass) to I-787 North for approximately 6 miles to Route 7 West for approximately 2 miles to Adirondack Northway (I-87) for approximately 22 miles to Exit 15. Turn left off exit. At 5th traffic light, turn left onto Rock Street. At stop sign, turn right onto Maple Avenue. The Saratoga Hilton parking lot is on your right just after The Olde Bryan Inn.

From the West: Take New York State Thruway (I-90 East) to Exit 24. Take Adirondack Northway (I-87 North) to Exit 15. Turn left off exit. At the 5th traffic light, turn left onto Rock Street. At stop sign, turn right onto Maple Avenue. The Saratoga Hilton parking lot is on your right just after The Olde Bryan Inn.

From the North: Take Adirondack Northway (I-87 South) to Exit 15. Take right at exit. At the 4th traffic light, turn left onto Rock Street. At stop sign, turn right onto Maple Avenue. The Saratoga Hilton parking lot is on your right just after The Olde Bryan Inn.

## **HOW TO GET HERE**

### **From the Airport**

Albany International Airport

#### **DIRECTIONS**

Left out of airport parking lot to Albany Shaker Rd. 1.5 miles to Adirondack Northway (I-87) North to Exit 15. Left off exit. 5th light turn left-Rock St. Stop sign, turn right- Maple Ave. The Saratoga Hilton parking lot is on your right.

Distance from Hotel: 25 mi.

Drive Time: 30 min.

#### **TRANSPORTATION TO AND FROM AIRPORT :**

Type	Typical Minimum Charge
Limousine	75.00 USD
Rental Car	Fees vary.
Taxi	47.00 USD

# The Saratoga Hilton

## NYS Town Clerks Association

April 27, 2014 - April 30, 2014

### Room Block Cutoff Date:

Thursday, March 27, 2014

Please reserve your room before this date to secure the group rate.

The Saratoga Hilton is serving as the convention's Headquarters Hotel. When the room block is full, reservation forms will be automatically forwarded to the Courtyard by Marriott.

### Reservation Guarantee:

All reservations must be guaranteed using a credit card or advance deposit. Please provide the appropriate credit card information where indicated below. Visa, MasterCard, American Express & Discover are all acceptable. You may alternately choose to send a check or money order in the amount of one night's stay payable to The Saratoga Hilton.

### Purchase Orders:

Purchase Orders or Vouchers are **not accepted for guarantee** but may be used for payment if submitted to the hotel at least 48 hours prior to arrival. Purchase Orders and Vouchers **cannot** be accepted at time of check-in.

A tax exempt form must accompany your Purchase Order or Voucher. (Please refer to Tax Exempt Procedure below).

### Tax Exempt Procedure:

If your Exempt Organization is paying for your stay, the following procedures apply: If paying by Organizational Check, please send a completed ST-119.1 with the Organization's check. All other types of payment sent with a completed ST-119.1 must be accompanied by the Hilton Attestation Form, which declares that the organization is the final and direct payer of hotel charges. To obtain the Hilton Attestation Form prior to arrival, check one of the following transmittal methods: ☐ Fax ☐ E-mail. If you are a government employee of the United States, New York State, or a Political Subdivision of New York State and are paying with credit card or cash: A fully completed ST-129 Exemption Certificate must be received with this form, and must be signed by the individual staying in the room. If more than one person or exempt organization is paying for this reservation, a separate exemption certificate and the appropriate documentation is required for each individual.

### Cancellation Policy:

Cancellations less than forty-eight (48) hours prior to the scheduled arrival date will result in forfeiture of your deposit. If a credit card was used to guarantee the reservation, a charge equal to one night's stay will be applied to the credit card. All reservations must be guaranteed for their duration. Arrival and departure dates may only be amended prior to check-in. Guests departing prior to their reserved departure date will be charged the full room rate for their entire scheduled stay.

Complete this form and return by fax or mail to the address listed at the bottom of this page. Reservations for this conference are not able to be made online or over the phone.

### ROOM RATES

#### ☐ **Three Night Package (Sunday, Monday & Tuesday Nights)**

Includes 3 nights lodging, Sunday Dinner, Monday Breakfast & Lunch, Tuesday Breakfast, Lunch & Dinner, Wednesday Breakfast & Lunch, all service charges.

Run of House \$759.03 single / \$1,098.06 double ( \$549.03 per person)

#### ☐ **Two Night Package (Sunday & Monday Nights)**

Includes 2 nights lodging, Sunday Dinner, Monday Breakfast & Lunch, Tuesday Breakfast & Lunch, and all service charges.

Run of House \$486.66 single / \$693.32 double (\$346.66 per person)

#### ☐ **Two Night Package (Monday & Tuesday Nights)**

Includes 2 nights lodging, Tuesday Breakfast, Lunch & Dinner, Wednesday Breakfast & Lunch, and all service charges.

Run of House \$486.66 single / \$693.32 double (\$346.66 per person)

State & local taxes will be applied to the package unless tax-exempt status has been approved (see tax-exempt information). Current tax rates are as follows: 13% applicable to room rate, 7% applicable to food & beverage. Such tax is subject to change without notice.

Self Parking is complimentary for hotel guests.

### Reservation Information:

ARRIVAL: \_\_\_\_\_ DEPARTURE: \_\_\_\_\_ # NIGHTS \_\_\_\_\_ # PEOPLE \_\_\_\_\_

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ HILTON HHONORS# \_\_\_\_\_

LIST ROOMMATES \_\_\_\_\_

(PLEASE ONLY SUBMIT

ONE FORM PER ROOM)

GUARANTEE (REQUIRED): ☐ CREDIT CARD ☐ DEPOSIT CHECK ATTACHED

CARD #: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

### Other Requests:

The following are requests only and are on a first come first served basis

\_\_\_\_\_ King \_\_\_\_\_ 2 Double Beds \_\_\_\_\_ Handicap Accessible

Return this form to:

The Saratoga Hilton Reservations Department, 534 Broadway, Saratoga Springs, NY 12866  
Reservations Fax Number: 518-584-7430 • Questions or General Information: 518-584-4000.

NEW YORK STATE TOWN CLERKS ASSOCIATION  
32nd ANNUAL CONFERENCE \* SARATOGA SPRINGS, NEW YORK \* APRIL 27 - APRIL 30, 2014

Sunday April 27	Monday April 28				Tuesday April 29			Wednesday April 30
Travel Safely to Saratoga  Hilton Hotel 534 Broadway Saratoga NY 12866 518-584-4000	Breakfast 7:00 AM - 8:15 AM				Breakfast 7 AM - 8:30 AM or Breakfast Meeting/County Associations with Officers			Breakfast Until 7:00 AM - 8:30 AM
	Registration 8 AM - Noon							Incoming District Director Breakfast
	OPENING CEREMONY 8:30 AM - 9:00 AM				Registration 8 AM - Noon			Check Out
	ANNUAL BUSINESS MEETING 9:00 AM - 10:15 AM				DEC Kevin Maloney Environmental Program Specialist 9:00 AM - 10:15 AM			THE ART OF PUBLIC SPEAKING  Mark Grimm
	SPEND TIME WITH THE VENDORS 10:15 AM - 10:45 PM							
	FREEDOM OF INFORMATION Robert Freeman Department of State 10:45 AM - 12:00 PM				NUTS & BOLTS TAX COLLECTION Kelly/Comptroller 10:45 AM - 12:00 PM	SAFTEY IN THE WORK PLACE NYMIR 10:45 AM - 12:00 PM	CODIFICATION General Code 10:45 AM - 12:00 PM	
REGISTRATION Noon - 5:00 PM	LUNCH and SPEND TIME WITH THE VENDORS 12:00 PM - 1:15 PM				LUNCH and SPEND TIME WITH THE VENDORS 12:00 PM - 1:15 PM			9:00 AM - NOON
WELCOME NEW CLERKS 4:00 PM - 4:30 PM	NOTARY REFRESHER Hon. Al Piombino  1:15 PM- 2:30 PM	RECORDS MANAGEMENT State Arhives  1:15 PM - 2:30 PM	BIRTH/DEATH Jim O'Connor DOH  1:15 PM- 2:30 PM	NOTARY EXAM Dos  1:15 PM- 2:30PM	TOWN BASICS Rebecca Connolly  1:15 PM - 2:30 PM	ABC's of STRESS MANAGEMENT Nancie Segal  1:15 PM - 2:30 PM	INS AND OUTS OF BONDING Matt Feher  1:15 - 2 2:30 PM	AWARDS LUNCHEON NOON Conference Ends
	SPEND TIME WITH THE VENDORS 2:30 PM - 3:00 PM				SPEND TIME WITH THE VENDORS 2:30 PM - 3:00 PM			HAVE A SAFE TRIP HOME
NOTARY CLASS Hon. A. Piombino 3:00 PM - 5:00 PM	RESPONSIBILITY OF THE TOWN CLERK Lori Mithen-Demasi-AOT  3:00 PM-4:15 PM	INTRO TO PLANNING/ ZONING  3:30 PM - 4:15 PM	MARRIAGE Jim O'Connor DOH  3:00 PM - 4:15 PM	REFERENDUMS John Jennings Esq. Harter, Secrest, & Emery  3:30 PM - 4:15 PM	MINUTES Rebecca Connolly  3:00 PM - 4:15 PM	GRAMMAR FOR YOU AND I-OOPS-"ME" Pat Favreau  3:00 PM - 4:15 PM	MIND, BODY SPIRIT Nancie Segal  3:00 PM - 4:15 PM	
VENDOR BLENDER 3:00 PM - 5:00 PM	VISIT THE VENDORS  Crystal Spa, Paint & Sip or Saratoga Casino OR				VISIT THE VENDORS			COMMITTEE MEETING  1:30 - 2:30
	DINNER ON YOUR OWN				RECEPTION			
MIXER					BANQUET			

Classes subject to change.

# TOWN OF CAIRO

April 7, 2014

## RESOLUTION NO. \_\_\_\_\_

“Approve Purchase for Printer/Copier for Tax Assessor”

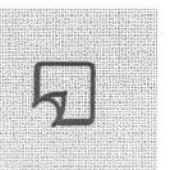
Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the purchase/lease of Lanier copier/printer MP 3503 at a monthly lease payment of \$146.53, total purchase of \$7,225.15 for the Assessor’s Department.


SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



**Stan Wilock**  
swilock@ebp-inc.com

Customer Signature	
Printed Name	
Title	
Date	

[illegible]

Model	Description	Annual Service Base	Quarterly Black Allow.	B&W Output Overage	Quarterly Color Allow.	Color Output Overage
MPC3503SP	Digital Color-B&W-Copier-Printer Scanner-Fax  Contract Includes all parts and labor including toners	N/A	N/A	\$ 0.0085	N/A	0.07650
GMA Base SubTotal		\$ -	-			
Tax						
Total		Actual	See Reverse Side for Terms and Conditions.			
			Network Contact			

**Network Contact**

<b>Special Instructions:</b>	
<b>Phone</b>	
<b>email</b>	
<b>Meter Contact</b>	
<b>Phone</b>	
<b>email</b>	



LESSEE	Full Legal Name CAIRO, TOWN OF				Phone Number 5186228545	
	Billing Address 16 RAILROAD AVE., CAIRO, NY, 12413				Purchase Order Requisition Number	
	Equipment Location (if not same as above)				Send Invoice to Attention of	
EQUIPMENT INFORMATION	Equipment Make	Model Number	Serial Number	Quantity	Description (Attach separate Schedule A if Necessary)	
	Lanier	MPC3503		1	Digital B&W-Color-Copier-Printer-Scanner-Fax	
PAYMENT INFORMATION	Number of Lease Payments	Lease Payment (PLUS)	Applicable Sales Tax (EQUALS)	Total Lease Payment	Term of Lease in Months	End of Lease Option
	60	\$143.53 +	=	\$143.53	60	Fair Market Value
		+	=			Monthly
		+	=		Security Deposit (PLUS)	Other (EQUALS)
		+	=		First Period Payment (PLUS)	Total Payment Enclosed
					N/A +	N/A

## TERMS AND CONDITIONS

1. Lease: You (the "Lessee") agree to lease from us (the "Lessor") the Equipment listed above and on any attached schedule (the "Lease"). You authorize us to adjust the Lease payments by up to 15% if the cost of the Equipment or taxes differs from the supplier's estimate. This lease is effective on the date that it is accepted and signed by us, and the term of this Lease begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. Lease payments are due as invoiced by us. As you will have possession of the Equipment from the date of its delivery, if we accept and sign this Lease you will pay us interim rent for the period from the date the Equipment is delivered to you until the Commencement Date, as reasonably calculated by us based on the Lease payment, the number of days in that period, and a month of 30 days. Your Lease obligations are absolute, unconditional and are not subject to cancellation, reduction, setoff or counterclaim. You agree to pay us a fee of \$75 to reimburse our expenses for preparing financing statements, other documentation costs and all ongoing administration costs during the term of this Lease. Security deposits are non-interest-bearing and may be applied to cure a Lease default. If you are not in default, we will return the deposit to you when the Lease is terminated. If a payment is not made when due, you will pay us a late charge of 10% of the payment or \$10, whichever is greater. We will charge you a fee of \$25 for any check that is returned. ONLY WE ARE AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THE LEASE.

2. Title: Unless you have a \$1.00 purchase option, we will have title to the Equipment. If you have a \$1.00 purchase option and/or the lease is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file Uniform Commercial Code ("UCC") financing statements on the equipment.

3. Equipment Use, Maintenance and Warranties: We are leasing the Equipment to you "AS-IS" AND MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you any manufacturer warranties. You are required at your cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Lease Payment includes the cost of maintenance and/or service provided by a third party, you agree that we are not responsible to provide the maintenance or service and you will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact your obligation to pay all Lease Payments when due.

4. Assignment: You agree not to transfer, sell, sublease, assign, pledge or encumber either the Equipment or any rights under this Lease without our prior written consent. You agree that we may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits we now have and will not have to perform any of our obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us or any supplier.

5. Risk of Loss and Insurance: You are responsible for all risks of loss or damage to the Equipment and if any loss occurs you are required to satisfy all of your Lease obligations. You will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. You will list us as the sole loss payee for the insurance and give us written proof of the insurance. If you do not provide such insurance, you agree that we have the right, but not the obligation, to obtain such insurance, and add an insurance fee to the amount due from you, on which we may make a profit. We are not responsible for any losses or injuries caused by the Equipment and you will reimburse us and defend us against any such claims. This indemnity

will continue after the termination of this Lease. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us.

6. Taxes: You agree to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment. We may charge you a processing fee for administering property tax filings. You will indemnify us on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of your acts or omissions.

7. End of Lease: You will give us at least 60 days but not more than 120 days written notice (to our address below) before the expiration of the initial Lease term (or any renewal term) of your intention to purchase or return the Equipment. With proper notice you may: a) purchase all the Equipment as indicated above under "End of Lease Option" (fair market value purchase option amounts will be determined by us based on the Equipment's in place value); or b) return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate. If you fail to notify us, or if you do not (i) purchase or (ii) return the Equipment as provided herein, this Lease will automatically renew at the same payment amount for consecutive 60-day periods.

8. Default and Remedies: You are in default on this Lease if: a) you fail to pay a Lease Payment or any other amount when due; or b) you breach any other obligation under the Lease or any other Lease with us. If you are in default on the Lease we may: (i) declare the entire balance of unpaid Lease Payments for the full Lease term immediately due and payable to us; (ii) sue you for and receive the total amount due on the Lease plus the Equipment's anticipated end of Lease fair market value or fixed price purchase option (the "Residual") with future Lease Payments and the Residual discounted to the date of default at the lesser of (A) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Lease term, all as reasonably determined by us, or (B) 6% per annum, plus reasonable collection and legal costs; (iii) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and (iv) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of the Lease. If the Equipment is returned or repossessed we will sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

9. Miscellaneous: You agree the Lease is a Finance Lease as defined in Article 2A of the "UCC". You acknowledge we have given you the name of the Equipment supplier and that you may have rights under the contract with the supplier and may contact the supplier for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. This Lease was made in Pennsylvania ("PA"), is to be performed in PA and shall be governed and construed in accordance with the laws of PA. You consent to jurisdiction, personal or otherwise, in any state or federal court in PA and irrevocably waive a trial by jury. You agree to waive any and all rights and remedies granted to you under Sections 2A-508 through 2A-522 of the UCC. You agree that the Equipment will only be used for business purposes and not for personal, family or household use and will not be moved from the above location without our consent. You agree that a facsimile copy of the Lease with facsimile signatures may be treated as an original and will be admissible as evidence of the Lease. We may inspect the Equipment during the Lease term.

LESSEE SIGNATURE	You agree that this is a non-cancelable lease. The Equipment is: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	
	Lessee (Full Legal Name) CAIRO, TOWN OF	
	Signature X	
	Print Name	
	Title	Date

LESSOR	DE LAGE LANDEN FINANCIAL SERVICES, INC. Lease Processing Center: 1111 Old Eagle School Road, Wayne, PA 19087-8608 PHONE: (800) 735-3273 • FAX: (800) 776-2329	
	Commencement Date	Lease Number
	Accepted By	

GUARANTY	I unconditionally guaranty prompt payment of all the Lessee's obligations. The Lessor is not required to proceed against the Lessee or the Equipment or enforce other remedies before proceeding against me. I waive notice of acceptance and all other notices or demands of any kind to which I may be entitled. I consent to any extensions or modification granted to the Lessee and the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing me from my obligations. This is a continuing guaranty and will remain in effect in the event of my death and may be enforced by or for the benefit of any assignee or successor of the Lessor. This guaranty is governed by and constituted in accordance with the Laws of the Commonwealth of Pennsylvania and I consent to non-exclusive jurisdiction in any state or federal court in Pennsylvania and waive trial by jury.	
	Signature	Date
	Print Name	

ACCEPTANCE	The equipment has been received, put in use, is in good working order and is satisfactory and acceptable.	
	Signature	Date
	Print Name	Title

# TOWN OF CAIRO

April 7, 2014

## RESOLUTION NO. \_\_\_\_\_

“Authorization for the Planning Board Continuing Education”

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Planning Board members to attend the following sessions for those who need continuing education hours:

Intermunicipal Planning

Wednesday, May 28, 2014

4:00 - 5:00 PM

Locally Unwanted Land Use Regulation

Wednesday, May 28, 2014

5:15 to 6:45 PM

Downtown Revitalization

Wednesday, May 28, 2014

7:00 to 8:30 PM

Location

Greene County Emergency Services Training Center

25 Volunteer Drive, Cairo

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



Training for Planning Officials presented by  
NYS Department of State in cooperation with  
Greene County Economic Development,  
Tourism & Planning and Columbia County  
Planning/Economic Development



**Wednesday May 28<sup>th</sup> 2014**

**Greene County Emergency Services Training Center, 25 Volunteer Drive, Cairo**

*(For directions, go to [www.mapquest.com](http://www.mapquest.com) and enter 25 Volunteer Drive, Cairo, NY)*

**Session I: Intermunicipal Planning**

**Wednesday May 28<sup>th</sup> - 4:00 to 5:00p.m.**

Sharing the cost of a planning project with a neighboring community that shares common problems or goals can ensure a high quality planning project that is useful for all involved communities at a lower cost to taxpayers. Intermunicipal planning projects bring together different stakeholders with unique perspectives, leading to more comprehensive solutions and often a unifying vision. This program provides an overview of the statutory abilities of local communities, case studies from across New York and an opportunity to exchange ideas for planning at an intermunicipal level.

[Code Enforcement Officers may receive 1 hour of In-Service Credit.](#)

**Session II: Locally Unwanted Land Use Regulation**

**Wednesday May 28<sup>th</sup> - 5:15 to 6:45 p.m.**

A quick survey of land uses not everyone wants next door to their homes and the extent to which local governments may regulate them. Mining, home businesses, big box retail, adult uses, religious uses, telecommunications facilities, and billboards are among the uses discussed.

[Code Enforcement Officers may receive 1 hour of In-Service Credit.](#)

**Session III: Downtown Revitalization**

**Wednesday May 28<sup>th</sup> - 7:00 to 8:30 p.m.**

Nearly every vibrant downtown owes some of its success to people living in or very close to the central business district. Recent changes in New York State's Uniform Fire Prevention and Building Code made it easier to rehabilitate upper floors of buildings downtown for residential use, which is good news for New York's downtowns. But challenges remain. This course touches on some of the building code changes and provides information local officials can utilize to encourage and support downtown retail through land use regulation and other resources.

[Code Enforcement Officers may receive 1 hour of In-Service Credit.](#)

**There is no fee to attend the sessions.**

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Training for Planning Officials presented by  
NYS Department of State in cooperation with  
Greene County Economic Development, Tourism & Planning and Columbia County Planning/Economic  
Development

**Registration Form**

I plan on attending sessions on:

- \_\_\_\_ Session I: Intermunicipal Planning - Wednesday May 28<sup>th</sup> - 4:00 to 5:00 p.m.  
\_\_\_\_ Session II: : Locally Unwanted Land Use Regulation -Wednesday May 28<sup>th</sup> - 5:15 to 6:45 p.m.  
\_\_\_\_ Session III: Downtown Revitalization - Wednesday May 28<sup>th</sup> - 7:00 to 8:30 p.m.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_

Official Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please Email, Fax or Mail registrations by May 23, 2014 to:** Greene County Department of Economic Development, Tourism and Planning 411 Main Street Catskill, NY 12414 Phone: 518-719-3290 Fax: 518-719-3789 Email: [ediamante@discovergreene.com](mailto:ediamante@discovergreene.com)

**TOWN OF CAIRO**

**April 7, 2014**

**Resolution No. \_\_\_\_-14**

**“Appoint Planning Board Secretary”**

**Offered by Councilperson \_\_\_\_\_ and moved its adoption:**

WHEREAS, The Planning Board conducted interviews for planning board secretary at their monthly meeting.

WHEREAS, The Planning Board voted unanimously to hire Angela Bedani as Planning Board Secretary.

NOW BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Angela Bedani as Planning Board Secretary at a rate of \$10.75 per hour.

SECONDED by Councilperson \_\_\_\_\_.

Councilperson Ostrander	Aye	Nay
Councilperson Cords	Aye	Nay
Councilperson Puorro	Aye	Nay
Councilperson Joyce	Aye	Nay
Supervisor Banta	Aye	Nay

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**April 7, 2014**

**RESOLUTION NO. \_\_\_\_\_**

**“Authorization for Highway Superintendent to Attend Cornell Local Roads  
Highway Superintendent’s Annual School”**

COUNCILPERSON \_\_\_\_\_ OFFERED THE FOLLOWING RESOLUTION  
AND MOVED ITS ADOPTION:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize  
the Highway Superintendent to attend the Cornell Local Roads Highway  
Superintendent’s Annual School June 2-4, 2014.

BE IT FURTHER RESOLVED, that hotel expenses will be reimbursed according to  
the Town of Cairo Travel Policy. All other expenses will be incurred by the  
Highway Superintendent.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

# TOWN OF CAIRO

April 4, 2014

## RESOLUTION NO. \_\_\_\_\_

“Accepting EDU Billing  
Dated March 2, 2014”

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the EDU Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the EDU Billing as presented from the Water Administrator in the amount of \$58,475.00 dated March 2, 2014.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

# TOWN OF CAIRO

April 7, 2014

## RESOLUTION NO. \_\_\_\_\_

### “Payment of Bills on Abstract #306”

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2014 Vouchers #1330 through #11440 in the amount of \$182,368.47 is approved for payment.

The total amount to be paid from the:

General Fund -	\$76,116.98	Street Lighting -	\$4,552.05
Highway Fund -	\$71,235.94	Sewer Fund -	\$9,367.31
Cap. Sewer Fund -	\$10,000.00	Water Fund -	\$3,406.80
Cap. Water Fund -		Trust & Agency –	\$189.39
Hydrant Fund –	\$7,500.00		

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_

**TOWN OF CAIRO**

**April 7, 2014**

**RESOLUTION NO. \_\_\_\_\_**

**“Town Board Support of the Annual Tour of the Catskills  
Cycling Race”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby support the 7<sup>th</sup> Annual Tour of the Catskills Cycling Race which will travel on roads in the Town of Cairo on August 1<sup>st</sup> – 3<sup>rd</sup>, 2014.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON SUTTMEIER	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_ CARRIED \_\_\_\_\_ DEFEATED \_\_\_\_\_



P.O. Box 504  
Cambridge, NY 12816



**ANTHEM  
SPORTS**

phone 518-275-6185  
fax 518-677-1676  
info@anthemsports.us

February 17, 2014

Town of Cairo  
P.O. Box 728  
Cairo, New York 12413

Dear Town of Cairo,

The organizers of the Tour of the Catskills bicycle race seek a resolution of support from the Town for the cycling events to be held in the Town in 2014:

1. **Fri-Sun, Aug 1-3** – 7<sup>th</sup> Annual Tour of the Catskills
  - a. Friday – 4-7 PM
  - b. Saturday – 9 AM – 3 PM
  - c. Sunday – 9 AM – 3 PM

Course maps are attached.

The events are currently being coordinated through the Greene County Sheriff's Dept., the NYS Police, the various Towns and Villages, and the NYS DOT.

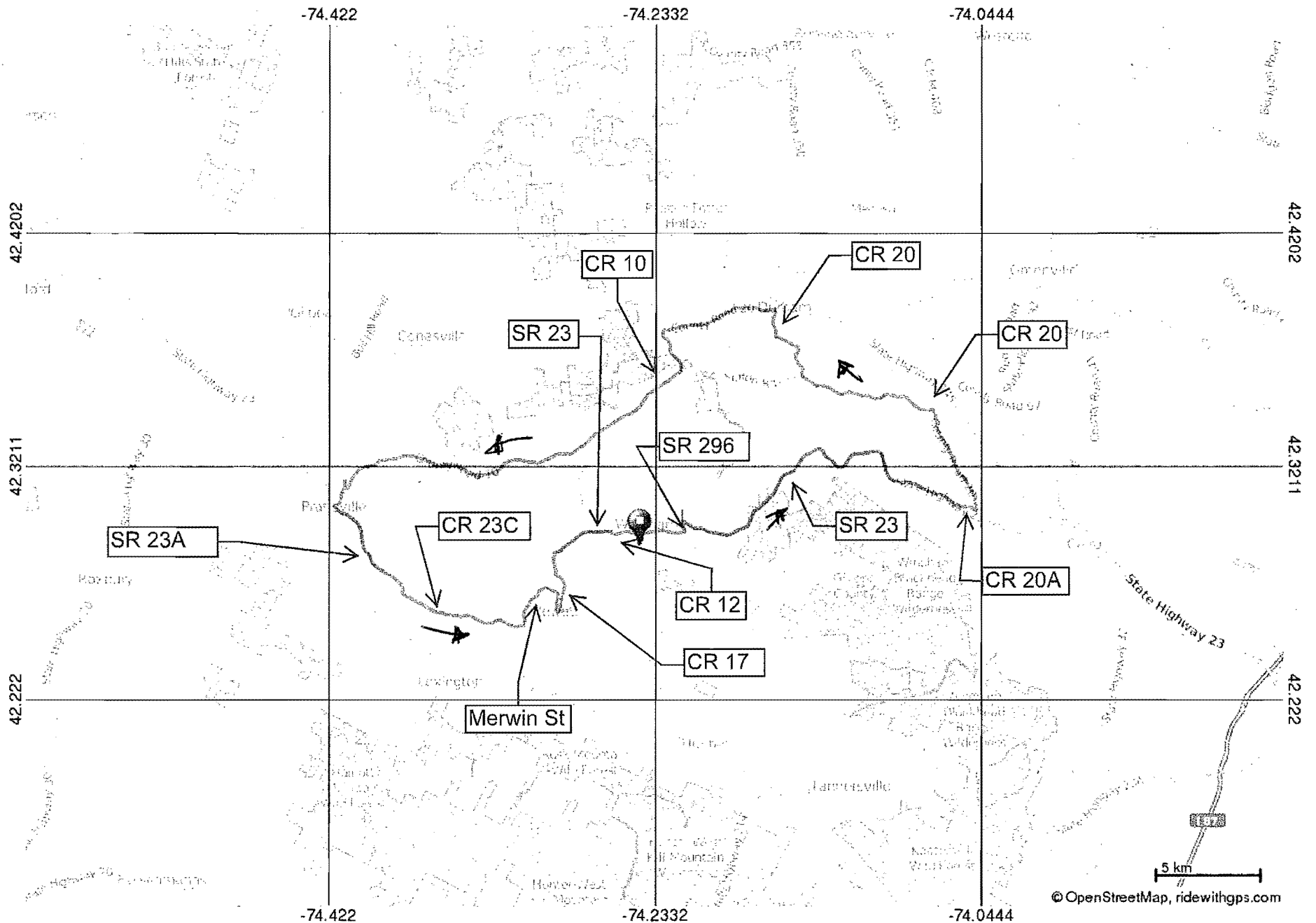
I can be contacted at 518-275-6185.

Sincerely,  
Dieter Drake  
Race Director

*Great American*  
★ ★ ★ ★ ★ ★ ★ ★ ★ ★  
**CYCLING SERIES**

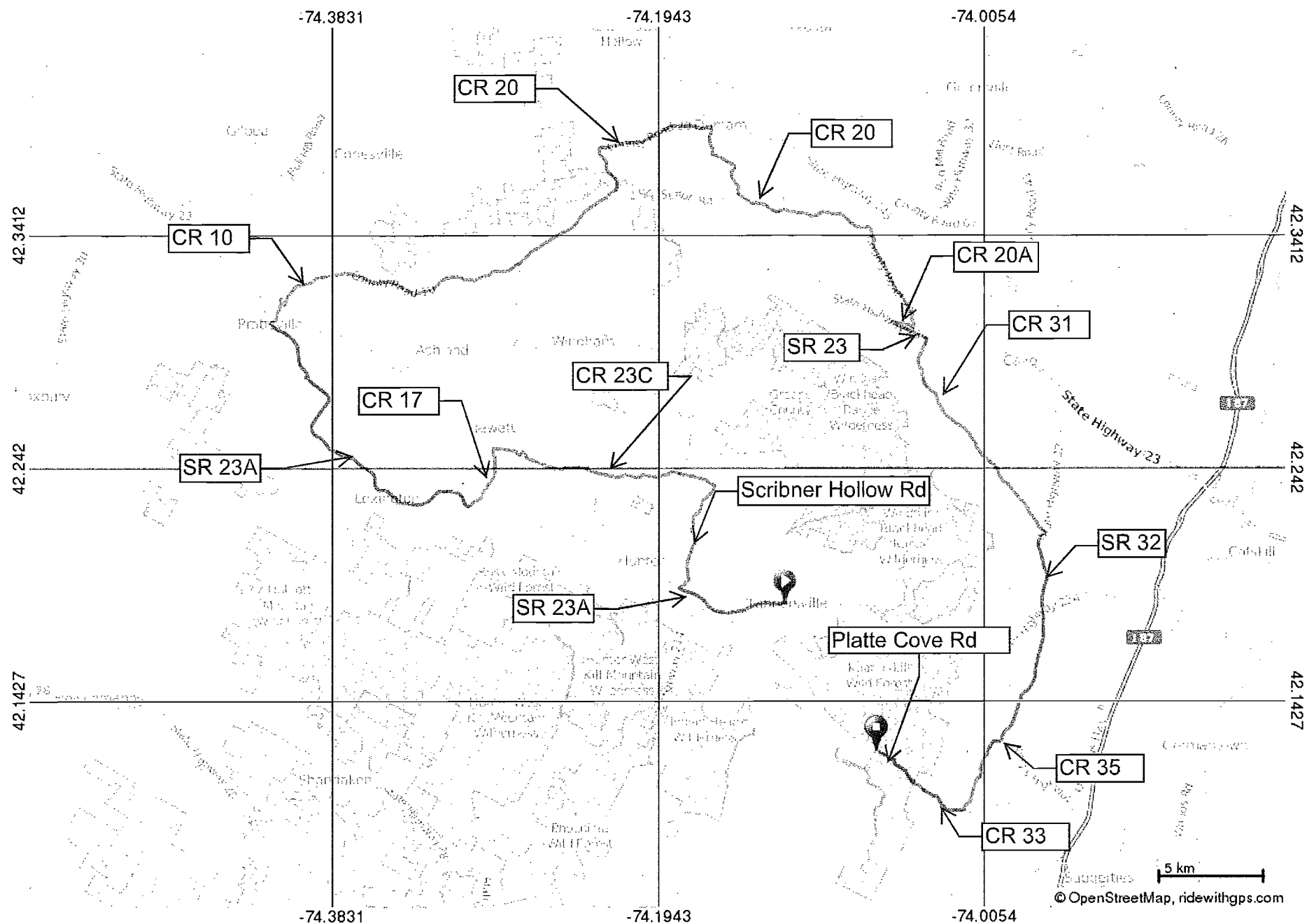
# 2014 Tour of the Catskills - Stage 2

8/2/2014



# 2014 Tour of the Catskills Stage 3

8/3/2014



**TOWN OF CAIRO**

**April 7, 2014**

**RESOLUTION NO. \_\_\_\_\_**

**“Hire Engineer for Sidewalk Design”**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo authorizes the use of Delaware Engineering for a preliminary design phase for sidewalks along Main St., not to exceed \$3,000 which will be paid from a State Grant awarded to the Town for Contractual Services.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_ CARRIED \_\_\_\_ DEFEATED \_\_\_\_

**MARK THE DATE**

**SATURDAY, MAY 3rd!**  
**11:30 A.M. to 3 P.M.**

RAIN DATE SUNDAY, MAY 4th



# TOWN PICNIC

**AT THE**

**ANGELO CANNA TOWN PARK, CAIRO**

**SPONSORED BY HANNAFORD SUPERMARKETS**

**BIKE PARADE 11:30 - FREE BIKE RAFFLE 12-3 PM**

**NEW SLIDE RIBBON CUTTING 12 NOON - LITTLE LEAGUE 2014 OPENING GAME**

**FUN FOR ALL!**

**BRING YOUR BLANKET,  
KITES, BIKES, LAWN GAMES**



**FOOD AVAILABLE FOR PURCHASE OR BRING A PICNIC LUNCH**