



TOWN OF CAIRO

GENERAL/REGULAR MEETING AGENDA

May 5, 2014 @ 6PM

Location: Town Hall, Cairo

Call to Order

Pledge of Allegiance

Attendance

Comments/Presentations:

Approval of Minutes: April 7, 2014, April 22, 2014, & April 25, 2014

Reports

- Ambulance
- Animal Control
- Assessor
- Board of Appeals
- Building & Codes
- Historian
- Library
- Park Task Force
- Planning Board
- Police
- Summer Recreation
- Tax Collector
- Water & Sewer
- Sewer Contractor
- Highway
- Supervisor

Appointments & Resolutions

Unfinished Business

- Animal Control Facility & Contractor
- Lake Avenue Engineer
- Sidewalks
- Well water source & drilling

New Business

- Town Hall Security
- Signage

Correspondence

Adjournment



Minutes

**Town of Cairo
Town Board Meeting @ 6pm
Location: Town Hall Meeting Room**

April 7, 2014

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, April 7, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Puorro, Councilperson Cords and Councilperson Joyce and Councilperson Ostrander.

The minutes from the February 25, 2014 Board Meeting was accepted by Councilperson Puorro and seconded by Councilperson Cords.

The minutes from the March 3, 2014 Board Meeting was accepted by Councilperson Cords and seconded by Councilperson Joyce. Councilperson Ostrander abstained.

Supervisor Banta went over department reports.

Dean Lavin, Trustee of the Cairo Public Library, gave report of the activities of the Library.

Stacey Sprague, Code Enforcement Officer, reported on the Reach Program which will be coming back to Cairo this year. She explained that a group of teens come with adult supervision and do minor repairs to chosen homes. This does not cost the homeowner anything.

Supervisor Banta gave a special thanks to Betty and Don Gibson for their assistance with the REACH Program and to Elizabeth Brinkerhoff for facilitating this program and also to Stacy Sprague for helping to identify homes that need repair.

Fran Wolf of the Park Task Force gave update on the upcoming 2nd Annual Cairo Town Picnic and Ribbon Cutting on May 3rd starting at 11:30 AM for the new slide in the Three Bears Picnic Area and Playground.

Robert Hempstead, Superintendent of Highways, gave report on Highways and Parks Buildings and Grounds. He gave update on the Animal Impound area. Existing equipment relocated to the highway garage. Existing sewer building needs to be modified to facilitate animal wash down areas.

Dog Control - Brian Feml reported he brought no dogs to the shelter in February or March. He met with Councilperson Dan Joyce and the Board will be discussing revamping the Dog Law.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

Supervisor Banta reported on the Sidewalk Initiative. The Town Board is seeking funding & support for sidewalks down Main Street from the school to the intersection of Route 23B and 32. Central Hudson is a potential grant or funding source. The Board will determine what side of the road the sidewalks will run. The Town cannot afford to do both sides. The preliminary design will be ready the middle of April and will be discussed with property owners the sidewalks will impact.

The Town Board discussed the possibility of putting in Dog Runs for the benefit of the dogs.

Memorial Day Parade will be on Monday, May 26th at 11:00 AM.

The Public Hearings for the moratorium on the Resorts and Junkyards will be April 22, 2014 at 6:00 PM, at the Cairo Public Library Conference Room.

The Town has been working with Assembly member Peter Lopez and Bond Counsel Christine Chale on special legislation for our EFC Long-term financing.

The Water and Sewer Department is being restructured. Dave Jennings will stay on as Senior Water Operator. Debbie Litchko has been hired as the Water and Sewer Administrator.

Cairo Historical Society is running the Hometown Heroes program. They have about 200 banners so far to be put up in town. Sylvia Hasenkopf has a sponsor for every banner of a hero that was killed in action.

Reay Mahler, Ambulance Administrator, asked Town Board about the possibility of having a new building to house them. There are concerns over the separation of quarters for the employees. Superintendent of Highways Robert Hempstead is agreeable to allowing the ambulance dept. use of the front of the Highway Building. Councilperson Puorro suggested that before they go with the front of the Highway Building, they discuss the use of a building on Main Street that the Town Board is interested in.

The Town Board discussed some of the burned out buildings in the area. Stacey Sprague, Code Enforcement Officer explained she has been trying to locate the owners of the buildings. Attorney for the Town Tal Rappleyea explained that they would search the last deed of record and serve them papers. They need to serve the bank, mortgage company, owners and anyone who has any vested interest in the property.

Resolution No. 80 -14 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for March, 2014.

Resolution No. 81 -14

“Amend 2014 Budget to Reflect Receipt of Justice

Court Assistance Program (JCAP) Grant Monies and Expense of Equipment Purchased” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the town received a JCAP Grant for the purchase of equipment for the Justice Court; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1110.401 Contractual Grant to reflect the increase in General Fund Appropriations \$2,756.00 and; increasing the revenue line item A-3021 Court Facilities to reflect the increase in General Fund Revenue in the amount of \$2,756.00 in the 2014 budget.

All members in favor – motion carried.

Resolution No. 82 -14

“Authorize Planning Board Payroll for Zoning Draft

Review” offered by Councilperson Puorro and seconded by Councilperson Cords:

WHEREAS, Planning Board Members met to review the Zoning Draft on January 8th, 15th, 29th, February 12th, and 26th and they have submitted a time record to be paid for these meetings and;

WHEREAS, the Town Board did not authorize payment for their review and meetings; therefore be it

RESOLVED, that the Town Board does hereby authorize the Planning Board members to be paid for the number of meetings they attended to review the Zoning Draft.

All members in favor – motion carried.

Resolution No. 83 -14

“Authorization for the Town Clerk to Attend

Conference” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit Tara Rumph, Town Clerk, to attend the 32nd Annual New York State Town Clerk’s Association Conference, from April 27th to April 29th, at a cost of \$486.66.

All members in favor – motion carried.

Resolution No. 84 -14

“Authorization for the Planning Board Continuing

Education” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Planning Board members to attend the following sessions for those who need continuing education hours:

Intermunicipal Planning
Wednesday, May 28, 2014
4:00 - 5:00 PM

Locally Unwanted Land Use Regulation
Wednesday, May 28, 2014
5:15 to 6:45 PM

Downtown Revitalization
Wednesday, May 28, 2014
7:00 to 8:30 PM

Greene County Emergency Services Training Center
25 Volunteer Drive, Cairo

All members in favor – motion carried.

Resolution No. 85 -14

“Appoint Planning Board Secretary” offered by

Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, The Planning Board conducted interviews for planning board secretary at their monthly meeting.

WHEREAS, The Planning Board voted unanimously to hire Angela Bedani as Planning Board Secretary.

NOW BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Angela Bedani as Planning Board Secretary at a rate of \$10.75 per hour.

All members in favor – motion carried.

Resolution No. 86 -14

“Authorization for Highway Superintendent to

Attend Cornell Local Roads Highway Superintendent’s Annual School” offered by

Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent to attend the Cornell Local Roads Highway Superintendent’s Annual School June 2-4, 2014.

BE IT FURTHER RESOLVED, that hotel expenses will be reimbursed according to

the Town of Cairo Travel Policy. All other expenses will be incurred by the Highway Superintendent.

All members in favor – motion carried.

Resolution No. 87 -14 “Accepting EDU Billing dated March 2, 2014”

offered by Supervisor Banta and seconded by Councilperson Cords:

WHEREAS, it is necessary for the EDU Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the EDU Billing as presented from the Water Administrator in the amount of \$58,475.00 dated March 2, 2014.

All members in favor – motion carried.

Resolution No. 88 -14 “Payment of Bills on Abstract #306” offered by

Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2014 Vouchers #1330 through #11440 in the amount of \$182,368.47 is approved for payment. The total amount to be paid from the:

General Fund - \$76,116.98	Street Lighting - \$4,552.05
Highway Fund - \$71,235.94	Sewer Fund - \$9,367.31
Cap. Sewer Fund - \$10,000.00	Water Fund - \$3,406.80
Cap. Water Fund -	Trust & Agency – \$189.39
Hydrant Fund – \$7,500.00	

All members in favor – motion carried.

Resolution No. 89 -14 “Town Board Support of the Annual Tour of the

Catskills Cycling Race” offered by Supervisor Banta and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby support the 7th Annual Tour of the Catskills Cycling Race which will travel on roads in the Town of Cairo on August 1st – 3rd, 2014.

All members in favor – motion carried.

Resolution No. 90 -14

“Hire Engineer for Sidewalk Design” offered by

Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo authorizes the use of Delaware Engineering for a preliminary design phase for sidewalks along Main St., not to exceed \$3,000 which will be paid from a State Grant awarded to the Town for Contractual Services.

All members in favor – motion carried.

Resolution No. 91 -14

“Approve Purchase for Printer/Copier for Tax

Assessor” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the purchase/lease of Lanier copier/printer MP 3503 at a monthly lease payment of \$146.53, total purchase of \$7,225.15 for the Assessor’s Department.

All members in favor – motion carried.

Resolution No. 92 -14

“Seeking Bids from an Engineer for Design Phase

for Ambulance” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve moving forward with seeking bids for an RFP for a design phase for the Ambulance Dept.

All members in favor – motion carried.

Resolution No. 93 -14

“Appoint Library Trustee” offered by

Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Dottie True as Library Trustee for the Cairo Library.

All members in favor – motion carried.

Public Comment

Rich Lorenz suggested possibly putting the ambulance building on Nature Center property on Route 23.

Bill Smith of the Cairo Hose Company addressed the Board for consideration of helping the Fire Company replace hydrants caps. They asked the town to split the cost of the caps which would be \$1200 for each for a total of \$2400.

Resolution No. 94 -14 “Purchase Caps for Hydrants” offered by Supervisor Banta and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree to split the purchase of caps for the hydrants with the Cairo Hose Company, not to exceed \$1,200.00.

All members in favor – motion carried.

Ray Pacifico asked what changes were made to the Employee Handbook. The Board will discuss this further in Executive Session.

Resolution No. 95 -14 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:40 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 96 -14 “Board to exit Executive Session” offered by Councilperson Puorro and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:15 PM.

All members in favor – motion carried.

Resolution No. 97 -14 “Planning Board Member Appointment” offered by Supervisor Banta and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Alan Veverka to the Planning Board with a term to end December 31, 2020.

All members in favor – motion carried.

Resolution No. 98 -14 “Planning Board Alternative Appointment” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Jessica Dillon to the position of Alternative Member with the Planning Board with a term to end December 31, 2014.

All members in favor – motion carried.

Resolution No. 99 -14 “Appoint Code Enforcement Clerk” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Donna Chewins to the position of Code Enforcement Clerk at a rate of \$10.75 per hour not to exceed 15 hours a week.

All members in favor – motion carried.

Resolution No. 100 -14 “Accept Resignation” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the resignation of Officer Joseph Kralovich. All members in favor – motion carried.

A motion was made by Councilperson Puorro and seconded by Councilperson Cords to adjourn the meeting at 9:20 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

Town of Cairo

Town Board Meeting

Location: Town Hall Meeting Room @ 10:30 PM

April 25, 2014

The Town Board of the Town of Cairo met for a Town meeting on Friday April 25, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 10:45 AM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander , Councilperson Joyce, Councilperson Cords were present. Councilperson Puorro was absent.

Resolution No. 101-14 “Authorizing the Supervisor and/or Town Clerk to proceed with the request for Enactment of a Special Law” offered by Supervisor Banta and seconded by Councilperson Ostrander.

WHEREAS, it has become necessary to request the enactment of a special law by the NYS Legislature to authorize, validate and ratify certain actions taken by the Town of Cairo with the respect to the issuance of certain obligations, therefore

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorizes the Supervisor and/or Town Clerk to execute all forms necessary to complete the above-referenced process in accordance with the attached Memorandum including but not limited to the Home Rule Request blue form.

All members in favor-carried

A motion was made by Councilperson Cords and seconded by Councilperson Joyce to adjourn the meeting at 10:50 AM.

Respectfully submitted,

Debbie Litchko
Deputy Town Clerk

**Town of Cairo
Ambulance Service**

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

**Monthly Report
May 5, 2014**

Total Calls for March..... 57
Total Transported Calls..... 39
Total Non-transported Calls.....18

Total Amount Billed____ \$37,110

Miscellaneous Items of Interest:

1. Will need to purchase or lease new laptop computers due to the discontinuance of support for Windows XP which is our current operating system. 3 year lease with option to buy would be best. Have received two quotes as required for purchase. Need to move forward on this fairly soon, due to potential security concerns.
2. New State requirements are going to affect 5 of our current AEMT's. This as a result of a new level of training which is replacing the current level of Intermediate-EMT. Class begins in May and concludes in October. Scheduling may require some overtime to cover.
3. Interviewed multiple people who have applied for the Billing Clerk position. Will make my recommendation in Executive session.

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

May 5th, 2014 Board Report

New Business: 22 property transfers for the month of March

Old Business:

Tentative Roll for 2014 for the Town of Cairo is set as of May 1st, 2014

Assessor's Clerk position ended as of April 30th, 2014

New Lanier copier was delivered April 21 and up and running in the

Assessor's Office and greatly express my **Thanks to the Supervisor and Town Board!!**

CLOSING

Janice Hull
Sole Assessor



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT

MONTHLY REPORT

April 1, 2014 – April 30, 2014

(12) Building Permits Issued

(00) Certificates of Occupancy Issued

(02) Certificates of Compliance Issued

(21) Violations & Complaints

(03) Violations Pending Court

(32) Total Inspections were performed on current projects, violations, and fire inspections

4/17/2014 Fire Call on Sandy Plains Road

Clerk position:

Donna Chewins was appointed as the clerk to the Building & Code Department for 15 hours a week and she started training on April 7, 2014

GOALS:

- Continue to work on Fire Inspections and reports
- Train Clerk

16 Railroad Avenue, P.O. Box 728

Phone (518) 622-9894 Fax (518) 622-3217

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm

Cairo Public Library – Report for May 2014

Our library has been awarded a MHLS reading mini grant of \$400. One of the requirements for qualifying for the grant was collaboration with community agencies including the school district. The library has been doing outreach with the Head Start Agency and the Cairo Durham School System. The library will be doing a summer reading program kick off within the school district. Arrangements are being made with the individual locations.

The library has received a nice painted 4x3 foot painted thank you from head Start for visiting their school.

The meeting rooms have been used 24 times in April.

Ruth Leonard's Botanical drawing class has been meeting Saturday afternoons. Other programs in April include Babes in Bookland (preliteracy program), yoga club, knitting club, poetry writing, book club, and a movie. Coming up we also have polymer clay.

May 13th is the next Library Trustees Meeting at 9:30 am. Everyone is welcome to come to this meeting!

On May the 7th the MidHudson Library System will have its Annual Trustee Meeting in our Community Room from 3 to 5 pm and a meet and greet with Peter Lopez , a long and loyal supporter of our library, from 5 to 6 pm.

The library board is continuing to work on updating policies and procedures.

Information on programing can be found on the library home page and the library Facebook page.

We have gotten a quote for installing humidity sensors and are collaborating with Robert Hempstead on where to go from here.

The 2014 Bookmark Design Contest winner from the Cairo-Durham School District was Emily Herpel, an 8th grade student.

Library computer users in April: 758 people. The Library issued 15 library cards in April.

Respectfully submitted by Dean Lavin

Cairo Police Department
Town Hall
P.O. Box 728
Cairo N.Y. 12413

Phone (518)622-2324
Fax (518)622-8418

e-mail Cairopd@mhcable.com
Cell (518)-965-5553

From: Sergeant Busch #110
Town of Cairo Police Department

To: Ted Banta
Town Board Members

Re: Report of activities-Month of March 1st to March 31st, 2014

(A) Patrol mileage: Patrol 574- 1360
575- 462
576- 2665
577- 0
578- 389
Total Miles- 4876

(B) Criminal Incidents 46
Non Criminal 112
Unclassified
Dog/Animal complaints 16

Total Complaints 174

(C) Accident Investigations 6 Total

(D) Parking Summons 0 Issued

(E) Arrests 19 TOTAL 10 misdemeanor, 6 Felony Drug sale
21 violation charges

(F) Vehicle and Traffic 14 Issued Summons

TOWN OF CAIRO POLICE DEPARTMENT
PO BOX 728 CAIRO NY 12413



SERGEANT IN CHARGE RICHARD BUSCH #110
CAIRO TOWN SUPERVISOR TED BANTA
PHONE (518) 622-2324
FAX (518) 622-8418

1. Drug take back day at Hannaford was a huge success, 167 pounds County wide turned in, we were at the top of the County with 80 pounds in pill form medications dropped off at the Cairo Hannaford site. Hannaford provided hamburgers and hot dogs for the event. CVS is asking that we hold this event in the front of their store in October and we plan to do that.
2. We provided the key intelligence for three drug sale arrests processed for sales in Cairo. All three were Cairo residents and were believed to be selling large quantities of opiate prescriptions, cocaine, marihuana, and hash.



NORTH DOME OPERATIONS, INC.

PO Box 303
Catskill, New York 12414

April 29, 2014

Ted Banta, Supervisor
Town of Cairo
PO Box 728
Cairo, New York 12413

Re: Sewer Dept. Monthly Report for April, 2014

The following report cover's facility operations of the Waste Water Treatment Plant (WWTP) and collection system servicing the Town of Cairo.

WWTP

Flow, monthly average:

April 57,000gpd

Biosolids:

April 4000 gals. WWTP Sludge

Compliance:

Compliance was met for the month of April.

Comments:

The new filters went on-line on 7/22/09 and are performing well.

We are still waiting for the electrician to finish wiring the #1 Decanter motor. Process has been very healthy through this exceptionally cold winter. There were no major issues with the Waste Water Treatment Plant or process.

Collection System

PS-1, Cumberland Farms

All conditions normal. New pump station in operation.

PS-2, Schindler's Garage

All conditions normal.

PS-3, Snyder La

All conditions normal

Generator off line for repairs from Hurricane Irene (8/2011). FEMA has approved mitigation funds and repair/replacement funds. Highway has begun working on the generator.

PS-4, 23 over-pass

All conditions normal.

PS-5, Cairo Collision

All conditions normal.

PS-6, Jerome Rd

All conditions normal.

PS-7, Dunkin Donuts

All conditions normal

PS-8, McDonalds

All conditions normal.

Septic Tank(s)

Called to troubleshoot 29 Jerome Ave. Wet well had flooded which allowed water to weep into motor housing. Still investigating how the wet well flooded. Findings: The area around the pump station would flood periodically without reason. Septic tank level was good, determined that there must be a problem with the discharge line.

Excavated the pump station on 4/22 and found broken 1&1/4" male adapter which was leaking and would allow the grey water to, periodically surface.

Please call me with any concerns or questions,

Joe Myers, cell 528-8842



Cairo Tax Collector
PO Box 319
Cairo, NY 12413
518-622-9218

taxcollector@townofcairo.com

May 1, 2014

To: Supervisor Banta & the Cairo Town Board

Re: Tax Collector's Monthly Update

- A check for March interest and penalties was paid to the town on April 9, 2014 in the amount of \$2,784.32. On or before the 15th of each month, I will continue to pay the interest accrued and late fees collected as stipulated by law.
- A check was sent to the Greene County Treasurer on April 11, 2014 in the amount of \$190,000 to go toward the county tax warrant as mandated by law.
- All tax payments received to date have been recorded into the BAS system and are posted in the Warrant Book.
- Second Notices will be mailed on May 2, 2014 to all property owners who have not yet paid their bills. The number of parcels that remain unpaid as of this date is 449.
- It continues to work well with Linda Kuever collecting on Tuesdays and Wednesdays before I arrive at the office. I have posted all the information regarding the tax office on my door and have a recorded message on the phone letting people know about hours, etc.
- Please refer to the attached collection summary for statistics related to the tax bill collection as of April 30, 2014.
- Please let me know if you have any questions or concerns regarding the tax collector's office. Thanks for your continued support.

Respectfully submitted,

Susan Hilgendorff
Deputy Tax Collector

Town of Cairo Town & County 2014

Collection Summary

Transactions Posted on 12/31/2013 thru 04/30/2014

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2014	5357740.07	11607.78	0.00	0.00	1338796.42
Totals:	5357740.07	11607.78	0.00	0.00	1338796.42

Collection Statistics:

Number of Postings:	3876
Percentage Collected:	80%
Number of Adjustments:	0
Number of Voids:	92
Number of Returned Payments:	19
Number Refunded Duplicate Pmnts:	10
Notice Handling Fees Collected:	0.00
Received Via:	
On-Line:	44
Mail:	1879
Counter:	380
Bank Payment:	866
At BOGC:	628

Cash:	46154.21
Check:	5244519.55
Other:	78757.89
Total:	5369431.65
Minus Duplicate/Over Payments:	
	23.80
	5369407.85
Taxes:	5357740.07
Penalty:	11607.78
Surcharge:	0.00
Ret. Check Fees:	60.00
Notice Fees:	0.00
Total:	5369407.85
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	5369407.85

Other Payment Type Breakout:

Credit Card:	3	2110.56
Money Order:	8	4906.32
Online Payment:	45	64211.16
Cashiers check:	4	7529.85



512 Main St., PO Box 728
Cairo, NY 12413

TOWN OF CAIRO WATER & SEWER MONTHLY REPORT

April 2014

Water Department

Water billing was done and Resolution submitted to Town Board.

Received several calls regarding high water usages:

1. 8 Old Lake Mills Road – Owner stopped in and complained of high water usage. I went out to location on April 7th to re-read meter. She had used 2,300 gallons of water since March 31st. Went back out on April 30th to check meter again and she had used 4,700 gallons since April 7th with a total of 7,000 gallons for the month of April. I advised the owner to have somebody check for leaks or any sinks that may be dripping or toilets that may be running.
2. 19 Snyder Lane – Daughter called me on April 7th regarding high water usage. I went to the location to re-read meter and found that her mom used 4,300 gallons since March 31st. I called daughter back to let her know this and told her she should call a plumber because her mom had a leak someplace. Daughter called me back and said her mom did have a water leak and it was fixed.
3. 460 Main Street – Owner called regarding high water usage. I went out on April 11th to re-read meter and found that he had used 3,700 gallons since March 31st. I called the owner back and explained this to him and advised him to call a plumber.
4. 34 Schmidt Drive – Owner came in and complained about high water usage. He also said his meter was leaking. I asked Dave Jenning to change the meter at this location.

There were two locations that 2water was turned back on.

1. 20 Williams Street
2. 14 Bross Steet

Dave has been training John Orso to turn water on and fix broken meters. John has been training down at the pump station to do the water test. Dave and John have replaced a broken meter bottom at 83 Route 145.

1. We will continue to work with John
2. I will continue to follow up an the high water usages

Sewer Department

I received a call on April 15th from the owner at 29 Jerome Ave stating she was had sewage in the back yard. I met Joe Myers at this location and found that there was a broken pipe. We went back on April 22nd to excavate to locate the broken pipe. We found that there was to different locations that the pipe was broken, both places were repaired. Holbrooks Services helped with the excavation and repair.

I received a call from the owner at 125 Jerome Ave stating that his toilets were flushing hard. I advised him to call a plumber but he felt his tank was full and he was nervous about calling a plumber and having them come out because the last time he did he had a mess in his basement. I called Joe Myers and explained this to him, he went out to this location and found that the septic was full and need to be pumped. Hunter Environmental pumped this location on April 24th.

I received a call from Greene County Sanitation on April 30th regarding 125 Jerome Ave. He was calling to let us know that they have a collapsed line that runs from the house to the septic tank and wanted to know who was responsible for the line to be fixed. I explained to him that it was the home owner's responsibility. He has scheduled to do repairs on the line for May 2nd. Joe Myers and myself will be out there while the repair is being done.

Debbie Litchko
Administrator



Robert F. Hempstead
Town of Cairo Highway Superintendent

755 Route 145
Cairo, NY 12413
518-622-9515
518-622-3185 Fax
518-965-1266 Cell

highwaysuper@townofcairo.com

Highway Report

May 5, 2014



As the roads are being swept simultaneously they are being assessed. Asphalt road surfaces have oxidized to the point of little or no stone retention, combined with the harsh weather conditions of this past winter freeze/thaw resulting in wearing surface unraveling of over 27 miles to date. (More to follow). Ex: to include but not limited to: Chadderdon Road, Edison Timmerman, Joel Austin, M. Simons, Frank Hitchcock, etc.

Highway Daily Tasks Performed:

- Hot asphalt road surface/pothole repairs
- Road sweeping with rental broom and town vacuum truck
- Town wide road side clean up continues
- Culvert maintenance
- Hauling stone/topsoil for park project
- Cairo Elementary school fields rolled
- Tree and Brush cutting
- Drainage/Ditching
- Sign maintenance replacing stolen or damaged signs
- Guiderail replacement on Schoharie Turnpike/Catskill reservoir and on Joseph Kollar Rd. culvert
- Pressure washing of snow/ice equipment

Equipment:

- Acquired loader fork lift from Federal Surplus PA
- Equipment being serviced for spring and summer work as in flail mowers, park mowers, asphalt roller, tandem trucks for hauling.

Town Hall Renovations:

- Water pipe repaired
- HVAC Duct work installation
- Painting offices final coat

Park Maintenance:

- Installed new electric meter box on pole (old one shorted out)
- Playground area remodeled, plastic retaining walls removed, topsoil and new playground mulch installed, seeded, and machine mulched (Hay) and new slide installed.
- Installed new rope on the flag pole at park
- Existing child swing area excavated, drainage stone and playground mulch installed.
- Water turned on in the park
- Installed water sillcock on the police building
- Installed Youth building sign
- Mowing has commenced

Fields are ready for the upcoming little league season to include rolling, mowing, etc.

Water and Sewer Maintenance:

Jerome Avenue – previous water main break area clean up. Stone removed and topsoil installed

Animal Impound Area (Sewer Plant):

Floor drain holding tank excavated, cleanout located and extended, discharge pipe cut and capped.

Meetings this Month:

Town Highway Superintendents Association (Greene County)
Trane, Contract Proposal
FEMA, Large projects
Rich Praetorius, Engineer, FEMA large projects
Peckham, 2014 Paving
Gorman, 2014 Paving
Elliot Fishman, Engineer, Lake Avenue
Park Task Force
Meeting regarding digital signs.
Green Energy Systems regarding numerous jobs within the town. Ex: replacing 2 damaged light posts, Main Street and Mountain Avenue
Meeting with residents regarding various road issues
Sidewalk Committee

Driveway Requests:

Bailey Road
Indian Ridge

Library:

General maintenance/cleaning
Stripped and waxed floors in the community room and bathrooms
Shampooed carpets throughout
Leveled book drop at library
Switched outside benches, center leg damaged on one
Trash was picked up in the area
Topsoil installed in damaged areas from winter



TOWN OF CAIRO SUPERVISOR'S REPORT

May 5, 2014 @ 6PM

Location: Town Hall of Cairo, Meeting Room

Notifications of Meetings:

- Town Clerk's Board
- Town Hall
- Outdoor Bulletin Board
- Town Website
- Daily Mail
- Town Email from Clerk

Monthly Financial Report: March 2014 will be provided at the Monthly meeting on May 5th

Zoning:

- Zoning Meetings 2013 & 2014:

- January 8th @ 4pm, January 15th @ 3:30pm, January 28th @ 4pm
- February 4th @ 4pm, February 15th @ 3pm, February 26th @ 10am
- March 15th @ 9am, March 26th @ 4pm
- April 8th @ 4pm, April 15th @ 3:30pm, April 22nd @ 3:30pm, April 29th @ 3:30pm
- May 6th @ 3:30pm, May 13th @ 3:30pm, May 22nd @ 3:30pm, May 31st @ 3:30pm
- June 18th @ 4pm, June 25th @ 4pm (completed review of classification chart)
- July 8th & 15th @ 4pm, next meeting July 25th @ 3:30pm
- August 12th @ 3:30pm

[February 28th, March 19th, & July 22nd meetings were cancelled]

*Completed review of the text on 5/13; reviewed zones on 5/22

*Final review completed on 8/12

Public Hearing held September 25th from 5pm to 7pm

Greene County Approved the Proposed Zoning Law with recommendations

- Documents posted on website:
 - Proposed Zoning Law & Revised Drafts
 - Proposed Zoning Map
 - Feedback Form
 - Other applicable documents & information
- Final Process:
 - Hired John Lyons-Attorney & Zoning Moderator to evaluate proposed errors/contradictions/discrepancies.
 - Town Board to meet with Town Counsel and John Lyons to discuss any discrepancies, review property owner requests, and apply any changes to the Zoning Law.

- **Additional Zoning Reviews: 11/11 @ 4pm, 11/25 @ 3:30pm, 12/2 @ 4pm, 12/17 @ 5pm-cancelled because of inclement weather, 1/14 & 1/28 at 4pm, 2/11 & 2/25 @ 4pm, 3/11 & 3/25 @4pm, 4/8 & 4/22, 4/29 @ 4pm**
- **Next zoning meetings: 5/20 @ 4pm**
- **Last call for Feedback Forms is March 7th**

Employee Meetings 2014:

- **January 29th @ 10am**
- **March 26th @ 11am**
- **Spring Luncheon for employees & volunteers April 30th from Noon to 1:30pm**
- **Employee of the Month lunches:**
 - **September 2013: Rick Busch & Dan Benoit**
 - **October 2013: no one named**
 - **November 2013: Reay Mahler**
 - **December 2013: Sean Clevestine**
 - **January 2014: Sue Hilgendorff & Linda Kuever**
 - **February 2014: tbd**
 - **March 2014: tbd**

Parks:

- **2nd Annual Town Picnic:**
 - **May 3rd**
 - **New Slide Dedication**
 - **Little League Opening Day**
 - **45 Bikes donated, hula hoops, jump ropes, & fishing poles**
 - **Bike Parade**
 - **Next year's I Love My Park Day is May 2, 2015**
- **Gazebo project:**
 - **Wood to be donated by B&B Forest Products**
 - **Metzer will donate labor and resources to cut the wood**
 - **Town personnel will build the gazebo**
 - **\$750 donated by GNH-the Gazebo Plans**
 - **Identified site for Gazebo**

Office Renovation:

- **Making progress**
 - **Work to be completed: HVAC system, painting, carpeting, bathroom, & phone system.**

Annex Building Renovation:

- **Work will commence once the Library Renovation is complete**

Sidewalk Initiative:

- **Seeking funding & support for sidewalks down Main Street**
- **Potential Grant or Funding Source is Central Hudson, DOT Grant, CFA Grant, etc**
- **Pre-design/Design complete for North & South sides**
- **Meetings on 12/13/13 & 1/24/14 with County and Central Hudson**
- **Meeting with Engineers, County Legislators, Highway Super, & Doug O: 3/18/14, 5/1/14**
- **Next meeting scheduled for 5/21/14 @ 4pm**

Well supply/drilling:

- **Next step is step is to seek water on County property**

- Will seek permission; letter sent to County Administrator
- Delaware Engineering is evaluating Ground Water maps
- Awaiting County's permission to test for water

Labor Negotiations:

- Ambulance Labor negotiations: Agreement ratified by both parties.
- Highway Department Labor Agreement & Negotiations:
 - Discussion by the Town Board on 2/3 @ 11:30am
 - Labor negotiations with the Highway Dept:
 - March 27th @ 10am
 - April 24th @ 10am-cancelled
 - May 14th @ 10am
- Police Department Labor Negotiations:
 - Will commence
 - Police Dept needs to appoint a Labor Representative
 - Former Labor Rep resigned in 2013 but has resumed title in 2014

Animal Control:

- Preparing the Sewer garage for use as an Animal Control Facility-approved by Ag & Markets
- Flora & Fauna will no longer accept animals since the agreement for the monthly stipend has ended. Temporarily, until Animal Control set up is available at the Sewer Plant, dogs will be taken to Bruce Femi's Animal Control Facility.
- Visit & inspection of Sewer garage on 3/6, 3/27, 4/18 with Dan J. & Robert H.
 - Product, equipment, & materials have been cleared
 - Plant & space are being repaired, cleaned, & prepped for Animal Control kennels

Employee Evaluations:

- In progress

Meetings/Events:

- Public Hearing on 4/22 @ 6pm for the Resort & Junk Yard Moratoriums Local Law #1 & #2
- Meeting/tour noticed & scheduled for 5pm at Bilbee Controls, 628 Main St., Cairo
- Round Top Fire Dept's Annual Dinner 4/26 @ 7pm
- Doug O. & I met with Warren Hart & Karl Heck to discuss the following projects:
 - Sidewalks, Town Well Water Supply, Main St. Community/Cultural Center, Main St. Signage
- 2nd Annual Town Picnic on 5/3 @ 11:30am – 3pm
- Little League Opening Day on 5/3 @ 9am
- Midhudson Library & Cairo Public Library meeting 5/7 @ 3:30pm with a visit from Assemblymember Peter Lopez @ 5pm
- Memorial Day Parade & Ceremony on 5/26, step off @ 11am
- Board of Assessment Review Grievance Day on 5/27

Special Legislation for EFC Long-term Financing:

- Working with Assemblymember Lopez's office & Bound Counsel Christine Chale on special legislation for our EFC Long-term financing
- Assemblymember Lopez's office offered to initiate legislation in the Senate with Senator Tkaczyk's office
- Tracy Magee, special assistant to Assemblymember Lopez & Assemblymember Lopez have been instrumental in facilitating the legislation in the Assembly and the Senate.

- Bill numbers assigned: A.9191/S.6910

- Special Meeting held on 4/25 @ 10:30am to move a resolution for the Special Legislation

Water & Sewer Department:

- Restructuring:

- Dave Jennings: Senior Water Operator
- Debbie Litchko: Water & Sewer Administrator
- Water Operators: Albert Gasparini & John Orso
- Goals: Hydrants, Meters, Upsize lines(Jerome Ave, Bross to Grove, & Park), Certifications, Purchase Product, Clean up Sewer plant

Cairo Historical Society:

- Requesting use/title of untitled adjacent land to their building-Board of Appeals

Welcome Home Heather Ray:

- Tony Puorro will facilitate contact

Climate Smart Communities Program:

- Next meeting to be scheduled

Greene County Youth Fair:

- Need to discuss and execute a multi-year contract with the Youth Fair

Ambulance Department:

- Will consult with engineers to discuss a new building for the Ambulance Dept.

Town Hall Security:

- Doug O. is working on estimates to improve security at Town Hall

TOWN OF CAIRO

May 5, 2014

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for March, 2014.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

May 5, 2014

RESOLUTION NO. _____

“Payment of Bills on Abstract #308”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #308, consisting of 2014 Vouchers #1485 through #1576 in the amount of \$79,213.91 is approved for payment.

The total amount to be paid from the:

General Fund -	\$48,961.90	Street Lighting -	
Highway Fund -	\$16,316.26	Sewer Fund -	\$11,388.51
Cap. Water Fund -		Water Fund -	\$2,494.79
Cap. Sewer Fund -		Trust & Agency -	\$52.45
Hydrant Fund -		Special Fire -	

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

May 5, 2014

RESOLUTION NO. _____

**Resolution Authorizing the Town of Cairo
Town Clerk to sell E-Z Passes in the Town of Cairo
Town Clerk's Office**

COUNCILPERSON _____ OFFERED THE FOLLOWING
RESOLUTION AND MOVED ITS ADOPTION:

WHEREAS, Town Clerk, Tara Rumph has presented an offer to the Town Board of the Town of Cairo an opportunity to offer the retail sale of E-Z Pass Toll Passes through the NYS Thruway Authority, and

WHEREAS, the Town of Cairo Town Clerk will purchase E-Z Pass Tags for the cost of \$21.00 per tag from the Thruway Authority for resale at the cost of \$25.00 per tag, allowing the Town of Cairo to keep \$4.00 per sale, and

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town of Cairo Town Clerk to sell E-Z Pass Tags in the Town Clerk's Office provided all legal requirements are complied with.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ Abstain ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

May 5, 2013

RESOLUTION NO. _____

**“Establishing an Eight (8) Hour Workday for the
New York State Retirement System”**

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, Resolution 73-99 dated April 14, 1999 established an eight (8) hour workday for certain positions in the Town of Cairo; and

WHEREAS, some positions that were previously six (6) hour workdays have changed to be eight (8) hour workdays; therefore be it

RESOLVED, that the Town Board of Cairo hereby establishes an eight (8) hour workday for the following positions:

- Highway Employees
- Laborers
- Highway Superintendent
- Town Police Officer, Special Police Officer, Sergeant & Chief of Police
- Ambulance Administrator
- Ambulance EMTS, AEMT, Paramedics and Drivers
- Assessor
- Bookkeeper
- Code Enforcement
- Justice Clerk I

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

May 5, 2013

RESOLUTION NO. _____

**“Establishing a Six (6) Hour Workday for the
New York State Retirement System”**

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, Resolution 74-99 dated April 14, 1999 established a six (6) hour workday for certain positions in the Town of Cairo; and

WHEREAS, some positions have changed to be eight (8) hour workdays; therefore be it

RESOLVED, that the Town Board of Cairo hereby establishes a six (6) hour workday for the following positions:

- Clerks
- Town Clerk
- Town Councilpersons
- Town Supervisor
- Tax Collector
- Town Justice
- Justice Clerk II
- Building Inspector
- Planning, Zoning, Variance and Assessment & Review Boards
- Youth Program Workers
- Dog Control Officer
- Water Administrator
- Sewer Administrator
- Historian
- Health Officer

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

May 5, 2014

RESOLUTION NO. _____

AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH BRUCE FEML FOR DOG CONTROL AND SHELTER SERVICES

Councilperson _____ offered the following resolution and moved its adoption:

Whereas, Flora & Fauna’s Animal Control Agreement has come to end as of April 30, 2014;

And whereas, Flora & Fauna will no longer operate as the Animal Control Contractor for the Town of Cairo; therefore,

Be it resolved, that in accordance with the NYS Agriculture and Markets Law the Town of Cairo may enter into a contract with a contractor to provide dog control and dog sheltering services, as needed, to the Town, and it is further

Resolved that the Supervisor is hereby authorized to execute a contract with the terms as set forth in the attached offer from Bruce Feml for a temporary period of 1 to 2 months until the Town of Cairo’s Animal Control Site/Facility is available for use.

SECONDED BY COUNCILPERSON _____

COUNCILMAN OSTRANDER	AYE	NAY
COUNCILMAN JOYCE	AYE	NAY
COUNCILMAN PUORRO	AYE	NAY
COUNCILMAN CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

Bruce Feml
782 North Lake Road
Haines Falls, NY 12436
518/589-6155

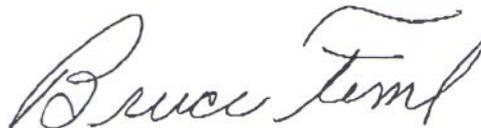
September 24, 2013

Ted Banta, Supervisor
Town of Cairo

Re: Boarding Dogs running at large picked up by Town of Cairo

1. Dog(s) will be brought to my facility at 782 North Lake Road, Haines Falls by a Town of Cairo employee or police officer.
2. Dog(s) will be advertised on WRIP Radio, Windham.
3. Dog(s) without any identification will be scanned for a chip for possible owner identification.
4. Dog(s) will be held for at least seven (7) days pending redemption by its owner.
5. If owner of impounded dog is found, owner must produce written proof of rabies vaccination and proof of current dog license. If no written proof of rabies vaccination is available, dog will be held, at the expense of the Town of Cairo, until the appointment with a licensed veterinarian for a rabies vaccination. Appointment will be verified and a Town of Cairo designated DCO will be notified so he/she can verify the dog has been vaccinated and subsequently licensed in the Town of Cairo.
6. If the dog owner is found and has proper vaccination and license, dog will be returned to owner upon payment of any Town of Cairo impound fees, which will be forwarded to your Town Clerk with necessary paper work.
7. At the end of the seven(7) day holding period, dog(s), if adoptable, will be taken to the Columbia-Greene Humane Society as soon as they have available space and surrendered for adoption. Since I am holding the dog(s) for the required holding period, the Town of Cairo should be able to negotiate a lower kennel rate from the Humane Society.
8. At the end of the seven(7) day holding period, any unadoptable dog(s) will be taken to Catskill Animal Hospital for euthanization and cremation. All veterinarian expenses are to be paid for by the Town of Cairo.

Cost to Town of Cairo	\$25 per day for each dog held in my facility
Cost to Transport to Hudson	\$50 plus mileage
Cost of Transport to Catskill (Unadoptable dog(s))	\$35 plus mileage



TOWN OF CAIRO

April 7, 2014

RESOLUTION NO. _____

**“Authorization for Highway Superintendent Robert F. Hempstead
To Purchase One 2014 International Terrastar 4X4 Cab/Chassis”**

COUNCILPERSON _____ OFFERED THE FOLLOWING RESOLUTION AND
MOVED ITS ADOPTION:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize
the Highway Superintendent Robert F. Hempstead To Purchase One 2014
International Terrastar 4X4 Cab/Chassis from Navistar under the piggy back law
using the County of Onondaga bid reference number 7974 with a purchase price
of \$58,564.45.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ ABSTAIN _____ CARRIED _____ DEFEATED _____

Proposal

CIA Security

DBA Scott Alarm Systems
PO Box 546
Catskill, NY 12414
518-943-6777 Fax 518-943-6688
License# 12000016988

Prepared For

Town Of Cairo
Main Street
Cairo, NY 12413

Proposal No. 10857
Proposal Date 5/02/14
SalesPerson GeraldP
Site Contact Doug Ostrander
Telephone 518-622-2060
Fax Number 518-622-0553

Job Site

Town Of Cairo
Main Street
Cairo, NY 12413

Page 1

Equipment Details

Qty	Description	Part Number	Location	Category	Amount
-----	-------------	-------------	----------	----------	--------

This Proposal is for Cameras and Related Equipment to be Added to Your Existing 4 Channel DVR for Town Offices Lobbies.

If you would like to add more cameras outside we can provide another 4 channel, or larger DVR.
Outdoor IR cameras are 385 each, low light(.00003 lux) cameras are 560.

4.00	540TVL 3-11mm Int Dome Camera	NS03D100HV	See Below:	CCTV	1,140.00
<i>Camera Locations: Front Lobby, Rear Lobby, "Mug Shot" aimed @ Rear Entrance, Town Clerk's Office aimed above counter or from side.</i>					
1.00	500VA CCTV Interactive UPS	R1-ETR500	Near DVR	CCTV	165.00
1.00	Video P/S 12VDC, 4A, 4 Outputs	ATI-PSDC41	Near DVR	CCTV	195.00
	30" LCD Monitor				345.00
	Under Surveillance Warning Sign for Rear Entrance				25.00

Town Justice Court is to provide a 4 channel DVR from JCAP Program.

Proposal

CIA Security

DBA Scott Alarm Systems
PO Box 546
Catskill, NY 12414
518-943-6777 Fax 518-943-6688
License# 12000016988

Proposal No. 10857
Proposal Date 5/02/14
SalesPerson GeraldP
Site Contact Doug Ostrander
Telephone 518-622-2060
Fax Number 518-622-0553

Prepared For

Town Of Cairo
Main Street
Cairo, NY 12413

Job Site

Town Of Cairo
Main Street
Cairo, NY 12413

Page 2

Cost Details

System Completely Installed and Tested

Total Parts And Labor	1,870.00
Sales Tax	149.60
Total Job Price	2,019.60

Payment Schedule

Upon Completion	2,019.60
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The proposed job requires a deposit as listed and a signed proposal. Upon receipt of deposit and signature, Scott Alarm Systems will then schedule date of prewire/installation. System will not be monitoried till final payment in full is made. Thank You!

Make deposit payable to Scott Alarm Systems to:

Scott Alarm Systems
P.O. Box 546
Catskill, New York 12414

This proposal may be withdrawn by us if not accepted within 30 Days

*Please sign and date to accept proposal.
Installation date will be set when deposit on system is received.*

Signature

(Title)

Date Signed