



**TOWN OF CAIRO**  
**PUBLIC HEARING & GENERAL MEETING AGENDA**

**February 24, 2015 @ 6:30PM**  
**Location: Cairo Public Library**

**Call to Order**

**Pledge of Allegiance**

**Attendance**

**Public Hearing: 2015 Senior Citizen & Disabled Tax Exemption Maximum Income Limits**

**Approval of Minutes: January 16, 2015 amended, February 6, 2015 amended**

**Appointments & Resolutions**

**Unfinished Business**

- **Climate Smart Program & Solar Energy-Municipal Energy Program**

**New Business**

- **IT & Phone Services**
- **Meeting with Assemblymember Lopez**
- **Greene County Youth Program**
- **Rose Bush**

**Correspondence**

**Adjournment**

**Events/Meetings:**

**Town Board General Meeting March 2<sup>nd</sup>**

***Happy St. Patrick's Day!***



## **TOWN OF CAIRO**

### **Public Hearing**

February 24, 2015 @ 6:30/6:35PM

Location: Cairo Public Library

**Reason/Proposal:** To receive comment for the proposed increase in the 2015 Senior Citizen & Disabled Tax Exemption Maximum Income Limits.

**Reason/Purpose:** Each year the Greene County Legislature reviews the maximum income limits for the “Aged Senior Citizen’s Tax Exemption” as well as the “Persons with Disabilities and Limited Income Tax Exemptions” for county tax purposes. These exemptions use their 2014 income to determine eligibility. A few years ago, the Greene County Assessor’s Association decided to use a two year cycle for implementing changes to the sliding scale. This has worked well for the exemption applicants as well as those administering and maintaining exemptions. Last year, there was no increase implemented. Therefore, as this is the second year of the cycle, the attached sliding scale has been proposed by Real Property Tax Services to increase the maximum income limits for both exemptions to the levels.

### **Public Notice:**

- Please take notice that the Town of Cairo will hold a Public Hearing on Tuesday, February 24, 2015 at 6:35 PM at the Cairo Town Hall on Main Street for the purpose of considering an increase in the maximum income limits for Persons with Disabilities and Limited Income Tax Exemption for senior citizens, and for any other business that may come before the board.

By Order of the Town Board  
Tara A. Rumph, Town Clerk

### **Review of Public Hearing Procedures/Protocols:**

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame. Speak clearly, intelligently, and responsibly. Avoid redundancy. Be courteous & respectful.
- The Town Board may choose to listen and not comment-to receive comment.

**GREENE COUNTY  
REAL PROPERTY TAX SERVICE**

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411 Main Street  
Suite 447  
Catskill, N.Y. 12414  

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(518) 719-3520

FROM: Laura J. Van Valkenburg, CCD, IAO  
Real Property Tax Services

SUBJECT: "Aged Senior Citizens" & "Persons with Disabilities and Limited Income Tax Exemptions" 2015 Maximum Income Limits

Each year the Greene County Legislature reviews the maximum income limits for the "Aged Senior Citizen's Tax Exemption" as well as the "Persons with Disabilities and Limited Income Tax Exemptions" for county tax purposes. These exemptions use their 2014 income to determine eligibility.

A few years ago, the Greene County Assessor's Association decided to use a two year cycle for implementing changes to the sliding scale. This has worked well for the exemption applicants as well as those administering and maintaining exemptions. Last year, there was no increase implemented. Therefore, as this is the second year of the cycle, it is my recommendation to increase the maximum income limits for both exemptions to the levels as shown below.

The same "sliding-scales" for both exemptions will be as follows:

Maximum Income Limit		
	\$24,500.00	50%
\$24,500.01	\$25,499.99	45%
\$25,500.00	\$26,499.99	40%
\$26,500.00	\$27,499.99	35%
\$27,500.00	\$28,399.99	30%
\$28,400.00	\$29,299.99	25%
\$29,300.00	\$30,199.99	20%
\$30,200.00	\$31,099.99	15%
\$31,100.00	\$31,999.99	10%
\$32,000.00	\$32,899.99	5%

If you have any questions please let me know.

cc: County Administrator

Cor10-15-a.corwd





## Minutes

**Town of Cairo  
Town Board Special Meeting @ 12:00PM  
Location: Town Hall Conference Room**

**January 16, 2015**

The Town Board of the Town of Cairo met for a special meeting on Friday, January 16, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 12:05PM and asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

**Resolution No. 42-15** “Set a Public Hearing for a \$400,000 Community Block Grant” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set a Public Hearing on February 2, 2015 at 6:30PM to present, discuss, and hear comment on a Community Block Grant that the Town will be seeking.

All members in favor – motion carried.

**Resolution No. 43-15** “Appoint Library Board of Trustees” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dean Lavin & Cathy Hempstead to fill 5 – year terms beginning in 2015 and expiring December 31, 2019.

**Resolution No. 44-15** - “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 12:40 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – Carried.

**Resolution No. 45-15** - “Board to exit Executive Session” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved that the Town Board of the Town of Cairo does hereby exit Executive Session at 12:55 pm.

All members in favor – Carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Cords to adjourn the meeting at 12:58 pm.

Town Supervisor

Ted Banta



## **Minutes**

**Town of Cairo  
Town Board Meeting @ 10:15 AM  
Location: Town Hall Meeting Room**

**February 6, 2015**

The Town Board of the Town of Cairo met for a Town Board meeting on Friday, February 6, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 10:15 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

**Resolution No. 46 -15** “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 10:15 AM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

**Resolution No. 47 -15** “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 11:45 AM.

All members in favor – motion carried.

Councilperson Ostrander updated Board on the Solar project for the town.

The Town Board discussed the property on Main Street next to the school that was offered to them by Wells Fargo along with \$6,000 for renovations. The Town Board said they would discuss it further at the Town Board meeting on February 12, 2015 and render a decision.

The Town Board discussed purchasing a generator for the Town Hall in case of an emergency. They will submit for estimates.

**Resolution No. 48 -15** “Receipt of Monthly Supervisor’s Report” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for December, 2014.

All members in favor – motion carried.

**Resolution No. 49 -15** “Amend Tax Warrant” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, resolution no. 162-14 authorized the removal of sewer penalties assessed to the Town Hall Sewer Account #1210, RR Annex Account #4000, and Library Account #4005 in the amount of \$12.80 for each account and



WHEREAS, the sewer delinquent penalties were not removed and were erroneously re-levied to the Tax Warrant on SBL# 101.05-3-14 in the amount of \$25.60 and SBL# 101.05-5-2 in the amount of \$12.80; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Tax Collector, Susan Hilgendorff, to amend the Tax warrant in the amount of \$38.40 for delinquent sewer use.

All members in favor – motion carried.

**Resolution No. 50 -15** “Hire Full Time Highway Employee” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the change of status of Christopher Henderson from a part time highway employee to a full time employee at a rate of \$14.00 per hour that took place on January 21, 2015.

Be it further resolved, full time employee benefits will be according to the collective bargaining unit Teamsters Local 294.

All members in favor – motion carried.

**Resolution No. 51 -15** “Authorization to Purchase 2015 Police Utility Interceptor AWD” offered by Supervisor Banta and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Police Department to purchase (1) 2015 Police Utility Interceptor AWD NYS Contract #024 Price including options for the purchase price of \$37,949.00 and;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign a (3) year lease/purchase contract for the same.

All members in favor – motion carried.

**Resolution No. 52 -15** “Sponsor Peace Officer Training” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the sponsoring of Brian Feml for Peace Officer training in Durham Ambulance building.

All members in favor – motion carried.

**Resolution No. 53-15**

“Payment of Bills on Abstract #303 AND 304”

offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #303, consisting of 2014 Vouchers #1035 through #1083 in the amount of \$48,234.90 is approved for payment.

The total amount to be paid from the:

General Fund -	\$19,454.16	Street Lighting -	\$4,311.62
Highway Fund -	\$23,305.31	Sewer Fund -	\$595.96
Cap. Library Fund -		Water Fund -	\$567.85
Cap. Sewer Fund -		Trust & Agency –	
Hydrant Fund –		Special Fire –	

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #304, consisting of 2015 Vouchers #1084 through #1173 in the amount of \$819,609.46 is approved for payment.

The total amount to be paid from the:

General Fund -	\$667,318.33	Street Lighting -	
Highway Fund -	\$44,602.24	Sewer Fund -	\$7,171.85
Cap. Library Fund -		Water Fund -	\$1,287.71
Cap. Sewer Fund -		Trust & Agency –	\$1,526.65
Hydrant Fund –	\$7,500.00	Special Fire –	\$90,202.68

All members in favor – carried.

A motion was made by Councilperson Cords and seconded by Councilperson Ostrander to adjourn the meeting at 1:00 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk

**TOWN OF CAIRO**



**February 24, 2015**

**Resolution No.       -2015**

**“Garnet Technology Solutions, Inc. Change Order #1 “**

COUNCILPERSON \_\_\_\_\_ OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:

WHEREAS, there was an amended contract for an additional amount of \$5,850.00 between the Town of Cairo and contractor Garnet Technology Solutions, Inc. for the Contract for communications in the new offices at Town Hall, Town Court office(s) and Court Room, Town Clerk’s office, and the Ambulance Administration office(former Supervisor’s office) ; and

WHEREAS, the contractor will connect (4) customer provided cordless phones to phone system and program. Terminate (46) additional V/D cables, terminate (16) additional coax cables, Jack (60) additional V/D cables, Jack (16) additional coax cables. Install (25)pr tie cables from 110 blocks to pp on rack and test (82) additional cables; therefore,

BE IT RESOLVED, that contract change order No. 1 for Garnet Technology Solutions, Inc be approved in the amount of \$5,850.00.

SECONDED BY COUNCILPERSON \_\_\_\_\_

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE\_\_\_\_NAY\_\_\_\_ABSENT\_\_\_\_ABSTAIN\_\_\_\_CARRIED\_\_\_\_DEFEATED\_\_\_\_\_

Garnet Technology Solutions, Inc.

# CHANGE ORDER: #001

21 Nursery Lane  
 Valatie, NY 12184  
 Phone: 518-758-1900

In response to Work Changes Proposal Request # CC-01

The following number must appear on all related correspondence, shipping papers, and invoices:

**C.O. NUMBER: GTS-4295 CO#1**

**TO:** Town of Cairo

Christopher C. Curtis  
 Garnet Technology Solutions, Inc.  
 21 Nursery Lane  
 Valatie, NY 12184  
 518-728-5361

C.O. DATE		REQUISITIONER	TERMS	
2/19/2015				
QTY	UNIT	DESCRIPTION		
<p><b>Tone and Tag (106) Data cables and (36) Coax cables. Cables were not properly labeled and some were short and needed to be re-ran. All cables were not in place when we arrived. Waiting for customer to finish running additional station cables (approximately 45 cables). Connect (4) customer provided cordless phones to phone system and program. Terminate (46) additional V/D cables, terminate (16) additional coax cables, Jack (60) additional V/D cables, Jack (16) additional Coax cables. Install 25pr tie cables from 110 blocks to pp on rack. Test (82) additional cables.</b></p>				
66	EA	labor	\$ 85.00	\$ 5,610.00
2	EA	Cat 5E 24 port PP	\$ 89.12	\$ 178.24
3	EA	Cat 6 24 port PP	\$ 116.92	\$ 350.76
40	EA	25pr	\$ 0.95	\$ 38.00
18	EA	White Cat 6 Jacks	\$ 3.90	\$ 70.20
42	EA	Blue Cat 6 Jacks	\$ 3.90	\$ 163.80
16	EA	F-connector inserts	\$ 2.97	\$ 47.52
32	EA	F-connectors	\$ 0.89	\$ 28.48
8	EA	6 port Faceplates	\$ 1.06	\$ 8.48
4	EA	4 port Faceplates	\$ 1.06	\$ 4.24
-1	EA	credit for installation of plywood backboard	\$ 75.00	\$ (75.00)
-1	EA	Credit carry over from ITS contract covering some of the cabling costs	\$ 300.00	\$ (300.00)
-1	EA	Additional good will credit	\$ 274.72	\$ (274.72)
<p>Any cables that have been installed since we have been there will need to be traced out and properly labeled. At the time of the meeting we inspected these cables and they were not labeled correctly even after we instructed your people how to label them. Please sign program sheets and return right away. This is how the system will be programmed.</p>			\$	-
			\$	-
<b>SUBTOTAL</b>			\$	5,850.00
<b>SALES TAX</b>			\$	-
<b>SHIP. &amp; HANDLING</b>			\$	-
<b>Total</b>			\$	<b>5,850.00</b>

Authorized by \_\_\_\_\_

Date \_\_\_\_\_