



TOWN OF CAIRO
GENERAL MEETING AGENDA

June 1, 2015 @ 6:30PM

Location: Town Hall Meeting Room, Cairo

CAIRO...A Small Town with a BIG HEART!

Call to Order

Pledge of Allegiance

Attendance

Public Hearing: FEMA Flood Map Update

Presentations: Cairo Chamber of Commerce & Greene County Legislature-County Solar Farm

Approval of Minutes: March 17, 2015, May 4, 2015

Reports:

- | | | |
|--------------------|-----------------------------|--------------------|
| - Ambulance | - Library | - Tax Collector |
| - Animal Control | - Park Task Force | - Water & Sewer |
| - Assessor | - Planning Board | - Sewer Contractor |
| - Board of Appeals | - Police | - Highway |
| - Building & Codes | - Summer Recreation | - Supervisor |
| - Historian | - Cairo Chamber of Commerce | |

Appointments & Resolutions

Unfinished Business

- FEMA Flood Maps
- Court Clerk Meetings
- Planning Board Appointment

New Business

- Columbia-Greene Work Force Program
- Sandra Landon & George Corrado-235 Floyd Hawver Rd
- Ambulance Building Engineering Proposal

Correspondence

Adjournment



TOWN OF CAIRO

Public Hearing

June 1, 2015 @ 6:30PM

Location: Town Hall Meeting Room

Reason/Proposal: To amend the Flood Prevention Local Law-Local Law #4 2015-amending Local Law #2 of 2008.

Purpose and Intent:

The Town Board of the Town of Cairo enacted Local Law #2 of 2008 entitled "Flood Prevention Law" which included adoption of certain maps created by FEMA and referred to in Section 3.2 thereof. FEMA has amended the above-referenced maps and therefore Local Law #2 of 2008, Section 3.2 shall be replaced and hereby is amended-see proposed law.

Town Clerk: Notice of Hearing

- Please take notice that the Town Board of the Town of Cairo will have a Public Hearing on Monday, June 1, 2015 at 6:30pm to review and amend Local Law #2 of 2008-Flood Prevention Local Law, at the Cairo Town Hall on Main Street, Cairo, New York.

By Order of the Town Board

Tara A. Rumph, Town Clerk

Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame. Speak clearly, intelligently, and responsibly. Avoid redundancy. Be courteous & respectful.
- The Town Board may choose to listen and not comment.

**TOWN OF CAIRO
LOCAL LAW #4 OF 2015
AMENDING LOCAL LAW #2 OF 2008
FLOOD PREVENTION LOCAL LAW**

Be it enacted by the Town Board of the Town of Cairo as follows:

Section 1. The Town Board of the Town of Cairo enacted Local Law #2 of 2008 entitled “Flood Prevention Law” which included adoption of certain maps created by FEMA and referred to in Section 3.2 thereof.

Section 2. FEMA has amended the above-referenced maps and therefore Local Law #2 of 2008, Section 3.2 shall be replaced and hereby is amended as follows:

3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard for the Town of Cairo, Community Number 360286, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

1. Flood Insurance Rate Map Panel Numbers 36039C0210F, 36039C0217F, 36039C0229F, 36039C0230F, 36039C0231F, 36039C0232F, 36039C0233F, 36039C0234F, 36039C0236F, 36039C0237F, 36039C0238F, 36039C0239F, 36039C0241F, 36039C0242F, 36039C0243F, 36039C0244F, 36039C0251F, 36039C0253F, 36039C0254F, 36039C0258F, 36039C0261F, 36039C0262F, 36039C0263F, 36039C0264F, 36039C0266F, 36039C0268F, 36039C0410F, 36039C0426F, whose effective date is May 16, 2008, and any subsequent revisions to these map panels that do not affect areas under our community’s jurisdiction.
2. A scientific and engineering report entitled “Flood Insurance Study, Greene County, New York, All Jurisdictions” dated May 16, 2008.
3. Flood Insurance Rate Map Panel Number 36039C0405G, effective June 2, 2015, and any subsequent revisions to this map that does not affect areas under our community’s jurisdiction.

The above documents are hereby adopted and declared to be part of this Local law. The Flood Insurance Study and/or maps are on file at the Office of the Town Clerk of the Town of Cairo, Main Street, Cairo, NY 12143.

Section 3. This Local Law shall take effect immediately.

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

ENACTING LOCAL LAW #4 OF 2015
AMENDING LOCAL LAW #2 OF 2008
FLOOD PREVENTION LOCAL LAW

Councilperson _____ offered the following resolution
and moved its adoption:

WHEREAS, the Town enacted local law #2 of 2008, Flood Prevention which
included maps reflecting the location and extent of flood zones within the
Town as designated by FEMA, and

WHEREAS, FEMA has now modified such maps, thereby necessitating an
amendment of aforementioned local law, therefore

Be it resolved, that the Town Board of the Town of Cairo hereby enacts the
attached Local Law #4 of 2015 amending the maps and amending Local Law
#2 of 2008.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



Minutes

**Town of Cairo
Special Town Board Meeting @ 11:00 AM
Location: Town Hall Meeting Room**

March 17, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Tuesday, March 17, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 11:00 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords and Councilperson Joyce. Councilperson Puorro and Councilperson Ostrander were absent.

Resolution No. 75 -15 “Authorizing the Supervisor to Execute Necessary Documents to Accept Conveyance and Donation of 404 County Route 23B from Wells Fargo Bank” offered by Councilperson Joyce and seconded by Councilperson Cords:

Whereas, the Wells Fargo Bank has offered to donate certain lands located at 404 County Route 23B, Cairo, NY to the Town of Cairo, and

Whereas, the Town Board hereby determines that it is in the best interest of the residents of the town to accept such conveyance, therefore

Be it resolved, that the Supervisor of the Town of Cairo is hereby authorized to execute all the necessary documents to complete the conveyance of 404 County Route 23B, Cairo NY to the Town of Cairo and that such donation and conveyance is hereby accepted.

All members in favor – motion carried.

Resolution No. 76 -15

“Determination of Short Environmental Assessment Form” offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, there was a Short Environmental Assessment Form completed for the property located at 404 County Route 23B, Cairo, NY; and

WHEREAS, this property is in the process of being conveyed and donated to the Town of Cairo, therefore

BE IT RESOLVED, that the Town Board accept the Short Environmental Assessment Form on the Project Information.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 11:25 AM.

Respectfully submitted,

Supervisor Ted Banta



Minutes

**Town of Cairo
Town Board Meeting @6:30 pm
Location: Town Hall Meeting Room**

May 4, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, May 4, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Puorro, Councilperson Cords, Councilperson Joyce and Councilperson Ostrander.

The minutes from April 6, 2015 Public Hearing on Moratorium on Conversion of Resorts was accepted as amended by Councilperson Ostrander and seconded by Councilperson Cords.

The minutes from April 6, 2015 Public Hearing on Moratorium on Junkyards was accepted by Councilperson Cords and seconded by Councilperson Dan.

The minutes from April 6, 2015 Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Cords.

The Town Board discussed getting a proposal with Scott Lane Engineering if Greene County does not move forward with the plan for a County Wide Ambulance.

Robert Uzzilia gave report on various things he is working on. He reported they are fixing the railroad platform on Fiero Drive for safety reasons.

Superintendent of Highways Robert Hempstead gave report on Parks, Buildings and Grounds. He is in process of changing the bathrooms at Town Park to be family bathrooms. He reported he is putting in automatic hand dryers in all bathrooms.

Planning Board Chairman Dan Benoit reported that Nolan Propane was interested in setting up their storage tanks on the other side of the Bank of Greene County. This project is complicated and might be referred to an outside engineer. Attorney for Town Tal Rappleyea needs to do an environmental impact statement.

It was asked if the Town Board would have a joint meeting with the Planning Board and go through the comments that were taken by the Planning Board.

Councilperson Ostrander explained that the Town Board went through each comment at great length and will respond to the Planning Board in writing of their decision.

Supervisor Ted Banta said there will be a public hearing in the future and the Planning Board will be invited for their input.

Planning Board member Rich Lorenz's term was up in December. It was explained he needed to have his continuing education credits to be approved his place on the Planning Board.

Rick Busch gave police report. He reported that his department is up for audit.

Supervisor Banta reported on the public gazebo and senior activity center. He explained there would be checkers and chess imprinted on tables and there would be walkways around the senior recreation area. Supervisor Banta also explained that they will seek a \$10,000 grant from a local foundation and a grant(s) from the Greene County Legislature.

Councilperson Ostrander reported that G & H of Greenville did plans for the project. They are looking for volunteers and people with an expertise in building.

Greene County Legislators presented \$5000 to Soccer League President. Kevin Berry is donating his time to the project. Justin Hilgendorff brought his equipment and has worked on the large field.

On May 2nd the Town will hold the third annual Cairo Park Day at the Town Park. Legislators Bill Lawrence and Harry Lennon donated to the playground equipment.

The Town Board thanked Superintendent of Highways Robert Hempstead for all the work he does in the Park and in town.

Supervisor Banta reported that the Memorial Day Parade will be held on Monday, May 25, 2015 at 11:00 am and lineup is at 10:30 am.

There is a request for a new dog law to include kennel licensing. This was originally done through the NYS Ag and Markets.

The 2014 Annual Audit will be noticed in the paper and available at the Town Clerk's Office for review.

Resolution No. 90 -15 "Receipt of Monthly Supervisor's Report" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for April, 2015.

All members in favor – motion carried.

Resolution No. 91 -15 "Senior Recreation Area Professional Services" offered by Councilperson Cords and seconded by Councilperson Puorro:

WHEREAS, Robert Carey Sr. proposed a Senior Recreation Area for Angelo Canna Town Park;

AND WHEREAS, Santo Associates offered a site design for said Senior Recreation Area at no cost;

AND WHEREAS, a preliminary site plan, a preliminary list of materials, and a preliminary cost estimate will be necessary to seek grants, funding, and donations; therefore be it,

RESOLVED, that the Town Board hereby approves the proposal for professional engineering services from Santo Associates in the amount of \$1,000 and authorizes the Supervisor to sign said proposal.

All members in favor – motion carried.

Resolution No. 92 -15 “Accepting Water Billing Dated April 2nd 2015” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Billing as presented from the Water Administrator in the amount of \$47,975.88 dated April 2nd 2015.

All members in favor – motion carried.

Resolution No. 93 -15 “Payment of Bills on Abstract #311” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #311, consisting of 2015 Vouchers #1498 through #1575 in the amount of \$75,824.67 is approved for payment.

The total amount to be paid from the:

General Fund - \$46,749.89	Water Fund - \$3,220.18
Highway Fund - \$19,247.68	Trust & Agency – \$687.82
Hydrant Fund –	
Street Lighting -	
Sewer Fund - \$5,919.10	

All members in favor – motion carried.

Resolution No. 94 -15 “IT Anti-virus software & installation” offered by Supervisor Banta and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board hereby approves the state pricing quote in the amount of \$1,420.00 for anti-virus software and installation.

All members in favor – motion carried.

Resolution No. 95 -15 “Purchase Additional VOIP Phone for Highway Department From Garnet Technology Solutions, Inc.” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the purchase of an additional VOIP phone from Garnet Technology Solutions, Inc. to be Installed at the Highway Department Office.

BE IT FURTHER RESOLVED, that the Additional VOIP Phone will be purchased under the Original Contract with Garnet Technology Solutions, Inc in the amount of \$455.00.

All members in favor – motion carried.

Resolution No. 96 -15 “Hire Engineering Firm” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the Town of Cairo has received approval on two large FEMA projects which include Sandy Plains Road and Harold Myers Road culvert replacements.

WHEREAS, Praetorius and Conrad, P.C. Professional Engineering and Land Surveying have been recommended and utilized in multiple towns as the project management during construction of large culvert/bridge replacement FEMA projects.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Praetorius and Conrad, P.C. as engineer/project management for the Sandy Plains Culvert Replacement and the Harold Myers Culvert Replacement.

All members in favor – motion carried.

Resolution No. 97 -15 “Authorization for Highway Superintendent Robert F. Hempstead To Purchase One Used Ingersoll Rand ST60 Roller” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, Highway Superintendent Robert Hempstead advertised for bids on one used Ingersoll Rand ST60 Roller and the bid opening was on April 30, 2015 at 2:30pm in the Office of the Town Clerk. Present for the bid opening was Kathy Rockefeller, Deputy Clerk, Robert Hempstead, Highway Superintendent, Debra Sommer, Deputy Highway Superintendent. There was one bid received from Wengers of Myerstown in the amount of \$11,500.00

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one used Ingersoll Rand ST60 roller for a purchase amount of \$11,500.00.

All members in favor – motion carried.

Resolution No. 98 -15 “Authorize Supervisor to Sign CIA Security Contract”
offered by Councilperson Ostrander and seconded by Councilperson Puorro:

WHEREAS, the Town Board approved the proposal submitted by CIA Security in the amount of \$6,090 on April 6, 2015 to replace the existing fire alarm system at Town Hall;

AND WHEREAS, there are monthly monitoring charges in the amount \$25.50(quarterly \$76.50); therefore, be it,

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the CIA Security Contract for the alarm system & its monitoring dated 4/8/15, as amended by Town Council.

All members in favor – motion carried.

Resolution No. 99 -15 “Set Public Hearing to update FEMA Flood Maps”
offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved the Town Board of the Town of Cairo does hereby set a public hearing for Monday, June 1, 2015 at 6:00 PM at the Cairo Town Hall to update and amend Local Law 2 of 2008 and update

WHEREAS, the Town Board approved the proposal submitted by CIA Security in the amount of \$6,090 on April 6, 2015 to replace the existing fire alarm system at Town Hall;

AND WHEREAS, there are monthly monitoring charges in the amount \$25.50(quarterly \$76.50); therefore, be it,

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the CIA Security Contract for the alarm system & its monitoring dated 4/8/15, as amended by Town Council.

All members in favor – motion carried.

The Resolutions for the Court Clerks has been tabled.

The Town Board discussed whether the town should pay the bill received from Karen Gallo on Main Street. It was questioned that there are materials purchased that the Town does not own.

Resolution No. 100 -15 “Pay Invoice Submitted by Karen Gallo” offered by Councilperson Puorro and seconded by Councilperson Cords:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to pay the bill submitted by Karen Gallo. Such funds will be taken from the Water District account.

All members in favor – motion carried.

Resolution No. 101 -15 “Chamber of Commerce Celebrations” offered by Councilperson Puorro and seconded by Councilperson Cords:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to pay the bill submitted by Karen Gallo. Such funds will be taken from the Water District account.

All members in favor – motion carried.

Resolution No. 102 -15 “Chamber of Commerce Celebrations” offered by Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to give \$600 to the Cairo Chamber of Commerce celebrations account.

All members in favor – motion carried.

The Town Board remarked the Chamber of Commerce should come at budget time to ask for any money they need for next year.

The Town Board discussed Shared Services. They want to devise a plan to achieve a property tax credit. They discussed the pros and cons of the shared services. This will be postponed until June 1st and discussed further then.

Julie Freeman asked about the zoning moratorium. The Board informed her they were hoping to have a public hearing by the end of June or at the July board meeting.

They also said they are looking for a water source for Cedar Terrace. The Board may need to develop a new water source. The Town Board will speak with Freeman’s further.

Kathy Start thanked the Town Board on the opportunity of being at Town Picnic. Their goal is to get books in the hands of the kids.

Resolution No. 103 -15 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 104 -15 “Board to exit Executive Session” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 10:10 PM.

All members in favor – motion carried.

Resolution No. 105 -15 “Water and Sewer Hourly Wage Increase” offered by Councilperson Cords and seconded by Councilperson Puorro:

Whereas, it is necessary for wage increases be authorized by the Town Board; therefore be it

Resolved, effective as of April 27th 2015 the hourly wage paid to John Orso shall be increased from \$10.75 to \$11.75 per hour while working for the Water and Sewer Departments.

All members in favor – motion carried.

Resolution No. 106 -15 “Building and Code Enforcement Clerk” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Whereas, Donna Chewins will not be available to fulfill the clerical position in the Building & Code Enforcement Department because of medical leave; therefore, be it,

Resolved, that the Town Board hereby approves Evelyn Gabrielsen to temporarily fill the clerk's position in the Building & Code Enforcement Department commencing May 12, 2015.

All members in favor – motion carried.

A motion was made by Supervisor Banta to approve Court Clerk to attend monthly Magistrates Meetings for the 2015 year. As there was no second the motion did not pass.

A motion was made by Supervisor Banta to approve Court Clerks to attend Quarterly Greene County Clerks Magistrates Meetings for the 2015 year. As there was no second the motion did not pass.

A motion was made by Councilperson Ostrander and seconded by Councilperson Puorro to adjourn the meeting at 10.20 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk

Town of Cairo
Ambulance Service

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

Monthly Report

June 1, 2015

Total calls for April.....62
Total Transported calls.....48
Total Non-transported calls..... 14

Total amount billed: \$ 38,940

Miscellaneous items of Interest:

1. 74-1 out of service for a EGR cooler replacement for a week. Back up and running now thanks to highway mechanics. Need to start looking to spec a new ambulance this fall.
2. Spoke with Scott Lane, regarding the plans for a new ambulance station. Will work on setting dates for a meeting with Ted, Scott and Reay to work out a plan of action.
3. Participated in a “ National EMS Week “ presentation with Durham Ambulance and Greene County EMS Paramedics, at the Cairo-Durham Elementary school. Approximately 380 students attended, and viewed 4 different vehicles. Excellent response.

TOWN OF CAIRO

ANIMAL CONTROL

MAY 31,2015

IT WAS A VERY BUSY MONTH FOR THIS DEPARTMENT AS I HAD A TOTAL OF 26 CALLS , ANYTHING FROM DOGS BARKING TO CATS UNDER HOUSES , COWS LOOSE ON 23B AND GEESE FLYING ON RT 23 . I HAD A DOG BITE IN ROUND TOP THAT WAS NOT SERIOUS ALSO .

I ATTENDED 2 DAYS OF TRAINING IN ALBANY AT THE ANNUAL DOG CONTROL CONFERENCE , IN WHICH I PICKED UP A FEW NEW THINGS FOR THE TOWN OF CAIRO TO PUT IN THE TOWN LAWS FOR ANIMALS.

I ALSO ASSISTED STATE POLICE AND CAIRO POLICE WITH A DWI STOP , AS I HAD TO HOLD 2 DOGS FOR A VEHICLE SEARCH , I FOUND FRIENDS OF THE DRIVER AND TURNED THE DOGS OVER TO THEM.

BRIAN FEML

ACO

Minutes: Town of Cairo Board of Appeals

May 28, 2015

Present: Tom Baldwin, Chair
George Weiss
George Kleinmeier
Eric Rasmussen

Absent: Ed Forrester

Meeting was called to order at 6:35 PM by Chairman Baldwin with a quorum Board of Appeals (BOA) members present.

Regarding the denial by Code Enforcement for a building permit for a proposed single family dwelling on the lands of the Anton Gerstberger Jr, SBL#117.00-4-2

Permission was denied by Code Enforcer Sprague for approval to build a single family dwelling on Kirwin Road based on Local Law 2-1991 Section 6: Restrictions part 6A: General Building Lot. No lot shall be smaller than 1.25 acres with a minimum of 150 feet of frontage on a highway or private roadway.

Mr. Scott Lane, P.E. appeared before the BOA on behalf of Anton Gertsberger, Jr. with letters from adjoining property owners (Anton Gerstberger Jr. & Sr., Stephen Tracy, Henry Dittmar) with no disagreements to the variance being approved even though the lot size is 0.836 acres and road frontage is 121' which does not meet the town regulations.

The Board of Appeals members discussed the project with Mr. Scott Lane and reviewed the site plan of the proposed project.

A motion was made by Eric Rasmussen and seconded by George Kleinmeier to grant the variance to Mr. Anton Gerstberger Jr. for a single family dwelling. All members present were in favor of the variance to be granted.

With no other business the meeting was adjourned at 7:15 PM.

Respectfully submitted,

Louann Arp, Secretary



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT
MONTHLY REPORT

May 1, 2015 – May 31, 2015

(09) Building Permits Issued

(02) Certificates of Occupancy Issued

(08) Certificates of Compliance Issued

(21) Violations & Complaints

(03) Violations Pending Court

(33) Total Inspections were performed on current projects, violations, and fire inspections

GOALS & Accomplishments:

- Organize and unpack office
- Continue to work on violations
- Work on office procedures files so that the office runs in an efficient matter

512 Main Street, P.O. Box 728

P. (518) 622-3120 ext. 253 F. (518) 622-3415

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm



Robert F. Hempstead
Town of Cairo Highway Superintendent

755 Route 145
Cairo, NY 12413
518-622-9515
518-622-3185 Fax
518-965-1266 Cell

highwaysuper@townofcairo.com

Highway Report

June 1, 2015



Highway Daily Tasks Performed:

1. Crews are out cold/hot patching pot holes as weather permits utilizing recently purchased trucks and leeboy paver.
2. Routine repairs/service on equipment.
3. Town wide road side trash pickup continues.
4. Sign replacement/maintenance ongoing.
5. Renovations/updates at highway office are complete.
6. Bids were open for the two large culvert replacement FEMA projects: Sandy Plains and Harold Myers. Advanced Enterprise Concrete &

Excavation was the lowest bidder on both projects. We have been acquiring temporary easements from residents adjacent to the projects.

7. The new used Ingersoll Rand roller is now in service.
8. Culvert maintenance continues
9. Extensive repairs being performed on the Town's vacuum/sweeper truck.
10. Tree/brush cutting.
11. Continue to maintain Jerome Avenue water leak excavation site.
12. Receiving quotes for the 2015 paving season
13. Yard waste program use is increasing.
14. Returned the rented sweeper and removed most sand piles that accumulated during the process. Isolated areas being reswept.
15. Gradall out ditching/drainage on various roads
16. We will be hosting bucket/aerial truck safety course this month with Town of Cairo, Town of Catskill and the Town of Athens employees enrolled.
17. Graded and resurfaced High Ridge Villa Road (gravel) and the Town of Durham assisted with their grader.
18. Blacktopped walkway at the Acra Community Center



Town Hall Renovations/Repairs:

1. Serviced and charged both a/c units at Town Hall
2. Repaired sewage drain. Town of Catskill brought their camera and stated that the lines were clear.
3. Installed hand dryers in men's and ladies room
4. Taped, spackled, and painted holes from previous alarm pulls.

5. Installed rubber base and cabinets in break room. One cabinet is on backorder.



Annex Renovations/Repairs:

1. Excavated septic tank for sewer inlet location.
2. Receiving quotes for plumbing/HVAC at the annex
3. Disassembled shelves in the annex and moved to St. Edmunds to be used for supplies and record storage
4. Moved all contents to St. Edmunds
5. Laid out all offices for renovations
6. Began reconfiguring and installing new walls.

Park Maintenance:

1. New playground equipment has been ordered.
2. Mowing/weed whacking continues as needed.
3. The Babe Ruth little league field has been rolled in preparation of the Cody Veverka dedication.
4. The fountain has been repaired and painted. Pump has been installed and water turned on.
5. Hanging flower baskets have been installed on Main Street
6. Removed graffiti from dugouts multiple times.
7. Replaced the children's swing chains.
8. Placed bleachers in front of Town Hall and opened rest rooms for use during the Memorial Day Parade



Meeting & Miscellaneous:

1. Still pending: F450 purchase, plow for F350 Unit 1, skid steer with snow blower, pricing double drum roller and tandem dump trucks with snow and ice equipment.
2. Still pending: Repairs to salt building.
6. Attended Greene County Town Highway Superintendent's Association informational luncheon
7. Updated electrical work in St. Edmunds: indoor and outdoor lighting.
8. Cemeteries have been mowed and cleaned up.
9. Installed time clock in the ambulance building
10. Cairo Historic Society visited the prehistoric forest at the quarry
11. Installed Hometown Hero banners throughout Cairo
12. Met with Kevin Berry regarding the soccer field drainage installation
13. Installed new light pole on Main Street and replaced fuses and photocells on multiple lights.
14. Repaired sidewalks on Bross Street and Main Street
15. Met with Gorman Brother's representative regarding road surface treatments.
16. Met with Andrea Macko regarding Greene County Youth Fair.
17. Installed a new stone path to the The Friend's of the Library book storage shed.

Library Report – May 2105

The library had the following programs: Tick and Lyme Disease, Know the 10 Signs of Alzheimer's, Babes in Bookland, Acrylic Painting, Radio Story Time, Computer Tutoring, Drawing and Zumba. We also had a Haiku contest won by Margaret Waldhelm and Tony Fallon.

Between April 10 and May 27 fifty (50) new cards were issued. During the same time period the library community rooms were used 92 times by various groups including the MidHudson Library System.

Library representatives gave presentations to the American Legion and to the Cairo Historical Society. Representatives also went to the Acra Community Center and spoke with the staff there about possible programming at the center and getting info about the library to the seniors.

On May 22 we gave a tour to the Cairo-Durham sixth grade class and teacher Donna Trunzo. We also had a library scavenger hunt.

We are currently judging our yearly bookmark entries. We received 85 entries, many of them from middle school students.

Upcoming programs include Drawing Outdoors, starting June 6 at 10:00am and running for 4 weeks, Laughter As Medicine, on June 11 at 6:30pm, and Save Energy, Save Dollars at 6:00pm. There is no fee to attend programs.

From NYLA: "The New York libraries draw in more visitors than the New York Yankees, Mets, Knicks, Giants, Jets, Nets, Carnegie Hall, Lincoln Center, aquariums, zoos, and Madison Square Garden combined, according to a story by the New York Times."



TOWN OF CAIRO PLANNING BOARD

PO Box 728, Cairo, NY 12413

Chairman-Daniel A. Benoit - phone: (518) 701- 4823

Email: planning@townofcairo.com

June 1, 2015

To: Town Board Members

From: Planning Board

Re: Report of the Planning Board for the Month of May, 2015

On May 7, 2015, the planning board held its regular monthly meeting. There was one public hearing scheduled and held for the J Triple S site plan project that was subsequently approved.

In Open Business, there was no action on the Verizon Wireless Cell tower project. The Watts Oil site plan was set for a public hearing for June 4. Nolan Propane was present and requested a public hearing for the July 2 meeting.

In New Business the board waived review on two projects - Paffi & Rich Lakishmi Trinity, LLC and Wolff's Custom Cycles. The first involved a request to re-use and re-open the former Lange's Groveside as the Windham Mountain Motel. The second involved a request to re-open a former motor vehicle repair shop on Route 32 as a motorcycle repair shop and retail store.

The board also approved a sign request for Great Beginnings Daycare and set a June 2 public hearing date for the Busti/Consoli subdivision proposal that involves a simple lot-line adjustment.

Finally, the board authorized the publication of a letter expressing the board's disappointment and disagreement with the non-public manner in which the town board conducted its review of the planning board's zoning law comments.

The board's next regular meeting will be on June 4, 2015 at 7:00 p.m.

Respectfully Submitted,
Daniel A. Benoit
Daniel A. Benoit, Chairman, Planning Board.

Cairo Police Department
Town Hall
P.O. Box 728
Cairo N.Y. 12413

Phone (518)622-2324
Fax (518)622-8418

e-mail Cairopd@mhccable.com
Cell (518)-965-5553

From: Sergeant Busch #110
Town of Cairo Police Department

To: Ted Banta
Town Board Members

Re: Report of activities-Month May 1st, 2015 to May 31st, 2015

(A) Patrol mileage:

Ford Crown Victoria	574- 1129
Dodge Durango All wheel drive	575- 1276
Dodge Charger	576- Begnal Kingston new engine
New Ford Interceptor	577- 2641

Total Miles- All - 5046

(B) Criminal Incidents 30

Non Criminal 151
Unclassified

Total Complaints 181

(C) Accident Investigations **Total 4**

(D) Parking Summons 0 Issued

(E) Arrest **Total = 14, Charges = 11 misdemeanor , 14 violation,**

(F) Vehicle and Traffic **16** Issued Summons



TOWN OF CAIRO SUPERVISOR'S REPORT

June 1, 2015 @ 6:30PM

Location: Town Hall of Cairo, Meeting Room

CAIRO...A Small Town with a BIG HEART!

Monthly Financial Report:

- April 2015
- Sent via email to the Board & provided a copy at this evening's meeting

Zoning Law Adoption:

- Respond to Planning Board recommendations
- County Planning Board Review
- Public Hearing
- Adopt Law

Employee Meetings 2015:

- January 21st @ 11am
- April 1st @ 11am
- April 22nd @ noon-employee & volunteer luncheon
- Next meeting June 3rd @ 11am

Angelo Canna Park:

- Senior Recreation Area:
 - o Site Design Updated
 - o Entire Area is Handicap Accessible
 - o Santo Associates is developing a cost analysis & materials list
 - o Seeking \$10,000 Grant from local foundation, submission deadline June 30, 2015
 - o Will seek grants from the Greene County Legislature
 - o Will seek additional grants, and fundraise for project
- Gazebo project:
 - o Doug O., Elizabeth B., & Dave I. are working on Gazebo building
 - Plans have been donated by GNH Lumber
 - Materials have been donated by B&B Forest Products
 - Milling has been donated by Bill Metzler
 - \$1,000 donated from the Bank of Greene County for the roof
- Soccer Fields:
 - o Work to begin this spring/summer 2015
 - o Materials have been ordered
 - o Soccer Club & GC looking for assistance for culvert & pipe installation

Town Hall Renovations:

- IT, Phone, & Fire Alarm installation complete

Annex Building Renovation:

- Renovations have started; some structural design changes will occur.
- Annex Building Dedication: will plan a dedication for the Police Department building in honor of Floyd Hempstead in the Fall of 2015.

Sidewalk Initiative:

- Seeking funding & financial resources for sidewalks down Main Street
 - o Applied for the NYSDEC Catskill Park Smart Growth Implementation Grant
 - o Attending the Grant Award Reception for the 2015 Catskill Smart Growth Implementation Grants on June 2nd @ 11:30am at the Catskill Watershed Office in Margaretville.
 - o The Town of Cairo has received a \$75,000 grant!
- May incorporate a Rails to Trails phase along William Dinger Rd to the corner of Railroad Ave where the Cairo Historical Society has commenced their Railroad project

Well supply/drilling:

- In progress, next step is to contact the property owner of an identified well site location
- Objectives:
 - o Upgrade water supply line(s) on Jerome Ave and any other insufficient lines
 - o Replace Water Tank
 - o Find another well source
 - o Expand Water District
- Seeking funding; working with the County & Assemblymember Lopez's office

Labor Negotiations:

- Highway Department Labor Agreement & Negotiations:
 - o In progress; next meeting June 10th @ 9am
- Police Department Labor Negotiations:
 - o Negotiations complete, Memorandum of Agreement issued-pending approval
 - o Town of Cairo Police Manual ought to be updated.
 - Doug O., Rick B. and Labor Counsel will be working on a revision
- Ambulance Department Labor Negotiations:
 - o Meeting scheduled for June 10th @ 9am

Meetings/Events:

- Employee lunch 5/12/15 @ noon
- Employee lunch 5/13/15 @ noon
- Meeting at Town Hall 5/14/15 @ 2:30pm
- Attended Rotary Luncheon 5/16/15 @ 12:30pm
- Attended Memorial Day Ceremonies 5/25/15 @ 9am & 11am
- Meeting for Greene County Youth Fair 5/26/15 @ 10am
- Meeting with Robert H. 5/26/15 @ 11am
- Meeting with Robert H. & Rick B. at Annex Building 5/29/15 @ 10:30am
- Attended Funeral Service at Round Top Fire Dept 5/30/15 12:30pm
- Attended Memorial Dedication for Little League Field 5/30/15 @ 1pm
- Attended Ribbon Cutting Ceremony 5/31/15 @ 1pm

Solar Energy Initiative in progress:

- o Doug O. and I are continuing with research & meetings
- o Power Purchase Agreement Solar Opportunity

Grant Writing objectives:

- Sidewalks: in progress with Delaware Engineering
 - o Received a NYSDEC Catskill Park Smart Growth Implementation Grant of \$75,000
 - o Will seek funding for the Rails to Trails project
 - o Will seek funding & assistance from Greene County
- Well Water Supply & Water District: in progress with Delaware Engineering
 - o Met with Assemblymember Lopez & staff, Alan Tavenner-Delaware Engineering, Joe Myers-Water & Sewer Consultant, Mike Lamanec-Water & Sewer Administrator, & the Town Board on March 5, 2015 to discuss funding opportunities.
 - o Working with Delaware Engineering to apply for grants & funding
- Community Block Grant: \$300,000:
 - o For income eligible, single family owners for home repair & improvements
 - o Assisted by the Catskill Mountain Housing Foundation
 - o Waiting on decision from the State, nothing heard to date
- 2015 Consolidated Funding Application opportunities:
 - o Delaware Engineering identified that we may have two opportunities:
 - Rails to Trails project
 - Senior Recreation Area
 - Conference call scheduled with Delaware Engineering June 4th @ 10am
- Community Center: seeking grant opportunities
- Geological Site: seeking grant opportunities
- Ambulance Building: seeking grant opportunities
- Park Improvements
 - o Soccer Fields, Baseball Fields, Football Field: in progress
 - o Senior Recreation Area: in progress
 - o Enhancements such as gazebo, bathrooms, etc

Greene County Business Advisory Committee:

- Campaign: Buy/Invest in Greene
- Mission: to procure businesses for Main St in Greene County
- Meeting on June 9th @ 9:30am
- Posters, flyers are available

FEMA Flood Maps:

- Updates requested by the State
- Public Hearing will be held 6/1/15 @ 6:30pm

July 4th Celebration:

- Cairo Chamber: Wacky Bed Race 4pm...still on...?
- Call Brian Feml or MA Tarpinian to participate

Dog Law Request:

- Received a request from the Batista to amend our new Dog Law to accommodate for Purebred Kennel licenses
- Mary-Jo C., Dan J., & Brian Feml will address

Annual Update Financial Document:

- Filed with the NYS Comptroller's office
- Noticed in the paper

Town of Cairo Website Update & Business Profile:

- Doug O. & I will have a conference call with Kathoderay Media 6/5/15 @ 9:30am

Ambulance Building:

- Scott Lane has submitted a proposal for services

Town of Cairo Tentative Equalization Rate:

- 68.00
- Hearing date 6/16/15 @ 10:00am in Albany

2015 Elections:

- To be held at the Cairo Public Library & Town Hall Court Room/Meeting Room
- Districts that will be in Town Hall will be 5, 6, & 7
- Change will take effect on or after June 1, 2015

Anthem Sports:

- Seeking a resolution of support or the Tour of the Catskills Bicycle Race
- July 31 – Aug 2nd, Sunday 9am-3pm
- 8th Annual Tour of the Catskills



512 Main St., PO Box 728

Cairo, NY 12413

TOWN OF CAIRO WATER & SEWER

MONTHLY REPORT

MAY 2015

67 PHONE CALLS RECEIVED AND RESPONDED TO

21 DIG SAFELY REQUESTS AND RESPONDED TO

4 WATER SERVICES TURNED ON

0 WATER SERVICES TURNED OFF

4 ALARMS RECEIVED AND RESPONDED TO

WATER DEPARTMENT

Water Turn-On/Offs – We had 4 water turn-ons: #0140 seasonal, #3510 seasonal, #3100 new owner and #6250 a new account and we turned on the water for the memorial fountain.

New Accounts – Account #6250 was connected to the water system. A service line, water meter and external meter reader were installed. The connection to the accounts previous well water source was completely disconnected and their well was filled in. There are currently two other accounts that are considering connecting to the municipal water.

Water System Maintenance – We did various repairs inside the well pump house. A section of the vacuum pump line was replaced; the line had failed from the extensive corrosion and rust build-up inside the line. We serviced the control arms for the back flow preventers on both of the pumps. We repaired a pressure gauge connection by chiseling the rust away from the inside of the connection. As we have taken sections of the inside system apart, it is clearly evident that the inside of all the pipes and fittings are restricted by excessive internal corrosion build-up. In the instances of the vacuum lines they had become dysfunctional from the corrosion. We serviced the water hammer arrestor pressure tank and created a metering gauge for pressure monitoring. Joe Myers, John Orso and I did the repairs and will attempt to do more preventative maintenance. John and I also installed a new valve box over the system connection valve at the old reservoir site; the need for easier access became evident in frozen ground of March.

Alarms – Although the auto dialer is currently nonfunctioning, the audible alarms are still connected. On 5/9/15, we had a “high water” alarm in response to too much water in the tower. Starting on May 29th, we have had numerous alarms regarding low water in the tower. As of May 31st we are running on only one pump. The malfunctioning check valve on primary pump #2 is believed to be the root of the problem. We are planning to repair or replace the valve as soon as possible.

Turbidity issues on Williams Street – We responded to complaints of inconsistent turbidity issues on Williams street, all appeared fine while we were there and we did an extensive hydrant flush as a preventative measure.

Hydrant Flushing – We expect to do our hydrant flushing at nights in the end of June beginning of July.

Grant Expectations – We compiled data and have been working with Delaware Engineering in pursuit of available funding for water system repairs and expansion. Target projects include; an additional source, the Jerome Avenue water line, the Bross/Railroad/Grove street line and the water tower.

Youth Fair – Additional water testing, research and filing necessary for an agricultural fair were started in preparation for this coming Greene County Youth Fair.

Volunteer Drive – Responding to a DIG Safely request, we did investigated the water line for account #4590. The line had been installed with no apparent records. With a line trace and a line-detector, we were able to locate and map the service valve. The locations were mapped and entered into the curb stop location records.

Jerome Avenue – The emergency repairs to the (account #2610) service line under Jerome Avenue had required extensive road repair. The repairs to the road need to be approved by Greene County specifications. Initial bids are in excess of \$8,000 for the road repair alone. We are awaiting other bids. The whole repair is currently the financial responsibility of the property owner. The holes in the copper line are believed to have been caused by cathodic activity, not from frost.

Water Rules & Regulations Review – An amendment (or total rewrite) to the current 1990 version of the Cairo Water District Rules & Regulations is in order. There are parts of the regulations that are

outdated and in need of clarification. Issues regarding the responsibility of water service line ownership and maintenance should be reviewed. The responsibility of the Highway Department should also be reviewed. A committee is necessary to review and make adjustments. A similar committee is required for the sewer system as well.

Maps and Files – Clerk Valarie Payton has been working for months organizing the filing system and our hundreds of maps. Most every day we experience the positive results of simply finding information faster. This was and continues to be a large and important task.

Water Penalties – Delinquent water bill payments from the April water bills were charge late fees in the total of \$2,896.55 on May 7th.

Water Alarm System – (Same as last month) The “Sensaphone Express II” alarm system had failed and is no longer covered by warranty. Estimate to repair the system would be about \$700. The same system new is \$1,800. We feel that the Express II system is excess for our needs and we are ordering a new Sensaphone Model 1800 to replace it for about \$1,000.

Water Certification – (Same as last month) John Orso and I (Michael Lamanec) are continuing the NY Rural Water course. Joe Myers is serving as an overseeing private certified contractor allowing Cairo to use his license until our certification process is completed.

SEWER DEPARTMENT

Septic Tanks – We have made repairs to septic tank access ports at #3230 #3660, #5150, #5820 and the 4H building in the park. We have many more to do as time and resources allow.

Septic Tank Pump-Outs – No tanks were pumped in May, we have some scheduled and many others to do as time and resources allow.

Septic Pump Stations- John Orso and I have begun to monitor the pump stations. The stations are to be monitored to avoid system failure. Our first round of inspections have already identified failing stations, PS#1 needs generator maintenance. PS#3 was working on only one of the two pumps, the situation was easily rectified. PS#4 apparently has a failing check valve; we expect to fix this ourselves as soon as time allows. PS#9 was not working; we’ve got it temporarily operational. PS#9 is a failed design; the current solo pump cannot handle the load of the two pumps that supply it. This location has had severe failure in the past and it will fail again in the future, this is a major undertaking that will require many man hours and expense.

Maps and Files – As with the water department, clerk Valarie Payton has been working for months organizing the filing system and our hundreds of maps. Most every day we experience the positive results of simply finding information faster. This was and continues to be a large and important task.

Sewer Use Law – We are guided by the current 2010 Sewer Use Law, there are some items that were not properly addressed, and other items that contradict themselves. Previous versions of the law allowed property owners to continue using their own private wastewater disposal system and would be forced to connect to the system if their system failed. Although there is not a clear definition of failure. Current law dictates that (Section 307) connection is required by everyone. We have numerous buildings in the district that are not connected to the system. Conflicting (Sections 406) areas refer to the owner maintained wastewater disposal systems. As with the water rules, there should be a review, clarification and adjustment to the current 2010 law. I propose a review committee is formed for the task.

The State of the Water & Sewer Department –

Personnel –John Orso continues to do the majority of the water testing and chemical treatments, he has also been assisting with the water meters and the septic tank projects. Albert Gasparini will be doing the water meter readings in the end of June. Joe Myers continues to be a most valuable asset in the mechanics of both the water and waste-water systems. Valarie Payton is learning well and is tasked with the organization of our filing system. Both John and Valarie have made a first draft of their respective SOPs. Establishing SOPs (standard operating procedures) for various aspects of this department is an important goal we continue to work towards.

Administrative Insight- Both of the departments are in serious need of assistance. I am only slightly slowing the dilapidation of the systems. Time and financial restraints cannot adequately compete with the maintenance requirements. There are many vacant accounts that no longer use the departments systems. As the systems deteriorate the maintenance costs continue to grow. The majority of incoming funds are already used to pay off old debt. I don't know that getting a grant or another interest free loan is the answer, albeit we can't have the departments go backwards. I regret I don't have a more positive plan to propose. As I have frequently stated, this position requires more time than I can afford it. The Town needs to have a different plan for future of these departments.

Michael Lamanec

Town of Cairo Water & Sewer Administrator

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for April, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

May 18, 2015

Town of Cairo
512 Main Street
P.O. Box 728
Cairo, New York 12413
Attn: Supervisor Ted Banta

Re: Bond Counsel Services
Town of Cairo, Greene County, New York

Dear Supervisor Banta:

The purpose of this letter is to set forth the role and responsibilities we propose to assume as bond counsel in connection with the issuance by the Town of Cairo (the "Issuer") of its obligations under New York State Local Finance Law.

Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance and tax-exempt status of obligations of a governmental issuer. As bond counsel, we will examine applicable law, prepare authorizing and operative documents, consult with the parties to the transaction prior to the issuance of any of the obligations, review certified proceedings, and undertake such additional duties as we deem necessary to render an opinion with respect to the Issuer's obligations. We do not undertake (unless separately engaged) to provide continuing advice to the Issuer or any other party concerning any actions necessary to assure that interest paid on the obligations in question will continue to be not includable in gross income for federal income tax purposes.

As bond counsel, unless otherwise agreed, we will not assume or undertake responsibility for the preparation of or investigation with respect to an official statement or any other disclosure document with respect to the Issuer's obligations. If a disclosure document will be adopted or approved by the Issuer, we will endeavor to review any description therein of New York State and federal law pertinent to the validity of the obligations and the tax treatment of interest paid thereon, the terms of the obligations, and our opinion.

In performing our services as bond counsel, the Town of Cairo will be the Issuer and we will represent its interests. Our representation of the Town of Cairo does not alter our responsibility to render an objective opinion as bond counsel.

Based upon our current understanding of the terms, structure, size and schedule of the

(845) 473-7766 ph

(845) 473-7790 fax

cchale@rodenhausenchale.com

financing of the project, the duties we will undertake pursuant to this letter, our fees as bond counsel will be billed as set forth on the attached schedule.

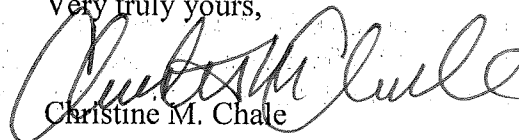
Our fee may vary if material changes in the structure of the financing occur, or if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If we believe that circumstances require an adjustment of our fee, we will consult with you. In addition, we will expect to be reimbursed for our necessary disbursements.

If, for any reason, the financing is not consummated or is completed without the rendition of our opinion as bond counsel, we will expect to be compensated at our hourly rates (but not in excess of the fee set forth above) plus out-of-pocket expenses. Our fee for services relating to the issuance of obligations is usually paid at the closing, and we customarily do not submit any statement for such services until the closing unless there is a substantial delay in completing the financing.

You have the right to discharge this firm for any reason or without any reason upon giving reasonable notice. If you do discharge the firm, you remain responsible for payment for all amounts set forth in our statements for services and disbursements rendered up to and including the date of discharge. In the event of such discharge, we will provide you with a copy of your file only upon payment of all outstanding invoices for services and disbursements and the cost of copying the file. In the event that a dispute arises between us relating to our fees, you may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to you upon request. A copy of the Statement of Client's Rights and the Statement of Client's Responsibilities is enclosed for your review and reference.

Please indicate your acceptance of this proposal by signing and returning the attached copy of this letter. We look forward to working with you.

Very truly yours,


Christine M. Chale

Agreed and Accepted this
____ day of _____, 2015

Town of Cairo

By: _____
Its: Supervisor

Bond Counsel Fee Schedule-2015

Short-term Borrowings (Bond Anticipation Notes; Tax Anticipation Notes; Budget Notes; and Revenue Anticipation Notes): \$1,550 plus \$0.60 per \$1,000 principal amount, plus \$3,750 for public offerings, plus \$450 per resolution.

Serial Bonds: \$4,750 plus \$.75 per \$1,000 principal amount up to \$1,000,000, plus \$.60 per \$1,000 principal amount above \$1,000,000, plus \$450 per resolution. Statutory Installment Bonds up to \$1,000,000 - \$1,750 to \$2,750; Statutory Installment Bonds up to \$5,000,000 - \$2,750 to \$3,250.

(Fees for EFC SRF, Rural Development and other specialized financings to be quoted on a case by case basis.)

Additional Hourly Fees for Additional Services:

The fees quoted above do not include legal services with respect to preparation of disclosure documents (other than review of specified portions of documents prepared by the issuer or its financial advisor); attending public sales and/or closings out of our offices; researching extraordinary questions of tax, state and securities law; preparation or review of Fiscal Agent Agreements; preparation of arbitrage yield and rebate calculations; or responsibility for overseeing compliance with SEQR requirements relative to environmental review, and preparation of multiple authorizing resolutions, proceedings for referenda, insurance, or district proceedings.

Legal fees for the above-referenced services if requested will be billed at the hourly rates listed below:

Partner	\$265.00-\$295.00
Associates & Counsel	\$195.00-\$250.00
Legal Assistant/Clerk	\$ 85.00-\$125.00

No such additional services will be performed, and no legal fees will be billed, without prior consultation and authorization from the client.

Disbursements:

The fees set forth above are not intended to cover disbursements such as travel expenses, courier charges, photocopying, long-distance telephone, printing of bonds or notes by a bank note printer, rating agency charges, etc. Expenses incurred on behalf of clients will be charged separately as disbursements in accordance with our then-current schedule, a copy of which is available on request. Disbursements will be billed on a monthly basis or at the time fees are payable.



Statement of Client's Rights

(As adopted by the Administrative Board of the Courts)

1. *You are entitled to be treated with courtesy and consideration at all times by your lawyer and the other lawyers and personnel in your lawyer's office.*
2. *You are entitled to an attorney capable of handling your legal matter competently and diligently, in accordance with the highest standards of the profession. If you are not satisfied with how your matter is being handled, you have the right to withdraw from the attorney-client relationship at any time (court approval may be required in some matters and your attorney may have a claim against you for the value of services rendered to you up to the point of discharge).*
3. *You are entitled to your lawyer's independent professional judgment and undivided loyalty uncompromised by conflicts of interest.*
4. *You are entitled to be charged a reasonable fee and to have your lawyer explain at the outset how the fee will be computed and the manner and frequency of billing. You are entitled to request and receive a written itemized bill from your attorney at reasonable intervals. You may refuse to enter into any fee arrangement that you find unsatisfactory. In the event of a fee dispute, you may have the right to seek arbitration; your attorney will provide you with the necessary information regarding arbitration in the event of a fee dispute, or upon your request.*
5. *You are entitled to have your questions and concerns addressed in a prompt manner and to have your telephone calls returned promptly.*
6. *You are entitled to be kept informed as to the status of your matter and to request and receive copies of papers. You are entitled to sufficient information to allow you to participate meaningfully in the development of your matter.*
7. *You are entitled to have your legitimate objectives respected by your attorney, including whether or not to settle your matter (court approval of a settlement is required in some matters).*
8. *You have the right to privacy in your dealings with your lawyer and to have your secrets and confidences preserved to the extent permitted by law.*
9. *You are entitled to have your attorney conduct himself or herself ethically in accordance with the Code of Professional Responsibility.*
10. *You may not be refused representation on the basis of race, creed, color, age, religion, sex, sexual orientation, national origin or disability.*



NEW YORK STATE BAR ASSOCIATION



Statement of Client's Responsibilities

Reciprocal trust, courtesy and respect are the hallmarks of the attorney-client relationship. Within that relationship, the client looks to the attorney for expertise, education, sound judgment, protection, advocacy and representation. These expectations can be achieved only if the client fulfills the following responsibilities:

- 1. The client is expected to treat the lawyer and the lawyer's staff with courtesy and consideration.*
- 2. The client's relationship with the lawyer must be one of complete candor and the lawyer must be apprised of all facts or circumstances of the matter being handled by the lawyer even if the client believes that those facts may be detrimental to the client's cause or unflattering to the client.*
- 3. The client must honor the fee arrangement as agreed to with the lawyer, in accordance with law.*
- 4. All bills for services rendered which are tendered to the client pursuant to the agreed upon fee arrangement should be paid promptly.*
- 5. The client may withdraw from the attorney-client relationship, subject to financial commitments under the agreed to fee arrangement, and, in certain circumstances, subject to court approval.*
- 6. Although the client should expect that his or her correspondence, telephone calls and other communications will be answered within a reasonable time frame, the client should recognize that the lawyer has other clients equally demanding of the lawyer's time and attention.*
- 7. The client should maintain contact with the lawyer, promptly notify the lawyer of any change in telephone number or address and respond promptly to a request by the lawyer for information and cooperation.*
- 8. The client must realize that the lawyer need respect only legitimate objectives of the client and that the lawyer will not advocate or propose positions which are unprofessional or contrary to law or the Lawyer's Code of Professional responsibility.*
- 9. The lawyer may be unable to accept a case if the lawyer has previous professional commitments which will result in inadequate time being available for the proper representation of a new client.*
- 10. A lawyer is under no obligation to accept a client if the lawyer determines that the cause of the client is without merit, a conflict of interest would exist or that a suitable working relationship with the client is not likely.*



NEW YORK STATE BAR ASSOCIATION

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“CIA Security Contract Change Order #1”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, there was an approved contract with CIA Security to install a new commercial fire alarm system in the Town Hall for the amount of \$6,090.00; and

WHEREAS, CIA Security provided and installed (1) Pull Station and (2) Horn/Strobes that were requested by Robert Hempstead, Director of Parks, Building, and Grounds; therefore be it

RESOLVED, that CIA Security Contract Change Order #1 be approved in the amount of \$255.00 for a total contract price of \$6,345.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

RESOLUTION NO. _____

“Accepting Water Billing
Dated January 2nd 2015”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Billing as presented from the Water Administrator in the amount of \$52,132.61 dated January 2nd 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

June 1st 2015

RESOLUTION NO. _____

“Accepting Water Penalties
Dated February 10th 2015”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Penalties Billing as presented from the Water Administrator in the amount of \$1,697.45 dated February 10th 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

June 1st 2015

RESOLUTION NO. _____

“Accepting Water Penalties
Dated May 6th 2015”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Penalties Billing as presented from the Water Administrator in the amount of \$1,536.18 dated May 6th 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“Fund Additional Expense of Court/Meeting Room Carpeting”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board of Cairo by Resolution 192-14 dated October 6, 2014 granted permission to the Cairo Justice Court to apply for the 2014 JCAP Grant for new carpeting for the Court/Meeting room, (2) court offices and entrance way; and

WHEREAS, the Cairo Justice Court received in the JCAP Grant the amount of \$4,900.00 to remove existing carpet, install 28 oz. commercial grade carpet, install base molding, and remove all debris; and

WHEREAS, the Cairo Justice Court chose to install tiles in the (2) court offices and entrance way with a cost of \$1,518.54 for labor and materials; and

WHEREAS, the Cairo Justice Court received (2) quotes as required per the procurement policy for removal and installation of carpeting in the Court/Meeting room; and

WHEREAS, the lowest quote of \$4,474.00 received from G and J's Home Improvements and the cost for the tile of \$1,518.54 will exceed the JCAP Grant funds by \$1,092.54; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby agree to cover the overage of \$1,092.54 for the carpeting from the Town Hall Contractual Expense Appropriation Account, A-1620.4; and be it

FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby approve G and J's Home Improvements to remove existing carpet and dispose and install Philadelphia/Shaw-Major Event Carpeting in the Town Hall Court/Meeting Room provided the contractor provides the Town of Cairo with a Form W-9 Taxpayer Identification Number, Certificate of Liability Insurance naming the Town of Cairo a certificate holder, Proof of Worker's Compensation Insurance and the necessary NYS Dept. of Labor prevailing wage paperwork.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

G and J's HOME IMPROVEMENTS
67 Old Lake Mills Road
Cairo, N.Y. 12413
(518)622-9722 Home
(518)821-3912 Cell

COPY

Town of Cairo
Main Street
Cairo, NY 12413

Estimate for work requested:

Price for carpeting in Court Room only

- Remove existing carpet and dispose.
- Install Philadelphia/Shaw-Major Event Carpeting approx. 136 yards.
- Install cove base molding approx. 138 linear feet.

Total Labor and material:
\$4,474.00

Proposal

Page # _____ of _____ pages



COPY

Proposal Submitted To: <i>TOWN OF CAIRO</i>	Job Name	Job #
Address <i>MAIN STREET</i>	Job Location	
<i>CAIRO NY 12413</i>	Date	Date of Plans
Phone #	Fax #	Architect

We hereby submit specifications and estimates for:

THE FOLLOWING WORK WILL BE PERFORMED FOR CONTRACT PRICE:

- WE WILL REMOVE AND DISPOSE OF EXISTING CARPET IN COURT ROOM*
- INSTALL NEW PHILADELPHIA/SHAW-MAJOR EVENT CARPETING (140 YARDS)*
- WE WILL INSTALL NEW COVE MOLDING AROUND THE BASE TRIM TO FINISH THE JOB*

TOTAL FOR MATERIALS AND LABOR
\$5000⁰⁰

We propose hereby to furnish material and labor — complete in accordance with the above specifications for the sum of:

\$ *5000⁰⁰* *FIVE THOUSAND AND 00/100* Dollars

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully
submitted _____

Note — this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.
Payments will be made as outlined above.

Signature _____

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Cairo, Greene County, New York was convened in public session at the Town Hall, Main Street, Cairo, New York 12413 on June 1, 2015 at _____ o'clock a.m., local time.

The meeting was called to order by Supervisor Banta, and, upon roll being called, the following members were:

PRESENT:

Ted Banta III	Supervisor
Doug Ostrander	Deputy Supervisor
Mary Jo Cords	Member
Dan Joyce	Member
Tony Puorro	Member

ABSENT:

The following persons were ALSO PRESENT:

The following resolution was offered by _____, seconded by _____, to wit;

BOND RESOLUTION DATED JUNE 1, 2015

A RESOLUTION AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$600,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE REPLACEMENT OF HAROLD MEYER ROAD AND SANDY PLAINS ROAD BRIDGES IN THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

BE IT RESOLVED, by the Town Board of the Town of Cairo, Greene County, New York (the "Town") (by the favorable vote of not less than two-thirds of all of the members of the Town Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the replacement of the Harold Meyer Road bridge and the Sandy Plains Road bridge with pre-cast concrete culvert structures, including surveys, engineering and other preliminary and incidental costs. The aggregate estimated maximum cost of said purpose is \$600,000 and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 10 of paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is 10 years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQRA not to have a significant impact on the environment.

SECTION 3. It is hereby determined that the proposed maturity of the obligations authorized by this resolution will not be in excess of five years from the original date of issuance of such obligations.

SECTION 4. The Town Board plans to finance the cost of said purpose by the issuance of serial bonds of the Town in an amount not to exceed \$600,000, hereby authorized to be issued therefor pursuant to the Local Finance Law. The Town expects to redeem all or a portion of the bonds from the proceeds of anticipated FEMA grants.

SECTION 5. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 6. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 7. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 8. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and

redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds (including as statutory installment bonds), and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 11. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Catskill Daily Mail, being a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

SECTION 12. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Ted Banta III	VOTING ____
Doug Ostrander	VOTING ____
Mary Jo Cords	VOTING ____
Dan Joyce	VOTING ____
Tony Puorro	VOTING ____

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Cairo, Greene County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 1st day of June, 2015 and entitled:

BOND RESOLUTION DATED JUNE 1, 2015

A RESOLUTION AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$600,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE REPLACEMENT OF HAROLD MEYER ROAD AND SANDY PLAINS ROAD BRIDGES IN THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this ____ day of June, 2015.

-SEAL-

Tara A. Rumph
Town Clerk



TOWN OF CAIRO

June 1, 2015

Resolution No. _____-2015

“Hire Contractor for Harold Myer Culvert Replacement FEMA Project “

COUNCILPERSON _____ OFFERED THE FOLLOWING RESOLUTION AND MOVED
ITS ADOPTION:

WHEREAS, Highway Superintendent Robert Hempstead advertised for bids on the large FEMA project known as Harold Myers Culvert Replacement and the bid opening was on May 20, 2015 at 2:30pm in the meeting room of Town Hall.

Present for the bid opening was Ted Banta, Town Supervisor, Debra Sommer, First Deputy Town Clerk, Robert Hempstead, Highway Superintendent, Richard Praetorius of Praetorius and Conrad, P.C.

There were eight bids received, and results are as follows:

Advanced Enterprise Concrete & Excavation, Inc.	197,845.00
Arold Construction Company, Inc.	249,870.00
A. Colarusso & Son, Inc.	218,522.00
Kingston Equipment Rental, Inc.	251,640.00
Maple Ridge Enterprises Inc.	209,904.00
Precision Concrete	199,718.00
Steven Miller General Contractors, Inc.	271,728.00
J. Mullen & Sons, Inc.	445,410.00

,

WHEREAS, Praetorius and Conrad, P.C. hired by the Town of Cairo as the FEMA project engineering firm on the Harold Myers Culvert Replacement has reviewed and researched bids and recommends that the Town of Cairo hire Advanced Enterprise Concrete & Excavation, Inc. for the Harold Myers Culvert Replacement Project.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire to the lowest responsible bidder, Advanced Enterprise Concrete & Excavation, Inc., on the Harold Myers Culvert Replacement Project for the bid price of \$197,845.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE____NAY____ABSENT____ABSTAIN____CARRIED____DEFEATED____

TOWN OF CAIRO



June 1, 2015

Resolution No. _____-2015

“Hire Contractor for Sandy Plains Culvert Replacement FEMA Project “

COUNCILPERSON _____ OFFERED THE FOLLOWING RESOLUTION AND MOVED
ITS ADOPTION:

WHEREAS, Highway Superintendent Robert Hempstead advertised for bids on the large FEMA project known as Sandy Plains Culvert Replacement and the bid opening was on May 20, 2015 at 2:30pm in the meeting room of Town Hall.

Present for the bid opening was Ted Banta, Town Supervisor, Debra Sommer, First Deputy Town Clerk, Robert Hempstead, Highway Superintendent, Richard Praetorius of Praetorius and Conrad, P.C.

There were seven bids received, and results are as follows:

Advanced Enterprise Concrete & Excavation, Inc.	247,140.00
Arold Construction Company, Inc.	342,540.00
A. Colarusso & Son, Inc.	282,100.00
Kingston Equipment Rental, Inc.	318,044.00
Maple Ridge Enterprises Inc.	294,936.00
Precision Concrete	292,302.00
Steven Miller General Contractors, Inc.	346,500.00

WHEREAS, Praetorius and Conrad, P.C. hired by the Town of Cairo as the FEMA project engineering firm on the Sandy Plains Culvert Replacement has reviewed and researched bids and recommends that the Town of Cairo hire Advanced Enterprise Concrete & Excavation, Inc. for the Sandy Plains Culvert Replacement Project.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire to the lowest responsible bidder, Advanced Enterprise Concrete & Excavation, Inc., on the Sandy Plains Culvert Replacement Project for the bid price of \$247,140.00

SECONDED BY COUNCILPERSON _____

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE____NAY____ABSENT____ABSTAIN____CARRIED____DEFEATED____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“Budget Amendments and Payment of Bills on Abstract #313”

Councilperson_____ offered the following resolution and moved its adoption:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes;
therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1110.4	Court-Contractual	-154.97
To	A-1110.2	Court-Equipment	+154.97
From	A-3120.4	Police-Contractual	-333.65
To	A-3120.2	Police-Equipment	+333.65
From	A-5132.4	H'way Bldg.-Contractual	-1,678.51
To	A-5132.2	H'way Bldg.-Equipment	+1,678.51
From	A-7110.4	Park-Contractual	-1,495.00
To	A-1440.4	Engineer-Contractual	+1,495.00
From	A-8810.4	Cemeteries-Contractual	-600.38
To	A-8810.15	Cemeteries-Persl Services	+600.38
From	A-9060.8	Medical Insurance-Emp Benefits	-126.00
To	A-9040.8	Workrs Comp.-Emp Benefits	+126.00
From	DA-9060.8	Medical Insurance-Emp Benefits	-44.00
To	DA-9055.8	Disability Insurance-Emp Benefits	+44.00

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #313, consisting of 2015 Vouchers #1611 through #1701 in the amount of \$58,672.47 is approved for payment.

The total amount to be paid from the:

General Fund -	\$39,547.76	Hydrant -	
Highway Fund -	\$10,191.85	Sewer Fund -	\$6,964.58
Cap. Water Fund -		Water Fund -	\$1,946.94
Cap. Sewer Fund -		Trust & Agency -	\$21.34

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“Authorization for Court Clerks to Attend Annual 2015 NYS Magistrates SEI and Court Operations Spring Training”

Councilperson _____ offered the following resolution and moved its adoption.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Joan M VanDenburgh and Victoria Smith to attend the Annual 2015 NYS Magistrates SEI and Court Operations Spring Training.

BE IT RESOVLED, Joan M VanDenburgh will be attending the Annual 2015 NYS Magistrates SEI and Court Operations Spring Training on Thursday, June 4, 2015.

BE IT RESOLVED, Victoria Smith will be attending the Annual 2015 NYS Magistrates SEI and Court Operations Spring Training on Friday, June 5, 2015.

BE IT RESOLVED, Joan M VanDenburgh and Victoria Smith will be submitting a voucher for mileage for attending the Annual 2015 NYS Magistrates SEI and Court Operations Spring Training, being held at the Third District Administrative Office.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

**“Town Board Support of the Annual Tour of the Catskills
Bicycle Race”**

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby support the 8th Annual Tour of the Catskills Cycling Race which will travel on roads in the Town of Cairo on July 31st – August 2nd, Sunday 9am-3pm.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“Planning Board Member Appointment”

Councilperson _____ offered the following resolution and moved its adoption:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Richard Lorenz to the Planning Board with a term to end December 31, 2021, Seat D.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

“Authorization for Court Clerks to attend monthly Magistrates Meetings for the 2015 Year”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Joan M VanDenburgh and Victoria Smith to attend monthly meetings for the 2015 year presented by the New York State Association of Magistrates. The meeting are being, tentatively, held on the fourth Thursday of each month: January 22, February 26, March 26, April 23, May 28, June 25, July 23, August 27, September 24, October 22, November 26, and December 24, 2015*.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

June 1, 2015

RESOLUTION NO. _____

**“Authorization for Court Clerks to attend Quarterly Greene County Clerks
Magistrates Meetings for the 2015 year”**

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Joan M VanDenburgh and Victoria Smith to attend quarterly meetings for the 2015 year presented by the New York State Association of Magistrates Court Clerks. Joan M VanDenburgh is the County Representative for the NYSAMCC of Greene County. The meetings are being, tentatively, hold on the following dates, - March 4, June 3, September 2, and November 4, 2015.* Our meetings will have guest speakers on various topics.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



4400 ROUTE 23
HUDSON, NY 12534
518-828-4181
518-828-8543 (FAX)
WWW.SUNYGGCC.EDU

Dear Worksite Supervisor:

The Columbia Greene Workforce Investment Office is beginning the process of recruiting organizations to possibly be worksites for a 2015 Summer Youth Employment and Training Program (SYETP.) **At the current time we are unsure if we will have funding to support this program. However, if we don't start the planning process now we will be unprepared to start the program in July. Please do not plan your program or staff needs based on the Summer Youth Employment Program.**

As a worksite, your agency/business may receive summer workers whose wages and workman's compensation is paid by Columbia Greene Workforce New York. The majority of the jobs will last for five weeks beginning on Monday July 6, 2015 and ending on or about August 7th, 2015. To support the youth on the job, a youth employment counselor will visit your worksite to assist with any concerns, reinforce skill development, and provide job search and career development assistance.

If you would like to be considered as a worksite, please complete the enclosed Worksite Agreement and Job Description forms. A separate Job Description form needs to be completed for each position. **Note:** youth cannot be placed in positions where they are replacing a laid-off worker. See item number twenty-two on the Worksite Agreement for more details.

Please return the completed forms, along with all appropriate signatures to my office no later than May 15th 2015.

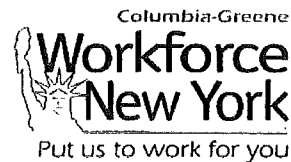
If you would like to learn more about the Summer Program, please call my office at 828-4181 ext. 5510. I would be happy to assist you with any questions. Thank you for your consideration.

Sincerely,

Mark Decker
Assistant Director
Columbia Greene Workforce New York

Enc.

Summer Youth Employment and Training Program Job Description 2015



Organization:				Director/Manager:			
Phone Number:			Director's Email Address:				
Mailing Address:							
Immediate Supervisor:				Phone Number:			
Alternate Supervisor:				Phone Number:			
Location Address (if different from above):							
Supervisor's email:				Alternate's email:			

Internship Job Title:							
Internship Work Schedule (plan for 28 hours per week) (List start time and end time)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Lunch Break will be from:							
----------------------------------	--	--	--	--	--	--	--

Internship Job Tasks (list at least 5 activities the youth will be performing):							

List skills required, equipment to be used, or any special instructions for the Intern							

CHECK THE SKILLS BELOW THE INTERN WILL BE ABLE TO DEVELOP AND DEMONSTRATE						
Attendance	Punctuality	Workplace Appearance	Taking Initiative	Read With Understanding	Respond To Supervision	Cooperate With Others
Solve Problems & Make Decisions	Listen Actively & Respond Appropriately	Resolve Conflict & Negotiate Well	Observe Critically	Take Responsibility For Learning	Quality Of Work	Solve Problems Using Math

Worksite Administrator Signature

Date

Workforce Investment Office, Director

Date

SUMMER YOUTH WORK SCHEDULE

Summer Youth Employees are scheduled to begin work on Monday, July 6, 2015. The program will last for five weeks until Friday, August 7th, 2015. Youth can work up to 30 hrs per week. If the position you are requesting to fill will operate at different time periods, please indicate the alternate start and finish dates (we may or may not be able to accommodate.):

Start Date: _____ End Date: _____

Please indicate the daily desired start and finish times of this position:

Monday _____ Thursday _____

Tuesday _____ Friday _____

Wednesday _____

Indicate the amount of time the employee will have scheduled for lunch each day: _____

Note, the Labor Laws require at least one-half hour for lunch.

Summer youth employees get paid only for the time they work. Lunch time does not count as paid time. All SYETP participants will receive the NYS Minimum Wage \$8.75 per hour.

Please indicate any special needs or skill requirements of your worksite (i.e. physicals, dress, work boots etc.):

Please note plans for inclement weather: _____

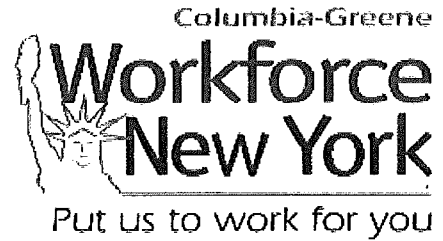
I CERTIFY THAT IN SUBMITTING THIS REQUEST, ALL NECESSARY CONCURRENCES FROM APPLICABLE COLLECTIVE BARGAINING UNITS AND CIVIL SERVICE COMMISSIONS HAVING JURISDICTION HAVE BEEN OBTAINED. I ALSO ASSURE THAT THERE ARE NO HIRING FREEZES OR STAFF ON LAY-OFF IN MY AGENCY AND NONE ANTICIPATED. THE POSITION(S) REQUESTED WILL BE UTILIZED IN ADDITION TO NORMAL LEVELS OF AGENCY SERVICES PROVIDED AND WILL NOT BE USED TO SUPPLANT EXISTING EMPLOYEES IN MY AGENCY.

Signature _____
Worksite Administrator Date

Signature _____
Workforce Investment Office, Director Date

WORKSITE AGREEMENT

Columbia-Greene Community College
Workforce Investment Office
4400 Route 23
Hudson, NY 12534



MEMORANDUM AGREEMENT for: Summer Youth Employment and Training Program 2015

This document is an agreement between

Columbia-Greene Community College, Workforce Investment Office, hereinafter referred to as "Sponsor"

and;

_____, hereinafter referred to as the "Worksite".

This agreement is dated: _____

- I. It is understood that the Sponsor and the Worksite wish to execute a non-financial agreement to allow the Worksite to provide Work Experience to SYETP participants.

The Sponsor and the Worksite will work together to accomplish the goal of enhancing the employability of the Summer Youth Employment and Training participants by:

- (a) Providing well supervised, well structured meaningful employment experiences.
- (b) Increasing participant knowledge of and experience with proper working habits and basic work skills.
- (c) Increasing participants' knowledge of the local labor market.
- (d) Providing career exposure and exploring various occupations.

To ensure that participants will have a realistic work experience, Worksite agrees to assign meaningful tasks on the same basis used with regular employees. We agree, jointly, that no youth will be discriminated against in selection of assignment of duties on the basis of race, color, sex, handicap, religious belief, age or national origin.

Further, it is agreed that the Worksite will provide Sponsor with a list of the types of jobs or activities and work hours at each worksite as an attachment to this agreement.

- II. The Worksite agrees to:

- 1. Employ only those participants referred to and declared eligible to the Worksite by the Sponsor.
- 2. Permit participants to start work only with prior approval from Sponsor.
- 3. Insure that participants will work no more than 30 hours per week.
- 4. Comply with Rules and Regulations governing the Summer Youth Employment and Training Program.
- 5. Comply with Fair Standard Act and appropriate New York State Labor Laws.

6. Inform participants of supervisor's name, role and responsibilities and provide the youth the opportunity to relate any problems that might arise.
7. Assign tasks to the youth on a daily basis.
8. Assure that adequate work is available to occupy all participants during working hours.
9. Provide contingency plans for inclement weather when worksites are out-doors.
10. Provide adequate supervision to participants at all times and shall supervise no more than 12 youths. When worksite supervisors are unavailable, alternate supervisors will be designated.
11. Assure that sufficient equipment and/or materials are available to carry out work assignments.
12. Assign youth to only those activities approved by the Sponsor.
13. Assure that participants will not be paid for breaks, lunch, unexcused absences, un-worked hours, or recreational activities.
14. Permit release time scheduled by Sponsor during work hours to attend services and programs required and offered by Sponsor, or its agents.
15. Notify sponsor within 24 hours of any accidents, special situations, or unusual occurrences.
16. Evaluate each participant as agreed upon and required by Sponsor.
17. Comply with assurances, reporting, monitoring and evaluation systems required by Sponsor.
18. Permit monitoring and evaluation of worksite by Sponsor staff, and such state and federal officials as shall be necessary to monitor this site. Monitoring will be on a regular basis, and shall include random unscheduled visits.
19. Close worksite where serious or continual violations of the Rules and Regulations of Summer Youth Employment and Training Program cannot be remedied by quick remedial action.
20. The participants' time and attendance shall be certified by the supervisor and the participant on time sheets provided by Columbia-Greene Community College. The time sheets shall be forwarded to the College by the worksite bi-weekly. Copies of all time sheets and related participant records shall be retained by the worksite for at least three (3) years.
21. Participants will be provided with their scheduled hours of work at the beginning of participation. Any changes in this work schedule will be provided in writing to the participant and the participant's counselor before the changes take effect.
22. Insure that the positions filled by summer youth employees funded under this Agreement will not displace any currently employed worker, including partial displacement, such as a reduction in hours of non-overtime work, wages or employment benefits. Furthermore, the worksite insures no other individuals are currently on layoff from the same or any substantially similar job, or the worksite has terminated the employment of any regular employee or otherwise reduced its workforce with the intention of filling the vacancy so created by utilizing summer youth employees.
23. Insures that summer youth employees will not take part in fund raising activities during the hours they are being paid wages under this agreement.

III. Sponsor agrees to:

1. Provide worksite with instructions and procedural forms as may be required.
2. Provide orientation to SYETP participants on program purposes and policies and procedures.
3. Assure that immediate worksite supervisors and their alternates will receive orientation as to their duties and responsibilities to the program prior to participant's arrival.
4. Ensure participants are eligible for this program and that each participant has proper working papers, if they are required.

5. Provide Labor Market Orientation Exposure Activities, counseling and supportive services to the participants as determined necessary by Sponsor.
6. Notify worksite three (3) days in advance for activities that require release time of participants.
7. Be responsible for evaluating and referring youth to positions which are relevant to the youth's career interests and educational program as well as specific individual needs. Preference will be given to those applicants who demonstrate the greatest need for employment and training. Although worksite may recommend someone to be placed at the site, the Sponsor has the final say in placement.
8. Although the worksite may recommend firing of participants, the Sponsor will be responsible for the final decision made.
9. Be considered the employer and provide workman's compensation, social security, federal and state income taxes. Will pay wages by checks drawn on sponsor and will distribute these wages on a bi-weekly basis.
10. Monitor the program according to the grant funded guidelines.
11. Provide technical assistance in programmatic aspects.

IV. IT IS MUTUALLY AGREED THAT:

This is a non-financial agreement, which may be terminated by either party upon notification in advance, and will be updated to reflect current conditions as necessitated by the Summer Youth Employment and Training Program Job Description.

The program activities are contingent upon federal or other grant funding and may be terminated if said funding is discontinued or if said program is not being administered in accordance with this Agreement, Rules and Regulations of the funding agency or other appropriated laws, ordinances, rules and regulations.

Both parties understand that the funding agencies prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in the funding agencies programs or activities; Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color and national origin; Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities; The age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

The Worksite administrator will ensure that all individuals supervising youth participants will have a copy of this agreement.

(Signed) Agency Administrator

Date

(Signed) Sponsor Designated Representative
Columbia-Greene Community College
Workforce Investment Office
4400 Route 23, Hudson, NY 12534
828-4181, ext. 5510

Date



**TOWN OF CAIRO
BUILDING & CODE ENFORCEMENT
512 Main Street, P.O. BOX 728
CAIRO, NEW YORK 12413
PHONE (518) 622-3120 Ext. 253 / FAX (518) 622-3415**

June 1, 2015

**Supervisor Ted Banta
Town Board Members**

RE: 235 Floyd Hawver Road

Please be advised that Mr. & Mrs. Carrado lost their home (NOT THEIR PRIMARY RESIDENCE) to a structure fire on March 24, 2015. The Carrado's are now seeking a waiver from The Town of Cairo's Mobile Home and Travel Trailer Ordinance Section 10.1 Mobile homes located outside of mobile home parks Part 10.22 at the June 1st, 2015 Town Board Meeting.

10.22 No occupied mobile home shall hereafter be parked or otherwise placed within the Town of Cairo and outside a licensed mobile home park, except as follows:

- a. **The Town Board may grant a permit, for a period not to exceed one year, to the owner of land within the Town of Cairo who intends to construct on such land a dwelling house for his own occupancy or his employee's occupancy. The owner of the land may place or park a mobile home on such land for his own occupancy or his employee's occupancy during the construction of such dwelling. Said mobile home shall be removed from the premises upon expiration of the permit.**

It is in my opinion as The Town of Cairo's Code Enforcement officer that no opposition be given to a waiver of this ordinance as long as the following stipulations are set:

- (1) The Carrado's submit a full application for the construction of their new Single Family Dwelling within a reasonable time period set by the Town Board.
- (2) The Mobile Home or Travel Trailer is hooked up to the existing electric (so that a generator is not running and creating a disturbance to neighbors) and septic system on site.

Stacy Sprague
Code Enforcement Officer

SCOTT LANE, P.E.

P.O. Box 213
Palenville, NY 12463
(518) 678-3370

May 7, 2015

ANNEX BUILDING RENOVATION PROPOSAL**SERVICE FOR:**

New Ambulance Building
Town of Cairo, Greene County, NY

BILL TO:

Town of Cairo New Ambulance Building Plans
512 Main St., Cairo, NY
PHONE: Ted Banta 466-1219

ITEM	SERVICE DESCRIPTION	HOURS	RATE	TOTAL
1	Plans, Layout, and Interior Floor Plan Development			
2	Structural Foundation, Frame, Roof Design Plans			
3	Plan Review and Engineering Approval - Residential Structure in accordance with the NYS Building Code			
4	Coordination w/ Reay Mahler fro Design Needs			
5	Fire Code, Detection, & Egress Design			
			TOTAL	\$3,500.00

Initial Down Payment: \$1,750.00 Date: _____

Incremental Remainder Due: \$1,750.00 Date: _____

Total: \$3,500.00

Note: 1. Window specifications, and contractor comments to be provide as needed.
2. This proposal does not include inspections usually conducted by the Building Dept.

Scott Lane, P.E.

Town of Cairo

D R A F T

DEC ANNOUNCES \$400,000 IN AWARDS FOR EIGHT CATSKILL COMMUNITIES

New York State Department of Environmental Conservation (DEC) Commissioner Joe Martens today announced the recipients of the latest round of the Catskill smart growth implementation awards. These awards support projects that enable Catskill communities to capitalize on their unique natural setting to grow intelligently, improve community livability and foster economic vitality.

“These eight awards totaling \$400,000 for Catskill local governments and not-for-profits are an investment in the region that will bring sustained economic benefits to the area and help draw visitors to enjoy the Catskill’s magnificent natural resources,” Commissioner Martens said. “Under Governor Cuomo’s leadership, New York is working tirelessly to promote the outstanding Catskill recreational opportunities to the millions of people who are just a short car ride away.”

Quotes:

Secretary of State
Local senators and assembly members
County Executives/Managers

This is the second round of smart growth funding through the Environmental Protection Fund to support Catskill Park communities, building on the success of the first round (in 2009) that focused on projects along the Route 28 corridor. Previous funding supported locally led plans to establish direct links between the region’s natural resources and its built environment, as well help underutilized hamlets and villages use historic resources to attract visitors. This year's awards focus on implementing projects, both regional and local, that are supported by prior planning and are now ready to move forward.

DEC administers the Catskill smart growth grants program in partnership with the New York State Department of State. The program has provided direct support to municipalities and not-for-profit organizations for park-wide initiatives that promote critical, shared priorities of local residents, municipalities, not-for-profit organizations and state agencies, including economic development, and sustainable recreation and tourism.

The smart growth grants program is modeled after the national "smart growth" movement, which promotes growth that harmonizes economic development with protection of the natural and built environment.

The Catskill Park smart growth program supports capital projects that apply smart growth principles to the unique nature of the Catskill Park. The state, through other programs such as the Department of State’s Watershed Planning and Implementation grants, Local Waterfront Revitalization Program and post-storm recovery planning, has provided funding for

comprehensive plans, strategic investment plans, revision of land use regulations, stormwater management plans, and qualified capital improvement projects.

The smart growth program builds on these and other efforts by offering opportunities to further enhance historic hamlets and implement community development initiatives. These hamlets, located within or near the Catskill Park, complement the region's protected natural and historic resources, and give the area its special sense of place. The program seeks to enhance the connection of residents and visitors to the area's exceptional natural resources.

The Catskill Park was created in the early 20th Century to protect this mountainous and scenic region. It is also home to a portion of the New York City reservoir system that relies on the beautiful forests to deliver pure water to millions of New Yorkers daily. The Catskill Park is known as a superb tourist and outdoor recreational destination with picturesque hamlets nestled within its lofty mountains. The Catskill Park consists of approximately 705,000 acres, almost half of which are "forever wild" lands of the Catskill Forest Preserve. In addition, the city of New York holds approximately 80,000 acres in the region. The area offers hundreds of miles of hiking trails and fishing on its fabled waterways. The Park serves as watershed, recreation area, and ecological and scenic reserve. As regional development pressures on Park communities increase, this program is designed to reinforce the assets of the villages and hamlets and help preserve the heritage of the Catskill Park.

2015 Catskill Smart Growth Awards

1) Town of Lexington (\$64,425) - Lexington Waterfront Park project

Lexington will create a park on the north bank of the Schoharie Creek, on County Route 13A, to improve public access to the community's natural resources. The park will encompass 150 yards of riverfront in the center of town and the adjacent DEC fishing access site.

The park is the first phase of implementing the town of Lexington's Long Term Community Recovery Strategy, developed following the devastation caused by Hurricane Irene. The project will involve work on two properties that the town is acquiring through a FEMA buyout program. Work will include green infrastructure, parkland improvements, a sitting area with an aspen grove, a naturalized children's play area, a pavilion, restrooms, and picnic facilities.

2) Catskill Watershed Corporation (\$50,000) - Catskill Park Wayfinding Sign Project

The project will include informational and directional signs, Catskill Park logo signs and support structures to implement a wayfinding sign system.

The system will point the way to recreational resources adjacent to or accessible from state and local roads throughout the Park. The project will consist of a coordinated work program

that will involve key stakeholders and partners in the identification of local, state, and New York City-owned recreational resources and the installation of the signage over the next three years.

3) Windham Area Recreation Foundation and the town of Windham (\$50,000) - Windham Path Phase III - Hensonville Center to Maplecrest Center

The Windham Path is a trail for non-motorized users to connect the residential, business and activity centers of Windham, Hensonville and Maplecrest along the Batavia Kill. The Path has a hard-packed, non-paved surface for cyclists, pedestrians, cross-country skiers and snowshoers.

It's the centerpiece of the vision to develop Windham as a four-season destination that attracts outdoor enthusiasts and improves the quality of life for its residents. The path will be constructed over eight phases with the first two-mile segment already in full use. The awarded project involves the construction of the next 2.4 mile phase that will begin in Hensonville and continue along the Batavia Kill to Maplecrest and include a pedestrian bridge spanning the stream.

4) Town of Hunter (\$26,131) - Mountain Cloves Scenic Byway Gateway Signage project

This project, more than five years in the making, came to fruition in May of 2013 when the NYS Senate passed a bill to designate a 41-mile corridor in Hunter as the "Mountain Cloves Scenic Byway." The byway, the first in the Catskill Park, links Platte Clove Road with sections of Route 23A and Route 214 through the town of Hunter and villages of Hunter and Tannersville.

The grant will fund design and installation of five informational kiosks throughout the Catskill Park. In addition, the town of Hunter will use part of the grant to design and print a brochure to promote the byway and the hamlets and villages within the town.

5) Town of Cairo (\$75,000) - Cairo Main Street Multi-Modal Pathway project

The town of Cairo will construct a multi-modal pathway linking the central business district in the hamlet of Cairo with newer development in its east end.

The project is an integral part of the planned Main Street revitalization and includes construction of approximately a half-mile of sidewalks and bike path on the east end of Main Street (County Route 23B), several pocket parks, pavement marking, drainage improvements, and the relocation of utilities.

6) Village of Fleischmanns (\$45,482) - Gateway Enhancement Project

Fleischmanns will develop a gateway enhancement project at the east end of their village. They will develop a pocket park that will include landscaping, benches, street lamps and signage and will greatly increase visibility of the village entrance, creating a welcoming environment for

cyclists and pedestrians. The project area is located at the easternmost entrance to the village which is directly connected to the NYS Route 28 corridor.

The Corridor is currently under review for Scenic Byway status making this project critical to draw visitors into the village while serving as a complementary element to the Scenic Byway.

7) Town of Andes (\$45,481) - Ballantine Park Improvements project

The town will create two new structures within the historic Ballantine Park at the western edge of the hamlet of Andes. The town will build a gazebo and footbridge in the park to further develop its self-guided history trail. The structures will allow for outdoor presentations, including concerts and lectures. The town will also complete a "Riverwalk" that will pass through the park as identified in its 2003 Comprehensive Plan.

This scenic, rural and well-situated hamlet is listed as a historic district on the National Register of Historic Places. While maintaining its downtown economic activity, the hamlet has thus far avoided any sprawling development that would detract from its picturesque, walkable character.

8) Town of Neversink (\$45,481) - Town Park project

The town will create a walking path around the perimeter of its new recreational park, as well as plant trees, shrubs and storm water retention plantings throughout the park. It will also feature new ball fields, a picnic pavilion, an exercise path and bio-retention rain gardens. These features will further enhance the beauty and recreational potential of the park and make it an inviting destination for visitors.

The stormwater protection components will contribute to the natural filtration of water within the New York City watershed. The park is in close proximity to downtown, the local library and school, and is anticipated to attract and retain recreational and economic activity within the community center.

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