



Minutes

Town of Cairo Town Board Meeting Organizational Meeting

January 4, 2016

The Town Board of the Town of Cairo met for an Organizational Meeting on Monday, January 4, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:05 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilman Warner.

The Public Hearing for the Public Nuisance Abatement Law was left open from the December 7, 2015 Town Board Meeting.

Attorney for the Town, Tal Rappleyea, explained he looked into how other towns use this law.

A question was asked about Right to Farm signs being put up to let others know that Cairo is a "Right to Farm Community".

A motion to close the Public Hearing for Public Nuisance Abatement Law was made by Councilperson Cords and seconded by Councilperson Joyce.

The second public hearing was to Repeal the Moratorium on Conversion of Resorts to other uses and the Moratorium on the Granting of new Junk Yards. It was explained that prior to zoning going into effect, the town was getting a lot of activity; and the Town wanted to limit the amount of resorts and junk yards.

A motion to close the Public Hearing to Repeal the Moratorium on Conversion of Resorts to other uses and the Moratorium on the Granting of new Junk Yards was made by Councilperson Cords and seconded by Councilperson Joyce.

Resolution No. 1 -16 “Approve Local Law 1-2016 – Repealing Two Local Laws known as ‘Local Law #6 of 2015 Junk Yard Moratoriums’ and ‘Local Law #7 of 2015 Imposing a Further Temporary Six-Month Moratorium on Approvals Involving Resorts’ respectively” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Please be advised that the Town Board of the Town of Cairo does hereby approve Local Law 1-2016 – Repealing Two Local Laws known as ‘Local Law #6 of 2015 Junk Yard Moratoriums’ and ‘Local Law #7 of 2015 Imposing a Further Temporary Six-Month Moratorium on Approvals Involving Resorts’ respectively”.

All members in favor – motion carried.

Resolution No. 2 -16 “Approve Local Law 2 – 2016 - Public Nuisance Abatement Law” offered by Councilperson Joyce and seconded by Councilperson Cords:

Please be advised that the Town Board of the Town of Cairo does hereby approve Local Law 2 – 2016 – Public Nuisance Abatement Law.

Roll Call:

Councilperson Cords	Aye
Councilperson Joyce	Aye
Councilperson Ostrander	Aye
Councilperson Warner	Aye
Supervisor Benoit	Nay

Motion Carried.

Resolution No. 3 -16 “Water System Improvements – Intent to Declare Lead Agency Under SEQRA” offered by Supervisor Benoit and seconded by Councilperson Joyce:

WHEREAS, the Town of Cairo, Greene County, New York (hereinafter the “Town”) has established the public benefit to the Town residents of upgrades to the water treatment distribution system; and

WHEREAS, the water treatment and distribution system is in need of improvements to ensure public safety; and

WHEREAS, the Town has conducted various studies of the condition of the system and the means for improvements; and

WHEREAS, Part I of the Long Environmental Assessment Form (hereinafter “EAR”) has been completed by the Town Engineering Consultant, Delaware Engineering,

Now, Therefore;

BE IT RESOLVED, that the Cairo Town Board proposes to act as Lead Agency in the coordinated review of the Water System Improvement Project and shall distribute the attached Notice of Intent, Part I of the EAF, and project description and map to all potentially involved and interested agencies.

All members in favor – motion carried.

There was a presentation by Helen Exum of Twin Counties to inform and assist the community in Greene County about addictions. They will have a series of forums addressing the heroin problem. They will have a forum in March to be held at the Cairo Town Hall.

Resolution No. 4 -16 “Meeting of the Board” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the regular/general meeting of the Town Board of the Town of Cairo will be held on the first Monday of every month at 7:00 P.M. in the Town Hall, Main Street, Cairo, New York, except for the month of July when the meeting will be held on July 11th because of the Fourth of July Holiday on July 4th, and also for the month of September when the meeting will be held on September 12th because of the Labor Day Holiday on September 5th.

All members in favor – motion carried.

Resolution No. 5 -16 “Designating the Town of Cairo Official Newspaper” offered by Councilperson Ostrander and seconded by Councilperson Warner:

BE IT RESOLVED, that “The Daily Mail” be designated as the official newspaper for the Town of Cairo.

All members in favor – motion carried.

Resolution No. 6 -16 “Authorizing the Supervisor to Invest Town Funds” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that Dan Benoit, Supervisor for the Town of Cairo, is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government; and

BE IT FURTHER RESOLVED, that the Bank of Greene County Cairo branch is the official depository for the funds of the Town of Cairo.

All members in favor – Carried.

Resolution No. 7 - 16 “Set Holidays for 2016” offered by Councilperson Ostrander seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the 2016 holidays as follows:

New Year’s Day	Friday, January 1, 2016
Martin Luther King Jr. Birthday	Monday, January 18, 2016
President’s Day	Monday, February 15, 2016
Memorial Day	Monday, May 30, 2016
Independence Day July 4 th	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Election Day	Tuesday, November 8, 2016
Veteran’s Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
Christmas Day	Monday, December 26, 2016

All members in favor – Carried.

Resolution No. 8 -16 “Association of Town Meetings and Conferences” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that elected and appointed officials will be permitted to attend Association of Town Meetings, conference meetings, or training during the year subject to prior approval from the Town Board. Expenses will be paid according to the Town of Cairo Travel Policy.

All members in favor – Carried.

Resolution No. 9 -16 “Setting 2016 Salaries for Elected Officials” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2016 Budget:

Supervisor Dan Benoit	\$14,617.00
Justice Leland Miller	\$14,000.00
Justice Tanja Sirago	\$14,000.00

Town Clerk Tara Rumph	\$29,340.00
Councilperson Douglas Ostrander	\$ 6,738.00
Councilperson Mary-Jo Cords	\$ 6,738.00
Councilperson Daniel Joyce	\$ 6,738.00
Councilperson Gary Warner	\$ 6,738.00
Tax Collector Sue Hilgendorff	\$11,450.00
Superintendent of Highways Robert Hempstead	\$52,000.00

All members in favor – Carried.

Resolution No. 10 -16 “Appoint Auditing Firm for the Town of Cairo” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C. as the Auditing Firm for the Town of Cairo according to the terms provided in the Letter of Understanding dated August 18, 2015.

All members in favor – Carried.

Resolution No. 11-16 “Appointing Attorney for the Town” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

All members in favor – Carried.

Resolution No. 12 -16 “Authorization to Certify Payrolls and Make Purchases” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that Robert F. Hempstead, Superintendent of Highways, be given the authority to certify payrolls in his department and to make purchases up to \$5,000.00 without the prior approval of the Cairo Town Board, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase tires, batteries, filters, fuel oil, diesel fuel, salt and any other items under New York State contract, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to

purchase sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails, ties and any other items under Greene County bid.

All members in favor – Carried.

A resolution was put before the Board “Appointing Police Chief and Setting Salaries for the Police Department”. The Town Board decided to table this resolution until it could be discussed further.

Resolution No. 13-16 “Payment of Bills and Payment of Utility Bills” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor be authorized to approve the expenditure of up to \$2,500.00 without prior approval of the Town Board; and

BE IT FURTHER RESOLVED, that in order for Town Charge bills to be paid properly, they must be submitted to the bookkeeper by the Wednesday preceding the regular meeting night of the Town Board, and,

BE IT FURTHER RESOLVED, that the Town Board of Cairo authorize the payment of utility bills such as fuel oil, electricity, gas, phone and insurance bills without the need to wait for the regular Town Board meeting in order to avoid finance charges on such bills.

All members in favor – Carried.

Resolution No. 14-16 “Appoint Deputy Supervisor” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dan Joyce as Town of Cairo Deputy Supervisor to serve in the absence of the Town Supervisor with an annual stipend of \$1,000.

All members in favor – Carried.

Resolution No. 15-16 “Town Court Appointments” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Justice Clerk 1	Joan Vandenburg	\$25,755.00 annual salary
Justice Clerk 2		\$10.75 per hour – maximum

of 30 hours per week

Security Officer	John DeRose	\$12.25 per hour
Security Officer	Michael DeRose	\$12.25 per hour
Security Officer	Steven DeRose	\$12.25 per hour

All members in favor – Carried.

Resolution No. 16-16 “Authorization to Designate a Bookkeeper, Historian & Secretary to the Supervisor” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that Dan Benoit, Supervisor of the Town of Cairo, is hereby authorized to designate Louann Arp to the full-time position of bookkeeper at an annual salary of \$37,587.00; and \$20.00 per hour for Capital Water and Sewer Project when hours exceed 40 hours in a week; and;

BE IT FURTHER RESOLVED, that Dan Benoit, Supervisor of the Town of Cairo, is hereby authorized to designate Robert Uzzilia as Town Historian at an annual salary of \$1200.00; and;

BE IT FURTHER RESOLVED, that Dan Benoit, Supervisor of the Town of Cairo, is hereby authorized to designate Sherry True as the Supervisor’s Clerk at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 17-16 “Appoint Deputy Tax Collector” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Linda Kuever as the Deputy Tax Collector at a rate of \$11.80 per hour.

All members in favor – Carried.

Resolution No. 18 -16 “Setting 2016 Salary for Sole Assessor” offered by Supervisor Benoit and seconded by Councilperson Cords:

BE IT RESOLVED, that the annual salary for the position of Sole Assessor, Janice Hull, for the Town of Cairo, for the year of 2016 be set at \$45,910.00.

All members in favor – Carried.

Resolution No. 19 -16 “Set Salaries for Board of Assessment Review” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Assessment Review to be as follows: \$375.00 per year for the Chairperson, and \$225.00 per year for the members, \$50.00 stipend for the initial 4 hour B.O.A.R meeting for secretary and \$11.00 per hour for the secretary as needed thereafter. These rates reflect base pay for Grievance day and two additional deliberation days. Additional meetings beyond the three meetings are at a rate of \$35.00 per meeting when convened.

All members in favor – Carried.

Resolution No. 20-16 “Animal Control” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Brian Feml as Animal control Officer at an hourly rate of \$11.85 with a two (2) hour minimum per call. Administrative paperwork will be paid at \$11.85 per hour as needed.

All members in favor - Carried.

Resolution No. 21-16 “Appointment of Code Enforcement Officer, Building Inspector” offered by Councilperson Warner and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stacy Sprague as Code Enforcement Officer with an annual salary of \$35,249.00, with a minimum of 40 hours per week; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Hilgendorff as Building Inspector/Fire Marshall at an annual salary of \$15,859.00, with a minimum of 15 hours per week.

All members in favor – Carried.

Resolution No. 22 -16 “Appoint Town Health Officer for 2016” offered by Councilperson Warner and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dr. Robert Schneider as Town of Cairo Health Officer with a term that expires December 31, 2016 at an annual salary of \$660.00.

All members in favor – Carried.

Resolution No. 23 -16 “Appoint Ambulance Administrator and Clerk” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Reay Mahler as the 2016 Ambulance Administrator for 12 hours per week at a rate of \$18.00 per hour.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patricia Asaro as Ambulance Clerk at a rate of \$12.35 per hour not to exceed 30 hours per pay period unless approved of by the Ambulance Administrator and the Town Supervisor.

All members in favor – Carried.

Resolution No. 24 -16 “Set Ambulance Personnel Rates” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the following hourly rates are hereby established for Ambulance Personnel:

AEMT \$15.30 per hour with an On-Call Rate of \$50.00

EMT \$13.10 per hour with an On-Call Rate of \$50.00

Driver \$12.10 per hour with an On-Call Rate of \$50.00

All members in favor – Carried.

Resolution No. 25 -16 “Appoint Deputy to the Superintendent of Highways” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Debra Sommer to the full time position of Deputy Superintendent of Highways at an annual salary of \$27,671.00.

All members in favor – Carried.

Resolution No. 26 -16 “Appoint Summer Recreation Coordinator” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$16.00 per hour; and

BE IT FURTHER RESOLVED, Youth Counselors will receive \$9.00 per hour and existing Youth Counselors exceeding minimum wage will remain at their current rate.

All members in favor – Carried.

Resolution No. 27 -16 “Setting Salaries for Zoning Board of Appeals” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Zoning Board of Appeals to be as follows:

Chairperson \$75.00 per meeting

Members \$65.00 per meeting

Clerk \$10.75 per hour

All members in favor – Carried.

Resolution No. 28 -16 “Set Salaries for Planning Board” offered by Councilperson Cords and seconded by Councilperson Benoit:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Planning Board to be as follows:

Chairperson \$85.00 per meeting

Members \$70.00 per meeting

Clerk \$11.30 per hour

All members in favor – Carried.

Resolution No. 29 -16 “Appoint Planning Board Chairperson” offered by Supervisor Benoit and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Raymond Pacifico as Chairman of the Planning Board for the year 2016; and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Jessica Dillon as a Planning Board Member to fill the unexpired term of Dan Benoit with a term that expires December 31, 2018; and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Elizabeth Hansen for a new term from January 1, 2016 to December 31, 2022, and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Michael Villela as Alternate Planning Board Member with a term that expires December 31, 2016.

Roll Call:

Councilperson Cords Aye

Councilperson Joyce	Aye
Councilperson Ostrander	Nay
Councilperson Warner	Aye
Supervisor Benoit	Aye

Motion Carried.

Resolution No. 30 -16 “Other Town Appointments” offered by Councilperson

Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Registrar of Vital Statistics	Tara Rumph	\$1,000.00 annual salary
First Deputy Clerk	Debra Sommer	\$12.45 per hour
Deputy Clerk	Kathy Rockefeller	\$11.30 per hour @ 30 hrs max per pay period
Deputy Clerk	Maeve Bolger	\$11.00 per hour @ 30 hrs max per pay period
Clerk	Donna Chewin	\$11.30 per hour @ 30 hrs max per pay period
Clerk	Evelyn Gabrielsen	\$11.00 per hour @ 29 hrs max per pay period
Planning Board Clerk	Angela Bedani	\$11.30 per hour
Zoning Board of Appeals Clerk		
Parks, Buildings, & Grounds Director	Robert Hempstead	\$6,000.00 annual salary
Zoning Enforcement Officer	Robert Fritze	\$20,000.00 annual salary / 20 Hours a week minimum

All members in favor – Carried.

Resolution No. 31 -16 “Appoint Water and Sewer Administration” offered by

Supervisor Benoit and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint the following individuals for the Water and Sewer Departments:

Michael Lamanec	Administrator	\$13.75 per hour
Valerie Payton	Clerk	\$11.00 per hour
Albert Gasparini	Laborer	\$11.00 per hour
John Orso	Laborer	\$11.00 per hour

All members in favor – Carried.

Resolution No. 32 -15 “Parks, Buildings and Grounds Personnel” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Paul MacNiven as a full-time Parks, Buildings, and Grounds Maintenance person at a rate of \$13.95 per hour; and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Steven Rumph as a full-time Parks, Buildings and Grounds Maintenance person at a rate of \$12.80.

All members in favor – Carried.

Resolution No. 33 -16 “Setting Rate for Seasonal Highway, Parks, Buildings, and Grounds Employees” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the rate of Seasonal Highway, Parks, Buildings and Grounds employees to be \$10.75 per hour; and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby set the hourly rate for Brandon Gabrielle to be \$11.25 per hour, and,

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby set the hourly rate for Dale Becker to be \$12.00 per hour.

All members in favor – Carried.

Resolution No. 34 -16 “Appoint William A. Carr, Jr. as Peace Officer” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, William A. Carr, Jr., Town Supervisor for the Town of Durham, has requested that the Town of Cairo, in an inter-municipal cooperative effort, appoint William A. Carr, Jr. as Peace Officer at no cost to the Town of Cairo; therefore,

BE IT RESOLVED, that the Town of Cairo hereby appoints William A. Carr, Jr., as a Peace Officer.

All members in favor – Carried.

Resolution No. 35 -16 “Accepting Water Billing Dated January 1, 2016” offered by Supervisor Benoit and seconded by Councilperson Cords:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board accepts the Water Billing as presented from the Water Administrator in the amount of \$45,014.04 dated January 1, 2016.

All members in favor – Carried.

Resolution No. 36 -16 “Authorize MasterCard Town Credit Card for Town Supervisor” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize a MasterCard Town Credit Card with a credit limit of \$5,000.00 for Town Supervisor, Daniel Benoit.

All members in favor – Carried.

Resolution No. 37 -16 “Amend 2016 Budget to Reflect Receipt of D.A.R.E. monies and Expense of Supplies Purchased” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, the town received D.A.R.E donations for the purchase of supplies for the town sponsored D.A.R.E Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore,

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.452 Police – DARE Contractual to reflect the increase in General Fund Appropriations \$1,146.51 and; increase the revenue line item A-2070 Contributions-private agency-youth to reflect the increase in General Fund Revenue in the amount of \$1,146.51 in the 2015 budget.

All members in favor – Carried.

Resolution No. 38 -16 “Authorize Supervisor to Sign 2015 Greene County Summer Youth Contract” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign the 2015 Greene County Summer Youth Contract.

All members in favor – Carried.

Resolution No. 39 -16 “Authorize Renewal of Federal Surplus Property Participation Agreement” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor, Daniel Benoit, to renew the Federal Surplus Property Participation Agreement and Designate Superintendent of Highways, Robert Hempstead, as an authorized representative.

All members in favor – Carried.

Resolution No. 40 -16 “Payment of Bills on Abstract #328 and #301” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby authorize that Abstract #328, consisting of 2015 Vouchers #2751 through #2755 in the amount of \$255.20 is approved for payment.

The total amount to be paid from the:

General Fund - \$255.20	Hydrant -
Highway Fund -	Sewer Fund -
Cap. Water Fund -	Water Fund -
Street Lighting -	Trust & Agency -

And BE IT FURTHER RESOLVED, the Town Board does hereby authorize that Abstract #301, consisting of 2016 Vouchers #1001 through #1016 in the amount of \$60,874.97 is approved for payment.

The total amount to be paid from the:

General Fund - \$40,391.99	Hydrant -	
Highway Fund - \$20,210.98	Sewer Fund -	\$136.00
Cap. Water Fund -	Water Fund -	\$136.00

Street Lighting -

Trust & Agency -

All members in favor – Carried

A resolution was put before the Board “Authorize Supervisor to Sign the Acra Community Center Rental Agreement with the Greene County Department for the Aging”. The Town Board decided to table this resolution until it could be discussed further.

Resolution No. 41 -16 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for November, 2015.

All members in favor – motion carried.

Town Board Members discussed coming up with another Zoning Law. The Board will pass a new Zoning Law when they can repeal the original law. Board Members do not want to leave the residents unprotected.

The Board wants community involvement and will set up a committee at the February meeting of about 12 to 15 town people.

The Town Board will make an amendment to the Zoning Law to include the south side of western Main Street. The Public Hearing will be scheduled for February 1, 2016 at 7:00 PM.

Resolution No. 42 -16 “Set Public Hearing for an Amendment to the Zoning Law” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, the Town Board of the Town of Cairo does hereby set a Public Hearing for Monday, February 1, 2016 at 7:00 PM to make an amendment to the Zoning Law to include the south side of western Main Street.

All members in favor – motion carried.

Resolution No. 43 -16 - “Board to Move into Executive Session” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 10:30 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – Carried.

Resolution No. 44 -16 - “Board to exit Executive Session” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 11:15 pm.

All members in favor – Carried.

A motion was made by Councilperson Joyce and seconded by Councilperson Ostrander to adjourn the meeting at 11:15 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk