



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

August 1, 2016

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, August 1, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Joyce and Councilperson Ostrander. Councilperson Warner was absent.

Supervisor Benoit presented a plaque to 7 year old Lewek Reynolds for his bravery in saving the life of a little girl drowning in a pool.

Resolution No. 166 -16 “Submission of Monthly Resolutions” offered by Supervisor Benoit and seconded by Councilperson Ostrander:

WHEREAS, The Town Board of the Town of Cairo needs time to review resolutions provided to them for their monthly board meeting, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree that for resolutions to be included on the agenda for a monthly meeting they should be provided to the Councilpersons at least three days prior to the meeting to be on the agenda. Any item that is not listed will not be discussed and no action will be taken.

All members in favor – motion carried.

Resolution No. 167 -16 “Ethics Review Board” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Whereas, the Town Board of the Town of Cairo will need to review the currently listed Ethics Review Board members to determine if there is still an interest in serving on the Board. The Town Board will then extend the terms of the Board, therefore be it;

Resolved, that the Town Board of the Town of Cairo does approve contacting Ethic Board Members to review their interest in serving on the Board. Terms for all those willing to serve will be extended and the current terms will be listed on the Town of Cairo Website.

All members in favor – motion carried.

Resolution No. 168 -16 “Approve Electrical Request for Proposals” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Resolved, the Town Board does hereby authorize the Town Highway Superintendent to advertise for Request for Proposals regarding electrical work in all town owned buildings.

All members in favor – motion carried.

Resolution No. 169 -16 “Amend 2016 Budget to Reflect Receipt of 911 Sign monies and Expenses of Signs Purchased” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the town received 911 sign monies from residents for the purchase of 911 signs;

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3010.46 Public Safety – 911 Signs to reflect the increase in General Fund Appropriations \$74.00 and; increase the revenue line item A-3389 Other Public Safety to reflect the increase in General Fund Revenue in the amount of \$74.00 in the 2016 budget.

All members in favor – motion carried.

A resolution was put forward and then tabled to authorize the Zoning Officer to purchase office equipment and GIS Zoning software.

Resolution No. 170 -16 “Amend 2016 Budget to Reflect Receipt of D.A.R.E. monies and Expenses of Supplies Purchased” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, the town received D.A.R.E donations for the purchase of supplies for the town sponsored D.A.R.E Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.452 Police – DARE Contractual to reflect the increase in General Fund Appropriations \$4,189.00 and; increase the revenue line item A-2070 Contributions – private agency-youth to reflect the increase in General Fund Revenue in the amount of \$4,189.00 in the 2016 budget.

All members in favor – motion carried

Resolution No. 171 -16 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for June, 2016.

All members in favor – motion carried.

Resolution No. 172 -16 “Budget Amendments and Payment of Bills on Abstract #316” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-270.56
To	A-1010.4	Legislative-Contractual	+270.56
From	A-1355.113	Assessor Clerk-Persl Services	-847.00
To	A-1355.115	Assessor Data Collect – Persl Serv	+847.00
From	A-1680.416	Central Data-Copy Machine	-142.52
To	A-1680.2	Central Data-Equipment	+142.52
From	A-1990.4	Contingent Account	-99.00
To	A-1920.4	Municipal Assoc Dues-Contractual	+99.00
From	A-3120.2	Police – Equipment	-73.96
To	A-3120.206	Police – Equipment Lease	+73.96
From	A-8010.4	Zoning – Contractual	-15.98
To	A-6510.4	Veterans’ Service – Contractual	+15.98
From	A-9060.8	Med Insurance–Employee Benefits	-1,579.00
To	A-9040.8	Workers Comp–Employee Benefits	+1,579.00
From	DA-5142.4	Snow Removal – Contractual	-9,995.00
To	DA-5142.2	Snow Removal – Equipment	+9,995.00
From	DA-9060.8	Med Insurance-Employee Benefits	-13.00
To	DA-9089-802	Drug Testing-Employee Benefits	+13.00
From	SS-8110.4	Sewer Admin – Contractual	-162.94
To	SS-8110.451	Sewer Admin – Contractual	+162.94
From		Fund Balance	-10,131.33
To	SW-8320.4	Source Supply – Contractual	+10,131.33

And be it further **RESOLVED**, the Town Board does hereby authorize that Abstract #316, consisting of 2016 Vouchers #3700 through #3767 in the amount of \$256,192.24 is approved for payment.

The total amount to be paid from the:

General Fund -	\$30,636.36	Hydrant -	
Highway Fund -	\$22,787.80	Sewer Fund -	\$200,439.72
Special Fire -		Water Fund -	\$2,289.66
Street Lighting -		Trust & Agency -	\$38.70

All members in favor – motion carried

Resolution No. 173 -16 “Remove Planning Board Alternate” offered by Supervisor Benoit and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree to remove Michael Villela from the position of Alternate to the Cairo Planning Board as he missed 5 out of the last 6 meetings.

All members in favor – motion carried.

Resolution No. 174 -16 “Appoint Planning Board Alternate” offered by Supervisor Benoit and Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby appoint Kevin Hicks as an Alternate to the Cairo Planning Board.

All members in favor – motion carried.

The accepting of the July 11, 2016 minutes has been tabled to check on a resolution that was doubled.

The Town Board discussed the contract with Good Energy. Attorney for the Tal Rappleyea mentioned there was no safeguard against cancelling the company in the future if they ever decided to cancel.

The property at 404 Main Street has been approved. The building will be down next week. The Town went in and took the playground down and brought it to the Town Park.

Greene County has been put on notice with regard to the property on South Road. South Road has been served paperwork and now the Town can move forward with cleaning up the property. Need bids for the clean-up.

Resolution No. 175 -16 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:59 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 176 -16 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:40 PM.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 8:41 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk