



Minutes

Town of Cairo Town Board Meeting Location: Town Hall Meeting Room

February 6, 2017

The Town Board of the Town of Cairo met for a monthly Board Meeting on Monday, February 6, 2017 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:05 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilman Warner.

Supervisor Benoit opened the Public Hearing to take comment for the enactment of a local law to amend the Town Zoning Law to provide for the regulation of solar arrays.

Supervisor Benoit explained that they wrote the law for solar arrays so it fits into the section of our zoning law that deals with Utilities.

It was suggested that wind towers should be included in the zoning law under Utilities.

Resolution No. 38 -17 “Close Public Hearing for Regulation of Solar Arrays” offered by Councilperson Cords and seconded by Councilperson Warner:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby close the Public Hearing for the Regulation of Solar Arrays at 7:15 PM.

All members in favor – motion carried.

The Attorney for the Town Tal Rappleyea went over the SEQR and recommended the Board accept the negative declaration.

Resolution No. 39 -17 “Accept Negative Declaration” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby accept the Negative Declaration with regard to amending the Town Zoning Law to provide for the regulation of solar arrays.

All members in favor – motion carried.

The solar array amendment was referred to the Greene County Planning Board for their approval. The amendment was also put before the Cairo Planning Board and they had no comments about the amendment. The Town of Cairo will move forward with this amendment.

Resolution No. 40 -17 “Adopt Amendment of Zoning Law to Create Regulation and Approval Standards for Solar Energy Arrays” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby adopt the Amendment of Zoning Law to Create Regulation and Approval Standards for Solar Energy Arrays.

All members in favor – motion carried.

Resolution No. 41 -17 “Repeal 12 Month Moratorium on Solar Array Farms” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby repeal the Local Law #5 – 2016, 12 month moratorium on Solar Array Farms.

All members in favor – motion carried.

The minutes from January 2, 2017 were approved by Councilperson Warner and seconded by Councilperson Ostrander.

Supervisor Benoit explained there was a problem with wrong amounts being billed in the sewer billing that was mailed out last week. Another mailing with corrected numbers will go out this week.

Supervisor Benoit explained the Town of Cairo is involved in a new and very extensive water project which includes a \$1.4 million loan and \$2.1 million grant. Closing on the loan will be in April.

There have been 4 companies that came in to talk about the new water meters. The reading of the meters to measure water will be done electronically. It can collect data right from the vehicles without going to the site.

The American Legion put in a request for flag replacement. The Town Board will address again in March. Louann Arp reported the Town pays the American Legion \$1200 each year.

The Town Board discussed the Charles Lake complaint, and the Lange’s property violations. This will be discussed further at the March meeting.

The Cairo Town Park Day used to be held in conjunction with the opening day of Cairo Little League. This year the opening day will be held on May 6th. Supervisor Benoit explained that the Town does not have a Park Committee anymore so Cairo Durham Little League should take over opening day ceremonies.

Resolution No. 42 -17 “Appoint Parks, Buildings and Grounds Personnel” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Diana Uzzilia as a part-time Parks, Buildings, and Grounds Maintenance person at a rate of \$11.22 per hour; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby make the rate of pay retroactive from January 2, 2017.

All members in favor – motion carried.

Resolution No. 43 -17 “Set Hourly Rate for Seasonal Park-Time Highway Employees” offered by Councilperson Joyce and seconded by Councilperson Warner:

Be it Resolved, the Town Board of the Town of Cairo does hereby set the 2017 hourly rate for Seasonal Part-Time Highway Employees to be \$11.00 per hour, and

Be it Resolved, that the Town Board of the Town of Cairo does hereby set for the hourly rate for the following current Seasonal Part-Time Highways Employees at \$11.22 per hour.

Robert Agostinoni	Ryan Margiasso
Alan Beede	Joseph Reynolds
Robert Cherrington	Tyler Smith
Terrance DuBois	

And Be it Resolved, that the Town Board of the Town of Cairo does hereby set the hourly rate for Dale Becker to be \$14.28 per hour and,

Be it Further Resolved, that the Town Board of the Town of Cairo does hereby set these rates retroactive to January 2, 2017.

All members in favor – motion carried.

Resolution No. 44 -17 “Accept Water Billing” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$45,447.56 dated January 5, 2017.

All members in favor – motion carried.

Resolution No. 45 -17 “Amendment to Resolution No. 18-2017” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that Town Board of the Town of Cairo does make the following amendment to resolution No. 18-2017 in regards to First Deputy Clerk Debra Sommer current rate of pay @\$13.30/hr changing to \$13.57/hr; therefore

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby make the rate of pay \$13.57/hr. retroactive from January 2, 2017.

All members in favor – motion carried.

Resolution No. 46 -17 “Appointment to County Planning Board” offered by Councilperson Warner and seconded by Councilperson Cords:

WHEREAS, The Town Planning Board seeks approval on the reappointment of Beth Hansen to the Greene County Planning Board for another term, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby reappoint Beth Hansen to the Greene County Planning Board.

All members in favor – motion carried.

Resolution No. 47 -17 “Authorize Town Supervisor and Deputy Town Supervisor to sign Capital Project Documents” offered by Councilperson Warner and seconded by Councilperson Joyce:

WHEREAS, the Town of Cairo is currently involved in a capital development project involving improvements and repairs to the town’s water system infrastructure, and

WHEREAS, administrative documentation pertaining to that project must be signed by an authorized representative of the town on a fairly regular basis, and

WHEREAS, the town board regularly meets only once a month and the deadlines for execution of such administrative documents often occurs at short intervals that would require multiple special board meetings simply to authorize signatures on administrative documents for a project already approved by the town board, now therefore:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor, or in his absence the Deputy Town Supervisor, to execute such administrative documents necessary for the implementation and completion of the current water district capital development project with the New York State Environmental Facilities Corporation.

All members in favor – motion carried.

Resolution No. 48 -17 “Authorize Town Clerk to Attend Association of Town Clerk’s Conference, April 23rd – 26th” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, the annual NYS Town Clerk’s Association will be holding their annual meeting in Rochester from April 23 through April 26, 2017, and

WHEREAS, this conference is specifically designed for the continuing education and professional growth of town clerks, and

WHEREAS, the town would benefit from the shared knowledge, networking and latest information available as will be shared by state agencies at the conference, now therefore

BE IT RESOLVED, that the town board does authorize the town clerk, Tara Rumph, to attend the 35th annual town clerk’s conference in Rochester. The total cost of the two-night package is \$421.00.

All members in favor – motion carried.

Resolution No. 49 -17 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Joyce and seconded by Councilperson Cords:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for December 2016.

All members in favor – motion carried.

Resolution No. 50 -17 “Budget Amendments and Payment of Bills on Abstract #301 and #302” offered by Councilperson Ostrander and seconded by Councilperson Warner:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #301, consisting of 2016 Vouchers #100001 through #100055 in the amount of \$46,497.25 is approved for payment.

The total amount to be paid from the:

General Fund -	\$12,909.90	Hydrant -	
Highway Fund -	\$30,838.28	Sewer Fund -	\$2,377.09
Special Fire -		Water Fund -	\$371.98
Street Lighting -		Trust & Agency -	

And be it further **RESOLVED**, the Town Board does hereby authorize that Abstract #302, consisting of 2017 Vouchers #100056 through #100182 in the amount of \$641,489.44 is approved for payment.

The total amount to be paid from the:

General Fund -	\$530,648.96	Hydrant -	\$7,500.00
Highway Fund -	\$75,925.52	Sewer Fund -	\$6,574.00
Special Fire -		Water Fund -	\$20,791.01
Street Lighting -		Trust & Agency -	\$49.95

All members in favor – motion carried.

Town Clerk Tara Rumph wrote a letter to the Town Board informing them that her First Deputy Clerk, Debbie Sommer, was willing to step down from her appointment to allow someone to help in the office during office hours. Debbie Sommer works full-time as the Deputy Superintendent of Highways and is unavailable during business hours.

Resolution No. 51 -17 - “Hire Deputy Town Clerk” offered by Councilperson Benoit and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby hire Marianne Warner to the position of Deputy Town Clerk at the rate of \$10.75 per hour.

Town Board Members Benoit, Cords, Ostrander and Joyce were in favor – motion carried.

Town Board Member Gary Warner recused himself from the vote.

Resolution No. 52 -17 - “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:25 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo. The Town Board also discussed a complaint concerning an employee.

All members in favor – motion carried.

Resolution No. 53 -17 - “Board to exit Executive Session” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:03 pm.

All members in favor – motion carried.

Resolution No. 54 -17 - “Hire Part Time Parks, Buildings and Grounds” offered by Councilperson Warner and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby hire Joseph Castle as part-time Parks, Buildings, and Grounds employee at a rate of \$11.00 per hour.

All members in favor – motion carried.

Resolution No. 55 -17 - “Attorney to move forward in Certiorari Case” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby authorize Attorney Tal Rappleyea to move forward in the Certiorari case on the Master Unit Retreat.

All members in favor – motion carried.

A motion was made by Councilperson Warner and seconded by Councilperson Ostrander to adjourn the meeting at 9:10 pm.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk