



## **Minutes**

**Town of Cairo  
Town Board Meeting @ 7:00 PM  
Location: Town Hall Meeting Room**

**May 8, 2017**

The Town Board of the Town of Cairo met for a monthly Board Meeting on Monday, May 8, 2017 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 PM and asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords, Councilperson Ostrander and Councilman Warner. Councilperson Joyce was absent.

The minutes from April 3, 2017 were approved as amended by Councilperson Warner and seconded by Councilperson Cords. Councilperson Ostrander abstained.

Supervisor Benoit made the following announcements:

1. Memorial Day Parade and Service will be held on Monday, May 29, 2017 starting at 9:30 AM with a WWI wreath laying ceremony at Cairo Fountain.
2. Little League Opening Day was a great success on Saturday. They gave away about 74 bikes.
3. The Soccer Field across from the 911 building is in the final process and money will be following. The Bank of Greene County will be matching the funds received.
4. The Town Hall will be receiving a new Message Board for the front lawn. Also there is new landscaping around the Town Hall.
5. The Dog Park is completed with new fencing at the Town Park. The old fence will be used around the Community Gardens.

6. Grievance Day is Tuesday, May 23<sup>rd</sup> from 5:30 to 9:30 PM. There will be no court held on that day.

Presentation of the proposed school budget by Cairo-Durham Superintendent of Schools, Anthony Taibi.

Supervisor Dan Benoit opened the Public Hearing on The Town's proposed new zoning laws and a SEQR determination. He explained they will be repeling and replacing the Zoning Law. Tonight the Board will take comments but leave the Public Hearing open until next month. The Board will take comments until June 5<sup>th</sup> and conclude the Public Hearing at the date and vote on it at that time.

Alan Tavener gave the following update:

#### WATER PROJECT

#### WELL DRILLING/TESTING:

1. Well 3 Pump Tested 4/19/2017 and sampled.
  - a. Water quality poor but acceptable from a health standpoint; manganese and iron will cause staining fixtures and dirty water complaints with regular use.
  - b. 50-GPM capacity is an initial estimate.
  - c. Water produced large amounts of gas which does not appear to be methane, which is unusual; collecting samples from well house for analysis.
  - d. Pumping problems with well were caused by the gas.
2. Well 4 Pump Tested 4/27/2017 and sampled.
  - a. Water has salt, chloride, iron and manganese above standards and would not be usable. Salt became worse as pumping progressed.
  - b. Some gas in well but less than #3.
3. Wind Mill Well
  - a. Removing old pump and doing TV inspection tomorrow (5/9).
  - b. Will pump test depending on observations.
4. Other New Wells - Difficulties locating property boundaries in field, need to resolve before locating next well.

#### METERS

1. Revising Bid Documents to include purchase and installation of meters in same contract.
2. Water Superintendent and Delaware concerned with possible conflicts where installer is contracted to install equipment he did not supply.

3. Bidding later in May for summer installation.

#### WATER TANK

1. Aerial survey and ground control completed; maps being prepared.
  2. Kaaterskill hired to complete a property survey and locate corners prior to selecting exact tank location.
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#### MAIN STREET SIDEWALK

##### NYSDOT Grant

Proposal from Kaaterskill to do ROW survey along the street \$5500; no rush to do but one of first steps.

##### ANNEX HEAT

Recommendation letter to award to B&G Contractors - \$18,210.

The Town Board discussed advertising for Steven Rumph's full time position with Parks, Buildings and Grounds. The Board will meet on Monday, May 22, 2017 at 7:00 for interviews.

The Town Board handed the Annual Audit Report to the Town Clerk.

**Resolution No. 87 -17** "Change Short Term Disability Insurance Carrier" offered by Councilperson Warner and seconded by Councilperson Ostrander:

**WHEREAS**, the NYS short-term disability premium with ShelterPoint Life Insurance Company increased from \$4.00 per employee to \$7.75 per employee for the first quarter of 2017; and

**WHEREAS**, Marshall & Sterling Insurance found Arch Insurance Group with a premium of \$6.25 per employee for a one year guaranteed rate; therefore be it

**RESOLVED**, the Town Board does hereby authorize the Town Supervisor to sign an agreement with Arch Insurance for statutory DBL effective date of 4/01/17 and sign the cancellation request policy release form with ShelterPoint Life Insurance.

All members in favor – motion carried.

**Resolution No. 88 -17** "Approval to Purchase Commercial ZTrak" offered by Councilperson Ostrander and seconded by Councilperson Cords:

Whereas, the Town of Cairo Parks, Building and Grounds needs to purchase a commercial lawn mower, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approve the purchase, under State Contract pricing, a John Deere Z970R Commercial ZTrak mower in the amount of \$11,998.14.

All members in favor – motion carried.

**Resolution No. 89 -17** “Change Order #1 on Annex Siding” offered by Councilperson Cords and seconded by Councilperson Gary:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approve the additional faux stone siding for the Annex Building to match the Library. The additional cost will be \$1,641.30.

All members in favor – motion carried.

**Resolution No. 90 -17** “Accept Sewer Use Billing” offered by Councilperson Warner and seconded by Councilperson Cords:

**WHEREAS**, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$33,468.56 dated May 2, 2017

All members in favor – motion carried.

**Resolution No. 91-17** “Accepting Water Billing” offered by Councilperson Cords and seconded by Councilperson Ostrander:

**WHEREAS**, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$43,655.92 dated April 4, 2017.

All members in favor – motion carried.

**Resolution No. 92 -17** “Grant Permission to the Justice Court to attend the Annual Court Clerk Training” offered by Councilperson Cords and seconded by Councilperson Warner:

**WHEREAS**, The Town of Cairo Justice Court Clerks, have been authorized to attend the New York State Association of Magistrates Court Clerks Annual Spring Training being held on June 9, 2017, in Castleton, NY.

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby grant permission for mileage and toll expenses will be reimbursed, to both Joan M VanDenburgh and Kathleen Costanzo, per the Town of Cairo Travel Policy.

All members in favor – motion carried.

**Resolution No. 93 -17** “Authorization for Deputy Highway Superintendent to Attend Cornell Local Roads Workshop” offered by Councilperson Warner and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the Deputy Highway Superintendent to attend a Cornell Local Roads Highway Workshop May 25, 2017 for a fee of \$50.00.

All members in favor – motion carried.

**Resolution No. 94 -17** “Budget Amendments and Payment of Bills on Abstract #307” offered by Councilperson Ostrander and seconded by Councilperson Warner:

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #307, consisting of 2017 Vouchers #100571 through #100693 in the amount of \$150,745.08 is approved for payment.

The total amount to be paid from the:

General Fund -	\$75,447.55	Street Lighting -	\$4,149.79
Highway Fund -	\$37,682.33	Sewer Fund -	\$13,805.92
Capital Water -	\$11,120.00	Water Fund -	\$863.83
Hydrant -	\$7,500.00	Trust & Agency -	\$175.66
Special Fire -			

All members in favor – motion carried.

A motion was made by Councilperson Warner and seconded by Councilperson Ostrander to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC  
Cairo Town Clerk