



## Minutes

**Town of Cairo**  
**Town Board Meeting @ 7:00 pm**  
**Location: Town Hall Meeting Room**

**July 3, 2017**

The Town Board of the Town of Cairo met for a monthly Board Meeting on Monday, July 3, 2017 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 PM and asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilperson Cords, Councilman Warner and Councilperson Joyce. Councilperson Ostrander was absent.

The minutes from June 5, 2017 were approved by Councilperson Cords and seconded by Councilperson Joyce.

**Resolution No. 109 -17** “Accept Sewer Penalties” offered by Councilperson Warner and seconded by Councilperson Joyce:

**WHEREAS**, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2419.82 dated June 8, 2017.

All members in favor – motion carried.

**Resolution No. 110 -17** “Budget Amendments and Payment of Bills on Abstract #309” offered by Councilperson Joyce and seconded by Councilperson Cords:

**WHEREAS**, town law requires that no fund or appropriation account may be overdrawn; therefore be it

**RESOLVED**, the Town Board does hereby authorize the following budget amendments:

From	A-1110.4	Court - Contractual	-435.00
To	A-1110.2	Court – Equipment	+435.00
From	A-1220.4	Supervisor – Contractual	-2,900.00
To	A-1220.2	Supervisor – Equipment	+2,900.00
From	A-1355.4	Assessor - Contractual	-21.38
To	A-1355.4115	Assessor – Persl Services	+21.38
From		Fund Balance	-2,069.59
To	A-7110.2	Parks - Equipment	+1,998.14
To	A-7110.4	Parks – Contractual	+71.45

From	A-3510.2	Control of Dogs - Equipment	-1,000.00
From	A-3510.15	Control of Dogs – Persl Service	-27.97
To	A-3510.4	Control of Dogs - Contractual	+1,027.97
From	SS-8110.45	Sewer Admin - Contractual	-4,000.00
To	SS-8110.2	Sewer Admin - Equipment	+4,000.00
From		Fund Balance	-4,000.00
To	SW-8310.2	Water Admin – Equipment	+4,000.00

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #309, consisting of 2017 Vouchers #100847 through #100941 in the amount of \$90,924.45 is approved for payment.

The total amount to be paid from the:

General Fund -	\$60,487.85	Street Lighting -	
Highway Fund -	\$21,444.35	Sewer Fund -	\$8,144.84
Capital Water -		Water Fund -	\$847.41
Hydrant -		Trust & Agency -	
Special Fire -			

All members in favor – motion carried.

There was discussion between the Town Board and the Superintendent of Highways Robert Hempstead and the Deputy Superintendent of Highways Debra Sommer concerning the expenditures of the Highway Dept.

**Resolution No. 111 - 17** “AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS Section 284 OF THE HIGHWAY LAW” offered by Councilperson Joyce and seconded by Councilperson Warner:

AGREEMENT between the Town Superintendent of Highways of the Town of Cairo, of Greene County, State of New York and the undersigned members of the Town Board for the year 2017.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 356,027.00 shall be set aside to be expended for primary work and general repairs upon 86.40 miles of town highways, including sluices, culverts, trees and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:
  - a) On the road commencing at Sandy Plains and leading to Schoharie Turnpike, highway known as **Rudolph Weir Jr. Rd** for a distance of 2.28 miles, there shall be expended not over the sum of \$200,000.00.  
Type blacktop Width of traveled surface 20' wide  
Thickness 2" Subbase \_\_\_\_\_
  - b) On the road commencing at CR20 and leading to CR31, highway known as **Edison Timmerman Rd** for a distance of 1.30 miles, there shall be expended not over the sum of \$90,000.00.  
Type blacktop Width of traveled surface 20' wide Thickness \_\_\_\_\_  
2" Subbase \_\_\_\_\_
  - c) On the road commencing at SR32 and leading to SR32, highway known as **White Farm Loop** for a distance of 1.30 miles, there shall be expended not over the sum of \$21,000.00.

Type Oil & Stone Width of traveled surface 20' wide

d) On the road commencing at White Farm Loop and leading to Dead End, highway known as **Horseneck Rd.** for a distance of 0.42 miles, there shall be expended not over the sum of \$11,000.00 .

Type Oil & Stone Width of traveled surface 20' wide

e) On the road commencing at State Route 32 and leading to Cul-de-sac, highway known as **Half Moon Dr**, a distance of 0.66 miles, there shall be expended not over the sum of \$12,600.00.

Type Oil & Stone Width of traveled surface 20' wide

f) On the road commencing at County Route 67 and leading to County Route 41, highway known as **Warren Stein Rd**, a distance of 2.44 miles, there shall be expended not over the sum of \$34,200.00.

Type Oil & Stone Width of traveled surface 20' wide

g) On the road commencing at German's Hill and leading to county route 67, highway known as **Joseph Kollar Rd.**, a distance of 1.34 miles, there shall be expended not over the sum of \$21,400.00.

Type Oil & Stone Width of traveled surface 20' wide

h) On the road commencing at county route 67 and leading to cul-de-sac, highway known as **Old Story Rd**, a distance of 0.23 miles, there shall be expended not over the sum of \$9,000.00

Type Oil & Stone Width of traveled surface 20' wide

i) On the road commencing at County route 67 and leading to dead end, highway known as **Bauer Jr. Rd**, a distance of 0.52 miles, there shall be expended not over the sum of \$11,800.00

Type Oil & Stone Width of traveled surface 20' wide

#### **Funds/Time/Weather Permitting**

j) On the road commencing at county route 39 and leading to cul-de-sac, highway known as **Manor Woods Rd**, a distance of 0.21 miles, there shall be expended not over the sum of \$7,500.00

Type Oil & Stone Width of traveled surface 20' wide

k) On the road commencing at county route 31 and leading to Stork's Nest Rd, highway known as **Maple Lawn Rd.**, a distance of 1.31, there shall be expended not over the sum of \$21,000.00

Type Oil & Stone Width of traveled surface 20' wide

l) On the road commencing at Moorehouse Rd and leading to cul-de-sac, highway known as **Crystal Point Rd**, a distance of 0.85 miles, there shall be expended not over the sum of \$15,500.00

Type Oil & Stone Width of traveled surface 20' wide

m) On the road commencing at Crystal Point Rd, and leading to cul-de-sac, highway known as **Meadow Rd.**, a distance of 0.21 miles, there shall be expended not over the sum of \$7,500.00

Type Oil & Stone Width of traveled surface 20' wide

n) On the bridge known as Polly's Rock Bridge, there shall be expended not over the sum of \$8,000.00.

Type of work Engineer design

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Town Superintendent of Highways

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
County Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent of Highways. Both copies must be approved by the County Superintendent of Highways. One copy must be filed in the Town Clerk’s Office and one copy in the Office of the County Superintendent of Highway. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

All members in favor – motion carried.

Alan Tavenner reported to the Town Board on the bids received. The contractors that bid asked for additional time so they were awarded additional time and the bids will be opened at the August meeting.

Water and Sewer Administrator Mike Lamanec asked to attend a 2 week course in Morrisville, NY. The Town Board decided they should have someone certified in town.

**Resolution No. 112 -17** “Approve Mike Lamanec to attend Water Certification Course” offered by Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved the Town Board of the Town of Cairo does hereby approve Water and Sewer Administrator Mike Lamanec to attend a 2 week course in Morrisville, NY to get his Water Certification.

All members in favor – motion carried.

Water and Sewer Administrator also informed the Town Board that NYSDOT is looking to hook up in our water system.

**New Business**

Supervisor Dan Benoit went to a meeting in Albany. Discussion arose about towns combining projects to save thousands in design costs. Engineering firms are interested in larger projects.

The Town of Greenville would work with the Town of Cairo. The only issue is Greenville has only 4 easements to obtain and Cairo has much more. Supervisor Benoit feels it is a good idea to move forward and pair up with Greenville and get a better price.

**Resolution No. 113 -17** “The Town of Cairo to Move Forward with Greenville Project Design and Construction Project” offered by Councilperson Warner and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby agree to move forward with the Town of Greenville’s Project Design and Construction Project.

All members in favor – motion carried.

The Town Board discussed the following issues:

1. The title for the new building has been ordered.
2. The Town Hall is having HVAC issues. The Air conditioner technician came in and closed up some vents. Janice's office is getting more air.
3. The Town Hall will have a parking spot reserved for Veterans. The County will provide signs.
4. The discussed repealing the old ZBA and get new ZBA members. They can have 2 alternates. May have to amend law. Supervisor Benoit will contact them.
5. The Town Board discussed making a 5 member board for the Planning Board. 2 members have resigned. Attorney Tal Rappleyea will look into this. Sherry will set up Public Hearing for August.
6. The Board discussed the Notice of Claims that have been received by the Town.
7. Councilperson Cords asked if they could have a sign put on Main Street and Railroad Avenue showing there is a library.

**Resolution No. 114 -17** “Town of Cairo to Designate one parking spot for Veterans” offered by Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby agree to designate a spot for Veterans and the County will provide the sign.

All members in favor – motion carried.

Public comment:

A resident raised a question on the verdict of the pig farm issue. Supervisor Benoit said that they should have met on June 12<sup>th</sup> to discuss how the investigation was going. At this time there was nothing to discuss.

Councilman Warner read a letter from Town Health Officer, Dr. Schneider, that suggested getting a second opinion from another town board. Board of Health is waiting for Town to make decision.

Town Board wants to set a date for July 11, 2017 at 7 pm at the Cairo Public Library. Town Board will discuss what procedure to follow and what style of hearing it is going to be.

**Resolution No. 115 -17** “Board to Move into Executive Session” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:33 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

**Resolution No. 116 -17** “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Warner:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:50 PM.

All members in favor – motion carried.

**Resolution No. 117 -17** “Hire Engineer ” offered by Councilperson Cords and seconded by Councilperson Warner:

Be it resolved, the Town Board of the Town of Cairo does hereby agree to hire a Kaaterskill engineer pending litigation . Code Enforcement Officer Stacy Sprague will contact them.

All members in favor – motion carried.

The Town Board discussed Court personnel practices.

**Resolution No. 118 -17** “Court Personnel” offered by Councilperson Warner and seconded by Councilperson Joyce:

Be it resolved, the Town Board of the Town of Cairo does hereby agree to give court officers 15 minutes show-up time prior to court and also decided they are entitled to a 3-hour minimum.

All members in favor – motion carried.

**Resolution No. 119 -17** “Person in Charge of Parks, Buildings and Grounds” offered by Councilperson Warner and seconded by Supervisor Benoit:

Be it resolved, the Town Board of the Town of Cairo does hereby approve Joseph Castle to the full-time position with the Parks, Buildings and Grounds. In addition, he will also be the person in charge of Parks, Buildings and Grounds and will be paid \$3,000 over six months effective the July 19 pay period.

All members in favor – motion carried.

**Resolution No. 120 -17** “Hire Part-time Parks, Buildings and Grounds Employee” offered by Councilperson Warner and seconded by Councilperson Cords:

Be it resolved, the Town Board of the Town of Cairo does hereby approve hiring Steven Rumph to work part-time when he is able with the Parks, Buildings and Grounds Department at \$11 per hour.

All members in favor – motion carried.

**Resolution No. 121 -17** “Hire Part-time Parks, Buildings and Grounds Employee” offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, the Town Board of the Town of Cairo does hereby approve hiring Hunter Sprague to work part-time with the Parks, Buildings and Grounds Department at \$11 per hour.

All members in favor – motion carried.

The Board discussed that Anthony Lewoc is able to work for the Highway Department.

A motion was made by Councilperson Joyce and seconded by Councilperson Cords to adjourn the meeting at 10:05 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk