



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

August 16, 2017

The Town Board of the Town of Cairo met for a monthly Board Meeting on Wednesday, August 16, 2017 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:05 PM and asked the attendees to Pledge Allegiance to the Flag. The following Town Board Members were present: Councilman Warner and Councilperson Joyce. Councilperson Ostrander and Councilperson Cords were absent.

The minutes from July 3, 2017 were approved by Councilperson Joyce and seconded by Councilperson Warner.

The minutes from July 11, 2017 were approved by Councilperson Warner and seconded by Councilperson Joyce.

The minutes from July 26, 2017 were approved by Supervisor Benoit and seconded by Councilperson Warner.

The Water Metering System bids were opened, read aloud and resulted in the following: National Metering Services, Base bid \$294,240.50 and with the network upgrade total is \$307998.00.

East National Water, LLC., Base bid \$261,175.00 and the upgrade is an additional \$230,037.00.

Oram Contracting LLC., Base bid \$248,980.00 and the upgrade is an additional \$50,000.00.

Supervisor Benoit will forward bids to Alan Tavenner for review.

Supervisor Benoit stated that the board will have to hold a special meeting with a public hearing regarding Catskill Mountain Housing grant funding for residential improvements and the water meter bids will be awarded as the special meeting as well.

Resolution No. 127-17 “Accept Sewer Use Billing” offered by Councilperson Joyce and seconded by Councilperson Warner:

WHEREAS, it is necessary for the Sewer Use billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Use billing from the Sewer Administrator in the amount of \$37,444.31 dated August 3, 2017.

All members in favor – motion carried.

Resolution No. 128-17 “Sewer Billing Adjustment” offered by Councilperson Warner and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Sewer billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the adjustment to the Sewer billing dated August 3, 2017. A credit of \$7.78, to be applied to account number 1020, to correct an estimated water usage which created a high sewer bill.

All members in favor – motion carried.

Resolution No. 129-17 “Authorize Town Supervisor and Superintendent of Highways to sign Inter-Municipal Agreement” offered by Councilperson Joyce and seconded by Councilperson Warner:

WHEREAS, the Superintendent of Highways wishes to enter into an inter-municipal agreement with the Town of Durham for a jointly owned stone chipper; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor and the Superintendent of Highways to sign the Inter-municipal Agreement with the Town of Durham.

All members in favor – motion carried.

Resolution No. 130-17 “Approval of Naming Private Road” offered by Councilperson Warner and seconded by Supervisor Benoit:

WHEREAS, a road naming application has been submitted for a private road off of Ross Ruland Road on parcel ID #119.00-6-4, and

WHEREAS, road name is requested in order to obtain a 911 sign for the development, therefore be it

RESOLVED that the Town Board of the Town of Cairo does hereby approve the name Bertone Drive as the name for the private road with cul de sac located at parcel #119.00-6-4 so 911 signs may be obtained.

All members in favor – motion carried.

Resolution No. 131-17 “Approval of Naming Private Road” offered by Councilperson Warner and seconded by Councilperson Joyce:

WHEREAS, a road naming application has been submitted for a private road off of Ross Ruland Road on parcel ID #119.00-6-4, and

WHEREAS, road name is requested in order to obtain a 911 sign for the development, therefore be it

RESOLVED that the Town Board of the Town of Cairo does hereby approve the name Pinto Lane as the name for the private road located at parcel #119.00-6-4 so 911 signs may be obtained.

All members in favor – motion carried.

Resolution No. 132-17 “Budget Amendments and Payment of Bills on Abstract #310” offered by Councilperson Joyce and seconded by Councilperson Warner:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #310, consisting of 2017 Vouchers #100997 through #101191 in the amount of \$495,223.17 is approved for payment.

The total amount to be paid from the:

| | | | |
|-----------------|--------------|-------------------|--------------|
| General Fund - | \$163,386.89 | Street Lighting - | \$4,232.16 |
| Highway Fund - | \$81,788.10 | Sewer Fund - | \$212,976.06 |
| Capital Water - | \$20,427.71 | Water Fund - | \$4,836.57 |
| Hydrant - | \$7,500.00 | Trust & Agency - | \$75.68 |
| Special Fire - | | | |

All members in favor – motion carried.

Resolution No. 133-17 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Joyce and seconded by Councilperson Warner:

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; and

WHEREAS, a new financial program was installed in January 2017 causing a delay in the monthly reports; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for June and July 2017.

Resolution No. 134-17 “Set Public Hearing for Catskill Mountain Housing Funding”

Offered by Councilperson Joyce and seconded by Councilperson Warner:

WHEREAS, Catskill Mountain Housing has grant funding for residential improvements

WHEREAS, it is necessary to hold a public hearing for grant funding

RESOLVED, that the Town Board of the Town of Cairo will hold a public hearing on August 28, 2017 at 7:00pm for the purpose of receiving grant funding from Catskill Mountain Housing.

All members in favor – motion carried.

Jason Watts submitted a sound agricultural practice letter from Ag and Markets to the Town Board. Supervisor Benoit stated that the Town Board will do a town health meeting on August 28, 2017 at 8:00pm.

Supervisor Benoit spoke about the upcoming budget process. There is a 1.84% tax cap. Budget forms will be going out August 18, 2017 and are due back September 1, 2017. Budget meetings scheduled are September 13, 2017 at 6:00pm and September 18, 2017 at 6:00pm with 20 minute intervals for department heads.

Resolution No. 135-17 "Set Public Hearing" offered by Councilperson Warner and seconded Councilperson Joyce:

WHEREAS, the Town Board is looking to decrease membership of the Planning Board from seven members to five members

WHEREAS, the Town Board would like to re-establish the ZBA from seven members to five members.

WHEREAS, as per Town Law to decrease membership, you must enact local law or ordinance.

THEREFORE, be it resolved, that the Town Board of the Town of Cairo will hold a public hearing on September 11, 2017 at 7:00pm in the Town Hall to decrease membership of the planning board and re-establish the ZBA.

All members in favor – motion carried.

A motion was made by Councilperson Warner and seconded by Councilperson Joyce to adjourn the meeting at 7:55pm.

Respectfully submitted,

Debra Sommer

First Deputy Cairo Town Clerk

