



**TOWN OF CAIRO TOWN BOARD
MEETING NOTICE
August 1, 2016**

PO Box 728, Cairo, NY 12413

Town Supervisor - Daniel A. Benoit - phone: 518 965-5471

Email: dbenoit@townofcairo.com

**Call to Order
Pledge of Allegiance
Attendance**

Approval of Minutes - Regular Meeting – July 11, 2016

Announcements: Plaque Presentation to Lewek Reynolds

A.) Resolutions:

- 1.) Submission of Monthly Resolutions
- 2.) Zoning Revision Committee
- 3.) Ethics Review Committee
- 4.) Approve Electrical Requests for Proposals
- 5.) Approve Expenditures for Zoning Office
- 6.) Amend 2016 Budget to Reflect Receipt of 911 Sign Monies and Expense of Signs Purchased
- 7.) Amend 2016 Budget to Reflect Receipt of D.A.R.E. monies and Expense of Supplies Purchased
- 8.) Accept Supervisor's Monthly Report
- 9.) Accept Abstract Payment of Bills

C.) Old Business:

- 1.) Lake Avenue -inquiry about the signing of the Lake Avenue agreement by the Highway Superintendent and set a date for its delivery in order to finalize this issue.

D.) New Business:

- 1.) Composing a letter to Town County Legislators requesting they submit a reason why the Sheriff stopped checking on sex offenders in the Town of Cairo.

2.) Review of Town Hall office hours. There should be set standard hours that all offices are open and available to the public during the business day. We need some clarification on this issue. No decision need be made at this time but merely some inquiries should be made to insure the public is being served properly.

E.) Board Moves to Executive Session

The Town Board of the Town of Cairo does hereby move into Executive Session at _____ PM to discuss residential or commercial issues, medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

F.) Board Exits Executive Session

The Town Board of the Town of Cairo does hereby exit Executive Session at _____PM.