



## **TOWN OF CAIRO PLANNING BOARD**

**PO Box 728, Cairo, NY 12413**

**Chairman-Ray Pacifico**

**Email: [planning@townofcairo.com](mailto:planning@townofcairo.com)**

### **Meeting Minutes: January 7, 2016**

Members Present: Allen Veverka, Ray Pacifico, Elizabeth Hansen, Edward Forrester, Richard Lorenz, Jessica Dillon.

Absent: Peter Kavakos

- 1.) Chairman Pacifico distributed copies of how the process is done, now that the zoning is in effect to the board members. He explained to them that anything that will come directly to the planning board whether it's a site plan, subdivision or sign permits. They now have to go to the zoning officer to determine if the project or proposal is applicable on a certain area, then a determination will first be made by zoning officer.
- 2.) The board members checked the notes from the minutes of the December meeting. Allen Veverka made a motion to approve the minutes seconded by Rich Lorenz. The motion was passed by 6/0 votes.
- 3.) **Virginia Place Subdivision - (20160101)** – The proposed subdivision is located in Joel Austin Rd. It is at the southwestern quadrant of 64 acres mostly wooded directly adjacent to lots 17 and 18 and along the 50' strip of Virginia Place. The new subdivision proposes 3 new lots approximately 5 acres each and would leave approximately 49 acres for the remaining parcel. These lots will service by private wells and onsite septic/sewage systems. Chairman Pacifico told Mrs. Troiani that he mentioned to Mr. Kowalski that they can do a 5 lot subdivision or more but that would make it a major subdivision that there would be more things that they needed to do that will cost them more time and money. The Chairman said that the parties should talk about how they want to proceed. He also mentioned to Mrs. Troiani that on a private road they have to improve the road to

town specifications less top coat in which they have to look at the specifications of a town road. Chairman Pacifico told Mrs. Troiani that his suggestion to her and Mr. Kowalski is to hire someone who is working on roads that is familiar in Cairo roads specifications so they can give them an idea. Chairman Pacifico told Mrs. Troiani that for now he will keep the file open and to let the board know how they want to proceed.

Motion to adjourn the meeting. Allen Veverka made a motion seconded by Jessica Dillon. Motion carried 6/0.

The meeting was adjourned at 8:10 pm.

Respectfully submitted,  
Angela Bedani