



TOWN OF CAIRO
GENERAL MEETING AGENDA

December 7, 2015 @ 6:30PM

Location: Town Hall Meeting Room, Cairo

CAIRO...A Small Town with a BIG HEART!

Call to Order

Pledge of Allegiance

Attendance

Public Hearings: Local Law #11 of 2015 Public Nuisance Abatement, Local Law #12 of 2015 Repealing Local Law #2 of 2010 Known As The Establishment of Town Board of Appeals

Approval of Minutes: October 5, 2015, October 29, 2015, November 2, 2015, November 5, 2015, November 24, 2015

Appointments & Resolutions

Unfinished Business

- Water District Rules & Regulations Update/Changes
- Zoning Board of Appeals
- Tenant Registration Law

New Business

- Closed Municipal Landfill in Catskill
- Country Western Weekend 2016 Beverage request
- Greene County Ambulance Task Force
- Reaffirmation of Angelo Canna Town Park Boundaries
- Water Test & Drilling Casiliggi Property
- Water Improvement Funding Application
- Board of Assessment Review Resignation
- Cairo-Durham Central School District SEQRA
- Columbia-Greene Humane Society/SPCA 2016 Agreement
- Greene County Summer Rec 2015 Agreement

Reports

Correspondence

Adjournment



TOWN OF CAIRO

Public Hearing

December 7, 2015 @ 6:30PM

Location: Town Hall Meeting Room

Reason/Proposal: To establish a public nuisance abatement law Local Law #11 of 2015

Town Clerk: Notice of Hearing

PLEASE TAKE NOTICE that the Town Board of the Town of Cairo shall hold a public hearing on December 7, 2015 at 6:30 pm at the Town Hall, 512 Main Street, Cairo NY 12413, concerning the enactment of a local law defining and regulating public nuisances. All those interested will be heard. A copy of the proposed local law is available in the Town Clerk's office.

By order of the Town Clerk,

Tara Rumph

November 24, 2015

Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame. Speak clearly and responsibly. Avoid redundancy. Be courteous & respectful.
- The Town Board may choose to listen and not comment.

TOWN OF CAIRO
LOCAL LAW #11 OF 2015
PUBLIC NUISANCE ABATEMENT

§1. Title. This law shall be known and cited as the "Town of Cairo Public Nuisance Abatement Law."

§2. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: Public nuisance includes, but shall not be limited to:

- (1) Any building, structure or real property used for the purpose of illegal use, possession or distribution of a controlled substance or marihuana [marijuana] as defined by the New York State Penal Law.
- (2) Any building, structure or real property used for the purposes of prostitution as defined by the New York State Penal Law.
- (3) Any building, structure or real property used for purposes of indecency, obscene performances and/or promotion of obscene material as Defined by the New York State Penal Law and this local law.
- (4) Any building, structure or real property used for purposes of illegal gambling activity as defined in the New York State Penal Law.
- (5) Any building, structure or real property used for the purpose of the commission of illegal possession, use or sale of firearms or weapons as defined by the New York State Penal Law.
- (6) Any building, structure or real property used for the purpose of illegal sale, manufacture or consumption of alcohol beverages as defined by the New York State Alcohol Beverage Control Law.
- (7) Any building, structure or real property wherein there exists or has occurred a criminal nuisance as defined by the New York State Penal Law.
- (8) Any building, structure or real property used for purposes of loitering as defined by the New York State Penal Law.
- (9) Any building, structure or real property wherein there exists or has occurred more than two (2) violations of the laws Town of Cairo, including, but not limited to, Zoning Local Law, including the New York State Uniform Fire Prevention and building Code, the Property Maintenance Code of New York State, and any subsequent amendments or superseding provisions thereto, and/or the Town of Cairo Rental Registration Local Law.
- (10) Any building, structure or property where a public health risk may exist as the result of discharge, emission, or release into the atmosphere or onto or under the ground from any source of soot, fly ash, dust, cinders, dirt, oxides, gases, vapors, odors, toxic or radioactive substances, waste, particulate, solid, liquid, gaseous matter, human or animal feces from a source not associated with a sound and acceptable agricultural use or operation or any other materials in such place.
- (11) Any building, structure or real property wherein an occupant, guest or business invitee commits criminal activities involving assault, gang assault, harassment or disorderly conduct, as said criminal activities are defined by the New York State Penal Law.
- (12) Any building, structure or real property wherein an occupant, guest or business invitee conducts or performs activities or behaves in a manner that detrimentally

effects the quiet and reasonable use and enjoyment of adjacent or neighboring property as such conduct and activities are defined by the New York State Penal Law.

§3. Nuisance forbidden.

No owner, operator, manager, tenant, lessee or other occupier of a building, structure or real property shall knowingly conduct, maintain, permit or allow the existence of a public nuisance at the building, structure or real property.

§4. Presumption of knowledge.

Notice by first class mail or personal service of activities entailing a public nuisance to the property owner, operator, manager, tenant, lessee or other occupier of a building, structure or real property shall be prima facie evidence of knowledge of the public nuisance.

§5. Administrative review hearing.

Whenever there is prima facie evidence of a public nuisance at any building, structure or real property within the Town of Cairo, the Code Enforcement Officer (CEO) shall initiate an administrative review hearing, before bringing a civil action as described in Section 6. herein.

- (1) Service of notice: A notice of the review hearing shall be served on one or more owners of the building, structure or real property and may also be served on any known tenants or lessees or other occupiers of the building. The notice shall be served in the manner required by New York State Civil Practice Law and Rules.
- (2) Content of notice: The notice shall allege the facts constituting the public nuisance. The notice shall be accompanied by affidavit(s) for purposes of showing that the owner or his agent had notice of the nuisance, had an opportunity to abate the nuisance and failed to do so. The notice shall further contain a time, date and place for the review hearing to be held before a panel. In the event that the nuisance is abated to the satisfaction of the Code Enforcement Officer prior to the hearing date, the CEO may withdraw such notice and cancel said hearing upon written notice of same to all parties.
- (3) Hearing panel: The panel, which shall be a standing board of the Town of Cairo, shall consist of a member to be appointed by the chief code enforcement officer, a member to be appointed by the chief of police and a member to be appointed by the Town Board. Each appointing authority shall be authorized to appoint himself/herself or any member of his/her staff or department to the hearing panel.
- (4) Hearing: At the time, date and place designated in the notice, the Code Enforcement Officer or his/her designee shall present all relevant evidence and/or witnesses demonstrating the existence of a public nuisance at the building, structure or real property, the presumption of knowledge of the subject nuisance(s), proper service of sufficient notice on one or more owners, the failure or refusal of the owner(s) of the building, structure or real property to fully and properly abate said nuisance, despite notice and opportunity to do so. The owners of the building, structure or real property, or their representatives, shall have the right to examine such evidence and cross-examine any witnesses presented by the Code Enforcement Officer or his/her designee. The owners of the building, structure or real property, or their representatives, may present any relevant evidence and/or witnesses in their defense. The Code Enforcement Officer, or his/her designee, shall have the right to examine such evidence and cross-examine any witnesses presented by the owners of the building, structure or real property, or their representatives.
- (5) Panel's finding and recommendation: Within five (5) business days of the review hearing, the panel shall provide a written decision to the Town Supervisor for presentment to

the Town Board at or before the next regularly scheduled Town Board meeting. Within five (5) business days of the review hearing, the panel shall provide a copy of its decision to the Town Board, Town Attorney, the Code Enforcement Officer, the Police Chief and to the owner(s) of the subject building, structure or real property. The written decision shall state whether or not the panel determined there is prima facie evidence of the existence of a public nuisance at the building, structure or real property. If a public nuisance is found to exist, the panel shall further state in its decision the remedial measures the owner(s) of the subject building, structure or real property are to perform or undertake to abate the public nuisance, along with a specified time frame within which the nuisance is to be abated. Responsibility for monitoring the abatement of the identified nuisance shall rest with the Police Department and/or the Code Enforcement Office. Upon satisfactory abatement of the subject nuisance within the designated time frame, the Police Chief and/or the Code Enforcement Officer shall provide written notification of compliance to the panel, the Town Board, the Town Attorney and the owner(s) of the building, structure or real property. In the event of non-compliance with the decision of the panel, the Police Chief and/or the Code Enforcement Officer shall provide written notification of non-compliance to the panel, Town Board, Town Attorney and owner(s) of the building, structure or real property and expressly request the Town Attorney to seek Town Board authority to bring a civil action as described in Section 6 herein.

§6. Summons and complaint for civil action.

- (a) The Town Attorney may bring and maintain a civil action in the name of the Town to abate a public nuisance and shall commence the civil action by the filing and serving of a summons and complaint in the manner required by New York State Civil Practice Law and Rules.
- (b) The summons and complaint shall name as defendants the building, structure or real property by describing it by tax map number and/or street address and shall name as defendants at least one of the owners of some portion of or some interest in the property.
- (c) The summons and complaint may also name as defendants any owner, operator, manager, tenant, lessee or other occupier of the building, structure or real property.
- (d) The complaint shall allege the facts constituting the public nuisance.
- (e) The complaint shall be accompanied by affidavit(s) for purposes of showing that the owner or his agent had notice of the nuisance, had opportunity to abate the nuisance and failed to do so.
- (f) The venue of the action shall be in the New York State Supreme Court located in the County of Greene where the public nuisance is being conducted, maintained, permitted or allowed.
- (g) In the event personal jurisdiction cannot be obtained over a proper party, in rem jurisdiction over the building, structure or real property shall be completed by affixing the summons to the building, structure or real property and by mailing the summons and complaint by certified or registered mail, return receipt requested, to the person in whose name the real property is recorded at the office of the Town Assessor.
- (h) With respect to any action commenced or to be commenced, the Town Attorney shall file a notice of pendency pursuant to the New York State Civil Practice Law and Rules.

§7. Civil penalty.

If, upon the trial of an action in Supreme Court for a public nuisance or upon a motion for summary judgment, a finding is made that defendants have conducted, maintained, permitted or allowed a public nuisance, a penalty may be awarded in an amount not to exceed \$1,000.00 for each day it is found that defendants conducted, maintained, permitted or allowed the public nuisance after first notice to abate had been given by the Town. Upon recovery, such penalty shall be paid into the general Town fund.

§8. Permanent injunction.

- (a) If, upon the trial of an action for a public nuisance or upon a motion for summary judgment, a finding is made that defendants have conducted, maintained, permitted or allowed a public nuisance, a permanent injunction may be granted as ordered by the Court.
- (b) A judgment awarding a permanent injunction shall provide for all costs and disbursements allowed by the New York State Civil Practice Law and Rules and for the actual costs, expenses and disbursements of the Town in investigating, bringing and maintaining the civil action.

§9. Preliminary injunction.

Upon a motion or order to show cause from the Town Attorney and pending an action for a permanent injunction, a preliminary injunction enjoining the public nuisance may be granted for any of the relief obtainable by a permanent injunction.

§10. Temporary restraining order.

Pending a motion or order to show cause for a preliminary injunction, a temporary restraining order or a temporary closing order may be granted, without notice to defendants, for any of the relief obtainable by a permanent injunction.

§11 No act of ownership.

Injunctive action taken by the Town police department or Code Office in accordance with any Court order shall not constitute an act of possession, ownership or control by the Town, and shall not relieve the owner(s) of his/her/their duties, responsibilities and legal obligations as relate to the building, structure or real property.

§12 Establishment of Local Health Board

The Town Board of the Town of Cairo is hereby established as the Local Health Board as that term and body is defined and authorized in the New York State Department of Health regulations known as 10 NYCRR Part 8. All duties, obligations and authority conferred therein upon the Local Health Board are hereby authorized.

§13 Severability.

If any clause, sentence, paragraph, word, section or part of this Code shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof, directly involved in the controversy in which said judgment shall have been rendered.

§14 Exclusivity.

Nothing within this Section of the Code of the Town of Cairo shall preclude the Cairo Police and/or the Cairo Code Enforcement Officers from prosecuting and/or enforcing the very

same acts of public nuisance against the same owner(s), occupiers, tenants or lessees of the subject building, structure or real property under any other applicable section of the Town Code or laws of the State of New York.

§15 Effective Date.

This Local Law shall become effective immediately upon its filing in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



TOWN OF CAIRO

Public Hearing

December 7, 2015 @ 6:30PM

Location: Town Hall Meeting Room

Reason/Proposal: To establish local law #12 of 2015 "Repealing Local Law #2 of 2010 known as Establishment of Town Board of Appeals and Abolishment Of The Town Board Of Appeals Formerly Known As The Variance Board."

Town Clerk: Notice of Hearing

PLEASE TAKE NOTICE that the Town Board of the Town of Cairo shall hold a public hearing on December 7, 2015 at 6:45 pm at the Town Hall, 512 Main Street, Cairo NY 12413, concerning the enactment of a local law repealing Local Law #2 of 210 and abolishing the Board of Appeals. All those interested will be heard.

Copies of each of the proposed local laws are available in the Town Clerk's office.

By order of the Town Clerk,

Tara Rumph

November 3, 2015

Review of Public Hearing Procedure:

- Speakers must raise their hand, be called upon by the Supervisor to speak, identify themselves-stating full name, direct their comments to the Town Board, and state clearly & briefly why they are in favor or against the proposal.
- Speakers may not speak a second time until all those who wish to speak have spoken once. Speakers may be held to a 5 minute time frame. Speak clearly and responsibly. Avoid redundancy. Be courteous & respectful.
- The Town Board may choose to listen and not comment.

TOWN OF CAIRO
LOCAL LAW #12 OF 2015
REPEALING LOCAL LAW #2 OF 2010 KNOWN AS "ESTABLISHMENT OF TOWN
BOARD OF APPEALS" AND ABOLISHMENT OF THE TOWN BOARD OF APPEALS
FORMERLY KNOWN AS THE VARIANCE BOARD

Be it enacted by the Town Board of the Town of Cairo as follows:

§1. Title. This law shall be known and cited as the "Repealing Local Law #2 Of 2010 known as "Establishment of Town Board of Appeals and Abolishment Of The Town Board Of Appeals Formerly Known As The Variance Board."

§2. Repeal Former Law and Abolishment of Board of Appeals.

- A. Local Law #2 of 2010 entitled Establishment of Town Board of Appeals is hereby repealed
- B. The Town Board of Appeals, formerly known as the Variance Board is hereby abolished, is hereby abolished.
- C. All jurisdiction and authority previously granted to the Board of Appeals/Variance Board is hereby conferred upon the Town of Cairo Zoning Board of Appeals as established in Local Law #6 of 2015, entitled "Town of Cairo Zoning Law."

§4 Severability.

If any clause, sentence, paragraph, word, section or part of this Local Law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof, directly involved in the controversy in which said judgment shall have been rendered.

§5 Effective Date.

This Local Law shall become effective immediately upon its filing in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



Minutes

**Town of Cairo
Town Board Meeting @ 6:30 pm
Location: Town Hall Meeting Room**

October 5, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, October 5, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at: 6:40 PM and then asked the Boy Scouts to lead the Pledge of Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Cords, Ostrander, Joyce, and Puorro.

Supervisor Banta gave letter and plaque of recognition to Chris Algozzine for his exceptional service with the Boy Scout Troop 43.

Supervisor Banta also gave letter and plaque of recognition to Ryan Townley for his exceptional service with the Boy Scout Troop 43.

Chris Algozzine thanked everyone for the honors bestowed on him and Ryan Townley. He then introduced the newest Eagle Scout, Jonathan True.

Ryan Townley thanked the Town for the help they receive.

Supervisor Banta welcomed Cairo Durham High School students to our meeting. They are taking the course, Participation in Government, and are here to see government at work.

Presentation by Kathoderay Media on the new town website. The website should go live within the week. The website is designed to help attract business to our town. You can download a Guide to Cairo. On the sidebar there is the history of Cairo and things of interest.

Supervisor Banta said this website will be user friendly and easier to maintain. Supervisor Banta explained Greene County will be promoting the Town of Cairo because of all the work that is being done here. He thanked Kathoderay Media for their work with the website.

Councilperson Ostrander explained the history behind the website for Cairo. He feels this website is a great way to keep the communication with the people of Cairo and the Town.

Supervisor Banta asked if John Sietz was at the meeting. John Sietz had a hearing tonight and was not at the meeting. It is noted that John Sietz was not present at the meeting.

The Town Board will schedule another hearing for John Sietz and if he does not show up the Town will clean up the property and charge him. They will schedule another meeting for December's Board Meeting.

CEO Stacey Sprague does not see any ambition for Mr. Sietz to clean up the property. Superintendent of Highways Bob Hempstead will go with Stacey to the property and see if they can resolve this. Bob and Stacey will let the Board know by Friday.

Supervisor Banta opened up the Public Hearings for Local Law 7-2015 – Establishing a Further Temporary Six Month Moratorium on Junk Yard Approvals and Local Law 8-2015 – Establishing a Further Temporary Six Month Moratorium on Approvals Involving Resorts. Supervisor Banta read the purpose and intent of both proposed local laws.

Local Law 7-2015 – Purpose and Intent - Establishing a Further Temporary Six Month Moratorium on Junk Yard Approvals

Pursuant to the statutory powers vested in the Town of Cairo to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six month moratorium on the establishment or development of new junk yards or similar business activities in the Town, or the issuance of any approvals or permits therefore.

The Town Board is now in the process of considering various options relating to this issue and is nearing completion of a proposed zoning law that will address the issue. The Town Board finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully study the issue, draft proposed amendments to the Town local laws, including a new zoning document, make appropriate changes to the draft of the proposed new Local Laws, schedule and hold the required public hearing on the Local Laws, comply with applicable provisions of law, adopt the Local Law, and file a copy of the Local Laws (as adopted) with the Secretary of State of the State of New York.

Local Law 8-2015 – Purpose and Intent - Establishing a Further Temporary Six Month Moratorium on Approvals Involving Resorts

Pursuant to the statutory powers vested in the Town of Cairo by the Municipal Home Rule Law of the State of New York, to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six (6) month moratorium on any new subdivision application, site plan review, building permits or other municipal approvals for any use involving the conversion of a resort, motel or bed and breakfast to some other use other than those relating to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town, or the issuance of any approvals or building permits therefore.

The Town Board has adopted a Comprehensive Plan and is now in the process of implementing a new zoning law and other land use goals set forth therein which would address, among other things, subdivision of lands, site plan review, building permits or other municipal approvals of land relating to the preservation and rejuvenation of the Town's tourism infrastructure and base attractions including but not limited to seasonal resorts, inns, hotels and similar uses and structures in the Town. The Town Board finds and determines that several former resort properties have recently been permanently lost to a change in use by new development.

The Town Board further finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully complete the enactment of the necessary statutory and other tools to implement the same, including but not limited to, drafting proposed amendments to existing Town Local Laws, schedule and hold the required public hearing on

either amendments to existing Local Laws or the enactment of new Local Laws, perform the appropriate environmental reviews thereof, comply with applicable provisions of law, adopt the Local Law(s), and file the same with the Secretary of State of the State of New York.

Motion to close Public Hearings for Local Law 7-2015 and Local Law 8-2015 made by Councilperson Ostrander and seconded by Councilperson Joyce.

Supervisor Banta opened up the Public Hearing for Local Law 6-2015 – Enacting Zoning. The Notice was read by Town Clerk Tara Rumph.

John Lyons gave overview of this public hearing. The public hearing for “Enacting Zoning” had to be redone due to the oversight of counsel not noticing adjoining towns.

He explained all speakers should sign in and will be given 3 minutes to speak. The following people: Mike Camadine, Dan Benoit, Ray Pacifico, Katherine Pacifico, Sandy Gardner, Jason Watts, Ginny Rogers, Michelle Hobart, Dave Rogers.

Motion to close the Public Hearing at 7:25 PM for Local Law 6 -2015 – “Enacting Zoning” was made by Councilperson Ostrander and seconded by Councilperson Puorro.

John Lyons read Resolution of the Town Board “Enacting Zoning”.

Resolution No. 180 -15 “Enact Zoning” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Resolution of the Town Board of the Town of Cairo

Matter: Enacting Local Law No. 5 of 2015 entitled “Zoning Law of the Town of Cairo”

Motion to adopt this resolution by: Ted Banta
Motion seconded by: Douglas Ostrander

WHEREAS:

1. The Town Board of the Town of Cairo (“Town Board”) adopted a Comprehensive Plan in or about 2004. In formulating the Comprehensive Plan, the Town was assisted by a certified professional planner and:
 - conducted a survey of town residents in [2002];
 - conducted a planning and visioning workshop [2003];
 - conducted background studies of land use, population and economic profiles, housing, community facilities, transportation, recreation and

- educational resources, public safety programs, and the environmental condition of the Town and analyzed the regional growth patterns [2003];
 - conducted interviews and focus group meetings with area business owners and managers;
 - obtained information and perspectives from the Town Board and the consulting planner; and
 - conducted public meetings.
2. The Town of Cairo Comprehensive Plan established the goal of eventually enacting a land use regulation program to protect the environment and rural character of the Town, enforce development patterns that are efficient and economically feasible, support the continued revitalization of Main Street and provide ample opportunity for appropriate commercial economic development (Town of Cairo Comprehensive Plan, p. 44).
 3. Subsequent to the adoption of the Comprehensive Plan, and pursuant to the authority in Section 266(1) of the New York State (NYS) Town Law, the Cairo Town Board created a Zoning Commission to study whether a zoning law should be written for the Town, and to write such a law if one was determined to be appropriate.
 4. As part of its work, the Town of Cairo Zoning Commission held a public hearing on April 26, 2011. During the course of that session of the public hearing, the Zoning Commission received comment from the citizens of Cairo and the public.
 5. The Town of Cairo Zoning Commission determined that the writing of a proposed Zoning Law for the Town of Cairo was appropriate and, with the assistance of a professional planner, the Commission drafted a proposed Zoning Law and Zoning Map and prepared a final report of the Zoning Commission, all of which were transmitted by the Zoning Commission to the Town of Cairo Town Board.
 6. Following receipt of the final report of the Zoning Commission and the Zoning Commission's draft Zoning Law and Zoning Map, the Town Board conducted its own careful review of the Zoning Law and Map. This review extended over a period of years and included numerous public workshop meetings and public meetings with individual property owners.
 7. In April of 2015 the Town Board created a final draft of the proposed Zoning Law and Zoning Districts Map.
 8. On May 19, 2015, the Town Board referred the proposed Zoning Law to the Greene County Planning Board in accordance with the requirements of Section 239-l and m of the New York State General Municipal Law (GML).
 9. On June 18, 2015, in response to the referral, the Greene County Planning Board recommended approval of the proposed Zoning Law including brief comments.

10. On July 6, 2015, the Town Board, with the assistance of a professional planner, began its environmental review of the proposed Zoning Law in accordance with the requirements of the State Environmental Quality Review Act (SEQRA). On that date, at a public meeting of the Town Board, the Town Board acted to:
 - A. declare itself to be lead agency for the environmental review under SEQRA;
 - B. classify the proposed action as a Type I action; and
 - C. as the only body with approval power over the proposed action, declared that it would conduct an uncoordinated review.
11. On that same date, further in accordance with the applicable SEQRA regulations, the Town Board prepared an Environmental Assessment Form (EAF) and thereafter duly considered the contents of the EAF. The Town Board reviewed Part 1 of the EAF which had been prepared for the Town Board by its planning consultant, and upon due review and deliberation, authorized the Town Supervisor to sign the EAF.
12. On July 30, 2015, the Town Board opened a duly noticed and published public hearing held at the Town of Cairo Town Hall. During the course of that session of the public hearing, the Town Board received comment from the citizens of Cairo and the public. The public hearing was continued to August 20, 2015.
13. On August 11, 2015 notice of the public hearing scheduled for August 20, 2015 was published in the official newspaper of the Town.
14. On August 20, 2015, the Town Board held a special meeting of the Town Board at 7:00 p.m. at the Town of Cairo Town Hall.
15. At its special meeting on August 20, 2015, the Town Board continued the public hearing and then voted to close the public hearing.
16. At its special meeting on August 20, 2015, after closing the public hearing, the Town Board, with the advice and assistance of its professional planning consultant, continued its environmental review of the proposed action. In doing so, the Town Board identified the relevant areas of environmental inquiry and took a “hard look” to determine whether the adoption of the proposed Zoning Law would have any significant potential adverse environmental impacts which would require further study and mitigation. The Town Board completed Parts 2 and 3 of the EAF and determined that the adoption of the proposed Zoning Law would not cause any significant potential adverse environmental impacts. In fact, it was noted that the adoption of the proposed Zoning Law would likely have a positive impact on the environment by providing protection of the Town environmental features and resources. The reasons and rationale in support of this

determination are set forth in detail in Part 3 of the EAF, the content of which is incorporated by reference herein.

17. On August 20, 2015, the Town Board determined as a result of its hard look and findings set forth above to issue a Negative Declaration under SEQRA as its Determination of Significance, as part of this Resolution.
18. Pursuant to SEQRA, at its special meeting on August 20, 2015, the Town Board concluded Part 3 of the SEQRA EAF, and determined that the proposed zoning will not have any significant adverse environmental impacts, and consequently, the Town Board issued a Negative Declaration as its Determination of Significance.
19. Further pursuant to SEQRA, the Town Board authorized the filing of the Negative Declaration (the completed Part 3 of the Full EAF) in the Environmental Notice Bulletin (ENB), according to Part 617 of the SEQRA regulations.
20. At the conclusion of the August 20, 2015, meeting, the Town Board voted to adopt the Zoning Law as Local Law No. 5 of 2015. The resolution passed with a 3-2 vote in favor of the resolution.
21. Following the special meeting on August 20, 2015, it came to the attention of the Town Board that a procedural error had occurred when notice letters for the August 20, 2015 public hearing were not sent to the adjoining municipalities and the Catskill Park notifying them of the public hearing.
22. At a Town Board meeting held on September 14, 2015, John F. Lyons, of Grant & Lyons, LLP, appeared on his own behalf and on behalf of Town Attorney Tal Rappleyea, and explained the error to the Town Board. Further, he advised this Board to schedule another public hearing for the purposes of allowing the adjoining municipalities and Catskill Park the opportunity to attend and offer comment to the Town Board.
23. It was noted that this procedural error did not affect the validity of the SEQRA environmental review, and, as such, the SEQRA environmental review is still valid and in place.
24. On September 14, 2015, the Town Board voted to schedule another public hearing to be held on October 5, 2015, at 7:00 pm at Cairo Town Hall upon the required published notice and upon the sending of public hearing notice letters to the municipalities and Catskill Park.
25. On September 11, 2015, letters notifying recipients of the October 5, 2015 public hearing were sent to the Catskill State Park and the following municipalities whose borders adjoin the Town of Cairo: Athens, Catskill, Coxsackie, Durham, Greenville, Hunter, Jewett and Windham.

26. On September 15, 2015, notice of the public hearing scheduled for October 5, 2015 was published in the official newspaper of the Town.
27. On October 5, 2015, the Town Board held a duly noticed and published special meeting of the Town Board at the Town of Cairo Town Hall and held a public hearing as part of that meeting on that date. After the receipt of public comment, the public hearing was closed that same evening on October 5, 2015.
28. After due deliberation, the Town Board of the Town of Cairo determines that it is in the best interest of the Town to adopt the proposed Zoning Law and Map, and that the adoption of the proposed Zoning Law will help achieve the goals of the Town of Cairo Comprehensive Plan, protect the health, safety and general welfare of the citizens of the Town of Cairo, and will protect and preserve and enhance the lands and environmental resources within the Town.

NOW, THEREFORE BE IT RESOLVED, as follows:

- Section A. Based upon the facts and discussion in the record, upon the purposes set forth and described as part of the Zoning Law, and upon the statements above in this Resolution, the Town Board hereby adopts said Local Law No. 5 of 2015 entitled "*Zoning Law of the Town of Cairo*", and the Zoning District Map included as part of that law, being the same Local Law and Zoning District Map as was attached as Exhibit B to our previous resolution to adopt dated August 20, 2015 and which is now incorporated in to this Resolution as an exhibit by reference.
- Section B. Local Law No. 5 of 2015 entitled "*Zoning Law of the Town of Cairo*" shall be become effective on Tuesday, December 1, 2015.
- Section C. We direct the Town Clerk do the following:
- (1) enter the adopted local law and this Resolution in the minutes of this meeting;
 - (2) file a certified copy of the adopted local law in the Local Law Book of the Town of Cairo;
 - (3) file a copy of said adopted local law with the New York State Secretary of State within twenty (20) days of the date that this Resolution was passed;
 - (4) publish a summary or abstract of the Zoning Law once in the official newspaper of the Town and the affidavits of publication shall be filed with the Town Clerk; and

- (5) the Town Clerk shall maintain a separate file for each and every map adopted as part of the Zoning Law, or as part of any amendments thereto, and shall file therein the Zoning Map adopted as part of this Zoning Law as well as any maps hereafter adopted and such files shall be available at any time during regular business hours for public inspection.

The above Resolution was put to a Roll Call Vote as follows:

		In Favor	Against	Abstain	Absent
Vote:	Ted Banta	X			
	Douglas Ostrander	X			
	Tony Puorro	X			
	Mary Jo Cords		X		
	Daniel Joyce		X		

Result: Motion was passed by the following margin: 3-2

Whereupon, this Resolution was declared adopted by the Town Board of the Town of Cairo

Dated: October 5, 2015

Filing: A copy of this resolution was filed in the office of the Town Clerk of the Town of Cairo on October 5, 2015.

The minutes from the August 3, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Cords.

The minutes from the August 20, 2015 Public Hearing on Zoning and Continuation of Public Hearing from July 30, 2015 were accepted by Councilperson Cords and seconded by Councilperson Puorro.

The minutes for September 14, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Puorro. Councilperson Ostrander abstained as he was absent from that meeting.

Resolution No. 181 -15 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for August, 2015.

All members in favor – motion carried.

Resolution No. 182 -15 “Payment of Bills on Abstract #320” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1355.115	Assessor-Data Collector	-884.19
To	A-1355.113	Assessor-Clerk	+884.19
From	A-1990.4	Contingent	-424.03
To	A-1440.4	Engineer-Contractual	+424.03
From	A-1620.407	Bldgs. Contractual-Acra Comm	-4,000.00
From	A-1620.408	Bldgs. Contractual-RR Ave	-1,500.00
From	A-1620.409	Bldgs. Contractual-Ambulance	-1,500.00
From	A-1620.41	Bldgs. Contractual-Police	-1,500.00
From	A-1990.4	Contingent	8,304.71
To	A-1620.202	Bldgs. Building Improvements	+16,804.71
From	A-1990.4	Contingent	-517.39
To	A-5132.4	H’way Garage-Contractual	+517.39
From	A-7110.4	Parks-Contractual	-2,057.41
To	A-7110.2	Parks-Persl Ser	+2,057.41

From	A-8010.2	Zoning-Equipment	-1,861.12
To	A-8010.4	Zoning-Contractual	+1,861.12
From	A-8810.4	Cemeteries-Contractual	-69.88
To	A-8810.15	Cemeteries-Persl Ser	+69.88
From		Fund Balance	-2,140.48
To	DA-5130.4	Machinery-Contractual	+2,140.48
From	SW	Fund Balance	-7,486.94
To	SW-8320.4	Source of Supply-Contractual	+7,486.94

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #320, consisting of 2015 Vouchers #2234 through #2318 in the amount of \$218,089.57 is approved for payment.

The total amount to be paid from the:

General Fund -	\$49,835.26	Hydrant -	
Highway Fund -	\$151,431.37	Sewer Fund -	\$9,285.74
Cap. Water Fund -		Water Fund -	\$7,503.68
Street Lighting -		Trust & Agency -	\$33.52

All members in favor – motion carried.

Resolution No. 183 -15 “Building & Code Enforcement Training & Travel”

offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approves attendance by the Code Enforcement Officer and the Building Department Inspector at the New York State Capital District Building Officials Conference on October 19, 20, & 21, 2015. Travel and compensation will comply with the Handbook policy and be disbursed accordingly.

All members in favor – motion carried.

Resolution No. 184 -15 “Building & Code Enforcement Training & Travel”

offered by Supervisor Banta and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approves attendance by the Code Enforcement Officer and the Building Department Inspector at the NYS Floodplain Management Training on October 30, 2015. Travel and compensation will comply with the Handbook policy and be disbursed accordingly.

All members in favor – motion carried.

Resolution No. 185 -15 “Set Public Hearing for Dog Laws” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby set public hearings for November 2, 2015 at 7:00 PM concerning the enactment of two local laws regulating the outdoor tethering of dogs and the licensing of dogs, respectively.

All members in favor – motion carried.

The Town Board discussed the possibility of passing a Public Nuisance Law. Attorney for Town Tal Rappleyea suggested doing a Tenant-Landlord Registration Law.

Supervisor Banta asked Attorney Tal Rappleyea to draft 2 laws to review at the November 2nd Board Meeting.

Resolution No. 187 -15 “Approve Contract for Temporary Easement to Drill for new Well” offered by Councilperson Cords and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approve the contract negotiated with Denise Casaliggi and Lonna R. Casaliggi, Executrix of the Estate of Louis Casaliggi, for the purpose of receiving a temporary easement, which allows access to the property for up to six months to test the existing wells and drill and develop a back-up well or wells to supply the public water system.

All members in favor – motion carried.

Resolution No. 188 -15 “Set Public Hearing 2016 Budget” offered by Councilperson Cords and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby set public hearing for November 2, 2015 at 6:45 PM to take public comment on the 2016 Budget.

All members in favor – motion carried.

The Board discussed the sewer treatment plant problem with bugs.

Resolution No. 189 -15 “Accept Bid for Dog Shelter” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby accept bid for the dog shelter in the amount of \$3,500.00.

All members in favor – motion carried.

Ambulance Task Force wants to meet with Town Board. They will be invited to the next Town Board meeting.

Chamber of Commerce President, MA Tarpinian gave presentation and update for the Chamber of Commerce.

Resolution No. 190 -15 “Establishing a Further Temporary Six Month Moratorium on Junk Yard Approvals” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby pass Local Law – 7 - Establishing a Further Temporary Six Month Moratorium on Junk Yard Approvals.

All members in favor – motion carried.

Resolution No. 191 -15 “Establishing a Further Temporary Six Month Moratorium on Approvals Involving Resorts” offered by Councilperson Puorro and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby pass Local Law – 8 - Establishing a Further Temporary Six Month Moratorium on Approvals Involving Resorts.

All members in favor – motion carried.

A motion was made by Councilperson Cords and seconded by Councilperson Ostrander to adjourn the meeting at 8:25 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk



Minutes

Town of Cairo
Town Board Meeting @ 6:30 pm
Location: 54 Vienna Woods Rd & Town Hall Meeting Room

October 29, 2015

The Town Board of the Town of Cairo met for a special Town Board meeting on Thursday, October 29, 2015 at 54 Vienna Woods Rd, Cairo and the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 10:30AM at 54 Vienna Woods Rd. The following Board Members were in attendance: Councilpersons Cords, Ostrander and Joyce. Councilperson Puorro

At approximately 11:30AM the Town Board arrived at Town Hall.

Resolution No. 192 -15 “Approve the Agreement for the Expenditure of Highway Money Section 284” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the agreement for the expenditure of highway money Section 284 of the Highway Law for general repairs and permanent improvements as detailed in the agreement dated October 29, 2015.

All members in favor – motion carried.

A motion was made by Councilperson Cords and seconded by Councilperson Ostrander to adjourn the meeting at 12:05 PM.

Respectfully submitted,

Ted Banta
Town Supervisor



Minutes

Town of Cairo

Town Board Meeting @ 6:30 pm

Location: Town Hall Meeting Room

November 2, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, November 2, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at: 6:35 PM and then asked the attendees to Pledge Allegiance to the flag. The following Board Members were in attendance: Councilpersons Cords, Ostrander and Joyce. Councilperson Puorro was absent.

Dr. James Schneider ask the board to approve the submitted concept plan for his development project on State Route 23 in order for the New York State Department of Transportation to grant permission for an entrance on State Route 23.

Resolution No. 193 -15 "SCHNEIDER ROUTE 23 and NYSDOT"

Councilperson Ostrander offered the following resolution and moved its adoption:

WHEREAS, The Town Board of the Town of Cairo (hereinafter referred to as the "Town") has been informed that Dr. James Schneider, owner/manager (hereinafter referred to as the "Owner") of three parcels of certain real property (hereinafter referred to as the "Property") located on the north side of State Route 23, across from the intersection thereof with State Route 32; and

WHEREAS, Laberge Group, on behalf of the Owner, created certain concept plans and

drawings and submitted same to the New York State Department of Transportation (hereinafter referred to as (DOT) and the Town for review and comment. Copies of such plans are attached hereto and made a part hereof as Schedule “A”; and

WHEREAS, such plans include an access to the site at the existing traffic light at the intersection of State Routes 23 and 32 to enter State Route 23 from the north, two ‘pad sites’ for a bank and restaurant, respectively and a proposed future through road to connect the access location to the Town highway known as Bross Street further to the north west; and

WHEREAS, the total acreage of the affected Property is approximately 6.01 acres, excluding the access area and future connector road; and

WHEREAS, the Town has been informed that the DOT, during its review of the plans has sought comment and input from the Town Board with respect to certain community, municipal and environmental matters; and

WHEREAS, since the Town has not received a formal application, it is acknowledged that the within resolution is subject to a full and final review by the appropriate Board(s) within the Town as it relates to land use and municipal infrastructure extensions and connections; and

WHEREAS, the Town has reviewed and analyzed the following:

- Land use matters
- Traffic
- Water
- Sewer
- Taxes/Budgetary/Employment

NOW THEREFORE, BE IT HEREBY FOUND AND RESOLVED THAT, following the review and analysis of the below matters the Board of the Town of Cairo strongly supports the continued review of the project by the DOT and the granting of a curb cut to the Owner on the north side of State Route 23 at its intersection with Route 32 based upon the following; and it is further

FOUND AND RESOLVED THAT:

(1) The Town recently enacted its first zoning law which shall take effect December 1, 2015 and that the subject matter Property is located in the Commercial Route 23 East Zone

wherein the proposed uses would be permitted as of right, only requiring a Site Plan Approval by the Town Planning Board. Such uses in the proposed location are strongly encouraged in the Town's Comprehensive Plan in order to help stimulate smart and proper growth within the Town.

(2) The granting of an access to State Route 23 in the proposed location would result in several public benefits, including the decrease of traffic at the existing unregulated intersection of State Route 23 and Bross Street less than a mile to the west of the location. Once the through road is constructed from the proposed site to Bross Street much of the traffic attempting to enter Route 23 or cross it to continue into the Main Street hamlet area of the Town and then returning therefrom, will then utilize the proposed access herein, thereby eliminating much of the hazard at said unregulated intersection.

(3) While the Owner may choose to drill private wells for the location, the Town has a municipal water system which could be extended to the site and which has the capacity to handle the proposed usage. If the project proceeds and the Owner elects to connect to the Town water system, it will significantly increase the revenues to the water district thereby decreasing the burden on other users in the district and allowing for a greater pool of funds for operation and maintenance.

(4) While the Owner may choose to construct private septic system(s) for the location, the Town has a municipal sewer system which could be extended to the site and which has the capacity to handle the proposed usage. If the project proceeds and the Owner elects to connect to the Town water system, it will significantly increase the revenues to the water district thereby decreasing the burden on other users in the district and allowing for a greater pool of funds for operation and maintenance. Additionally, the NYSDEC has recently listed an Order on Consent/new user moratorium relating to the Town sewer system and is strongly urging the Town find new users in order to support the cleaning processes at the plant and to create the additionally needed funding.

(5) The proposed new commercial uses will necessarily significantly increase the tax basis for the Town, both immediately and in the future. The access location will also open other lands in the Commercial 23 East District to development, which currently have

access only through small town roads which potentially do not have the capacity to handle such commercial traffic.

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

The minutes from the September 10, 2015 Board Meeting were accepted by Councilperson Cords and seconded by Councilperson Ostrander.

The minutes from the September 14, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Cords.

Supervisor Banta opened the public hearing to present the Preliminary 2016 budget for the Town of Cairo at 6:55PM and to receive comments. Supervisor Banta asked the audience three times if there were any questions. There were no comments.

Resolution No. 194-15 "Close Public Hearing"

Councilperson Cords made a motion to close the public hearing and Councilperson Ostrander seconded the motion.

All members in favor - motion carried.

Resolution No. 195-15 "Accept the 2016 Preliminary Budget" offered by Councilperson Joyce and moved its adoption:

WHEREAS, the Town Supervisor filed the 2016 Tentative Budget with the Town Clerk on September 30, 2015; and

WHEREAS, the 2016 Tentative Budget was modified and is now being presented as the 2016 Preliminary Budget at the Public Hearing for the 2016 Budget; therefore be it

RESOLVED, The Town Board of the Town of Cairo does hereby accept the 2016 Preliminary Budget as presented.

Seconded by Councilperson Cords.

All members in favor - motion carried.

Resolution No. 196-15 “**Adopt 2016 Budget**” offered by Councilperson Cords and moved its adoption:

WHEREAS, the 2016 Preliminary Budget meets the requirements of the NYS Property Tax Cap Law; and

WHEREAS, a public hearing for the 2016 Preliminary Budget was held on November 2, 2015; therefore be it

RESOLVED, The Town Board of the Town of Cairo does hereby adopt the 2016 Preliminary Budget as presented.

Councilperson Ostrander seconded the motion.

All members in favor - motion carried.

Supervisor Banta opened the public hearings concurrently to establish a law regulating the licensing and control of dogs Local Law #9 of 2015 and to establish a law respecting the outdoor restraint of companion animals Local Law #10 of 2015 at 7:00PM. One resident questioned who was going to enforce these laws. Councilperson Joyce explained that the animal control and the police will enforce these laws and will be brought before the judge. Supervisor Banta stated he will email the law to the resident.

Resolution No. 197-15 “**Close public hearing**”

Councilperson Ostrander made a motion to close the public hearing. Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 198-15 “**To Establish a Law Regulating the Licensing and Control of Dogs Local Law #9 of 2015.**”

Councilperson Joyce offered the following resolution and moved its adoption:

The Town Board of The Town of Cairo does hereby establish a law regulating the licensing and control of dogs Local Law #9 of 2015.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 199-15 “To Establish a Law Respecting the Outdoor Restraint of Companion Animals Local Law #10 of 2015”

Councilperson Ostrander offered the following resolution and moved its adoption:

The Town Board of The Town of Cairo does hereby establish a law respecting the outdoor restraint of companion animals Local Law #10 of 2015.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 200-15 “Receipt of Monthly Supervisor’s Report.

Councilperson Ostrander offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for September, 2015.

Resolution No. 201-15 “Accepting Water Billing Dated October 6, 2015”

Supervisor Banta offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Billing as presented from the Water Administrator in the amount of \$52,781.63 dated October 6, 2015.

Councilperson Ostrander seconded the motion.

All members in favor - motion carried

Resolution No. 202-15 “Amend 2015 Budget to Reflect Receipt of D.A.R.E. Monies and Expense of Supplies Purchased”

Councilperson Ostrander offered the following resolution and moved it adoption:

WHEREAS, the town received D.A.R.E donations for the purchase of supplies for the town sponsored D.A.R.E Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.452 Police – DARE Contractual to reflect the increase in General Fund Appropriations \$334.80 and; increase the revenue line item A-2070 Contributions-private agency-youth to reflect the increase in General Fund Revenue in the amount of \$334.80 in the 2015 budget.

Seconded by Councilperson Joyce.

All members in favor - motion carried.

Resolution 203-15 “Advanced Enterprise C&E Change Order #2”

Supervisor Banta offered the following resolution and moved its adoption:

WHEREAS, there was an approved revised contract in the amount of \$205,345.00 between the Town of Cairo and Advanced Enterprise C&E, Inc. for the Harold Myer Road Replacement Culvert; and

WHEREAS, there was an approved original scope of work for the Harold Myer Replacement Culvert which was to provide rip rap on the stream banks; and

WHEREAS, Jeff Hogan, P.E., from Praetorius and Conrad, P.C., strongly recommended, that after the recent storm which produced 7 ½ inches of rain and eroded the streambed, that rip- rap be installed in the stream bed to stabilize the stream bank and prevent it from collapsing in the stream bed; and

WHEREAS, the cost of the rip-rap and installation is \$3,000.00, and

WHEREAS, NYSDEC is requiring the installation of live willow stakes at the inlet rip-rap slope for protection prior to closing out the permit; and

WHEREAS, the cost of the installation is \$1,500.00; therefore be it

RESOLVED, that contract change order #2 for Advanced Enterprise C&E, Inc. be approved in the amount of \$4,500.00 for a total contract price of \$209,845.00

Councilperson Ostrander seconded the motion.

All members in favor - motion carried.

Resolution No. 204-15 “Sandy Plains Road Replacement Culvert Change Order #1”

Councilperson Ostrander offered the following resolution and moved its adoption:

WHEREAS, there was an approved contract in the amount of \$247,140.00 between the Town of Cairo and Advanced Enterprise C & E, Inc. for the Sandy Plains Road Culvert Replacement; and

WHEREAS, there was an approved original scope of work for the Sandy Plains Road Replacement Culvert to provide precast concrete wing walls and head walls; and

WHEREAS, Jeff Hogan, P.E., from Praetorius and Conrad, P.C., strongly recommended that due to the removal of the buried concrete abutments was an unforeseen subsurface condition that was encountered by the contractor during excavation; and

WHEREAS, the road repair area was required to be extended from 90 LF to 140 LF. because bedrock was encountered in the bottom of the excavation that resulted in raising the box culvert and road surface approximately 9” to avoid bedrock removal costs; and

WHEREAS, extending the repair area was necessary to provide a smooth road surface from end of repair to end of repair along the new road profile; and

WHEREAS, bedrock was encountered in the bottom of the excavation, and a field decision was made to construct the wing wall footings, wing walls, and head walls with cast-in-place concrete instead of precast concrete to avoid bedrock removal costs and to provide the flexibility to modify the design of each piece based on the actual subsurface conditions found during excavation; and

WHEREAS, this changed the configuration of each piece and resulted in more concrete being used than what was originally estimated in the contract documents; therefore be it

RESOLVED, that contract change order #1 for Advanced Enterprise C & E, Inc. be approved in the amount of \$25,670.00 for a total contract price of \$272,810.00

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Resolution No. 205-15 “Water Penalty Adjustment”

Supervisor Banta offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Penalty charge that was erroneously posted on August 18, 2015 of \$6.18 be removed from account # 3640, as the service was turned off, and;

WHEREAS, it is necessary to be authorized by the Town Board and documented in the minutes, therefore be it;

RESOLVED, that the Town Board authorizes the Water Penalty adjustment of \$6.18 be credited to Account #3640 which occurred due to a posting error.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 206-15 "2015 Halloween Curfew"

Councilperson Cords offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby acknowledge that they set a Halloween Curfew from 8:00pm – 6:00am on October 31, 2015 where anyone under the age of 18 must be accompanied by a parent or a legal guardian.

Councilperson Joyce seconded the motion

All members in favor - motion carried.

Resolution No. 207-15 "Budget Amendments and Payment of Bills on Abstract #323"

Councilperson Ostrander offered the following resolution and moved its adoption:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-898.74
To	A-1010.4	Legislative-Contractual	+898.74
From	A-1990.4	Contingent	-1,183.00

To	A-1320.4	Finance-Contractual	+1,183.00
From	A-1355.115	Assessor-Data Collector	-1,182.50
To	A-1355.113	Assessor-Clerk	+1,182.50
From	A-1355.2	Assessor-Equipment	-4.59
To	A-1355.4	Assessor-Contractual	+4.59
From	A-1410.4	Town Clerk-Contractual	-826.35
To	A-1410.118	Town Clerk-Persl Serv-Deputy	+826.35
From	A-1990.4	Contingent	-539.03
To	A-1440.4	Engineer-Contractual	+539.03
From	A-1990.4	Contingent	-3,762.15
To	A-1620.15	Bldgs. PerslServ	+3,639.77
To	A-1620.151	Bldgs. Library-Persl Serv	+122.38
From	A	Fund Balance	-26,333.92
To	A-1620.202	Bldgs. Improvements	+26,333.92
From	A-3510.4	Control of Dogs-Contractual	-76.00
To	A-3510.15	Control of Dogs-Persl Serv	+76.00
From	A-1990.4	Contingent	-1,007.30
To	A-5132.4	H'way Garage-Contractual	+1,007.30
From	A-7110.2	Parks-Equipment	-5,286.67
To	A-7110.15	Parks-Persl Ser	+5,286.67
From	A-8010.15	Zoning-Persl Serv	-6,380.45
From	A-8010.2	Zoning-Equipment	-2,590.67
To	A-8010.4	Zoning-Contractual	+8,971.12
From	A-8810.4	Cemeteries-Contractual	-150.51
To	A-8810.15	Cemeteries-Persl Ser	+150.51
From	DA-5130.2	Machinery-Equipment	-5,665.22
To	DA-5130.4	Machinery-Contractual	+5,665.22
From	SW	Fund Balance	-10,319.43
To	SW-8320.4	Source of Supply-Contractual	+10,319.43

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #323, consisting of 2015 Vouchers #2361 through #2457 in the amount of \$344,374.92 is approved for payment.

The total amount to be paid from the:

General Fund - \$78,385.84

Hydrant - \$7,500.00

Highway Fund - \$219,314.68

Sewer Fund - \$36,503.24

Cap. Water Fund -

Water Fund - \$2,603.38

Street Lighting -

Trust & Agency - \$67.78

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Discussion arose about the water law. Councilperson Cords stated that Water Administrator would like to rewrite the law. Councilperson Cords will follow through with this.

Public nuisance law was discussed with Town Attorney Tal Rappleyea. He will draft a law and meet with the board to discuss it. In order to protect residents, the law must be specific.

Supervisor Banta stated now that zoning is in effect, the board of appeals needs to be repelled and authority will now go to the zoning board of appeals. A public hearing will be needed to accomplish this. Public hearing will be set for December 7, 2015 at 6:45PM

Resolution No. 208-15 "Set Public Hearing to Repeal Board of Appeals"

Councilperson Cords offered the following resolution and moved its adoption:

The Town Board of The Town of Cairo does hereby set a Public Hearing to Repeal the Board of Appeals on December 7, 2015 at 6:45PM at the Cairo Town Hall.

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Supervisor Banta gave an update KathodeRay Media and the Town of Cairo Website. The Town Board went over the proposal submitted.

Resolution No. 209-15 “Sign Proposal with KathodeRay Media”

Councilperson Cords offered the following resolution and moved its adoption:

The Town Board of the Town of Cairo does hereby authorize Supervisor Banta to sign proposal with KathodeRay Media for the one time cost of \$2,880.00.

Be it further resolved, at this time the social media calendar and post management is not approved by the Town Board.

Councilperson Ostrander seconded the motion.

All members in favor - motion carried.

Highway Superintendent Robert Hempstead gave an update on the highway department. There will be a meeting with Hannaford representatives on Thursday, November 5, 2015 at 10:00AM to discuss Lake Avenue.

Dean Lavin gave an update on the library and stated that a piano was donated.

Supervisor Banta stated there will be a sidewalk meeting on November 17, 2015. Received a \$10,000.00 grant from the Alexander and Marjorie Hover Fund for park enhancements dedicated to seniors.

Supervisor Banta informed the audience that the Holiday Parade/Craft Fair will be held November 28, 2015.

Resolution No. 210-15 “ Board to Enter Executive Session”

Councilperson Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:50 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 211-15 “Board to Exit Executive Session”

Councilperson Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:55PM.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Councilperson Joyce to adjourn the meeting at 9:00PM

All members in favor - motion carried.

Respectfully submitted,

Debra Sommer

First Deputy Town Clerk



Minutes

Town of Cairo

Special Town Board Meeting @ 10:00AM

Location: Town Hall Meeting Room

November 5, 2015

The Town Board of the Town of Cairo met for a Special Town Board meeting on Thursday, November 5, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 10:00AM and then asked the attendees to Pledge Allegiance to the flag. The following Board Members were in attendance: Councilpersons Cords, Ostrander and Joyce. Councilperson Puorro was absent.

Also in attendance were representatives from Bast Hatfield, Best Paving, Hannaford, Elliot Fishman from Santos and Associates and Robert Hempstead, Highway Superintendent.

Discussion arose on how to remedy Lake Avenue to meet the approved submitted specifications.

Resolution No. 212-15 "Lake Avenue Repairs Prior to Road Dedication"

Councilperson Ostrander offered the following resolution and moved its adoption:

WHEREAS, Hannaford submitted plans for Lake Avenue and the Town of Cairo Planning Board approved said plans.

WHEREAS, upon inspection, by Highway Superintendent Robert F. Hempstead, it was found that there were deficient sections of road as per approved plans.

WHEREAS, it is agreed upon that Elliot Fishman from Santos and Associates will be on site during repairs to Lake Avenue.

NOW THEREFORE BE IT RESOLVED, Bast Hatfield and the Town of Cairo have agreed that reclamation from Route 23B to transition line, completely remove subbase and install new hot asphalt as per specifications submitted to the planning board. \$20,000.00 will be put in an escrow account for future road maintenance, curbing will be repaired and restriping of all traffic lines will be installed.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 213-15 “Authorization for Highway Superintendent Robert F. Hempstead to Purchase Under New York State Piggybacking Law One (1) 2016 Dodge Ram 3500 D28L62”

Councilperson Cords offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to Purchase under New York State Piggybacking law from Onondaga County bid reference #7974, one (1) 2016 Dodge Ram 3500 D28L62.

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Resolution No. 214-15 “Authorization for Highway Superintendent Robert F. Hempstead to Bid one F550 Regular Cab and Chassis Truck with a Diesel Motor”

Councilperson Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to bid one F550 Regular cab and chassis truck with a diesel motor fitted with snow removal equipment.

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Resolution No. 215-15 "Authorization for Highway Superintendent Robert F. Hempstead to Purchase one 2015 or newer F450 Diesel 4X4 Crew Cab/Chassis"

Councilperson Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one 2015 or newer F450 diesel 4X4 crew cab/chassis.

Councilperson Cords seconded the motion.

All members in favor - motion carried.

Resolution No. 216-15 "Board to Enter into Executive Session"

Councilperson Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 11:15AM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

Councilperson Cords seconded the motion.

All members in favor - motion carried

Resolution No. 217-15 "Board to Exit Executive Session"

Councilperson Cords offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 11:33AM.

Councilperson Ostrander seconded the motion.

All members in favor - motion carried.

Resolution No. 218-15 "Hire Zoning Enforcement Officer"

Councilperson Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Robert Fritze as the Town of Cairo Zoning Enforcement Officer effective immediately for a salary of \$20,000.00 per year with a minimum of a twenty hour work week.

BE IT FURTHER RESOLVED, that Robert Fritze must tender his Board of Assessment Review resignation immediately.

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Councilperson Ostrander made a motion to adjourn at 11:50AM.

Councilperson Joyce seconded the motion.

All members in favor - motion carried.

Respectfully submitted,

Debra Sommer

First Deputy Town Clerk



Minutes

Town of Cairo
Town Board Special Meeting @ 10:00 AM
Location: Town Hall Meeting Room

November 24, 2015

The Town Board of the Town of Cairo met for a Special Town Board meeting on Tuesday, November 24, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at: 10:00 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Cords, Ostrander and Joyce. Councilperson Puorro was absent.

Resolution No. 219 -15 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 10:05 AM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

Councilperson Cords opposed the motion – motion carried.

Resolution No. 220 -15 “Board to exit Executive Session” offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 11:47 AM.

All members in favor – motion carried.

Resolution No. 221-15 “Increase HRA Fund for Town Employees ” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to continue with the MVP Liberty Silver HRA Health Insurance Plan and be it further

Resolved to increase the HRA Fund for Town Employees deductible from \$3,000 for Individual and \$6,000 for Family to \$3,500 for Individual and \$7,000 for Family.

All members in favor – motion carried.

Resolution No. 222 -15 “Retirees Health Insurance” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby agrees to continue with the Blue Shield Northeast New York (BSNENY) Medicare Advantage In and Out of Area Plan for Retirees, be it further

RESOLVED the Town board does hereby agree to reimburse retirees \$768 per year to help offset the increase in copays, be it further

RESOLVED that the Town Board will offer a buyout plan to retirees to be determined and discussed at a later date.

All members in favor – motion carried.

Resolution No. 223 -15 “Memorandum of Agreement with Police Department ” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the Memorandum of Agreement with the Cairo Police Department and approve the Supervisor to sign such Agreement.

All members in favor – motion carried.

Resolution No. 224 -15 “Appoint Peace Officer” offered by Councilperson Ostrander and seconded by Supervisor Banta:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Brian Feml as Peace Officer at the approval of Police Administrator Rick Busch.

All members in favor – motion carried.

Attorney for the Town Tal Rappleyea explained that the Public Nuisance Abatement Law defines things in the Town that are occurring on properties that could be construed as a public nuisance. This law will allow the Town the ability to enforce violations against a property.

Resolution No. 225 -15 “Set Public Hearing for Town of Cairo Public Nuisance Abatement Law” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set a public hearing for December 7, 2015 at 6:30 PM for the Town of Cairo Public Nuisance Abatement Law.

All members in favor – motion carried.

The Town Board had a discussion about Rental/Tenant Registration Law. The law would ask for a local agent from an adjoining county that would be responsible for the property if the owner was not in the area. The Board will introduce this proposed law on December 7, 2015 and possibly set a public hearing sometime after the first of the year.

The Town Board also discussed changes in the Town of Cairo Water District Rules & Regulations. Councilperson Cords informed Board that the main change that the water district is responsible for the pipes beyond the curb stop and the owner is responsible from the curb stop to the house. Also, wherever it says Highway Superintendent will be changed to Water Administrator or designee. Another change is that any new hookups need to put copper tubing for underground use no less than 4 foot – 5 foot.

Attorney for the Town Tal Rappleyea will make these changes and bring it up at the December 7, 2015 Town Board meeting.

Resolution No. 226 -15 “Search and Rescue Training” offered by Supervisor Banta and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approve the Cairo Hose Company hosting a “Search and Rescue Training” at the Town owned property/house next to the Cairo Elementary School.

All members in favor – motion carried.

There was a question about insurance for a retired employee. The Town Board will look into the matter.

A motion was made by Councilperson Ostrander and seconded by Councilperson Cords to adjourn the meeting at 12:35 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for October, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

**“AUTHORIZING HIRING OF ENGINEER TO PERFORM
UNSAFE BUILDING INSPECTION”**

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo authorizes the Code Enforcement Officer Stacy Sprague to perform a structural evaluation, and

BE IT FURTHER RESOLVED, that the Town is authorized to retain an engineer to complete a structural evaluation to determine if the single family dwelling located at 493 South Road is habitable or in such disrepair that it needs to be demolished under the town unsafe buildings law.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7th 2015

RESOLUTION NO. _____

“Accepting Water Penalties
Dated November 11th 2015”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Penalties Billing as presented from the Water Administrator in the amount of \$1,623.26 dated November 11th, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Inter-fund Transfer from Sewer Fund to General Fund”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, there is an inter fund loan from the general fund to the sewer fund in the amount of \$304,633.30; and

WHEREAS, there was a balance of \$106,361.50 in the Capital Sewer Savings Account which was paid to the General Fund by authorization of Resolution No. 164-15 in September 2015; and

WHEREAS, the balance of the inter fund loan from the general fund to the capital sewer fund in the amount of \$111,554.99 is now the responsibility of the Cairo Sewer District to be repaid to the general fund by authorization of Resolution No. 164-15; and

WHEREAS, the 2015 Budget allocated \$3,500.00 to be paid to the General Fund; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize an inter-fund transfer of \$3,500.00 from the Sewer Fund to the General Fund to be applied towards the inter fund loan balance of \$309,826.79.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Inter-fund Transfer from Water Fund to General Fund”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Cairo Water District owes, through inter-fund borrowing, the sum of \$63,724.67 to the General Fund; and

WHEREAS, there is sufficient Water District Funds to pay \$10,000.00 to the General Fund; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize an inter-fund transfer of \$10,000.00 from the Water Fund to the General Fund.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Write-off Rent from Inter-fund Loan”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the animal control shelter is utilizing 560 sq. ft. of the WWTP garage; and

WHEREAS, the Cairo Town Board deemed that a fee of \$4.00 per sq. ft. which includes a stipend for electric, heat and water would be sufficient for rent; and

WHEREAS, the Sewer District has an inter-fund loan from the General Fund, therefore be it

RESOLVED, that in lieu of cash rent to the Sewer District from the General Fund, the monthly sum of \$186.67 will be written off the inter-fund loan balance of \$309,826.79 due to the General Fund for an annual amount of \$2,240.04 for fiscal year 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Building & Code Enforcement Training & Travel”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, resolution #183-15 was passed on October 5, 2015 authorizing the Building & Code Enforcement Officer to attend a NYS Flood plain Management Training on October 30, 2015; and

WHEREAS, the Building & Code Enforcement Officer were unable to attend that training;

THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve attendance by the Code Enforcement Officer and the Building Inspector to attend a seminar sponsored by NYSBOC-Tri County Chapter on Wednesday, December 2, 2015; and

BE IT FURTHER RESOLVED, that mileage and toll expenses will be reimbursed according to the Town of Cairo Travel Policy.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

**“Accepting Delinquent EDU Charges Greene County Real Property Tax
Services Dated November 11, 2015”**

Councilperson _____ offered the following resolution and moved its
adoption:

WHEREAS, it is necessary for the Delinquent EDU Charges (Relevy) to be authorized by
the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Water
EDU Charges as presented from the Sewer Administrator in the amount of \$59,800.00,
dated November 11, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Accepting Delinquent Sewer Use Charges Greene County Real Property Tax Services Dated November 11, 2015”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Delinquent Sewer Use Charges (Relevy) to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Sewer Use Charges as presented from the Sewer Administrator in the amount of \$42,702.61, dated November 11, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

**“Accepting Delinquent Water Use Charges Greene County Real Property Tax
Services Dated November 11, 2015”**

Councilperson _____ offered the following resolution and moved its
adoption:

WHEREAS, it is necessary for the Delinquent Water Use Charges (Relevy) to be
authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Water
Use Charges as presented from the Water Administrator in the amount of \$52,602.93,
dated November 11, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO _____

**Sewer Penalty Adjustment
Dated September 9, 2015**

WHEREAS, it is necessary for the Sewer Penalty adjustments to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Penalty adjustments be credited to Account #1210 for \$14.88 ,Account #4000 for \$12.80 and Account# 4005 for \$12.80 which was posted to these accounts in error dated September 9, 2015 .

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Accepting Sewer Use Billing
Dated November 12, 2015”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Sewer Use Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Sewer Use Billing as presented from the Sewer Administrator in the amount of \$34,204.75 dated November 12, 2015

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Accepting EDU Billing”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Quarterly Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town board accepts the Sewer EDU Billing as presented from the Sewer Administrator in the amount of \$60,925.00 dated December 1, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

AUTHORIZING THE SUPERVISOR TO EXECUTE AND COMPLETE ALL NECESSARY DOCUMENTS TO CLOSE ON THE 2015A BOND ANTICIPATION NOTE WITH BANK OF GREENE COUNTY TO FINANCE THE COMPLETION OF THE HAROLD MEYER ROAD AND SANDY PLAINS CULVERT PROJECTS

Councilperson _____ offered the following resolution
and moved its adoption:

WHEREAS, the Town Board of the Town of Cairo has previously undertaken
the necessary replacement of the Harold Meyer Road and the Sandy Plains
Culverts; and

WHEREAS, it is necessary to obtain financing for such construction; and

WHEREAS, the Town Board has previously adopted a resolution in
accordance with the NYS Local Finance Law to proceed with such process (see
attached), therefore

BE IT RESOLVED, that the Supervisor is hereby authorized to execute and
complete all documents and actions necessary to accomplish the above
financing.

SECONDED BY COUNCILPERSON _____

COUNCILMAN OSTRANDER	AYE	NAY
COUNCILMAN PUORRO	AYE	NAY
COUNCILMAN JOYCE	AYE	NAY
COUNCILMAN CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

December 3, 2015

EMAIL TRANSMISSION

Cover and 1 additional page(s)

To: Donald MacCormack
Company: The Bank of Greene County
Via Email: DonaldM@thebankofgreenecounty.com
Phone Nos: 518-943-2600 x. 2109

From: Christine M. Chale, Esq.

Re: Town of Cairo, Greene County, New York
\$600,000 Bond Anticipation Note, Series 2015A
Closing Date: December 10, 2015

MESSAGE: The Town of Cairo is awarding the sale of the above-referenced Bond Anticipation Note to The Bank of Greene County at the following rate in accordance with the attached terms:

\$600,000 Bond Anticipation Note, Series 2015A @ 1.19%

No other bids were received.

Thank you for your interest. If you have any questions, please do not hesitate to call.

cc: Supervisor Ted Banta, Tara Rumph, Town Clerk
Ted Rappleyea, Esq.
Via email: tedbanta3@yahoo.com; trumph95@yahoo.com; cairoclerk@yahoo.com
Rappleyealaw_tal@berk.com
Phone No: 518-622-2060

December 3, 2015

FINAL TERMS OF BOND ANTICIPATION NOTE PRIVATE SALE

Issuer: Town of Cairo
Greene County, New York

Issue: Bond Anticipation Note, Series 2015A

Purpose: Replacement of the Harold Meyer Road bridge and the Sandy Plains Road bridge with pre-cast concrete culvert structures, with a PPU of ten (10) years. (FEMA Project). Bond Resolution adopted June 1, 2015 authorizing \$600,000. Maximum five-year term. Resolution increasing maximum authorized project cost pending.

Issue Date: December 10, 2015

Maturity: December 9, 2016

Principal Amount: \$600,000

Price: Par

Redemption: Subject to redemption prior to maturity in whole or in part on any date on two business days' notice

Designation: The Note is to be designated as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Code.

Legal Opinion: Rodenhausen Chale LLP

For additional information contact: Christine M. Chale; cchale@rodenhausenchale.com
Rodenhausen Chale LLP
20 Spring Brook Park
Rhinebeck, NY 12572
Phone: 845-473-7766 Fax: 845-473-7790

Name of Purchaser: The Bank of Greene County
Closing Contact: Don MacCormack
Closing Location: To Be Determined
Phone: (518) 943-2600 ext. 2109

Registered To: The Bank of Greene County

Rate: 1.19%

Payable At: Town Clerk

Proceeds payable in immediately available funds as directed by Issuer.

TOWN OF CAIRO
December 7, 2015

RESOLUTION NO. _____

**APPOINTING MEMBERS OF THE TOWN ZONING BOARD OF
APPEALS AND SETTING TERMS THEREOF**

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board of the Town of Cairo has adopted a zoning law wherein a Zoning Board of Appeals was created, and

NOW THEREFORE IT IS HEREBY RESOLVED that the Town Board of the Town of Cairo hereby appoints the following individuals to the Town of Cairo Zoning Board of Appeals, with the following terms of office:

NAME	STARTING DATE	END OF TERM
tbd	December 2015	December 2022
tbd	December 2015	December 2021
MA Tarpinian	December 2015	December 2020
Robert Hasenkopf	December 2015	December 2019
George Kleinmeier	December 2015	December 2018
Sylvia Hasenkopf	December 2015	December 2017
Katherine Oldakowski	December 2015	December 2016

SECONDED BY COUNCILPERSON _____

COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

Reaffirmation of Municipal Park Boundaries

(Must be attached to all Municipal Inspection Forms)

I, _____ being _____
Name Title

of the _____ (Municipality) hereby reaffirm that the park
boundaries of _____(Name of Park)

have not changed since receipt of our Land and Water Conservation Fund grant. I also assert my understanding of the New York State Parkland Alienation Law and Section 6(f) requirements of the Land and Water Conservation Fund Act.

Signature

Date

Note any additions/deletions/changes

**Provide map with boundaries highlighted, dated, and signed by
Town Supervisor/Commissioner**

**Return to: Karen Ferguson, OPRHP, 1 Letchworth State Park,
Castile NY 14427 email Karen.ferguson@parks.ny.gov**

LAND AND WATER CONSERVATION FUND (LWCF)

Sign Specifications

The appropriate L&WCF sign can be purchased from the following source at a total cost of \$41.70 (shipping included):

Cindy Gillespie
Eastern NY Correctional Facility
Division of Industries
601 Berme Road
Napanoch, NY 12458

Include the following information:

Order name: LAND AND WATER SIGN
Item case number: H50000247
Purchase order, order on letterhead, or voucher
Bill to and ship to addresses (cannot ship to PO Box)
Name of contact person and phone number
Include Town or State Park and/or State Park Region

You can choose one or two lines at the top of the sign.

Questions regarding sign orders should be directed to Cindy at
(845) 647-7400 Ext. 2310, FAX number: (845) 647-9895, or e-mail
Cynthia.gillespie@doccs.ny.gov

Revised 3/09

Email dated 11/6/15

Dear Mayor Banta/ Mr. Hempstead:

I am contacting you about the Town of Cairo Angelo Canna Park in Greene County . As you may be aware, the park received federal funds through the Land and Water Conservation Fund Program (LWCF) The funds were awarded for 3/28/1980 to 12/31/1985. The project number was 36-00867D and funds were for Development of sports and playfields.

Every few years we are required to inspect each park that received the funds to make sure that the park is still open to the public, properly signed with a LWCF acknowledgement sign, and in generally good condition.

I visited the park several months ago and found the park to be in generally good condition.

At the time of the visit, **I was not able to locate the brown LWCF funding acknowledgement sign**. Sometimes we miss spotting the sign when it is in fact posted, and sometimes they have been removed or vandalized. If you are able to verify if the brown LWCF sign is posted, please send me a digital photo of it. If not, notify me; I am enclosing ordering information. The stewardship requirements require the sign be posted **in perpetuity**; replacement signs can be ordered from Corcraft for under \$42. Photos can be emailed to Karen.Ferguson@parks.ny.gov Please send a copy of the purchase order to Corcraft to this email along with a photo of the mounted sign. If you need a photo of what the sign looks like I can email it to you.

To complete this inspection round could you please arrange to provide us with the following:

- Complete and return a new reaffirmation of park boundaries (blank form attached)
- Provide an updated map if readily available, such as a GIS or Tax Parcel Map (same map can be used) with the park boundaries highlighted and the form dated/signed by a municipal official.

The response can be sent to me via email and/or regular mail.

Could you please provide these documents to me within 45 days of the date of this email? Thank you for your help.

Karen Ferguson

Parks Regional Grants Administrator

New York State Parks, Recreation & Historic Preservation

1 Letchworth State Park

Castile NY 14427

(P)585-493-3613

(F)585-493-5272

Karen.Ferguson@parks.ny.gov

www.nysparks.com

TOWN OF CAIRO

December 7, 2015

RESOLUTION NO. _____

“Change Health Insurance Contract Enrollment Date”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the current health insurance contracts for employees (other than the NYS Teamsters employees) and retirees enrollment date expires December 31st of each year; and

WHEREAS, contract premiums have not been released by the insurance companies in September for the following year and it is difficult to budget for health insurance in September with the December 31st date; therefore be it,

RESOLVED, that the Town Board does hereby resolve to change the health insurance contract renewal date to December 1, 2016.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

Town of Cairo Water District Rules & Regulations

Adopted November 14, 1990

Changes proposed by the water district administrator, Mike Lamenac, and town board members Dan Joyce and Mary-Jo Cords:

Section 1, paragraphs 1 & 2: change "Superintendent of Highways" to "water administrator or designee".

Section 3, paragraph 1: after "copper tubing for underground use" insert: "or equipment approved by the water administrator." In the next sentence, insert "new" between "All" and "service pipe" and change "four feet (4 ft.)" to "five feet (5 ft)". In the last sentence, change "Superintendent of Highways" to "water administrator or designee".

Paragraph 3: change "main" to "curb stop".

→ where feasible

Section 7, paragraph 1: change "main" to "curb stop" and "Superintendent of Highways" to "water administrator or designee".

Paragraph 2: change "Superintendent" to "water district".

Section 9, paragraph 1: change "Superintendent of Highways" to "water administrator or designee".

Section 15, paragraphs (a) and (c): replace "his agent" and "his duly authorized agent" with "designee".

TOWN OF CAIRO
LOCAL LAW # OF 2016
REGISTRATION OF RENTAL DWELLINGS

§ 1. Title. This law shall be known and cited as the "Town of Cairo Registration of Rental Dwellings."

§ 2. Registry of rental dwellings required.

Owners of real property within the Town of Cairo whereon there are located three or more rental dwellings shall be registered with the Town as required herein.

§ 3. Reregistration.

All affected owners shall reregister a certified rental dwelling prior to expiration of the residential occupancy permit as required by Part 4 of this chapter.

§ 4. Registration of existing and new rental dwellings.

- A. All rental dwellings existing as of the effective date of this local law shall be registered on or before June 1, 2016. The Code Enforcement Officer may require and order registration prior to that date for any dwelling cited in a notice under any Town local law or ordinance. Failure to comply with such an order is a violation of this chapter.
- B. The owner of a new rental dwelling or any dwelling newly converted to a rental dwelling which shall be applicable hereunder shall register the rental dwelling prior to allowing occupancy of any new rental unit.

§ 5. Change in registration information.

- A. The owner of any such rental dwellings already registered with the Town shall reregister immediately after any change occurs in registration information.
- B. Upon sale or transfer of title to a piece or parcel of land located in the Town of Cairo on which affected rental dwelling units are located, the purchaser shall provide a new rental dwelling property application to the Code Enforcement Officer at the time of closing.
- C. The new owner of affected rental dwelling units must schedule an inspection of the rental unit or units with the Code Enforcement Officer.

§ 6. Registration of rental dwellings.

The Town shall maintain a registry of all applicable rental dwellings and rental units containing the following information:

- A. The name, legal residence address and telephone number of the owner and any agent in control of the rental dwelling, and, in the event the owner or agent is not a natural person, then the owner information shall be that of the president, general manager or other chief executive officer of the organization. Where more than one natural person has an ownership interest, the required information shall be included for each owner. The information required herein shall also include the address and phone number where the owner(s), agent(s) and/or responsible person(s) may be reached day and night.
- B. The number and type of rental units in the dwelling.
- C. The address of the rental dwelling.

- D. The date of birth of the owner or owners of the rental dwelling for those seeking an exemption of the filing fee requirement as provided under this part.
- E. The employer identification number in the event that the rental dwelling is owned by a corporation.
- F. If neither the address of the owner or the address of the agent in control of the premises, as provided in Subsection A, are within Greene County, the name, legal residence or business address within Greene County and telephone number of a natural person who shall be an agent for service of notices and orders issued under this chapter and for service of process in connection with the prosecution of violations of this chapter in Cairo Town Court or other court of competent jurisdiction.

§ 7. Fees; exemptions.

- A. To offset the administrative costs of preparing and maintaining the registry and conducting the inspections required herein, there shall be a per-unit fee of \$50 for the initial and each subsequent registration.
- B. Owner-occupied rental dwellings containing not more than one rental unit owned by one or more natural persons, all of whom are aged 65 years or older, are exempt from the filing fees set forth herein.

§ 8. Failure to register; inaccurate or incomplete information.

It shall be a violation of this chapter for an owner or a responsible person to provide inaccurate information for the registry of rental dwellings or to fail to provide the information required herein for the registry.

§ 9. Penalties for offenses.

An owner who fails to register, reregister or otherwise comply with the provisions of this local law shall, upon conviction, be subject to the penalties set forth in the Cairo Zoning Law (Local Law #6 of 2015) Section XVI. D. The Code Enforcement Officer is authorized to commence action against and prosecute any person who may be in violation of this local law.

Sec. 10 Severability.

If any clause, sentence, paragraph, word, section or part of this Code shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof, directly involved in the controversy in which said judgment shall have been rendered.

Sec. 11 Effective Date.

This Local Law shall become effective immediately upon its filing in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



Delaware Engineering, DPC

28 Madison Avenue Extension
Albany, New York 12203

Tel: 518.452.1290
Fax: 518.452.1335

November 30, 2015

Ted Banta
Cairo Town Supervisor
512 Main Street
P.O. Box 728
Cairo, New York 12413

Subject: Water Improvement Funding Application

Dear Supervisor Banta:

On November 25th the Drinking Water State Revolving Fund (DWSRF) Final Plan was released; a copy of the listing page for Cairo is attached. The application submitted at the first of September was included and the project was listed ahead of many other projects and above the funding line, meaning is eligible for 0% interest financing and likely some grant funding as well for a comprehensive water project.

To summarize the proposed plan that was accepted, work would include:

1. Development of additional source(s) of supply.
2. Improvement of disinfection capacity at the Park well.
3. Replace or rehabilitate the water tank
4. Replacement of old mains and services
5. Water meter replacement and automated reading system.
6. Extension of water service to insufficient yielding private wells at existing residential housing.

Note that while Items 2 and 6 were not necessarily high priorities for the Town, they secured the funding for things like a water tank, to which DWSRF assigns a relatively low priority.

The proposed project cost was \$3.6 million and would require water rates to increase over the next three years from \$21 per month to \$37 per month. The benefits are resolution of some problems going back to abandonment of the old surface reservoir and should result in a system with adequate capacity to serve future development.

I would like to attend your December meeting or workshop to go over the path forward if the Town chooses to take advantage of the funding offered. Some announcement relative to grants should be made in December which will help clarify the financial impacts. The above rates assume no grants are received.

Please call me at (518) 452-1290 if you would like to discuss, otherwise I'll plan on being at the December 7th meeting to review the funding opportunity and answer questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan Tavenner".

Alan W. Tavenner, P.E.
Project Manager

**NYS Drinking Water State Revolving Fund FINAL IUP Annual List
October 1, 2015 to September 30, 2016**

Project #	County	System Name/ Borrower	Description	Pop.	Project Cost	Score	Cumulative Total
18148	Westchester	WESTCHESTER JOINT WATER WORKS / WJWW	Enhance resiliency and redundancy by installing standby emergency generators at Rye Lake Pump Station and the Treatment Plant.	55,210	\$0	1010	\$340,506,837
SMLP							
18193	Cattaraugus	CRYSTAL WATER CO (WEST VALLEY) / Ashford (T)	Aquisition by the Town of Ashford and the rehabilitation of the West Valley Crystal Water Company system, New Surface Water Treatment Rule Compliance Facility, New Ground Water Source, Upgrade Distribution System	880	\$3,206,400	195	\$343,713,237
17337	Erie	HUNTERS CREEK MOBILE HOME PARK / Hunters Creek MHP	Address total coliform detections and organic exceedances, Upgrade Water Treatment Plant, New Storage, New Pump Station, Upgrade Distribution System	150	\$175,100	185	\$343,888,337
17936	Rensselaer	BRUNSWICK WATER DISTRICT # 6 / Brunswick (T)	Distribution Modifications for Flow & Pressure Improvements to Support Consecutive System; Emergency Generator, Upgrade Pump Station, Upgrade Distribution System	927	\$504,000	185	\$344,392,337
17537	Delaware	DOWNSVILLE WATER DISTRICT / Colchester (T)	Package Filtration Plant for GWUDI Spring Source and Addition of Corrosion Control Treatment., New Surface Water Treatment Rule Compliance Facility, New Water Treatment Plant	500	\$92,400	165	\$344,484,737
17504	Schoharie	CENTRAL BRIDGE WATER DISTRICT / Central Bridge WD	Upgrade water treatment plant for DBP control and organics removal., Upgrade Water Treatment Plant, Upgrade Distribution System	1,061	\$3,563,000	160	\$348,047,737
18090	Dutchess	HOPEWELL SERVICES INC / Town of East Fishkill	Consolidation of Worley Homes (aka., Hopewell Services) and Revere Park water systems., New Ground Water Source, New Storage, New Distribution System, New System Consolidation	489	\$1,334,556	160	\$349,382,293
18038	Saratoga	MECHANICVILLE CITY / Mechanicville (C)	Interconnection to Saratoga County WA. Phase 1A improvements. Alternative to Project 17742., New Transmission, Upgrade Storage, Upgrade Distribution System, New Inter-Connection	5,100	\$3,960,000	160	\$353,342,293
18114	Suffolk	OAK BEACH WATER SYSTEM / Babylon (T)	Resiliency & redundancy-ensure continued service during storm events via consolidation 3 PWSs, Upgrade mains, New -WTP, storage, well, pump station, emergency power & elevating critical components above	120	\$3,109,622	160	\$356,451,915
17618	St.Lawrence	GOVERNEUR VILLAGE / Gouverneur (V)	Address NTU compliance issues, Upgrade Water Treatment Plant, Upgrade Distribution System	4,263	\$2,500,000	150	\$358,951,915
16117	Jefferson	ALEXANDRIA TOWN WD #1 - OTTER STREET / Alexandria (T)	Address NTU compliance issue, Extend Distribution System, Upgrade Distribution System	60	\$3,600,000	150	\$362,551,915
17514	Cattaraugus	DELEVAN VILLAGE / Delevan (V)	New Surface Water Treatment Rule Compliance Facility, Upgrade Ground Water Source, Upgrade Storage, Upgrade Distribution System	1,090	\$1,690,350	145	\$364,242,265
17289	Wayne	WOLCOTT VILLAGE / Wolcott (V)	New Surface Water Treatment Rule Compliance Facility, New Water Treatment Plant, Upgrade Ground Water Source	2,200	\$1,250,000	145	\$365,492,265
17622	Chautauqua	BROCTON VILLAGE / Brocton (V)	Address turbidity violations, Surface Water Treatment Rule Compliance Facility, Upgrade Water Treatment Plant	4,000	\$3,295,000	145	\$368,787,265
17385	Onondaga	NORTHEAST LAFAYETTE WD / East Syracuse (V)	Inter-connection to eliminate GWUDI source., New Surface Water Treatment Rule Compliance Facility, New Transmission, New Inter-Connection	250	\$535,600	145	\$369,322,865
17944	Nassau	MILL NECK ESTATES / Mill Neck Estates Association	Transmission main to connect with Locust Valley WD and upgrade distribution, New Surface Water Treatment Rule Compliance Facility, Upgrade Distribution System, New Inter-Connection	230	\$3,298,266	145	\$372,621,131
17355	Yates	DRESDEN VILLAGE / Dresden (V)	New Transmission, Upgrade Storage, New Inter-Connection	700	\$515,000	140	\$373,136,131
16339	Jefferson	WELLESLEY ISLAND WATER CORP. / Wellesley Island Water Corp.	New Water Treatment Plant, New Surface Water Source	548	\$2,336,000	140	\$375,472,131
17619	Livingston	GENESEO VILLAGE / LCWSA	New Surface Water Treatment Rule Compliance Facility	7,600	\$813,000	140	\$376,285,131
18257	Greene	CAIRO WATER DISTRICT / Cairo (T)	Develop redundant water source., New Ground Water Source, Upgrade Storage, Upgrade Distribution System	725	\$3,605,000	140	\$379,890,131
15220	Westchester	CROTON FALLS WATER DISTRICT / North Salem (T)	Installation of new wells to replace existing wells, New Ground Water Source	175	\$400,000	135	\$380,290,131

CODES Legend *

ARRAF=American Recovery Reinvestment Act Financed
FMP=Funded through SRF Bond Market Rate Program
SMLP=Potential Storm Mitigation Loan Program Project

CAIRO-DURHAM CENTRAL SCHOOL DISTRICT

Business Office

P.O. Box 780, Cairo, N.Y. 12413
(518) 622-8534 * FAX (518) 622-9566

Jeffrey J. Miriello
School Business Manager

November 30, 2015

Ted Banta, Town Supervisor
Town of Cairo
P.O. Box 728
Cairo, N.Y. 12413

Re: ***Cairo-Durham Central School District
Purchase of Adjoining .29+/- Acre Parcel***

Dear Mr. Banta,

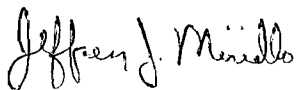
Pursuant to Article 8 of the New York State Environmental Conservation Law and the statewide regulations promulgated thereunder (collectively the "SEQR" Act), the Cairo-Durham Central School District Board of Education hereby informs you that it intends to undertake the above-referenced project and has prepared a short-form environmental assessment form to commence SEQR review (copy enclosed). You are receiving this notice because the proposed project potentially involves you as an interested party.

The proposed project consists of the purchase by the Cairo-Durham Central School District of a parcel approximately 0.29+/- acres in size immediately adjacent to the Cairo Elementary School Building. The parcel is currently owned by the Town of Cairo and will be transferred to the School District for appropriate remuneration. There will be no remaining structures upon the property. Although not yet approved, there is a potential plan for utilizing this parcel for the construction of additional parking for the Cairo Elementary School Building. Since the proposed action involves the purchase of property by a public school district, the project is an unlisted action according to 6 NYCRR Part 617. The Board of Education intends to conduct a coordinated review. Accordingly, the Board of Education cannot make its environmental determination as to the possible significance or the non-significance of the project until all other agencies have designated it to act as "Lead Agency" with respect to the project. This letter is being sent to the following entities for the following reasons: 1) New York State Education Department, Project Approval and Funding; and, 2) Town of Cairo, Interested Party.

If you agree that the Cairo-Durham Central School District Board of Education can act as "Lead Agency" with respect to the project for the purposes of the SEQR Act, please execute the attached designation and return a copy to Jeffrey Miriello, Business Manager, Cairo-Durham Central School District, P.O. Box 780, 424 Main Street, Cairo, New York 12413.

Since 6 NYCRR § 617.6(B)(3) requires that a "lead agency" be designated by all involved agencies within thirty (30) calendar days of the date of this letter, we would appreciate a prompt response to this request. If you have any questions regarding the forgoing, please do not hesitate to contact me at 518-622-8534 or jmiriello@cairodurham.org.

Sincerely,



Jeffrey Miriello, School Business Manager
Cairo-Durham Central School District

cc: Jeffrey D. Honeywell, Esq., School Counsel

Cairo-Durham Central School District
Attn: Jeffrey Miriello
Business Manager
P.O. Box 780
424 Main Street
Cairo, New York 12413

The undersigned governmental agency agrees to allow the Cairo-Durham Central School District Board of Education to act as "Lead Agency" with respect to the purchase of property immediately adjacent to the Cairo Elementary School for purposes of SEQR compliance.

NEW YORK STATE EDUCATION

By:

Name of Officer

Signature

Title

Date

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
Cairo Durham Central School District							
Name of Action or Project: Property Purchase							
Project Location (describe, and attach a location map): 404 County Route 23B, Cairo, NY 12413							
Brief Description of Proposed Action: Purchase of a 0.29+/- acre parcel immediately adjacent to the Cairo Elementary School.							
Name of Applicant or Sponsor: Cairo Durham Central School District		Telephone: 518-622-8534					
		E-Mail: jmiriello@cairodurham.org					
Address: P.O. Box 780							
City/PO: Cairo		State: NY	Zip Code: 12413				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: New York State Education Department - funding / approvals.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		0.29+/- acres					
b. Total acreage to be physically disturbed?		0.0 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		24.10+/- acres					
4. Check all land uses that occur on, adjoining and near the proposed action.							
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland							

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input type="checkbox"/> YES _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Carle-Durham Central School District</u> Date: <u>12/2/15</u>		
Signature: <u>Jeffrey J. Minelli</u>		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

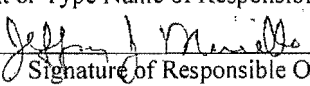
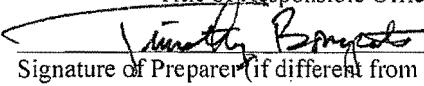
	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

N/A.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Cairo Durham CSD	12/2/15
Name of Lead Agency	Date
Jeffrey S. Miriello	Business Manager
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT



Columbia-Greene

HUMANE SOCIETY/SPCA

Columbia-Greene Humane Society/SPCA

111 Humane Society Road, Hudson, NY 12534

Phone (518) 828-6044 Fax (518) 828-7709

Website: www.cghs.org Email: info@cghs.org

Now on Facebook: www.facebook.com/cghs.org

Celebrating Over 60 Years of Caring for Animals in Need

Chairperson of the Board

Charlene Marchand

1st Vice Chairperson

Peter Hogan, C.P.A.

November 8, 2015

2nd Vice Chairperson

James Carlucci, Esq.

Treasurer

Scott Shallo, C.P.A., Esq.

Secretary

Gisela Marian

Members

Hollie Adams

Jennifer Donoghue

Robert Gibson, Esq.

Sharyn Richards-Marks

Past Vice Chair

Hon. Jonathan D. Nichols

Volunteer Event

Coordinator

Jennifer Newton

Veterinarian Advisory Committee

Jerry Bilinski, D.V.M.

Barbara Clayton, D.V.M.

Bernardo Mongil, D.V.M.

Simone Nadeau, D.V.M.

Danielle Sand, V.M.D.

Sue Tanner, D.V.M.

Honorary Life Members

Hollie Adams

Darlene Bilinski

Jerry Bilinski, D.V.M.

Deborah Cohen

Elaine Gruener

Eric Hannay

Patricia Harman

Patricia Kenahan

Jane Krebs

Jim Krebs

Charlene Marchand

Gisela Marian

Edgar M. Masters

Barbara McCullough

Greg McEldowney

Anne Weinberg

Michael Wilson

President & CEO

Ronald Perez, Jr.

Dear Town, City, and Village Supervisors and Board Members:

Enclosed are the Contracts for housing with the Columbia-Greene Humane Society/SPCA for the year 2016. Please read the contracts thoroughly. Our contract **will not be alterable** on a per-municipality basis.

Please note that an important change to the contract is our new fee structure. The change highlights are as follows:

- \$35 per dog, per day for the first ten days of housing. This will cover holding the dog for the entire course of its five-day redemption period mandated by the NYS Department of Agriculture and Markets law, as well as an additional five days to permit the owner to redeem their dog before it is eligible for adoption. This structure will benefit municipalities by staggering the housing cost depending on how quickly an animal is redeemed by its owner.
- On the eleventh day of housing, it will be assumed that the dog will not be redeemed by an owner, and it will become the responsibility of CGHS/SPCA. A flat charge of \$300 will then be added to cover any and all services beyond the first ten days until the point of disposition.

Days that CGHS/SPCA is closed are exempted from the ten day period. If you should ever have any questions regarding our fee structure, please call us to be certain.

Please keep one copy of your contract on file for your records, and return the other signed copy to us no later than **December 31, 2015** in order for us to remain housing for you smoothly into the New Year. Municipalities with no contract on file for dog housing are subject to be placed in non-compliance by the NYS Department of Agriculture and Markets.

We are also requesting that you provide your most current impoundment fee structure, so we can verify our files to be correct. If you make any changes to either your impoundment fees or your Dog Control Officer, please notify us immediately so we can make the proper adjustments and transition your changes seamlessly.

The number of dogs coming in from your municipality from January 1, 2015 to November 1, 2015 has been provided for your budgetary needs. Thank you for your attention. Please contact me with any questions regarding our new fee structure at (518) 828-6044 ext. 108 or at ronperez@cghs.org.

Sincerely,

Ronald Perez, Jr.
President and CEO

Columbia-Greene Humane Society/SPCA



Columbia-Greene
HUMANE SOCIETY/SPCA

Celebrating Over 60 Years of Caring for Animals in Need

Columbia-Greene Humane Society/SPCA

111 Humane Society Road, Hudson, NY 12534

Phone (518) 828-6044 Fax (518) 828-7709

Website: www.cghs.org Email: info@cghs.org

Facebook: www.facebook.com/cghs.org

Chairperson of the Board
Charlene Marchand

1st Vice Chairperson
Peter Hogan, C.P.A.

2nd Vice Chairperson
James Carlucci, Esq.

Treasurer
Scott Shallo, C.P.A., Esq.

Secretary
Gisela Marian

Members
Hollie Adams
James Carlucci, Esq.
Jennifer Donoghue
Robert Gibson, Esq.
Sharyn Richards-Marks
David Robinson, P.E.

Past Vice Chair
Hon. Jonathan D. Nichols

**Volunteer Event
Coordinator**
Jennifer Newton

**Veterinarian Advisory
Committee**
Jerry Bilinski, D.V.M.
Barbara Clayton, D.V.M.
Simone Nadeau, D.V.M.
Danielle Sand, V.M.D.
Sue Tanner, D.V.M.

Honorary Life Members
Hollie Adams
Fred Bernockie
Darlene Bilinski
Jerry Bilinski, D.V.M.
Deborah Cohen
Elaine Gruener
Eric Hannay
Patricia Harman
Patricia Kenehan
Jane Krebs
Jim Krebs
Charlene Marchand
Gisela Marian
Edgar M. Masters
Barbara McCullough
Greg McEldowney
Anne Weinberg
Michael Wilson

President & CEO
Ronald Perez, Jr.

AGREEMENT

Between

Columbia-Greene Humane Society/SPCA

And

The ~~Town/Village/City~~ of
CAIRO

THIS AGREEMENT is made for the period of January 1, 2016 through December 31, 2016, between the Town of CAIRO, New York, a municipal corporation of the State of New York, hereinafter referred to as the "Municipality"

AND

The Columbia-Greene Humane Society, Inc., a membership corporation existing under and by virtue of the laws of the State of New York, for the prevention of cruelty to and the protection of animals, having its principal place of business in the Town of Claverack, County of Columbia, State of New York, hereinafter referred to as the "Humane Society."

WITNESSETH:

That, pursuant to Article 7 of the Agriculture and Markets Law of the State of New York, the Humane Society, in consideration of payment to it by the Municipality of several sums of money herein agreed to be paid at the time and in the manner hereinafter more particularly described, hereby covenants and agrees for itself and its successors, as follows:

FIRST: That it will undertake, through its duly appointed agents, the impoundage of all unleashed, unlicensed, or untagged dogs brought to it by the Dog Control Officer (hereinafter referred to as the "DCO") of the Municipality, which have been found to have been running at large in violation of provision of Article 7 of the Agriculture and Markets Law of the State of New York and any existing local law enacted by the Municipality. It will also provide proper food and shelter for such dogs while in its possession until redeemed or otherwise disposed of pursuant to, and as provided in, Article 7 of the Agriculture and Markets Laws and any existing local law enacted by the Municipality.

SECOND: The Humane Society will provide and maintain a shelter for seized dogs; will properly care for all dogs in such a shelter; and will humanely euthanize or make available for adoption seized dogs not redeemed as provided in Article 7 of the Agriculture and Markets Law. Such shelter shall at all times during the term hereof be under care and charge of a competent employee and shall be open to the public at reasonable hours for the purpose of receiving applications for the redemption of dogs as provided by law. Such shelter shall

be open daily between the hours of 11:30 a.m. to 4:00 p.m., with New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas excepted, during the term of this Agreement. Such shelter shall be maintained in an approved location in the Town of Claverack so as to not be reasonably objectionable to the residents thereof.

THIRD: The Humane Society and the Municipality will comply with the provisions of Article 7 of the Agriculture and Markets Law and with the applicable provisions of the Public Health Law of the State of New York and any rules and regulations promulgated thereto in relation to the seizure, holding care, redemption, and disposition of seized dogs. This Agreement applies to dogs seized under the provisions of Article 7 only. Any other animals seized for any reason or purpose, including but not limited to quarantine and cruelty cases, will be accepted at the sole discretion of the Humane Society, and shall be billed to the Municipality separately from the fee structures outlined in Paragraph Seventh, below.

FOURTH: The Municipality and the Humane Society each hereby reserve the right to cancel and declare this Agreement null and void at any time during the period of the same for reason of the failure of the Municipality or the Humane Society to perform any of the terms and conditions herein contained.

FIFTH: The Humane Society and the DCO for the Municipality will both file and maintain a complete record of any seizure and subsequent disposition of any dog in the manner prescribed by Article 7, §113 (sub. 4) of the NYS Department of Agriculture and Markets Law. If the dog is an identified dog as determined by Article 7, §117, the DCO shall notify the owner of the dog's location. Redeemed dogs shall be licensed or have proof of a current license prior to leaving the custody of the Humane Society pursuant to Article 7, §117 (sub. 4) of the NYS Department of Agriculture and Markets Law. All licenses must be issued by the municipality wherein the dog's owner resides. The Humane Society will assist in obtaining necessary vaccinations for dogs eligible for redemption to facilitate municipal dog licensing; however, it is the sole responsibility of the redeemed dog's owner to obtain a license from their resident municipality before the dog can be released from the custody of the Humane Society. A tag shall not be considered proof of current license.

SIXTH: The Humane Society will remit all impoundment fees collected in carrying out the provisions of this Agreement to the Fiscal Officer of the Municipality, provided that there are no outstanding fees owed to the Humane Society from the Municipality. However, should the Municipality be negligent in paying contractual fees, the Humane Society may retain the impoundment fees in exchange for monies owed.

SEVENTH: In consideration of the complete performance by the Humane Society of the terms of this Agreement, the Municipality hereby agrees to pay the Humane Society according to the following fee structure:

1. For the first ten (10) days of impoundment, the Municipality will pay the Humane Society \$35 for each 24-hour period of impoundment.
2. If the impounded dog is not claimed by the 10th day of impoundment, the Municipality will be charged an additional \$300.
3. The Humane Society reserves the sole right to make all decisions regarding the dog's disposition. Regular NYS shelter standards shall apply for adoption of dogs retained longer than the stipulated period.
4. All payments will be due upon receipt of an invoice, which will be mailed within the month following the month for which the invoice applies.

5. Any day on which the Humane Society is not open for any reason will be considered an excluded 24-hour period.

EIGHTH: The Humane Society is hereby prohibited from assigning, transferring, conveying, or subletting this Agreement, or otherwise disposing of the same; or its right, title, or interest therein; or its power to execute such Agreement to any other person, company, or corporation, without the prior approval of the Municipality.

NINTH: In the case of an injured dog, the Municipality shall be separately responsible for any emergency veterinary care required.

TENTH: No liability in damages or otherwise shall be incurred by the Humane Society or the Municipality on account of seizure, surrender, euthanasia, or adoption pursuant to the provisions of Article 7.

ELEVENTH: If anyone other than the DCO brings a stray dog to the Humane Society, the Humane Society will notify the DCO and/or the Municipal Clerk of the Municipality in which the dog was found by telephone, and unless otherwise instructed, will subsequently accept the dog. The DCO shall appear at the shelter within twenty-four hours to complete all necessary paperwork pursuant to NYS Agriculture and Markets Law Article 7, §113.

THIS AGREEMENT was duly authorized by the Board of the Columbia-Greene Humane Society, Inc., on November 1, 2015.

IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and this instrument to be subscribed by their duly authorized officers the day and year first above written.

By: _____

Supervisor/Municipal Clerk

(Seal)

T/V/C of _____



(Seal)

By: _____

President and C.E.O.

Columbia-Greene Humane Society/SPCA



**Greene County
Department of
Human Services**

411 Main Street, Suite 247
Catskill, New York 12414

Thérèse M. McGee Ward
Executive Director

DATE: November 6, 2015

TO: Town of Cairo
PO Box 728
Cairo NY 12413

Dear Supervisor Banta:

Please find enclosed a copy of the 2015 Contract between the County of Greene and your agency for the summer recreation program.

Please review, sign on page 4 and return to our office.

Once we receive everything back, we will see that Mr. Lewis, Chairman of the Greene County legislator signs. Once that is done, we will mail you a copy of the fully executed agreement.

If you have any questions, please call me.

Sincerely,

A handwritten signature in cursive script that reads "Maureen Murphy".

Maureen Murphy
Administrative Assistant



DiscoverGreene.com

2015 CONTRACT
between
Greene County and Town of Cairo

AGREEMENT dated this ____ day of _____, between the County of Greene, New York, a municipal corporation with offices at 411 Main Street, Catskill, New York, hereinafter called the COUNTY and the Town of Cairo, a civic and charitable organization with offices at PO Box 728, Cairo, New York hereinafter called the TOWN.

WITNESSETH

WHEREAS, the TOWN presently conducts a supervised community program in Greene County for the benefit of the youth residing in the area; and

WHEREAS, the TOWN in cooperation with the COUNTY is desirous of operating a Youth Service Program; and

NOW, THEREFORE, it is mutually understood and agreed as follows:

TERM OF THIS AGREEMENT:

The term of this AGREEMENT shall be for one year, commencing on January 1, 2015, and terminating on December 31, 2015.

SERVICES OF THE COUNTY:

1. The TOWN agrees to carry out the terms of this AGREEMENT in accordance with the State Youth Commission Act and the rules and regulations of the New York State Office of Children & Families Services, and that the project will be in compliance with all applicable federal, state and local statutes, rules, regulations and constitutions.
2. The COUNTY will sponsor a Youth Service Program and pay to the TOWN a sum not to exceed \$1,500.00 for operation of a Youth Service Program. If state aid to fund the program is not paid to the COUNTY, the county is released from any obligation under this agreement.
3. The TOWN agrees to operate a Youth Service Program in the TOWN located in Cairo, New York according to the program narrative.
4. This AGREEMENT is a cost-reimbursement agreement and checks will be issued only after the TOWN has submitted approved vouchers and appropriate documentation.
5. The TOWN agrees to maintain separate and complete fiscal accounts (in accordance with generally accepted accounting principles), records and reports for the program, and to turn over, upon demand by the COUNTY, all such documentation to the COUNTY.
6. That the COUNTY, local Youth Bureau, local Advisory Board, and New York State Office of Children and Family Services, or their authorized representatives may make fiscal audits of TOWN accounts to the program, review program activity, and examine and copy all records and reports relating to the program.

2015 CONTRACT
between
Greene County and Town of Cairo

7. That the Office of Children and Family Services, or its representatives when specifically directed by the Office of Children and Family Services, may take possession of all books, records, and documents relating to the program.

8. That the COUNTY may monitor the total operations of the program including, but not limited to, actual program activity and the preparation of progress reports and evaluations.

9. The TOWN must submit to the COUNTY, quarterly program reports, as well as the annual program report, the content of which will be determined by the Office of Children and Family Services,.

10. The Amount paid to the AGENCY in accordance with paragraph 2 constitutes the COUNTY'S full obligation with regard to the agreement and all consequences arising there from, except the COUNTY shall be entitled to state aid. If state aid to fund this program is not paid to the county, the county is released from any obligation under this agreement.

11. In the event that 50% of the AGENCY budget is not expended by July 1, of said year, the Youth Bureau has the option to recoup unused state aid. Any AGENCY may protect itself with sufficient explanation to the County Youth Bureau/Board. In the event that this contract is executed after July 1, this clause is waived.

12. Those AGENCIES operating on a seasonal basis only will have unused state aid waived over to the Youth Bureau/Board for the use in other programs. Such AGENCIES may protect this balance with an explanation to the County Youth Bureau/Board.

13. The AGENCY certifies that it is an Equal Opportunity Employer.

14. In the event that state aid is deleted by the New York State Office of Children and Family Services for Youth said amount will be reimbursed to the County by the AGENCY suffering the deletion within a thirty day period.

15. In the event of termination of the AGREEMENT prior to the termination date set forth in the project description, the AGENCY agrees to:

(a) Account for and refund to the COUNTY, within 30 calendar days, any funds which have been paid to the AGENCY pursuant to its agreement with the COUNTY which are in excess of expenses incurred prior to the notice of termination.

(b) Not incur any further obligations pursuant to this AGREEMENT beyond the termination date.

(c) Submit, within 30 calendar days of termination, a full report, report of receipts, expenditures of funds, program activities and accomplishments, and obstacles encountered relating to this AGREEMENT.

2015 CONTRACT
between
Greene County and Town of Cairo

16. The AGENCY agrees to record the specific client information requested by the COUNTY.

17. No current officers, directors, or incorporators of the AGENCY shall be hired or retained by the AGENCY to fill any staff position or perform any service required under the AGREEMENT, and those parents, spouses, siblings, and children or current officers, directors or incorporators will not be employees paid from these funds without prior written approval of the COUNTY.

18. The AGENCY agrees to hire as its own, employees and personnel required in conjunction with the operation of the Youth Service Program.

19. The AGENCY agrees that no funds received pursuant to this AGREEMENT will be used for sectarian purposes or to further the advancement of any religion.

20. The AGENCY agrees that if it is, or is deemed to be, a religious or denominational institution or organization, or an organization operated for religious purposes which is supervised or controlled by or in connection with a religious or denominational institutions or organization, in providing services pursuant to this AGREEMENT - - It will:

(a) Not discriminate against any employee or applicant for employment on the basis of religion, and will not limit or give preference in employment to persons on the basis of religion;

(b) Not discriminate against any youth, seeking to participate or participating in any program or activity of this AGREEMENT, and will not limit the programs and activities or give preference to persons, on the basis of religion;

(c) Provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of services or the use of facilities or furnishings funded in whole or in part under this AGREEMENT with Office of Children and Family Services.

21. The AGENCY ensures that the grounds, structure, building, and furnishings at the program site are maintained in good repair and free from any danger to health and safety.

22. The AGENCY ensures that any building or structure housing its program complies with all applicable laws regarding, but not limited to: zoning, building, health, sanitation, and fire safety.

23. Except with the duties normally accepted and imposed upon the AGENCY, the AGREEMENT shall constitute the full and complete obligation of the parties hereto.

24. Inventory records must be maintained for equipment purchased with state funds. Equipment is defined as any item which has a life expectancy of more than two years and costs over \$100. This applies regardless of the percentage of state funds used or the contract period during which the purchase was made.

A permanent unique, numbered label with the words "Property of the State of New York" must

2015 CONTRACT
between
Greene County and Town of Cairo

be affixed to each piece of equipment.

An equipment inventory form must be maintained on each piece of equipment containing the following information:

Contract or grant year, contract number, if applicable, inventory decal number, name of item, description, location, date of purchase, cost, signature of authorized person, and date form was completed.

Equipment purchased may not be sold or disposed of without the written authorization of the appropriate Office of Children and Family Services representative.

In the case of theft or vandalism, the police should be notified immediately and a copy of the police report should be submitted to the Office of Children and Family Services. If the loss is compensated by insurance, the insurance proceeds and the expense of purchasing new replacement equipment should both be reported to the Office of Children and Family Services on the next claim submitted.

25. The AGENCY agrees to indemnify, defend and hold harmless The COUNTY in connection with any claim for damages arising from the action or inaction of the AGENCY in performing its obligations under this contract including reasonable attorney's fees.

26. **INSURANCE:** Agency agrees to procure and maintain without additional expense to the COUNTY, until expiration of the applicable statute of limitations for claims (for contract, negligence or otherwise) against COUNTY and the AGENCY arising out of the AGENCY'S performance of this Agreement, insurance of the kinds and in the amounts provided under Schedule "A" attached hereto. Before commencing work the AGENCY shall furnish to the COUNTY a binder and subsequent policy declaration page showing that the requirements of this Article are met. The document(s) shall provide that the policy shall not be changed or canceled until thirty (30) days prior written notice has been given to the COUNTY. The COUNTY must be named as an additional insured. This provision shall survive any termination of the AGREEMENT. No Certificates of Insurance will be accepted.

NOTE: The County retains equipment purchased with the Office of Children and Family Services funds by agencies which subsequently close or are otherwise defunded.

IN WITNESS WHEREOF, the parties have hereinto affixed their signatures, the above written date.

APPROVED AS TO FORM

NOV 05 2015

EDWARD I. KAPLAN, ESQ.
GREENE COUNTY ATTORNEY

By _____
Executive Director

By _____
Chairman of Greene County Legislature

2015 CONTRACT
between
Greene County and Town of Cairo

SCHEDULE "A"
INSURANCE COVERAGE

The kinds and amounts of insurance to be provided are as follows:

Worker's Compensation and Employers Liability Insurance. A policy or policies providing protection for Employees in the event of job related injuries.

Professional Liability: Policy with limits of not less than \$1,000,000/\$3,000,000.

Automobile Liability Policies: With the limits of not less than \$300,000 for each accident because of bodily injury, sickness or disease, including death at any time, resulting there from, sustained by any person caused by accident, and arising out of the ownership, maintenance or use of any automobiles and with the limits of \$100,000 for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance or use of any automobiles.

General Liability: Including comprehensive form, contractual, premises/completed operations and broad form property insurance with limits no less than:

<u>Liability</u>	<u>Combined Singe Limit</u>
Bodily Injury and Property Damage	\$1,000,000
Personal Injury	\$1,000,000

The provisions of this Paragraph #4 shall not be required of sole, private practitioners who only service children in a natural setting and who provide a letter from an insurance company stating such insurance is not available to the practitioner.

D

CERTIFICATE OF LIABILITY INSURANCE

OP ID: ES

DATE (MM/DD/YYYY)

12/19/14

CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marshall & Sterling Upstate 300 Route 23B Leeds, NY 12451		800-724-0695 518-943-7440	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: CAIRO-3	
INSURED Town Of Cairo PO Box 728 512 Main Street Cairo, NY 12413		INSURER(S) AFFORDING COVERAGE INSURER A: Trident Insurance Services LLC INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC #

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		PE4621936	08/04/14	08/04/15	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 3,000,000
						PRODUCTS - COM/OP AGG \$ 3,000,000
						Emp Ben. \$ 1,000,000
A	AUTOMOBILE LIABILITY		BA4621936	08/04/14	08/01/15	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS					\$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS					\$
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	UMB4621936	08/04/14	08/04/15	EACH OCCURRENCE \$ 3,000,000
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 3,000,000
	DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N				WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 RE: Use of the Community Center

CERTIFICATE HOLDER

CANCELLATION

County of Greene 411 Main Street Catskill, NY 12414	RECEIVED GREEN-6 DEC 23 2014 GREENE COUNTY HUMAN SERVICES	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE <i>Kenneth W. Gray</i>		

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Resolution No. 183-15

2015 Funding Allocations For Greene County Department Of Human Services (Youth Bureau Division)

WHEREAS, New York State Office of Children, Youth and Family Services has allocated \$44,832 to the Greene County Department of Human Services (Youth Bureau Division) for 2015 as noted in the Resource Allocation Plan and delineated in the Program Summary; and

WHEREAS, the Greene County Children, Youth and Families Advisory Board has recommended allocation of these funds for the 2015 Youth Development/Delinquency Prevention Program (YDDP) program year.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Greene County Legislature is hereby authorized and directed to allocate funds and to sign where needed, 2015 Youth Development/Delinquency Prevention Program (YDDP) agreements, subject to approval as to form by the County Attorney as follows:

Greene County Youth Bureau (Administration)	\$ 5,000
Athens Cultural Art Center, Inc	\$ 1,000
Common Ground Dispute Resolution Inc.	\$ 8,000
Cooperative Extension (4H Program)	\$
2,750	
Girl Scouts of NENY (Expanded Girl Scouts Service)	\$ 1,500
Greene County Council of the Arts (Artsreach)	\$ 4,000
Greene County Dept. Of Human Services PrePINS	\$10,000
Greene County Dept. Of Human Services Youth Development Programming	\$ 3,777
Greene County Dept. Of Human Services Youth Recognition Fund	\$
2,500	
Greenville Library	\$ 750
MHA of Columbia-Greene	\$ 2,555
Town of Cairo (Summer Recreation)	\$
1,500	
Town of Durham (Summer Recreation)	\$ 1,500

BE IT FURTHER RESOLVED, the Chairman of the Greene County Legislature, having received authorization for the above mentioned items, hereby is authorized and directed to sign, subject to approval as to form by the County Attorney, the Resource Allocation Plan agreement with the New York State Office of Children and Family Services.

Meeting History

06/15/15 Finance

MOVED FOR ADOPTION

RESULT:	MOVED FOR ADOPTION [UNANIMOUS]
MOVER:	Charles A. Martinez, Chairperson
SECONDER:	Larry Gardner, Legislator
AYES:	Martinez, Hitchcock, Gardner, Lennon, Lewis, Lawrence, Lennon
ABSENT:	Wayne C. Speenburgh

Current Meeting

06/17/15 Greene County Legislature ADOPTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Charles A. Martinez, Legislator / Budget Officer
SECONDER:	Larry Gardner, Legislator
AYES:	Gardner, Hatton, Hitchcock, Kozloski, Lawrence, Lennon, Lennon, Lewis, Martinez, Overbaugh, Seeley, VanSlyke
ABSENT:	Patricia Handel, Wayne C. Speenburgh

(8,750.5) (1,249.5)
 Ayes 12 Noes 0 Absent 2

APPROVED AS TO FORM
 EDWARD I. KAPLAN, ESQ.
 GREENE COUNTY ATTORNEY

*cc. To
 1. to Atty
 2. File - [unclear] (Haddock)*

Town of Cairo
Ambulance Service

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

Monthly Report

December 7, 2015

Total calls for October.....67
Total Transported calls.....42
Total Non-transported calls..... 25

Total amount billed: \$ 38, 180

Miscellaneous items of Interest:

1. Received the final specifications on the new Sprinter Ambulance. Cost is about \$ 107,000 on the upgraded chassis. Similar in design to our current ambulance. Need a resolution if we are going to move ahead with this purchase. Build time will be about two months.
2. Would like permission to hire two new Advanced EMT's. One is currently credentialed, and the second is in the process of getting online with REMO. I have lost 5 EMT's over this past year and need to build up my manpower resources for 2016 to eliminate overtime.

TOWN OF CAIRO

ANIMAL CONTROL

NOV MONTHLY REPORT

DEC 1,2015

NOV 1 = MONTHLY AND DAILY REPORTS

NOV 4 = LOOSE DOG ROSS RULAND ROAD

NOV 4= LOOSE DOG EDISON TIMMERMAN RD

NOV 5= LOOSE DOG MTN AVE

NOV 7= ANIMAL IN HOME OWNERS STOVE PIPE

NOV 8= LOOSE DOG CANNIFF RD

NOV 8= DAILY REPORTS AND PAPER WORK

NOV 9=CHECK WELFARE OF DOG PINE TREE LANE

NOV 10= PAPER WORK AND PHONE CALLS ABOUT PINE TREE LANE

NOV 10= PICKED UP CAT FROM SGT BUSCH

NOV 10= CHECKED ON CAT IM BOARDING

NOV 11=CHECKED ON CAT I AM BOARDING

NOV 11= PHONE CALLS ABOUT PINE TREE LANE DOG OWNER

NOV 11=CHECKED ON CAT I AM BOARDING

NOV 12= TRANSPORTED CAT TO OWNER

NOV 25=LOOSE DOG RT 23 AND OLD 23

NOV 26=LOOSE DOG CO RT 39

NOV 26=LOOSE DOG MIN STREET

NOV 27=DECEASED CAT MAIN STREET

NOV 29=LOOSE DOG JOEL AUSTIN RD

NOV 29=LOOSE GOATS , JOSEPH KOLLAR RD

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

December 7, 2015

New Business:

32 property transfers for the month of September

8 valid sales

31 property transfers for the month of October

Old Business:

CLOSING

Janice Hull
Sole Assessor



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT
MONTHLY REPORT

November 1, 2015 – November 30, 2015

(12) Building Permits Issued

(03) Certificates of Occupancy Issued

(09) Certificates of Compliance Issued

(24) Violations & Complaints

(04) Violations Pending Court

(01) Pending cleanup ordered by the Town Board

(27) Total Inspections were performed on current projects, violations, and fire inspections

GOALS & Accomplishments:

- Organize
- Continue to work on violations & Fire Inspections
- Work on office procedures files so that the office runs in an efficient matter
- Completed 24 hours of mandated training.

512 Main Street, P.O. Box 728

P. (518) 622-3120 ext. 253 F. (518) 622-3415

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm



Robert F. Hempstead
Town of Cairo Highway Superintendent

755 Route 145
Cairo, NY 12413
518-622-9515
518-622-3185 Fax
518-965-1266 Cell

highwaysuper@townofcairo.com

Highway Report



December 7, 2015

Highway tasks performed:

1. Sandy Plains, South, and Kirwan Road have been resurfaced with hot asphalt treatment. 4001.35 tons
2. Crews are out cold/hot patching pot holes.
3. Leeboy asphalt paving road sections 1780 tons to date
4. Repairs/service on equipment. Servicing continues on snow and ice equipment. Scheduling the replacement of #12, #10, and #27. In the start of 2016 replacement of #3.
5. Road side trash pickup continues.
6. Road name/road condition signs replacement and maintenance ongoing.
7. Culvert maintenance continues

8. Tree/brush cutting around signs and along the edge of the road.
9. Yard waste program use is increasing. Reminder to everyone, this program runs through the year. Monday – Thursday from 10:00 – 2:00
10. Ditching/drainage using gradall on various roads
11. Hauling stone dust for the winter season
12. Stockpiling stone dust and salt mix
13. Repairing truck body on park dump truck
14. Addressed driveway requests
15. Installed seasonal decorations on Main Street/Chamber of Commerce tree



Park Maintenance:

1. Final mowing and weed trimming
2. Weatherizing buildings
3. Installed Land & Water Conservation Fund sign by the park community information board



Meeting & Miscellaneous:

1. Still pending: F450 purchase, plow for F350 Unit 1, skid steer with snow blower, and tandem dump trucks with snow and ice equipment.
2. Still pending: Repairs to salt building.
3. Annex renovations: Installed porticos, concrete foot path. Electrical work continues
4. Will be meeting with Social Services regarding the CWEP program.
5. Cemetery maintenance continues.
6. Pricing doors and siding for the Annex
7. Monies need to be encumbered for Polly's Rock Bridge.

Cairo Police Department
Town Hall
P.O. Box 728
Cairo N.Y. 12413

Phone (518)622-2324
Fax (518)622-8418

e-mail Cairopd@mhccable.com
Cell (518)-965-5553

From: Sergeant Busch #110
Town of Cairo Police Department

To: Ted Banta
Town Board Members

Re: Report of activities-Month November 1st to November 30th, 2015

(A) Patrol mileage:

Ford Crown Victoria	574- 991
Dodge Durango All wheel drive	575- 0
Dodge Charger	576- 1896
New Ford Interceptor	577- 1318

Total Miles- All - 4205

(B) Criminal Incidents 17

Non Criminal 118
Unclassified

Total Complaints 137

(C) Accident Investigations **Total 13**

(D) Parking Summons 0 Issued

(E) Arrest **Total = 9, Charges = 3 misdemeanor, 8 violation, 0 Felony**

(F) Vehicle and Traffic 9 Issued Summons



TOWN OF CAIRO

SUPERVISOR'S REPORT

December 7, 2015 @ 6:30PM

Location: Town Hall of Cairo, Meeting Room

CAIRO...A Small Town with a BIG HEART!

Monthly Financial Report:

- October 2015
- Sent via email to the Board & provided a copy at this evening's meeting

Zoning:

- ZEO: Robert Fritze
- ZEO Clerk: Evelyn Gabrielsen
- ZBA appointments
- Training: November 18th 6pm, December 10th 6pm, December 21st 6pm

Employee Meetings 2015:

- January 21st @ 11am
- April 1st @ 11am
- April 22nd @ noon-employee & volunteer luncheon
- June 3rd @ 11am
- September 9th @ 11am
- September 30th @ 11am
- December 2nd @ 11am
- Fall employee/volunteer luncheon October 15th @ noon

Angelo Canna Park:

- Senior Recreation Area:
 - o Applied for a \$10,000 Grant from The Alexander & Marjorie Hover Foundation
 - Received acknowledgement on 10/25 that we have been awarded a grant of \$8,000
 - 1st disbursement has been received by the American Legion
 - 2nd disbursement will be received in the spring of 2016
- Gazebo project:
 - o Doug O., Elizabeth B., & Dave I. are working on Gazebo building
 - Plans have been donated by GNH Lumber
 - Materials have been donated by B&B Forest Products
 - Milling has been donated by Bill Metzler
 - \$1,000 donated from the Bank of Greene County for the roof
 - Partnering with the School District Technology Dept to complete project
 - \$500 from the Fortnightly Club for the Gazebo
 - We are eligible to apply again in September

Annex Building Renovation:

- Renovations in progress

Sidewalk Initiative:

- Seeking funding & financial resources for sidewalks down Main Street
 - o The Town of Cairo has received a \$75,000 grant from the NYSDEC Catskill Park Smart Growth Implementation Grant.
- Will attempt to incorporate a Rails to Trails phase along William Dinger Rd to the corner of Railroad Ave where the Cairo Historical Society has commenced their Railroad project as a Phase II of the project.
- Phase 3 of the project could/would be the other side of Main St and/or the continuation of the north side to McDonalds and to the Banks.
- Meeting with Bill L., Harry L., Robert H., Bill Stein, & Alan T. on September 8th @ 4:30pm
 - o Discussed in-kind services from the Town & County Highway Departments
 - o Discussed additional phases and funding for the projects
 - o Discussed modifying the scope of work
- Meeting with Bill L., Harry L., Alan T. on October 13th @ 4:30pm

Well supply/drilling:

- Objectives:
 - o Upgrade water supply line(s) on Jerome Ave and any other insufficient lines
 - o Replace Water Tank
 - o Find another well source
 - o Expand Water District
- Seeking funding; working with the County & Assemblymember Lopez's office.
- Executed an agreement to test wells on a property on Cty Rt 85 and to possibly purchase the property if the tests results yield sufficient returns.

Labor Negotiations:

- Highway Department Labor Agreement & Negotiations:
 - o In progress
- Police Department Labor Negotiations:
 - o Complete
- Ambulance Department Labor Negotiations:
 - o In progress

Police Manual:

- Update in progress

Meetings/Events:

- Meeting with resident over water bill 11/4 10am
- Meeting with Town Board, Highway Super, Hannaford, & Engineers 11/5 10am
- Attended Eagle Scout Ceremony 11/7 11:30am
- Website Training 11/10 10:30am
- Attended Veteran's Day Ceremony 11/11 11am
- Special Town Board Meeting 11/24 10am
- Conference Call regarding possible legislation 11/25 10am
- Attended Holiday Stroll & Parade 11/28
- Attended Ceremony for Business Owner 12/1 2:30pm
- Employee meeting 12/2 11am

Solar Energy Initiative in progress:

- In progress

Grant Writing objectives:

- Sidewalks: one grant awarded
- Well Water Supply & Water District: in progress with Delaware Engineering
 - Preliminary Engineering Report in Support of DWSRF Application submitted on 9/4/15
 - Awarded on 11/30/15
- Community Block Grant: \$300,000:
 - Did not receive grant; had an exit interview to review application
 - Will disburse existing funds
- 2015 Consolidated Funding Application opportunities:
 - Delaware Engineering identified that we may have two opportunities:
 - Rails to Trails project
 - Senior Recreation Area
- Community Center: seeking grant opportunities
- Geological Site: seeking grant opportunities
- Ambulance Building: seeking grant opportunities
- Park Improvements
 - Soccer Fields, Baseball Fields, Football Field: in progress
 - Senior Recreation Area: in progress

Ambulance Department:

- Building design underway
- Greene County County-Wide Ambulance Task Force requested to speak with the Board.
 - Presentation 12/7

404 County Route 23B/Main St-Donated Property:

- Need to execute an agreement with the School District to proceed with work on the property and eventual transfer of the property to the School District.
- Currently, evaluating the structure of the building for costs to demolish.

Economic Development Work:

- 2nd phase of work media work to be presented

2016 Budget:

- Adopted 2016 budget on 11/2/15

Public Nuisance Law:

- Finalized draft
- Public Hearing set for 12/7 6:30pm

Lake Avenue:

- Meeting on Thursday, November 5th @ 10am
- Came to an agreement for repairs to the road; repairs have been completed

Holiday Stroll, Craft Fair, & Tree Lighting:

- Thank you to MA Tarpinian, Gail & John Kargoe, the Cairo Chamber of Commerce, Brian Feml, and the Cairo Hose Co.!

Closed Catskill Landfill:

- Meeting on November 24th @ 5pm. Dan Joyce attended.