



**TOWN OF CAIRO TOWN BOARD
MEETING NOTICE**

May 2, 2016

PO Box 728, Cairo, NY 12413

Town Supervisor - Daniel A. Benoit - phone: 518 965-5471

Email: dbenoit@townofcairo.com

**Call to Order
Pledge of Allegiance
Attendance**

**Approval of Minutes - Regular Meeting - March 21, 2016
Regular Meeting - April 4, 2016**

A.) Public Hearing: Moratorium on Solar Array Farms

B.) Resolutions:

- 1.) Water Billing Adjustment
- 2.) Accept Water Billing
- 3.) Tour of Catskill Bike Race
- 4.) Authorization for Deputy Highway Superintendent to Attend Pavement Maintenance Workshop
- 5.) Lake Avenue and Easements
- 6.) Police Officer Resignation
- 7.) Authorize Superintendent of Highways to put out Quick Bid
- 8.) Supervisor's Monthly Report
- 9.) Abstract Payment of Bills

C.) Old Business:

- 1.) Proposed Operating Permit (Code Enforcement) for Nolan Propane
- 2.) 404 Main Street Asbestos Survey Update - Proposed contract from the school
- 3.) Side Walk Construction - Setting dates for review of project

D.) New Business:

- 1.) Operating Permit Application Form
- 2.) Cairo Getty Station – Update on issues and improvements
- 3.) Cairo Police Department – upgraded computer server

E.) Board Moves to Executive Session (if needed)

The Town Board of the Town of Cairo does hereby move into Executive Session at _____ PM to discuss residential or commercial issues, medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

F.) Board Exits Executive Session

The Town Board of the Town of Cairo does hereby exit Executive Session at _____PM.



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

March 21, 2016

The Town Board of the Town of Cairo met for a Special Town Board meeting on Monday, March 21, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilperson Warner.

Supervisor Benoit opened the Public Hearing.

**NOTICE OF PUBLIC HEARING ON
PROPOSAL FOR INCREASE AND IMPROVEMENT
OF FACILITIES OF WATER DISTRICT NO. 1**

Notice is hereby given that the Town Board of the Town of Cairo, Greene County, will meet at the Town Hall, 512 Main Street, Cairo, New York 12413, on the 21st day of March, 2016, at 7:00 o'clock p.m., prevailing time, for the purpose of conducting a public hearing upon a proposal by said Town Board to improve the facilities of Water District No. 1 pursuant to Section 202-b of the Town Law as hereinafter described, at which time and place said Town Board will meet to consider such proposition and hear all persons interested in the subject thereof and concerning the same.

The improvements proposed to be made consist of a recommended work plan for improvements to Water District No. 1 as described in the Engineer's Preliminary Engineering Report prepared by Delaware Engineering, P.C. dated September 3, 2015. Such improvements include development of additional sources(s) of supply, improvement of disinfection capacity at the Park well, improvements to decayed and leaking water tank, replacement of old mains and services, a meter survey and replacement program, extension of water service to insufficient yielding private wells at existing residential housing and installation of new meters and remote reading equipment, and including original furnishings, equipment, machinery and apparatus required therefor.

The maximum amount proposed to be expended for the improvements is \$3,500,000.

An engineer's report describing such improvements are on file in the Town Clerk's office for public inspection.

Alan Tavener of Delaware Engineering gave an overview of the project.

He went over the Negative Declaration and the project has no impact on the environment.

A number of residents asked question and raised concern about another loan for the water district. When the residents were asked if anyone was against the bond, no one was against it.

Resolution No. 93 -16 "Close Public Hearing" offered by Councilperson Cords and seconded by Councilperson Joyce:

Be it resolved, the Town Board of the Town of Cairo does hereby close the Public Hearing for the Increase and Improvement of Facilities of Water District No. 1.

All members in favor – motion carried.

Councilperson Warner said the school needs to get two bids for demo of the house next to the school before April 1st so the school can budget for it.

The Town Board decided they would revisit designating different title to different clerks.

The minutes from the February 1, 2016 Board Meeting were accepted as amended by Councilperson Warner and seconded by Councilperson Joyce.

Resolution No. 94 -16 "Cairo Ambulance Bid" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Town of Cairo received one bid on March 7th for one 2016 Demers Mirage EX Sprinter, T2 Ambulance Mercedes 2500 Sprinter, 144” WB, 4x4 Chassis equipment for the Town of Cairo Ambulance Department from North Eastern Rescue Vehicles; and therefore be it:

RESOLVED, the Town Board does hereby accept the bid from North Eastern Rescue for the purchase of the 2016 Demers Mirage EX Sprinter, T2 Ambulance Mercedes 2500 Sprinter, 144” WB, 4x4 Chassis in the amount of \$106,985.

All members in favor – motion carried.

Resolution No. 95 -16 “Cairo Ambulance Financing” offered by Supervisor Benoit and seconded by Councilperson Cords:

WHEREAS, the Town Board has authorized purchase of a 2016 Demers Mirage EX Sprinter, T2 Ambulance Mercedes 2500 Sprinter, 144” WB, 4x4 Chassis equipment for the Town of Cairo Ambulance Department from North Eastern Rescue Vehicles; therefore be it;

RESOLVED, the Town Board does hereby authorize the Town Supervisor to hire counsel to seek financing for the purchase of the 2016 Demers Mirage EX Sprinter, T2 Ambulance Mercedes 2500 Sprinter, 144” WB, 4x4 Chassis equipment for the Town of Cairo Ambulance Department from North Eastern Rescue Vehicles in the amount of \$106,985.

All members in favor – motion carried.

Resolution No. 96 -16 “Authorization to Attend 16th Annual Town Finance School” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, the Association of Towns and the NYS Office of the State Comptroller are co-sponsoring the 16th Annual Town Finance School on May 5 and 12, 2016 in Saratoga Springs at a cost of \$200.00 a person, and

WHEREAS, the topics offered would be beneficial for the Town Supervisor and Bookkeeper; therefore be it

RESOLVED, the Town Board does hereby authorize Dan Benoit and Louann Arp to attend the 16th Annual Town Finance School; and

BE IT FURTHER RESOLVED, mileage and toll expenses will be reimbursed according to the Town of Cairo Travel Policy.

All members in favor -- motion carried.

Resolution No. 97-16 “Authorize Supervisor to Sign Agreement with Greene County Emergencies (Paramedic) Services” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, the Town of Cairo received the 2016 Agreement for Advanced Life Support (Paramedic) Services from Greene County Emergencies Services for a cost of \$55,501; Therefore be it,

RESOLVED that the Town Board of the Town of Cairo does authorize the Town Supervisor to sign the 2016 Agreement with Greene County Emergencies Services.

All members in favor – motion carried.

Resolution No. 98-16 “Agreeing to Waive 30-Day Waiting Period for Tate Liquor Authority License for Mountain Brauhaus, LLC” offered by Councilperson Cords and seconded by Councilperson Warner:

**AGREEING TO WAIVE 30-DAY WAITING PERIOD FOR TATE
LIQUOR AUTHORITY LICENSE FOR MOUNTAIN BRAUHAUS, LLC**

WHEREAS, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such License, and

WHEREAS, Mountain Brauhaus, LLC located at 430 Winter Clove Road, Round Top, New York 12473, has requested that such 30-day waiting period be waived,

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Cairo has carefully reviewed the application and request submitted by Mountain Brauhaus, LLC., and hereby agrees to waive the aforementioned 30-day waiting period, and it is further

RESOLVED that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA “Standardized Notice Form for Providing 30-Day Advanced Notice to a Local Municipality or Community Board” and forward same to the applicant and/or NY State Liquor Authority.

All members in favor – motion carried.

Resolution No. 99 -16 “Planning Board Member Resignation” offered by Councilperson Ostrander and seconded by Councilperson Warner:

WHEREAS, the Town of Cairo received a letter from Richard Lorenz resigning his position as a Member with the Town of Cairo Planning Board after the planning board meeting of April 7, 2016; therefore be it,

RESOLVED, the Town Board does hereby accept the resignation of Richard Lorenz as a member of the Town of Cairo Planning Board which will be in effect after the April 7, 2016 Planning Board Meeting.

All members in favor – motion carried.

Resolution No. 100 -16 “Accept Sewer Penalties” offered by Supervisor Benoit and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2439.66 dated March 10, 2016.

All members in favor – motion carried.

Resolution No. 101 -16 “Good Energy Letter of Intent” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, on March 7, 2016 the Town of Cairo was presented with a presentation by Good Energy, Inc. on the benefits of Solar Energy and cost savings for the Town of Cairo; therefore be it

RESOLVED the Town Board agrees to authorize the Town Supervisor to send a letter of intent to Good Energy to support their project.

All members in favor – motion carried.

Resolution No. 102 -16 “Central Hudson Lighting Replacement” offered by Councilperson Cords and seconded by Supervisor Benoit:

Whereas, Central Hudson has recommended that the Town of Cairo replace all the lights that are currently using sodium to a more cost effective lighting using LED lights at a cost of \$; therefore be it

Resolved the Town Board agrees to authorize the Town Supervisor to approve the project to replace current lighting with energy efficient LED lights.

All members in favor – motion carried.

Resolution No. 103 -16 “RESOLUTION AND ORDER AFTER PUBLIC HEARING, APPROVING A WATER SYSTEM IMPROVEMENT PROJECT FOR CAIRO WATER DISTRICT IN THE TOWN OF CAIRO, IN THE COUNTY OF GREENE, STATE OF NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN LAW” offered by Councilperson Joyce and seconded by Councilperson Cords:

A regular meeting of the Town Board of the Town of Cairo, Greene County, New York was convened in public session at the Town Hall, Main Street, Cairo, New York 12413 on March 21, 2016 at 7: o'clock a.m., local time.

The meeting was called to order by Supervisor Benoit, and, upon roll being called, the following members were:

PRESENT:

Daniel A. Benoit	Supervisor
Dan Joyce	Deputy Supervisor
Mary Jo Cords	Member
Doug Ostrander	Member
Gary Warner	Member

ABSENT:

RESOLUTION AND ORDER AFTER PUBLIC HEARING, APPROVING A
WATER SYSTEM IMPROVEMENT PROJECT FOR CAIRO WATER
DISTRICT IN THE TOWN OF CAIRO, IN THE COUNTY OF GREENE,
STATE OF NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN
LAW

WHEREAS, the Town Board of the Town of Cairo (herein called "Town Board" and "Town", respectively, in the County of Greene, New York, on behalf of the Cairo Water District, in the Town (herein called "District"), requested Delaware Engineering, P.C., engineers duly licensed by the State of New York (herein called "Engineer") to prepare a preliminary engineering report for the improvement of facilities of the District, consisting of water system improvements as described in the Engineer's Preliminary Engineering Report prepared by Delaware Engineering, P.C. dated September 3, 2015. Such improvements include development of additional sources(s) of supply, improvement of disinfection capacity at the Park well, improvements to decayed and leaking water tank, replacement of old mains and services, a meter survey and replacement program, extension of water service to insufficient yielding private wells at existing residential housing and installation of new meters and remote reading equipment, and including original furnishings, equipment, machinery and apparatus required therefor, and pursuant to the direction of the Town Board, the Engineer has completed and filed with the Town Board such engineer's report for the improvement of facilities of the District; and the Engineer has estimated the total cost thereof not to exceed \$3,500,000;

WHEREAS, the Engineer completed such engineer's report and filed the same with the Town Board, and the Town Board thereafter adopted an order describing in general terms the proposed improvement of facilities, specifying the estimated total cost thereof and stating that the Town Board would meet to hear all persons interested in said improvement of facilities on March 21, 2016 at 7:00 o'clock p.m. (Prevailing Time) at the Town Hall in the Town; and

WHEREAS, notice of such order, was published and posted pursuant to the provisions of Article 12 of the Town Law; and

WHEREAS, such public hearing was duly held by the Town Board on this 21st day of March, 2016 at 7:00 o'clock p.m. (Prevailing Time) at the Town Hall in the Town, and considerable discussion on the matter having been had and all persons desiring to be heard having been heard, including those in favor of and those in opposition to said improvement of the facilities; and

WHEREAS, it has been determined that the aforesaid purpose constitutes a Type I Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

WHEREAS, the Town Board and the Town have complied in every respect with all applicable federal, state and local laws and regulations regarding environmental matters including compliance with the New York State Environmental Quality Review Act, comprising Article 8 of the Environmental Conservation Law;

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Cairo as follows:

1. On the basis of the information given at such hearing, it is hereby determined that it is in the public interest to improve the facilities of the District as hereinabove described and referred to at the estimated total cost of \$3,500,000;
2. It is hereby ordered that the facilities of the District shall be so improved;
3. Definite plans, specifications, and a careful estimate of the expense of the improvement are hereby directed to be prepared and the Attorneys for the Town are hereby directed to assist in the preparation of a proposed contract and to submit the same to this Town Board for examination and approval;
4. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Daniel A. Benoit	VOTING	Aye
Dan Joyce	VOTING	Aye
Mary Jo Cords	VOTING	Aye
Doug Ostrander	VOTING	Aye
Gary Warner	VOTING	Aye

The foregoing resolution was thereupon declared duly adopted.

Resolution No. 104 -16 “Bond Resolution dated March 21, 2016” offered by

Councilperson Joyce and seconded by Councilperson Cords:

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Cairo, Greene County, New York was convened in public session at the Town Hall, Main Street, Cairo, New York 12413 on March 21, 2016 at 7:00 o'clock a.m., local time.

The meeting was called to order by Supervisor Benoit, and, upon roll being called, the following members were:

PRESENT:

Daniel A. Benoit	Supervisor
Dan Joyce	Deputy Supervisor
Mary Jo Cords	Member
Doug Ostrander	Member
Gary Warner	Member

The following persons were ALSO PRESENT:

Alan Tavener
Michael Lamenac

ABSENT:

The following resolution was offered by Councilperson Joyce, and was seconded by Councilperson Cords, to wit;

BOND RESOLUTION DATED MARCH 21, 2016

A RESOLUTION AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF CAIRO, GREENE COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE IMPROVEMENTS OF FACILITIES OF THE TOWN OF CAIRO WATER DISTRICT IN THE TOWN OF CAIRO, NEW YORK, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Cairo, Greene County, New York (the "Town") (by the favorable vote of not less than two-thirds of all of the members of the Board) as follows:

SECTION 1. The improvement to the facilities of the Cairo Water District, consisting of development of additional sources(s) of supply, improvement of disinfection capacity at the Park

well, improvements to decayed and leaking water tank, replacement of old mains and services, a meter survey and replacement program, extension of water service to insufficient yielding private wells at existing residential housing and installation of new meters and remote reading equipment, and including original furnishings, equipment, machinery and apparatus required therefor, is hereby authorized at an estimated maximum cost of \$3,500,000, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 4 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is forty years.

SECTION 2. It has been determined that the aforesaid purpose constitutes a Type I action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQRA not to have a significant impact on the environment.

SECTION 3. It is hereby determined that the proposed maturity of the obligations authorized by this resolution will be in excess of five years from the original date of issuance of such obligation.

SECTION 4. The Town plans to finance the cost of the purposes described herein by the issuance of serial bonds of the Town in an amount not to exceed \$3,500,000, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 5. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 6. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 7. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 8. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby

delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Supervisor is further authorized, in his or her discretion, to execute a project financing and loan agreement and any other agreements with the New York State Environmental Facilities Corporation and/or the New York State Department of Environmental Conservation and/or the New York State Department of Health, and amendments thereto, and to take such actions and execute such documents as may be necessary to provide for the financing or refinancing of the specific object or purpose set forth herein, or a portion thereof, by a serial bond and/or bond anticipation note issue of the Town and the sale of such issue or issues to the New York State Environmental Facilities Corporation.

SECTION 11. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in Catskill Daily Mail, being a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

SECTION 14. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Daniel A. Benoit	VOTING	Aye
Dan Joyce	VOTING	Aye
Mary Jo Cords	VOTING	Aye
Doug Ostrander	VOTING	Aye
Gary Warner	VOTING	Aye

The foregoing resolution was thereupon declared duly adopted.

A motion was made by Supervisor Benoit and seconded by Councilperson Ostrander to adjourn the meeting at 10:10 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk



Minutes

**Town of Cairo
Town Board Meeting @ 7:00 pm
Location: Town Hall Meeting Room**

April 4, 2016

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, April 4, 2016 at the Town Hall, Main Street, Cairo, New York.

Supervisor Dan Benoit called the meeting to order at 7:00 and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, Councilperson Joyce and Councilperson Warner.

The minutes from the March 7, 2016 Board Meeting were accepted as amended by Councilperson Joyce and seconded by Councilperson Ostrander.

Resolution No. 105 -16 “Authorization For Animal Control to Attend 7th Annual ACO/DCO 2016 Conference” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, the Town of Guilderland and NYS Agriculture & Markets is sponsoring the 7th Annual ACO-DCO 2016 Conference in Guilderland, NY on May 10th and 11th, 2016 at a cost of \$50.00, and

WHEREAS, the topics offered would be beneficial for the Animal Control Officer; therefore be it

RESOLVED, the Town Board does hereby authorize Brian Feml to attend the 7th Annual ACO/DCO Conference.

All members in favor – motion carried.

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3010.46 Public Safety-911 Signs to reflect the increase in General Fund Appropriations \$18.00 and; increase the revenue line item A-3389 Other Public Safety to reflect the increase in General Fund Revenue in the amount of \$18.00 in the 2016 budget.

All members in favor – motion carried.

Resolution No. 109 -16 “Hire Engineer for Cairo Water System Improvement” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, The Town of Cairo has received a Professional Services Agreement from Delaware Engineering to enter into an agreement between the Town of Cairo and Delaware Engineering for the Cairo Water System Improvements; therefore,

BE IT RESOLVED, that the Town Board does agree to enter in a contract with Delaware Engineering for the Cairo Water System Improvements. The Town Board authorizes the Town Supervisor to sign the contract for the Cairo Water Project.

All members in favor – motion carried.

Resolution No. 110 -16 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Cords and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for February, 2016.

All members in favor – motion carried.

Resolution No. 111 -16 “Budget Amendments and Payment of Bills on Abstract No. 308” offered by Councilperson Warner and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

the engineer will do scope of work so that the people that the people that come in to do abatement know exactly what they have to do. Then the demo people come in to do demolition. Several bids have been received for abatement. The abatement specialist come in to remove asbestos and dispose of it. The school will pay for it eventually. The school will put a \$40,000 cap in school budget this year.

The Board discussed the costs involved with ITS Solutions. Councilperson Ostrander spoke with Joe from ITS and he explained the previous agreement is a 3 year term that is the software updates that the company automatically gives you as an upgrade. The extra fee involves them coming and upgrading the computers. The Board wants ITS to come in and explain to the Board what they are receiving. This will be tabled until April 11th.

Councilperson Gary Warner had suggested using laptops at the Board Meetings to save on the amount of paper that is being used. The State would want the Town Board to use town owned chrome books and not their own computers. The Town Board will look at all their options and purchase the best one for the Board Members.

Resolution No. 112 -16 “Purchase of Chromebooks for Town Board” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Town Board has agreed on the need to cut down on paper waste resulting from monthly meetings, reports, resolutions, etc.; therefore

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to purchase Chromebooks for the Town Board for use in all meetings. The cost approved is to be no more than \$1,200.00.

All members in favor – motion carried.

Attorney for the Town Tal Rappleyea spoke to the local banks and got some quotes/bids and they are in the range of 1 – 2 percent for the Ambulance Financing. Tal will get the Bond Anticipation Note in progress which will only take a few weeks.

Supervisor Benoit spoke about the Justice Court account reconciliation. He spoke with Joan who informed him the accounts have not been reconciled in years. She found the discrepancy in the amount of \$758 which is possible abandoned bail money.

The Board discussed getting water and sewer payments online so residents have the option of paying online if they choose.

All members in favor – motion carried.

Resolution No. 115 -16 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:00 PM.

All members in favor – motion carried.

Resolution No. 116 -16 “Hire Parks, Building & Grounds Employee” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Diana Uzzilia, Part Time, to the Parks, Buildings & Grounds Department.

BE IT FURTHER RESOLVED, that the part time position will not exceed 30 hours per week with an hourly rate of \$10.75.

All members in favor – motion carried.

A motion was made by Councilperson Warner and seconded by Councilperson Ostrander to adjourn the meeting at 10:15 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk

TOWN OF CAIRO - Resolution # ____-16

"Water Billing ADJUSTMENT"

WHEREAS, it is necessary for the Water billing adjustment to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the adjustment to the water billing dated April 6 2016 to be credited to Account Number 1340 for \$61.81, which was erroneously posted.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried_____ Motion Defeated_____

May 2, 2016

TOWN OF CAIRO - Resolution # ____-16

"Accept WATER Billing"

WHEREAS, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$43,612.81 dated April 6, 2016.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried_____ Motion Defeated_____

May 2, 2016

TOWN OF CAIRO - Resolution # ____-16

"Tour of the Catskills Bike Race"

WHEREAS, The Town of Cairo has received a request from Anthem Sports for support of the "Tour of the Catskills" Bike Race being held in our area on August 6, 2016; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby support the use of Town and State roads within the town of Cairo for the "Tour of the Catskills" Bike Race.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried_____ Motion Defeated_____ Date:_____

May 2, 2016

P.O. Box 504
Cambridge, NY 12816



**ANTHEM
SPORTS**

phone 518-275-6185
fax 518-677-1676
info@anthemsports.us

MUNICIPAL LETTER OF ACKNOWLEDGEMENT / NO OBJECTION

We have acknowledged and/or have no objection to the 9th Annual Tour of the Catskills on August 6 utilizing Village, Town, and/or State Roads within the Town or Village.

Please email or fax this letter acknowledging the event at your earliest convenience to:

Email: **info@anthemsports.us**

Fax: **518.677.1676**

Mail: **PO Box 504
Cambridge, NY 12816**

TOWN or VILLAGE: _____

NAME: _____

TITLE: _____

DATE: _____

COMMENTS: _____

P.O. Box 504
Cambridge, NY 12816



**ANTHEM
SPORTS**

phone 518-275-6185
fax 518-677-1676
info@anthemsports.us

April 7, 2016

Town of Cairo
P.O. Box 728
Cairo, New York 12413

Dear Town of Cairo,

The organizers of the Tour of the Catskills bicycle race seek a resolution of support from the Town for the 9th annual event. The event will be held on a single day on **Saturday, August 6, 2016.**

A course map is attached. An insurance certificate naming the Town is forthcoming.

The event is currently being coordinated through the Greene County Sheriff's Dept., the NYS Police, the various Towns and Villages, and the NYS DOT.

I can be contacted at 518-275-6185.

Sincerely,
Dieter Drake
Race Director

Great American
CYCLING SERIES

24.7 miles, + 1801 / - 1795 feet

25 mile

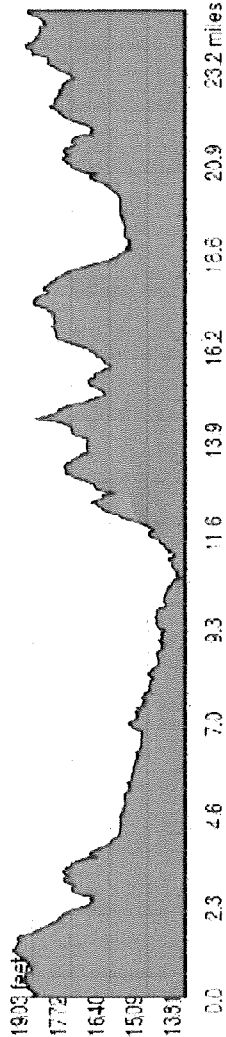
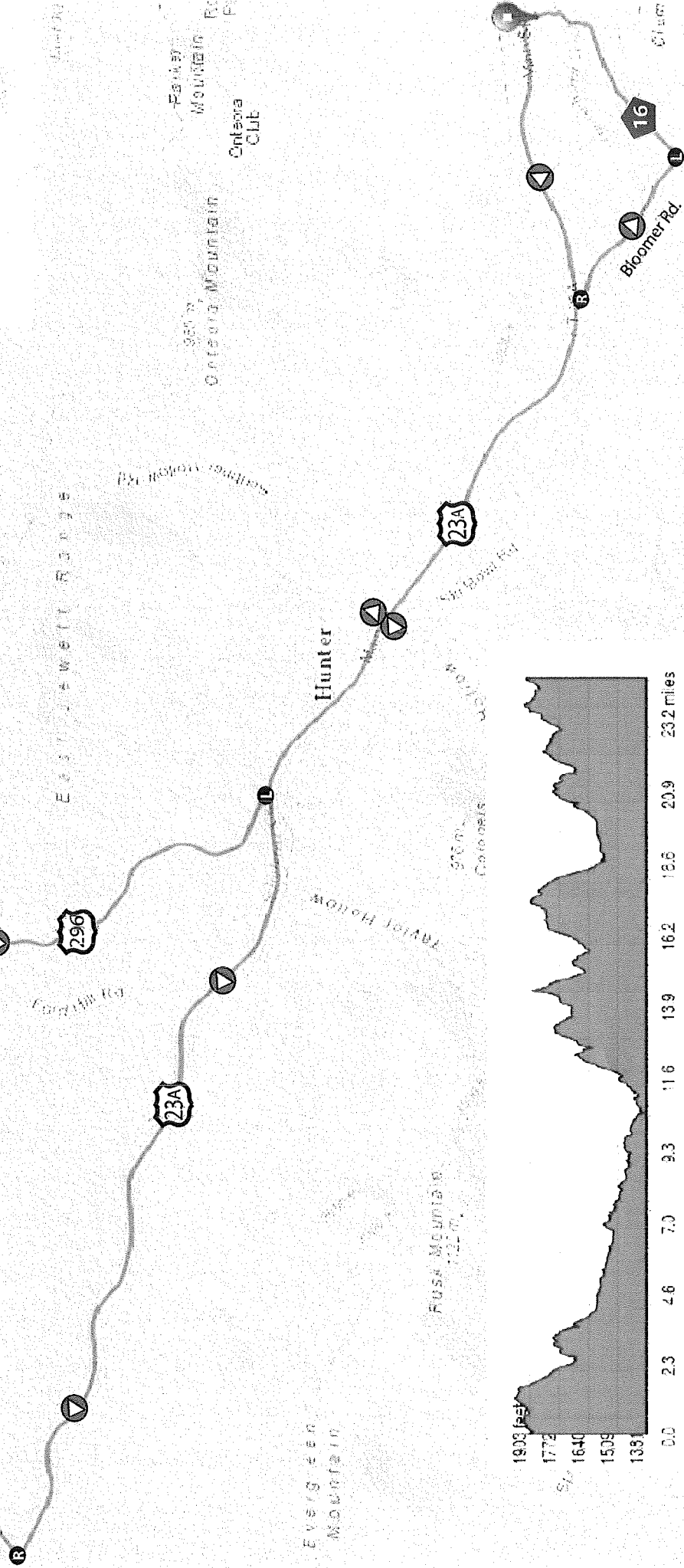
2016



tour of the
catskills

SATURDAY AUGUST 6

Distance: 24.7 mi
Elevation: + 1802 ft



Hunter Mountain
1322 ft
Hunter Hollow

Elka
Pack 0.5 mi
© ESRI

51.6 miles. + 3761 / - 3753 feet
 Cornwallville

50 mile

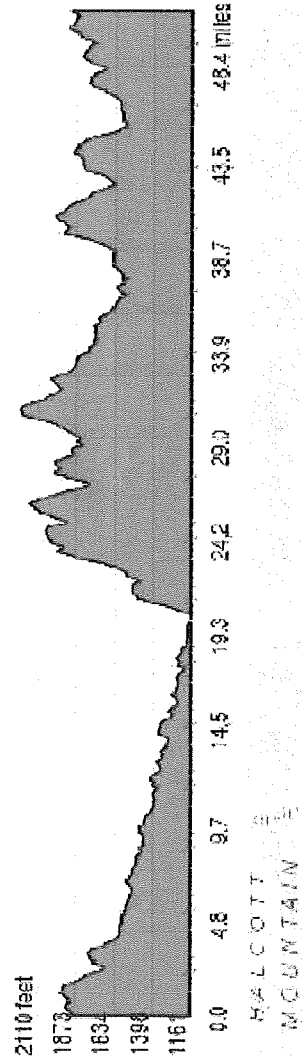
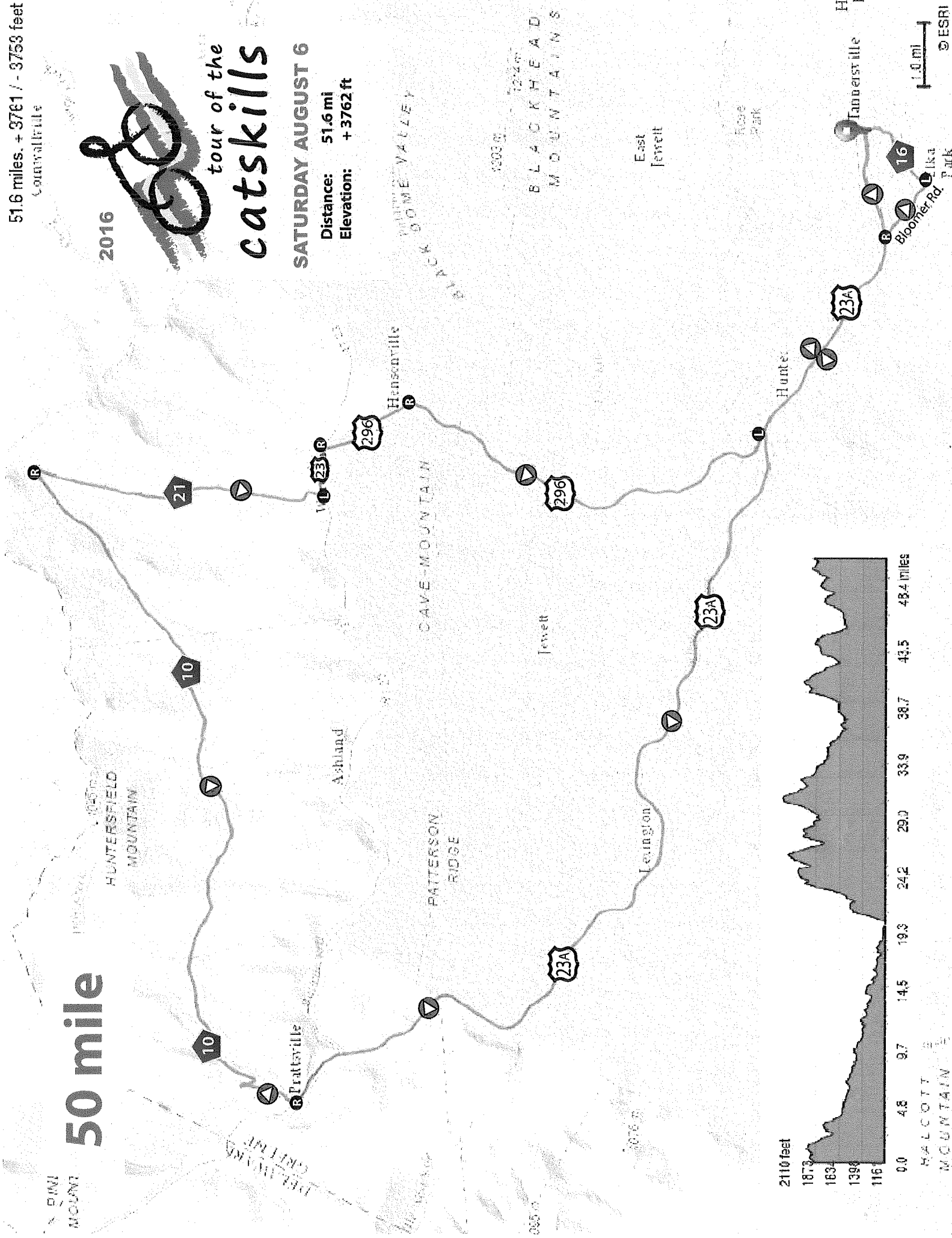
2016



tour of the
 catskills

SATURDAY AUGUST 6

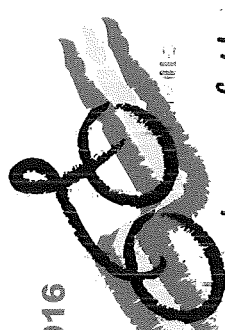
Distance: 51.6 mi
 Elevation: + 3762 ft



1.0 mi
 DESRI

75 mile

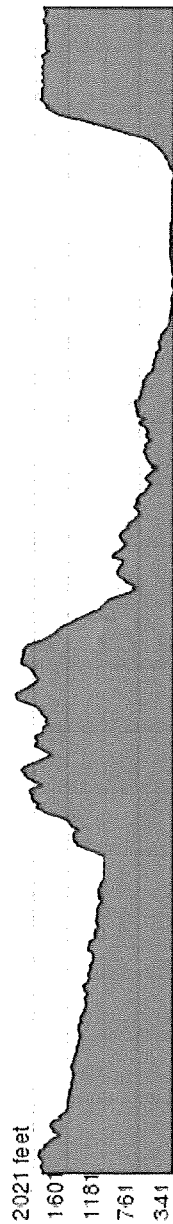
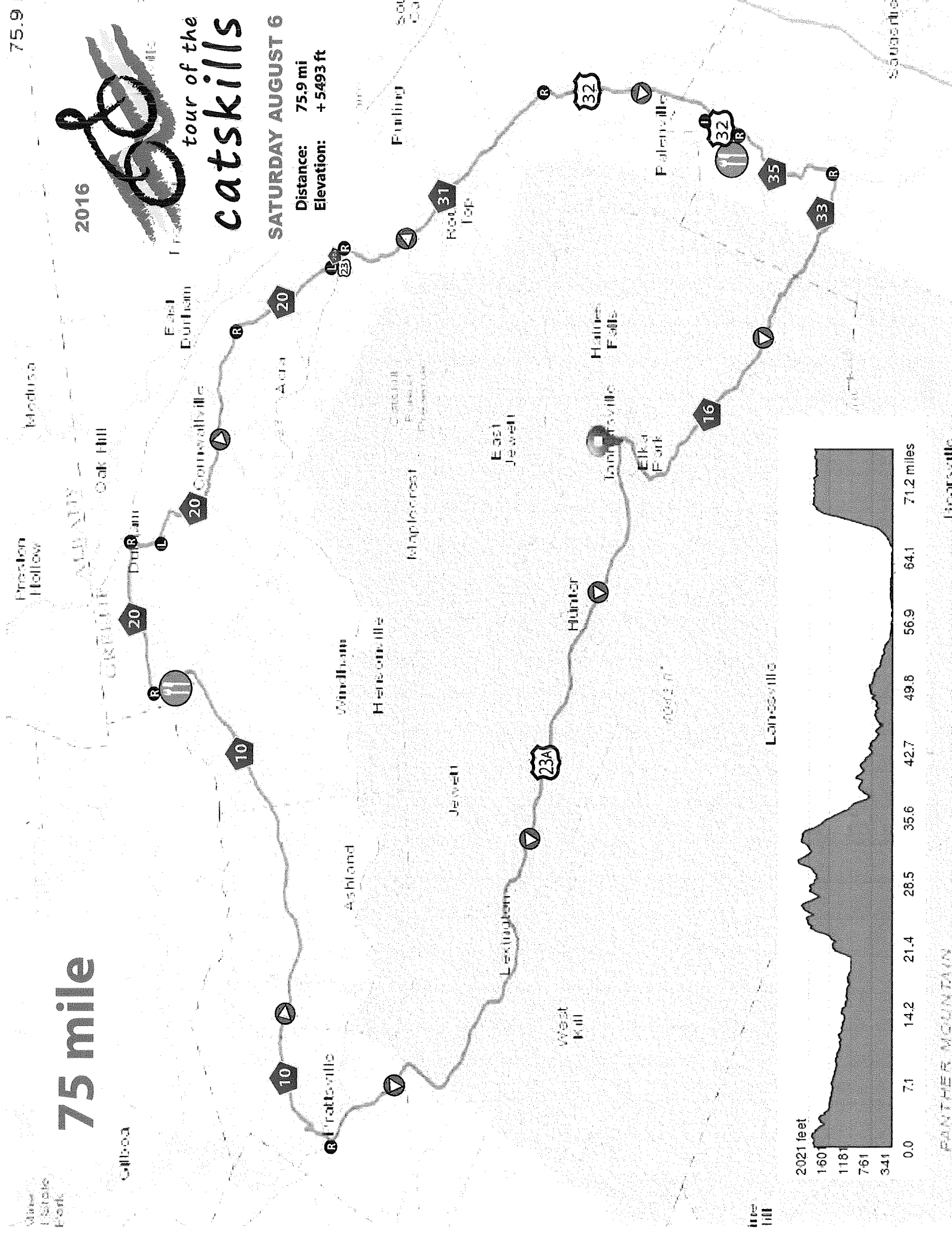
2016



tour of the catskills

SATURDAY AUGUST 6

Distance: 75.9 mi
Elevation: +5493 ft



PANTHER MOUNTAIN

TOWN OF CAIRO - Resolution # ____-16

"Authorization for Deputy Highway Superintendent to Attend Pavement Maintenance Workshop"

WHEREAS, The Town of Cairo has reviewed the request from the Deputy Highway Superintendent to attend Cornell Local Roads Pavement Maintenance workshop, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Deputy Highway Superintendent to attend Cornell Local Roads Pavement Maintenance workshop at a cost of \$50.00.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried _____ Motion Defeated _____ Date: _____

May 2, 2016

Spring 2016 Workshop Registration Form

Registration Fee: \$50 per person per workshop

CLRP now accepts credit cards, call for more information

Pavement Maintenance

☒ May 10—Columbia County ☐ May 11—Montgomery County ☐ May 12—Lewis County
☐ May 24—Niagara County ☐ May 25—Ontario County ☐ May 26—Cortland County

Powers and Duties of Local Highway Officials

☐ March 29—Wyoming County ☐ March 30—Yates County
☐ April 13—Warren County ☐ April 14—Otsego County

Running Your Highway Department

☐ April 5—Tioga County ☐ April 6—Allegany County ☐ April 7—Monroe County
☐ April 26—Franklin County ☐ April 27—Saratoga County ☐ April 28—Oneida County
☐ May 17—Suffolk County ☐ May 18—Dutchess County ☐ May 19—Delaware County

Traffic Signs and Pavement Markings

☐ April 19—Sullivan County ☐ April 20—Rockland County ☐ April 21—Nassau County
☐ May 3—Essex County ☐ May 4—Onondaga County ☐ May 5—Schuyler County

Date: 4/28/16

Registrant #1

Last 4 digits of SSN: 6110 (for record-keeping only) ☐ Special dietary request?*
First name: Debra MI: MI Last name: Sommer Suffix: Suffix
Title: Deputy Highway Superintendent Organization: Town of Cairo
Mailing address: 755 Route 145
City: Cairo State: NY Zip: 12413
Phone #: (518) 622-3120 Ext: 130 Cell Phone: (518) 965-4354
Fax #: (518) 622-3185 Email: highwaydeputy@townofcairo.com

Are you a new highway or public works official ☐ Yes ☒ No
Name of outgoing highway or public works official: _____
Is the person leaving the position staying within the agency? ☐ Yes ☐ No
If Yes, new position of this highway or public works official: _____
☐ Add me to the CLRP mailing list ☐ Already on mailing list ☐ Email only ☐ Newsletter only ☐ No thanks

Registrant #2

Last 4 digits of SSN: _____ (for record-keeping only) ☐ Special dietary request?*
First name: _____ MI: _____ Last name: _____ Suffix: _____
Title: _____ Email: _____
☐ Add me to the CLRP mailing list ☐ Already on mailing list ☐ Email only ☐ Newsletter only ☐ No thanks

Registrant #3:

Last 4 digits of SSN: _____ (for record-keeping only) ☐ Special dietary request?*
First name: _____ MI: _____ Last name: _____ Suffix: _____
Title: _____ Email: _____
☐ Add me to the CLRP mailing list ☐ Already on mailing list ☐ Email only ☐ Newsletter only ☐ No thanks

Pavement Maintenance Training workshop Columbia County 5/10/16

bounce-120424765-75748871@list.cornell.edu on behalf of Cornell Local Roads Program [clrp@cornell.edu]

Sent: Tuesday, April 26, 2016 4:48 PM

To: CLRP-WORKSHOP-07-L [clrp-workshop-07-l@list.cornell.edu]

Attachments: reg_form_spring 2016.pdf (296 KB)

Good Afternoon,

We are hosting the Pavement Maintenance training workshop on May 10, 2016 at the Columbia County Cooperative Ext located at 479 Route 66, Hudson, NY.

I have attached a copy of the registration form. This workshop will run but we would like to have a few more attendees. Please take a look at your calendar and see if you are anyone in your municipality that would be able to attend.

Below is the information regarding this workshop and the link to all our spring workshops for 2016 <http://www.clrp.cornell.edu/workshops/workshops.htm>.

Topics

- Why roads fail prematurely
- Repair techniques
- Pavement distresses
- Choosing the right repair
- Crack repairs
- Patching
- Surface treatments

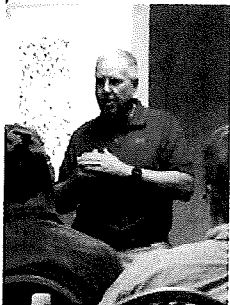
Columbia County Coop Ext
479 Route 66
Hudson, NY

Who should attend

Highway superintendents and field personnel who select pavement maintenance, evaluate options, and analyze cost. The class will cover selection of the proper maintenance activity to correct or prevent pavement problems. How to perform various maintenance options will be illustrated.

The bottom line

Knowing why pavements fail prematurely and how to prevent this will save you money. Pick the right repair and do the job once.

Instructors

Chris Blades is a CLRP circuit rider, and the former Vice President of A.L. Blades and Sons, Inc.

Cost

\$50 per attendee

Timing of workshops

Workshops typically run from 8.30am to 3pm. Sign-in starts at 8am. If you have any questions please don't hesitate to contact me.

Best regards,

Barbara

Barbara Lockwood
Administrative Assistant
Cornell Local Roads Program
416 Riley Robb Hall
Ithaca, NY 14853
P: 607-255-8033
F: 607-255-4080
Hours: Mon - Thurs 8am-4:30pm, Fridays 8am-3:30pm
Bjl88@cornell.edu
www.clrp.cornell.edu
clrp@cornell.edu

TOWN OF CAIRO - Resolution # ____-16

"Laying out of Town Highways in Cairo"

WHEREAS, upon submission of the annexed deeds of dedication of Martin's Foods of South Burlington, LLC and Afshar, LLC, dedicating and releasing the necessary lands for proposed town highways as set forth in the annexed legal description in the Town of Cairo, County of Greene, State of New York, to be known as Lake Avenue; now therefore,

BE IT RESOLVED, that, in accordance with the provisions of Section 171 of the Highway Law of the State of New York, consent is given that the Highway Superintendent of the Town of Cairo make an Order accepting and laying out of aforesaid town highways to be known as Lake Avenue, the Town highways consist of lands described in the deeds of dedication, subject to the approvals of the Town Engineer, Highway Superintendent, and the Attorneys for the Town, and it is further,

Resolved that, subject to the approvals of the Town Engineer and the attorneys for the Town and the Order of the Highway Superintendent laying out the aforesaid town highways to be known as Lake Avenue, the Town Board hereby accepts the annexed deeds of dedication, and entered March 16, 2015 bearing Index #15-0057, provided they are filed by the attorney for Martin's Foods of South Burlington, LLC, or their representative, in the Greene County Clerk's office and the attorneys for the Town are provided with copies thereof documenting such satisfactory filing, and it is further

Resolved that, the Town Superintendent and the Town Clerk are hereby authorized to execute such documents and enter into such agreements as are necessary or appropriate to accepting and laying out the aforesaid town highways.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried_____ Motion Defeated_____ Date:_____

May 2, 2016

In the Matter
of the Acceptance and
Laying Out of certain Town
Highways in the Town of Cairo
County of Greene and
State of New York to be known as
Lake Avenue

RESOLUTION AND
CONSENT
OF TOWN BOARD

The following resolution was offered by _____, seconded by
_____, to wit;

WHEREAS, upon submission of the annexed deeds of dedication of Martin's Foods of South Burlington, LLC and Afshar, LLC, dedicating and releasing the necessary lands for proposed town highways as set forth in the annexed legal description in the Town of Cairo, County of Greene, State of New York, to be known as Lake Avenue; now therefore, it is

RESOLVED that, in accordance with the provisions of Section 171 of the Highway Law of the State of New York, consent is given that the Highway Superintendent of the Town of Cairo make an Order accepting and laying out the aforesaid town highways to be known as Lake Avenue, the Town highways to consist of the lands described in the deeds of dedication, subject to the approvals of the Town Engineer, Highway Superintendent, and the attorneys for the Town, and it is further

RESOLVED that, subject to the approvals of the Town Engineer and the attorneys for the Town and the Order of the Highway Superintendent laying out the aforesaid town highways to be known as Lake Avenue, the Town Board hereby accepts the annexed deeds of dedication, and in accordance with an order of the Greene County Supreme Court, dated March 5, 2015 and entered March 16, 2015 bearing Index #15-0057, provided they are filed by the attorney for Martin's Foods of South Burlington, LLC, or their representative, in the Greene County Clerk's office and the attorneys for the Town are provided with copies thereof documenting such satisfactory filing, and it is further

RESOLVED that, the Town Superintendent and Town Clerk are hereby authorized to execute such documents and enter into such agreements as are necessary or appropriate to accepting and laying out the aforesaid town highways.

Dated: _____, 2016

Town Board of Cairo
County of Greene, State of New York

In the Matter
of the Acceptance
of certain Easements
in the Town of Cairo
County of Greene and
State of New York

**RESOLUTION ACCEPTING STORMWATER,
WATERLINE, DRAINAGE AND
SANITARY SEWER EASEMENTS**

The following resolution was offered by _____, seconded by
_____, to wit;

WHEREAS, Martin's Foods of South Burlington, LLC and Cairo Shops LLC, in connection with the development of Cairo Plaza and a site plan submitted to the Town, have offered for the Town's acceptance certain stormwater, waterline, drainage and sanitary sewer easements to the Town of Cairo, in the form annexed hereto; now therefore, it is

RESOLVED, that the Town Board does hereby accept from Martin's Foods of South Burlington, LLC and Cairo Shops LLC, the owners of the Cairo Plaza development, stormwater, waterline, drainage and sanitary sewer easements as shown on the site plan submitted to the Town, provided the easements are filed by the attorneys for Martin's Foods of South Burlington, LLC and Cairo Shops LLC, or their representative, in the Greene County Clerk's office and the attorneys for the Town are provided with a copy thereof documenting such satisfactory filing; and it is further

RESOLVED that, the Town Superintendent and Town Clerk are hereby authorized to execute such documents and enter into such agreements as are necessary or appropriate to accepting and laying out the aforesaid easements.

Dated: _____, 2016

Town Board of Cairo
County of Greene, State of New York

A meeting of the Town Board of the Town of Cairo, Greene County, New York was convened in public session at Town Hall, 512 Main Street, Cairo, NY 1241, in the Town of Cairo, New York, on _____, 2016 at _____, local time.

The meeting was called to order by the Town Supervisor and, upon roll being called, the following members were:

PRESENT:

In the Matter
of the Acceptance and
Laying Out of certain Town
Highways in the Town of Cairo
County of Greene and
State of New York to be known as
Lake Avenue

ORDER

Application having been made for the laying of town highways in the Town of Cairo, County of Greene, New York, the Town highways to consist of the lands described in the deed of dedication, subject to the approvals of the Town Engineer and the attorneys for the Town, the owner of the land through which the highways are proposed to be opened, and said dedication and release having been given;

NOW, THEREFORE, I, the Highway Superintendent of the Town of Cairo, County of Greene, New York, do hereby determine and order that town highways shall be laid out in the Town in accordance with the descriptions set forth in the deeds of dedication, and in accordance with an order of the Greene County Supreme Court, dated March 5, 2015 and entered March 16, 2015 bearing Index #15-0057 approving same, which are attached hereto and made part hereof.

DATED:

_____, 2016

_____, Highway Superintendent

Approved by:

_____, Town Engineer

_____, Attorney for the Town

TOWN OF CAIRO - Resolution # ____-16

"Police Officer Resignation"

WHEREAS, the Town of Cairo received a letter of resignation from Police Officer Scott Schelling dated April 4, 2016 with a resignation date of January 1, 2016; therefore be it

RESOLVED, the Town Board does hereby accept the resignation of Officer Schelling effective January 1, 2016.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried_____ Motion Defeated_____

May 2, 2016

**Cairo Police Department
Department Memorandum**

To: Sergeant Richard Busch #110

From: Officer Scott Schelling

Date: 04/05/2016

Re: Resignation



Sergeant Busch,

As of January 1st, 2016 I resigned from my position with The Town of Cairo as a Cairo Police Officer. I notified you on January 1st, 2016 and advised you of this employment change. Per our discussion I resigned on good terms and may request to be re-hired at some point in the future.

TOWN OF CAIRO - Resolution # ____-16

**"Authorize Superintendent of Highways to put Quick
Quotes out to bid"**

WHEREAS, The Town of Cairo Superintendent of Highways has requested to authorize the Town Superintendent of Highways to put blacktop quick quotes out to bid, therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Superintendent of Highways to put blacktop quick quotes out to bid.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried _____ Motion Defeated _____ Date: _____
May 2, 2016

TOWN OF CAIRO - Resolution # ____-16

"Receipt of Monthly Supervisor's Report"

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore;

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for April, 2016.

OFFERED BY: _____

SECONDED BY: _____

Council Member	Aye	Nay	Abstain/Absent
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried_____ Motion Defeated_____ Date:_____

May 2, 2016