

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Annual Examination of Records of Town Clerk and  
Tax Collector"**

**WHEREAS**, Town Law § 62,123 requires on or before January 20<sup>th</sup> of each year for the Town Clerk and Tax Collector to file statements of all receipts and disbursements for the previous fiscal year for audit by the Town Board; and

**WHEREAS**, the Town Board has engaged the services of a certified public accountant instead to make an agreed-upon procedures engagement conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants to be completed within 60 days after the close of the town's fiscal year; therefore be it

**RESOLVED**, the Town Board does hereby accept the Independent Accountants' Report for the Town Clerk and Tax Collector as presented for fiscal year end 2016.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_

**April 3, 2017**



PATTISON, KOSKEY, HOWE & BUCCI

www.pkhhbcpa.com

Richard P. Koskey, CPA  
Ned Howe, CPA  
A. Michael Bucci, CPA  
Bradley Cummings, CPA, CVA  
Suzanne E. Muldoon, CPA  
Nancy K. Patzwahl, CPA  
Matthew H. VanDerbeck, CPA  
Gary F. Newkirk, CPA  
N. Thérèse Wolfe, CPA  
Mary A. Kimball, CPA

Reginald H. Pattison, CPA (1910-2002)  
Jon Rath, CPA (Retired)

Jean Howe Lossi, EA  
Carol LaMont Howe, EA  
Dennis A. O'Brien, CPA

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Town Supervisor Daniel Benoit  
and Town of Cairo Board Members:

We have performed the procedures enumerated below, which were agreed to by the Town of Cairo (the "Town"), solely to assist you with respect to the Town Clerk for the period January 1 - December 31, 2016. The Town Clerk of the Town of Cairo is responsible for the Town's Clerk records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

Procedure: We supported daily cash receipts to appropriate receipts, agreeing amounts and noting timeliness of deposits.

Findings: Once the Town Clerk collects receipts exceeding \$250 the Town Clerk is required to deposit these funds in the bank within 72 hours. The Town Clerk was late one time making deposits during the two months selected.

Procedure: We compared monthly Town Clerk reports to monthly and daily cash receipts reports and agreed amounts reported for accuracy.

Findings: No issues found.

Procedure: We traced amounts remitted to the Town Supervisor and other governmental entities, per monthly Town Clerk reports, to cancelled checks and agreed amounts paid.

Findings: Payments to the NYS Department of Agriculture must be made by the 5th day of the following month, the 15<sup>th</sup> for all other payments. Payments to the NYS Department of Agriculture were late 3 times, payments to the Town Supervisor were late 3 times, and payments to the NYS Department of Health were late once in 2016. We recommend making all payments

502 Union Street  
Hudson, NY 12534  
Tel: 518-828-1565  
Fax: 518-828-2672

45 Five Mile Woods Road, Ste 1  
Catskill, NY 12414  
Phone: 518-943-4502  
Fax: 518-943-6532

2880 Route 9, Ste 2  
Valatie, NY 12184  
Tel: 518-758-6776  
Fax: 518-758-6779

340 Main Street  
Saugerties, NY 12477  
Tel: 845-246-3803  
Fax: 845-246-1035

465 Washington Ave.  
Kingston, NY 12401  
Tel: 845-331-5030  
Fax: 845-331-0242

before the 5<sup>th</sup> of the month to ensure that payments are in compliance with the NYS Comptrollers office.

Procedure: We reviewed building permits issued, noted sequential order, agreed total collected and selected and tested a sample to verify fees charged were correctly calculated.

Findings: No issues found.

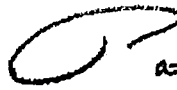
We were unable to zero out the account for the two months selected. The account appears to have an underage of \$141.67 for July 2016 and an underage of \$140.55 for November 2016.

We appreciate this opportunity to be of assistance to the Town of Cairo and would like to thank the Town's personnel for their full cooperation and assistance during our engagement.

We were not engaged to, and did not, conduct an audit, the objective of which would have been the expression of an opinion on the accounting records. Accordingly, we did not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town of Cairo and is not intended to be, and should not be, used by anyone other than the specified party.

Catskill, New York  
January 23, 2017

 Adam, Hosley, Haver  
a Duvet, CPA's, P.C.



PATTISON, KOSKEY, HOWE & BUCCI

www.pkhbcpa.com

Richard P. Koskey, CPA  
Ned Howe, CPA  
A. Michael Bucci, CPA  
Bradley Cummings, CPA, CVA  
Suzanne E. Muldoon, CPA  
Nancy K. Patzwahl, CPA  
Matthew H. VanDerbeck, CPA  
Gary F. Newkirk, CPA  
N. Thérèse Wolfe, CPA  
Mary A. Kimball, CPA

Reginald H. Pattison, CPA (1910-2002)  
Jon Rath, CPA (Retired)

Jean Howe Lossi, EA  
Carol LaMont Howe, EA  
Dennis A. O'Brien, CPA

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Town Supervisor Daniel Benoit and Town of Cairo Board Members:

We have performed the procedures enumerated below, which were agreed to by the Town of Cairo (the "Town"), solely to assist you with respect to the Town Tax Collector for the period January 1 - December 31, 2016. The Town Tax Collector of the Town of Cairo is responsible for the Town's Tax Collector records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

Procedure: We obtained a copy of the Town budget and agreed tax warrant amounts to amounts remitted to the Town Supervisor.

Findings: No issues found.

Procedure: We obtained a copy of the County Treasurer's settlement sheet with the Town and inquired with the County Treasurer regarding any issues with the settlement of the taxes. We also inquired of the County Treasurer if there was any misfiling of required paperwork or taxpayer information, for the tax period in question.

Findings: No issues found.

Procedure: We reviewed bank statements for interest earned and compared amount to remittance to Town Supervisor.

Findings: No issues found.

502 Union Street  
Hudson, NY 12534  
Tel: 518-828-1565  
Fax: 518-828-2672

45 Five Mile Woods Road, Ste 1  
Catskill, NY 12414  
Phone: 518-943-4502  
Fax: 518-943-6532

2880 Route 9, Ste 2  
Valatie, NY 12184  
Tel: 518-758-6776  
Fax: 518-758-6779

340 Main Street  
Saugerties, NY 12477  
Tel: 845-246-3803  
Fax: 845-246-1035

465 Washington Ave.  
Kingston, NY 12401  
Tel: 845-331-5030  
Fax: 845-331-0242

Procedure: We reviewed the collection of penalties from the BAS(ITAX) system and compared amounts and timeliness of remittances to Town Supervisor.

Findings: No issues found.

Procedure: We reviewed bank carrying balances to determine timely remittances of taxes collected to the Town Supervisor and County Treasurer.

Findings: After the Tax Collector made payments to the Town Supervisor on January 22, 2016 there was a carrying balances of \$614,994.57 in the account. We suggest making a larger payment to the Town Supervisor to avoid a carrying balance this high.

Procedure: We obtained bank statements and reviewed the dates of cash receipts per manual ledger to deposit dates to determine timely deposits.

Findings: No issues found.

Procedure: We obtained the Tax Collector's computerized cash receipts, randomly selected certain day's activity, recalculated the total received and penalty assessed, and agreed those amounts to the deposit per bank statement.

Findings: No issues found.

Procedure: We ensured that the Tax Collector remits all monies maintained by the end of the year to the Town Supervisor.


Findings: No issues found.

We appreciate this opportunity to be of assistance to the Town of Cairo and would like to thank the Town's personnel for their full cooperation and assistance during our engagement.

We were not engaged to, and did not conduct an audit, the objective of which would have been the expression of an opinion on the accounting records. Accordingly, we did not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town of Cairo and is not intended to be and should not be used by anyone other than the specified party.

Catskill, New York  
February 6, 2017

 Arthur H. Hosley, Harry  
A. Owen, CPA's, P.C.

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Annual Examination of Records of Justice Court"**

**WHEREAS**, Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets on or before January 20<sup>th</sup> of each year for examination or audit by the Town Board; and

**WHEREAS**, the Town Board has engaged the services of a certified public accountant to make an agreed-upon procedures engagement conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants to be completed within 60 days after the close of the town's fiscal year; therefore be it

**RESOLVED**, the Town Board does hereby accept the Independent Accountants' Report for the Justice Court as presented for fiscal year end 2016.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_

**April 3, 2017**



PATTISON, KOSKEY, HOWE & BUCCI

[www.pkhhbcpa.com](http://www.pkhhbcpa.com)

Richard P. Koskey, CPA  
Ned Howe, CPA  
A. Michael Bucci, CPA  
Bradley Cummings, CPA, CVA  
Suzanne E. Muldoon, CPA  
Nancy K. Patzwahl, CPA  
Matthew H. VanDerbeck, CPA  
Gary F. Newkirk, CPA  
N. Thérèse Wolfe, CPA  
Mary A. Kimball, CPA

Reginald H. Pattison, CPA (1910-2002)  
Jon Rath, CPA (Retired)

Jean Howe Lossi, EA  
Carol LaMont Howe, EA  
Dennis A. O'Brien, CPA

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Town Supervisor Daniel Benoit  
and Town of Cairo Board Members:

We have performed the procedures enumerated below, which were agreed to by the Town of Cairo, solely to assist you with respect to the Town Justice Courts of the Town of Cairo for the period January 1 – December 31, 2016. The Town Justice Courts of the Town of Cairo are responsible for the Town's accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

Procedure: We obtained the Town Justice's cash receipts ledger, verifying that pre-numbered receipts are issued, duplicate receipts are kept, receipt book is kept in a manner to identify date received, payer and amount of fines, fees, bail or other category of collection.

Findings: No issues found.

Procedure: We obtained bank statements and reviewed dates of the cash receipts per the ledger to actual deposit dates to determine timely deposits and that the cash book reconciles to the bank reconciliation.

Findings: No issues found.

Procedure: We obtained the Town Justice's cash disbursement ledger, verified that pre-numbered checks are used and all checks are signed by the Justice.

Findings: No issues found.

502 Union Street  
Hudson, NY 12534  
Tel: 518-828-1565  
Fax: 518-828-2672

45 Five Mile Woods Road, Ste 1  
Catskill, NY 12414  
Phone: 518-943-4502  
Fax: 518-943-6532

2880 Route 9, Ste 2  
Valatie, NY 12184  
Tel: 518-758-6776  
Fax: 518-758-6779

340 Main Street  
Saugerties, NY 12477  
Tel: 845-246-3803  
Fax: 845-246-1035

465 Washington Ave.  
Kingston, NY 12401  
Tel: 845-331-5030  
Fax: 845-331-0242

Procedure: We obtained copies of the Justice Court bank reconciliations in order to verify that the bank accounts are reconciled promptly after bank statements are received.

Findings: No issues found.

Procedure: We obtained a list of bail funds to ensure that it agrees back to the amount per ledger.

Findings: No issues found.

Procedure: We reviewed reports to the Justice Court Fund, verified that the reports are made timely and reported amounts agree with the docket dispositions and case files.

Findings: No issues found.

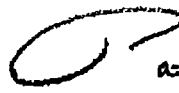
Procedure: We reviewed the Justice Court records to verify that monthly accountability of the cash book was completed each month.

Findings: No issues found.

We appreciate this opportunity to be of assistance to the Town of Cairo and would like to thank the Town's personnel for their full cooperation and assistance during our engagement.

We were not engaged to, and did not, conduct an audit, the objective of which would have been the expression of an opinion on the accounting records. Accordingly, we did not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town of Cairo and is not intended to be, and should not be, used by anyone other than the specified party.

 Adam, Kosley, Haver  
a Duvall, CPA's, P.C.

Catskill, New York  
January 23, 2017

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Assignment of Maintenance, Repair and Snow Removal of Town Property to the Highway Superintendent "**

**WHEREAS**, Section 32 of the Town Law and section 140 of the Highway Law prescribe the general powers and duties of the town superintendent of highways; and

**WHEREAS**, Section 32(1) of the Town Law provides that the town highway superintendent shall have "such further duties as the town board may determine not inconsistent with law[;]" and

**WHEREAS**, pursuant to Town Law Section 32(1) the town board may assign additional duties to the town superintendent of highways that are within the general scope of his employment and that do not interfere with his ordinary duties; and

**WHEREAS**, based upon an opinion of the Office of The State Comptroller, a copy of which is annexed hereto, the maintenance, repair of and snow removal from the parking lots of town property would clearly be within the general scope of employment of the highway superintendent and would not conflict with his ordinary duties; and

**WHEREAS**, the opinion of the State Comptroller further states that the expenses for such duties would be chargeable to the highway fund, now therefore

**BE IT RESOLVED**, the Town Board does hereby assign the duties of maintenance, repair, resurfacing, and snow and ice removal of all town parking lots, exterior building walkways, and access driveways to all town properties, and the roadways, walkways and parking areas within the Angelo Canna Park, to the highway superintendent, and

**BE IT FURTHER RESOLVED** that the charges for said maintenance, repair, resurfacing and snow and ice removal of said properties shall be chargeable against the town highway fund.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

**April 3, 2017**

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Assignment of Maintenance, Repair and Snow Removal from Sidewalks  
Adjacent to County Highways to the Highway Superintendent "**

**WHEREAS**, Highway Law, Section 140(18) provides that it shall be the duty of the highway superintendent to "maintain all sidewalks in the town constructed . . . by the county adjacent to county roads and, when authorized by the town board, cause the removal of snow therefrom, and the cost thereof shall be paid from the miscellaneous or other town funds." and

**WHEREAS**, Highway Law, Section 141(4) provides that the highway superintendent shall include the estimate for such activities in his report submitted prior to September 20 of each year, pursuant to Town Law, Section 104, now therefore

**BE IT RESOLVED**, the Town Board does hereby remind the highway superintendent that the maintenance of all sidewalks within the Town of Cairo and adjacent to County Route 23-B and County Route 24 are the responsibility of the highway superintendent and not the Parks Buildings and Grounds Department, and

**BE IT FURTHER RESOLVED**, that the Town Board does hereby assign the town highway superintendent the duty of removing snow and ice from all sidewalks within the town of Cairo adjacent to all county highways within the town, and

**BE IT FURTHER RESOLVED**, that all charges for said maintenance, repair and snow and ice removal from said sidewalks shall be chargeable against the miscellaneous highway funds.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"ASSESSOR OFFICE FURNITURE"**

**BE IT RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize the purchase of SET of 4 office chairs \$89.98 for the Assessor's Office

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_ Date:\_\_\_\_\_

**April 3, 2017**

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Accept Sewer Penalties"**

**WHEREAS**, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

**RESOLVED**, that the Town Board does hereby accept the Sewer Penalties from the Sewer Administrator in the amount of \$2719.18 dated March 21, 2017.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_

**April 3, 2017**

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Sprouts Program"**

**WHEREAS**, the Greene County Counsel on the Arts sponsors a free summer arts workshop serving the children of the Town of Cairo and Greene County in the month of July, therefore be it;

**RESOLVED** that the Town Board of the Town of Cairo does hereby agree to give the budgeted amount of \$350.00 to the Greene County Counsel on the Arts "Sprouts Program".

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried \_\_\_\_\_ Motion Defeated \_\_\_\_\_ Date: \_\_\_\_\_

**April 3, 2017**

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"TOWN BOARD TO MOVE MEETING"**

**BE IT RESOLVED**, that the Town Board of the Town of Cairo hereby move the May 1, 2017 meeting to May 8, 2017.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried \_\_\_\_\_ Motion Defeated \_\_\_\_\_ Date: \_\_\_\_\_  
**April 3, 2017**

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"APPROVAL FOR ZONING TO PURCHASE DESK"**

**BE IT RESOLVED**, that the Town Board of the Town of Cairo hereby Approve the purchase of a Sauder Edgewater Collection Executive desk in the amount of \$299.99. There will be additional fees added on to the cost due to desk being oversized.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

**April 3, 2017**

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_ Date:\_\_\_\_\_

Search over 1.3 million products and services

**Next-day delivery**

Best sellers for your business, delivered in just a day

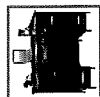
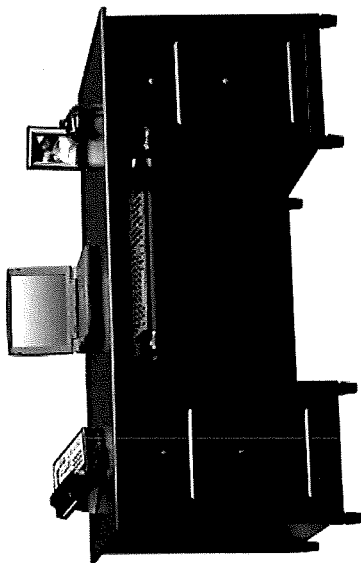
\*Order by 4 p.m. local time. Excludes weekends and holidays. Eligible items only. Minimum order of \$49.99.

SHOP NOW

Home > Furniture > Furniture Collections > Small Office & Home Office Furniture Collections > Sauder® Edgewater Collection Executive Desk, Estate Black

## Sauder® Edgewater Collection Executive Desk, Estate Black

Item: 868972 Model: 409042 ★★★★★ (307) | Write a Review



Executive Desk

Delivery  
(Oversized Item\*)

**\$299.99**  
Desk

\*Oversized item:  
Additional shipping fee applies

Not Sold in Stores

1

ADD TO CART

Expected by:  
Tuesday, April 04

### Product Details

- Executive desk with multiple storage options
- Durable engineered wood construction in Estate Black finish
- Two file drawers with full extension slides hold letter-sized hanging files

### Also Consider

☐ 3-Yr Furniture Protection (\$100-499.99) \$29.99

☐ Staples Furniture Assembly (\$200-\$299.99) \$120.00

- Special Financing Available

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Inter-fund Transfer from Water Fund  
to General Fund"**

**"Inter-fund Transfer from Water Fund to General Fund"**

Councilperson \_\_\_\_\_ offered the following resolution and moved its adoption:

**WHEREAS**, the Cairo Water District received a reimbursement for expenses related to developing a new water source from the NYS Environmental Facilities Corporation in the sum of \$50,464.52; and

**WHEREAS**, the Cairo Water District owes, through inter-fund borrowing, the sum of \$43,724.67 to the General Fund; and

**WHEREAS**, there is sufficient Water District Funds to pay off the full amount owed to the General Fund; therefore be it

**RESOLVED**, that the Town Board of the Town of Cairo does hereby authorize an inter-fund transfer of \$43,724.67 from the Water Fund to the General Fund.

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried \_\_\_\_\_ Motion Defeated \_\_\_\_\_

**April 3, 2017**

# Stone Creek H.S. LLC.

396 Silver Spur Rd.

Purling, NY 12470

(518)947-8796

## Estimate

Name/Address
Town of Cairo
P.O. box 728
cairo ny 12413

Date	Estimate No.	Project
01/31/17	252	

Item	Description	Quantity	Cost	Total
Material & Labor	<ul style="list-style-type: none"> <li>- install 2 dedicated 20amp circuits from main panel to outdoor signs</li> <li>- install MC wire from main panel to front of building</li> <li>- install junction box and pvc conduit from exit point on building to sign location to change over from M/C to THHN wire</li> <li>- install 1 1/2 pac for power lines</li> <li>- install 1 inch conduit for data cat6 line and leave pull string</li> <li>- install disconnect switch at sign location</li> <li>- make all wire terminations</li> </ul>		1,850.00	1,850.00
	<ul style="list-style-type: none"> <li>*price includes all material and labor</li> <li>*price does not include excavation</li> <li>*price does not include circuit breakers (town of cairo already has on site)</li> </ul>			
	Sales Tax		8.00%	0.00
			Total	\$1,850.00

**HOLDRIDGE ELECTRIC**  
**1189 Rt. 23B, PO Box 33**  
**LEEDS, NY 12451**

**GENERAC** **GENERATOR**  
**KOHLER** Generators  
**SALES & INSTALLATION**

***Proposal Submitted to:***

Town of Cairo  
Main Street  
Cairo, NY 12413

Greene County License # 209  
(518) 943-3229 office  
(518) 943-3293 fax  
mholdridge@holdridgeelectric.com

***Date April 03, 2017***

Dwayne, 518-291-0915  
strue@townofcairo.com

Job: New Sign at town hall  
Cairo, NY

***We hereby submit specifications and estimates for:***

***Supply and install new power feeds for 2 new LED lawn signs. Trench and backfill by others.***

***Total labor and materials \$ 2,150.00***

***Supply only labor to make final connections of sign and power connections.***

***Estimate 4 hrs. Labor @ \$ 125.00 \$ 500.00***

We hereby propose to furnish material and labor, complete in accordance with above specifications, for the sum of **To be determined & 00/100**

**(\$ TBD.00)** with payment to be made as follows:

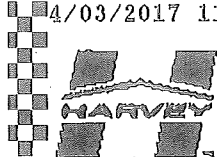
**(\$ TBD.00)** Upon completion of the job

Authorized Signature Michael Holdridge

NOTE: This proposal may be withdrawn by us if not accepted within 30 days

Authorized Signature \_\_\_\_\_ Date of Acceptance \_\_\_\_\_

***Please return one signed copy upon agreement of proposal.***  
***Any Required permits or fees are included.***



# HARVEY

## BUILDING PRODUCTS

### Quotation

4253 Albany Street  
Albany NY 12205-4609  
Phone: 518-862-1490  
Fax: 518-862-1485  
harveybp.com/pro

Price Quote 950292385

Page 1 of 2  
04/03/2017 10:59:13

ATT: STEVE

#### Sold To Party: 1122158

TOWN OF CAIRO  
755 ROUTE 145  
CAIRO NY 12413

#### Ship To Party:

TOWN OF CAIRO  
755 ROUTE 145  
CAIRO NY 12413  
PHONE: 518-622-9515

Document Date	03/27/2017
Customer Phone No.	518-622-9515
Ordered By	STEVE
Job Name	ANNEX/POLICE BUILDING - SIDING
Purchase Order No.	ANNEX/POLICE BUILDING
Shipping Conditions	DELIVERY
Clerk Name	JDR
Expiration Date	04/26/2017

Material	Description	Qty	Unit Price	Amount
161404014	MONOGRAM D4WG HERRINGBONE	42.00 SQ	92.00 SQ	3,864.00
161153027	CT/WV 3/4 ICP NATURAL CLAY	5.00 PC	10.68 PC	53.40
161254027	CT/WV 3/4 OCP WG 10' NATRL CLAY	10.00 PC	15.16 PC	151.60
200055164	10' GALVANIZED STARTER STRIP	40.00 PC	2.88 PC	115.20
161125027	CT/WV 3/4 J NATURAL CLAY	46.00 PC	4.86 PC	223.74
161434027	BOARD & BAT S8 NATURAL CLAY 12'6"	6.00 SQ	150.00 SQ	900.00
	***SPECIAL ORDER ITEM - NO RETURNS***			
200054187	HARVEY 24" COIL NAT CLAY/TIMBER BLEND	3.00 RL	68.45 RL	205.34
519020017	1-1/4" STAINLS CLAY/TIMB/NATCEDAR	4.00 BX	2.36 BX	9.44
165111027	CT/WV T4 UNIV VENT NATURAL CLAY	25.00 PC	12.12 PC	303.00
161126027	CT/WV 1/2 J NATURAL CLAY	56.00 PC	4.51 PC	252.67
200056095	CT 3/4" H-BAR NATURAL CLAY	4.00 PC	23.21 PC	92.85
	***SPECIAL ORDER ITEM - NO RETURNS***			
507100509	TYPAR HCDS 9'X100' HOUSEWRAP	1.00 RL	115.58 RL	115.58

All claims for shortage or error must be made on receipt of goods. Any material proving defective will be replaced, but no claims for labor or damage can be allowed. Prices subject to change without notice. No credit will be allowed for custom made or special order items. Purchaser agrees to pay all reasonable costs, collection fees, attorney fees, and expenses incurred by seller in event of failure of purchaser to pay this amount when due.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Corporate Address: Harvey Industries 1400 Main St Waltham, MA 02451-1689 781-899-3500


**HARVEY**  
 BUILDING PRODUCTS

# Quotation

Price Quote 950292385

 4253 Albany Street  
 Albany NY 12205-4609  
 Phone: 518-862-1490  
 Fax: 518-862-1485  
 harveybp.com/pro

 Page 2 of 2  
 04/03/2017 10:59:13

Material	Description	Qty	Unit Price	Amount
161311027	CEDAR IMP 1/2 RND5 NATURAL CLAY	9.00 CT	115.00 CT	1,035.00
	***SPECIAL ORDER ITEM - NO RETURNS***			
161460034	CT CEDAR IMP 4" STARTER STRIP	5.00 PC	9.89 PC	49.47
530001400	GALVANIZED RFG NAIL 1-1/2" LB	30.00 LB	0.84 LB	25.20
519275508	HARVEY PVC TRIM BOARD 1X8X18	17.00 PC	40.28 PC	684.76
Subtotal				8,081.25
Delivery Charge				35.00
Div Chrg Overri				-35.00
Sales Tax				646.50
Final Amount				8,727.75

All claims for shortage or error must be made on receipt of goods. Any material proving defective will be replaced, but no claims for labor or damage can be allowed. Prices subject to change without notice. No credit will be allowed for custom made or special order items. Purchaser agrees to pay all reasonable costs, collection fees, attorney fees, and expenses incurred by seller in event of failure of purchaser to pay this amount when due.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Corporate Address: Harvey Industries 1400 Main St Waltham, MA 02451-1689 781-899-3500



ED HERRINGTON, INC.  
www.herringtons.com • 800.453.1311

Hudson  
Ed Herrington, Inc.  
1 Graham Ave.  
Hudson, NY 12534  
518-828-9431



## QUOTE

1703-856638 R4 PAGE 1 OF 1

SOLD TO	JOB ADDRESS	ACCOUNT	JOB
Cash Sales	TOWN OF CAIRO POLICE BLDG ANNEX 618-947-9880	CASH	0
		CREATED ON	03/27/2017
		EXPIRES ON	08/01/2017
		BRANCH	6000
		CUSTOMER PO#	
		STATION	HU10
		CASHIER	1532
		SALESPERSON	
		ORDER ENTRY	1532
		MODIFIED BY	1532

Item	Description	D	Quantity	U/M	Price	Per	Amount
VINYL	FAIRWAY COLORGUARD D/4 SIDING STND COLOR .046 42 SQUARE 12pc/ sq		604	EACH	10.3800	EACH	5231.62
VINYL	3/4" X 10' INSIDE CORNER COLOR		6	EACH	11.8800	EACH	59.30
VINYL	3/4 X 10 OUTSIDE CORNER COLOR		10	EACH	23.0900	EACH	230.90
VINYL	3/4" X 12'6" J CHANNEL COLOR		60	EACH	6.4300	EACH	271.50
VINYL	3/4" X 12' 6" H-BAR COLOR		4	EACH	12.4900	EACH	48.96
COMMENT	2 week lead time						
SIDINGA	24" X 50' ALUM COIL COLOR FAIRWAY,		3	EACH	88.1300	EACH	264.39
SIDINGA	1-1/4" SS TRIM NAILS COLOR 1LB		1	EACH	7.4400	EACH	7.44
BSS	10' ALUM STARTER STRIP BRIT.50/C		40	EACH	4.4200	EACH	176.80
9TYP	TYPAR HOUSEWRAP 8' ROLL 900 SF		1	ROLL	133.9000	ROLL	133.90
112R30	NEW 1-1/2" ROOF NAIL- #30 ~30111280~		1	BOX	30.9900	BOX	30.99
KOMA18	KOMA TRIM SMOOTH 1" X 8" - 18'		17	EACH	52.4000	EACH	890.80
					Subtotal		7,347.60
					NY01 8.00% EXE MUNICIPALITY	Sales Tax	0.00
					Total		7,347.50

Buyer:

Signature



ED HERRINGTON, INC.  
www.herringtons.com • 800.433.1311

Hudson  
Ed Herrington, Inc.  
1 Graham Ave.  
Hudson, NY 12534  
518-828-9431



## QUOTE

1703-856673 R6 PAGE 1 OF 1

SOLD TO	JOB ADDRESS	ACCOUNT	JOB
Cash Sales	TOWN OF CAIRO POLICE BLDG ANNEX CAIRO NY 12413	CASH	0
		CREATED ON	03/27/2017
		EXPIRES ON	04/10/2017
		BRANCH	5000
		CUSTOMER P.O.#	
		STATION	HU10
		CASHIER	1632
		SALESPERSON	
		ORDER ENTRY	1532
		MODIFIED BY	1632

Item	Description	D.	Quantity	U/M	Price	Per	Amount
VINYL	CERTAINTED BOARD & BATTEN SIDING 5" X 12'6" COLOR SQ		6	EACH	193.7800	EACH	1162.88
VINYL	C'TEED 3/4" J CHANNEL COLOR		56	EACH	7.2200	EACH	404.32
VINYL	C'TEED 1/2 X 12'6" J-CHANNEL COLOR		56	EACH	6.3500	EACH	299.60
VINYL	C'TEED T4 VENTED SOFFIT COLOR 12" X 12'6"		25	EACH	14.0000	EACH	350.00
FREIGHT	FREIGHT CHARGES		1	EACH	25.0000	EACH	25.00
COMMENT	2-3 week lead time						
VINYL	C'TEED CEDAR IMPRESSIONS HALF ROUNDS COLOR 1/2 SQ/BOX		6	EACH	153.8000	EACH	921.80
VINYLA	CEDAR IMPRESSIONS 4" X 10' STARTER		6	EACH	12.5500	EACH	62.76
TOTAL - \$10,574.45					Subtotal		3,226.95
					NY01 8.00% EXE MUNICIPALITY Sales Tax		0.00
					Total		3,226.95

Buyer:

Signature

GNH LUMBER, INC.  
11513 STATE RT. 32  
GREENVILLE, NY 12083  
www.gnhlumber.com  
PHONE: (518) 966-5333

PAGE NO 1

CUST NO	JOB NO	PURCHASE ORDER	REFERENCE	TERMS	CLERK	DATE/TIME
115760	0002			NET 60M	422	4/3/17 11:02

SOLD TO  
TOWN OF CAIRO  
BOX 728  
CAIRO NY 12413

518-622-2060

SHIP TO  
POLICE DEPT  
BOX 728  
CAIRO NY 12413

518-965-1266

EXP. DATE: 5/30/17

TERMINAL: 620

SALESPERSON: 80 MATT O  
TAX: EXE EXEMPT

**ESTIMATE: 185399/1**

LINE	SHIPPED	ORDERED	QTY	SKU	DESCRIPTION	SUBC	UNITS	PRICE/EA	EXTENSION
1		42	EA	MB	.044 SENTRY DBL 4 PREM COLOR SQ		42	135.00 /EA	5,670.00 *N
2					S.O."NOT RETURNABLE"/BILLED				
3					UPON DELIVERY TO GNH				
4		5	EA	MB	MITTEN INSIDE CORNER 10' PREM		5	19.50 /EA	97.50 *N
5					S.O."NOT RETURNABLE"/BILLED				
6					UPON DELIVERY TO GNH				
7		10	EA	MB	3" OUTSIDE CORNER 10' PREM COLOR		10	23.93 /EA	239.30 *N
8					S.O."NOT RETURNABLE"/BILLED				
9					UPON DELIVERY TO GNH				
10		40	EA	2VSS	2X10' ALUM START STRIP FOR VINYL	3.49	40	2.99 /EA	119.60 N
11		46	EA	MB	5/8X12' J CHANNEL PREM COLOR		46	8.785 /EA	404.11 *N
12					S.O."NOT RETURNABLE"/BILLED				
13					UPON DELIVERY TO GNH				
14		6	EA	MB	BOARD&BAT 10' PREM COLOR		6	168.00 /EA	1,008.00 *N
15					S.O."NOT RETURNABLE"/BILLED				
16					UPON DELIVERY TO GNH				
17		3	EA	MB	24"X50' PREM COLOR COIL STOCK		3	90.368 /EA	271.10 *N
18					S.O."NOT RETURNABLE"/BILLED				
19					UPON DELIVERY TO GNH				
20		1	EA	MHARDWARE	COLOR STAINLESS STEEL NAILS 1.5"		1	9.99 /EA	9.99 *N
21					S.O."NOT RETURNABLE"/BILLED				
22					UPON DELIVERY TO GNH				
23		25	EA	MB	T4 FULL VENTED PREM COLOR		25	11.75 /EA	293.75 *N
24					S.O."NOT RETURNABLE"/BILLED				
25					UPON DELIVERY TO GNH				
26		56	EA	MB	5/8X12 MITTEN PREM COLOR J CHAN		56	6.07 /EA	339.92 *N
27					S.O."NOT RETURNABLE"/BILLED				
28					UPON DELIVERY TO GNH				
29		1	RL	HW9	9'X100' TYVEK HOUSE WRAP	135.00	1	126.00 /RL	126.00 N
30		6	EA	MB	FOUNDRY 6" ROUND SHAPE 1/2SQ		6	165.00 /EA	990.00 *N
31					S.O."NOT RETURNABLE"/BILLED				
32					UPON DELIVERY TO GNH				
33		5	EA	MB	WHITE STARTER STRIP 60"		5	4.50 /EA	22.50 *N
34					S.O."NOT RETURNABLE"/BILLED				

Conti nued...



GNH LUMBER, INC.  
11513 STATE RT. 32  
GREENVILLE, NY 12083  
www.gnhlumber.com  
PHONE: (518) 966-5333

PAGE NO 2

CUST NO	JOB NO	PURCHASE ORDER	REFERENCE	TERMS	CLERK	DATE/TIME
115760	002			NETEOM	442	4/3/17 11:02

SOLD TO:  
TOWN OF CAIRO  
BOX 728  
CAIRO, NY 12413  
518-622-2060

SHIP TO:  
POLICE DEPT  
BOX 728  
CAIRO, NY 12413  
518-965-1266

TERMINAL: 620

EXP. DATE: 5/30/17

SALESPERSON: 80 MATT O  
TAX: EXE EXEMPT

**ESTIMATE: 185399/1**

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUCC	UNITS	PRICE PER	EXTENSION
35					UPON DELIVERY TO GNH				
36		1	EA	112GR30	1-1/2" GALV ROOFING NAILS BUCKET		1	48.33 /EA	48.33 N
37		17	EA	AZEK18	1X8X18 AZEK PVC BOARD S4S		17	51.99 /EA	883.83 N

**REPRINT**

TAXABLE 0.00  
NON-TAXABLE 10523.93  
SUBTOTAL 10523.93

TAX AMOUNT 0.00

**TOTAL 10523.93**

TOT WT: 0.00

X

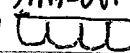
Received By

# TOWN OF CAIRO - ANNEX - Police Building

Sk22 1-518-291-0915 Steve - 1-518-947-9890

Town Hall - FAX 518-622-0553

7900 SQ

59 <sup>42</sup> / <sub>28</sub>	SQUARES OF SIDING .046 OR Better (color) Double 4"	3318.0	
5	3/4 INSIDE corners (color)	14.00	70.0
10	3/4 OUTSIDE corners (color)	21.00	210.00
40 PL	10' GALVANIZED starter strip	575	230.00
46	3/4 J channel (color) MITTEN CO.	795	365.70
6 SQ	3/4 BOARD + BATT 12'6" (color) 8"	159.00	954.00
3 ROLLS	24" coil stock (color)	99.00	297.00
1 BX 1 1/4"	STAINLESS steel NAILS (color)	19.95	19.95
2548 PC	12" VENTED soffit (color) (center only)	12.99	324.75
56 PC	1/2" J channel (color)	7.95	445.20
	<del>3/4 J channel (color)</del>	-	-
4	3/4 H-BAR (color) MITTEN CO.	13.89	55.56
1 Roll	TYPAR House wrap 9'x100'	69.00	69.00
3 SQ	cedar <sup>SCALLOP</sup> imp 1/2" (SIDING) (color) (Gable end) <sup>FRONT</sup>  <sup>COLOR SHADOW</sup>	289.00	867.0
5 LB	cedar imp 4" starter strip 60" LENGTH/EA	5.89	29.45
30 LB	1 1/2" RFG nails 1 BX/PAIL	39.95	39.9
17	1X8 AZEK-PVC white 18'	49.00	833.00

## ACRA BUILDING

8,128.56

TX

EXM

(RC)

## Commercial Instruments Alarm System

PO Box 546  
Catskill, NY 12414  
518-943-6777 Fax 518-943-6688  
License# 12000016988

### Prepared For

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

## Proposal

<b>Proposal No.</b>	<b>2000665</b>
Proposal Date	3/10/17
SalesPerson	GeraldP
Site Contact	Dewayne Krzykowski
Telephone	
Fax Number	

### Job Site

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

Page 1

## Scope of Work

### This Proposal is to Replace the Existing Cairo Public Library Fire Alarm System

Due to your dissatisfaction with the current state of affairs regarding the proprietary Mircom Fire Alarm System and the high expense of service and difficulty in arranging such we are quoting for a replacement Fire Alarm System at replacement pricing. We will re-use Strobes, Horn Strobes, etc., from the existing system wherever practical.

The system includes design, installation, hardware, setup, testing and same day training and comes with a one year warranty on all new parts and labor.

## Commercial Instruments Alarm System

PO Box 546  
Catskill, NY 12414  
518-943-6777 Fax 518-943-6688  
License# 12000016988

### Prepared For

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

## Proposal

**Proposal No.** 2000665  
**Proposal Date** 3/10/17  
**SalesPerson** GeraldP  
**Site Contact** Dewayne Krzykowski  
**Telephone**  
**Fax Number**

### Job Site

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

Page 2

### Equipment Details

Qty	Description	Part Number	Location	Category	Amount
1.00	Fire Warden 100 Fire Panel	NOT-NFW2-100		Communicator	864.65
1.00	Notifier Annunciator	NOT-ANN80		Keypad	440.00
27.00	Smoke Detector For Fire Warde	NOT-NP100	Replacements	Smoke Detector	2,835.00
6.00	135 Rate Of Rise Heat Detecto	NOT-NH-100R	Replace Existing	Heat Detector	540.00
4.00	Addressable Pull Station	NOT-BG12LX	Replace Existing	Pull Station	380.00
2.00	Duct Smoke Detector 24vac/Dc	NOT-DH100ACLP	Ductwork	Duct	650.00
2.00	Dual Relay Module	NOT-NC100R	HVAC Shutdown	Relay	170.00

## Commercial Instruments Alarm System

PO Box 546  
Catskill, NY 12414  
518-943-6777 Fax 518-943-6688  
License# 12000016988

## Proposal

**Proposal No.** 2000665  
**Proposal Date** 3/10/17  
**SalesPerson** GeraldP  
**Site Contact** Dewayne Krzykowski  
**Telephone**  
**Fax Number**

### Prepared For

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

### Job Site

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

Page 3

### FIVE DIAMOND CERTIFICATE:

CIA has been awarded The Five Diamond Certificate which is the highest certification that can be achieved in the alarm industry. The Five Diamond Certification, awarded by the Central Station Alarm Association, designates a higher level of performance than the industry standard for High Security Monitoring Centers. The industry standard is typically having a UL Listed Monitoring Response Center. The Five Diamond Certificate raises the performance standard to a higher level.

*Monthly monitoring for regular telephone lines is normally 25.50, however with multiple systems in the same basic location we will lower that to 10.00+tax monthly!*

### Surge Suppression for Telephone Line

We recommend that you install two surge suppressors -one for each telephone line. Scott Alarm Systems has included options for surge suppression for vital areas of your system. SAS does not guarantee that your system will be free from harm due to lightning strikes or other surges.

**Surge Suppression \$64**

**Initial here** \_\_\_\_\_

### Service Contract Information

Scott Alarm Systems provides a full one-year warranty on the system. We recommend that you protect your investment with our Extended warranty/Service contract plan. The service plan provides continued coverage for all system components including labor and materials and an annual inspection for 10% of the total installation price per year, **billed monthly over 12 months.**

**Please initial here for Service Contract** \_\_\_\_\_.

### Annual Inspection (In Lieu of Service Contract)

Your local AHJ may require it, and we strongly recommend having your system inspected on an annual basis. We will inspect and test all devices. At completion we will provide a written report. Any problems found will be noted, and any repairs required will be addressed under a separate contract. The cost for Inspection will be: **\$ 380.00 per year, billed monthly over 12 months.**

**Please initial here for Annual Inspection** \_\_\_\_\_.

## Commercial Instruments Alarm System

PO Box 546  
Catskill, NY 12414  
518-943-6777 Fax 518-943-6688  
License# 12000016988

### Prepared For

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

## Proposal

**Proposal No.** 2000665  
**Proposal Date** 3/10/17  
**SalesPerson** GeraldP  
**Site Contact** Dewayne Krzykowski  
**Telephone**  
**Fax Number**

### Job Site

Cairo Public Library  
15 Railroad Avenue  
Cairo, NY 12413

Page 4

ELECTRICAL AND/OR BUILDING PERMIT FEES: Your local municipality may require an electrical and/or building permit(s) be issued and an inspection be requested for this work. *\*Any fees associated with the electrical and/or building permit(s) and inspections are not included in the proposal and will be billed to the owner at that cost.*

### NOTES:

1. Subscriber is to supply 120-VAC electrical connections for the fire alarm control panel. NFPA code calls for a dedicated circuit equipped with "locking mechanism." This shall be provided by the electrical contractor.
2. Subscriber is to supply one (1) RJ-31X jack, available from private telephone company vendor. This jack is the legal interface between the alarm system and the telephone network.
3. The following documents will be furnished at completion of system:
  - a. Inspection report/checklist
  - b. Procuring all permits with code enforcement officer (prior to installation)
  - c. Operating instructions (framed)
  - d. As-built drawings.
4. According to our calculations, the number of sounders being installed should be sufficient to meet the National Fire Alarm Code for audibility (15 decibels over ambient noise level). In the event construction of the building necessitates additional sounders, we will install them under a separate agreement.
5. Any changes in the scope of the work will be done on a separate agreement.
6. System has been designed to provide for expansion as the need arises.
7. Due to the technical nature of Addressable Fire Alarm Systems, CIA will furnish and install wire harness separate from and apart from any other electrical wiring. It is agreed that the owner shall not allow CIA wire supports to be used by any other electrical wiring.
8. HVAC shutdown relays have been included in the bid.
9. Conduit may be installed in areas that are inaccessible to conceal.
10. There is no guarantee that this design will be approved by the Fire Department.
11. If building plans can be provided on a computer disk, CIA will furnish custom drawings with all devices and device addresses identified. On a system this large this is an essential feature. If plans are not available on a disk, then our drafting department will have to re-draw the residence floor plan. Drawing will be based on a labor rate of forty-five dollars (\$45.00) per hour.

## Commercial Instruments Alarm System

PO Box 546

Catskill, NY 12414

518-943-6777 Fax 518-943-6688

License# 12000016988

## Proposal

**Proposal No.** 2000665

**Proposal Date** 3/10/17

**SalesPerson** GeraldP

**Site Contact** Dewayne Krzykowski

**Telephone**

**Fax Number**

### Prepared For

Cairo Public Library

15 Railroad Avenue

Cairo, NY 12413

### Job Site

Cairo Public Library

15 Railroad Avenue

Cairo, NY 12413

Page 5

## Cost Details

### System Completely Installed and Tested

Total Parts And Labor 5,879.65

Total Job Price 5,879.65

### Payment Schedule

Deposit 2,939.83

Upon Completion 2,939.83

Monitoring(ANN) 129.60

The proposed job requires a deposit as listed and a signed proposal. This proposal is subject to execution of a seller's standard agreement for the services offered.

Upon receipt of deposit and signature,

CIA Security will then schedule date of prewire/installation. System will not be monitored till final payment in full is made.

Thank You!

Make deposit payable to CIA Security

We recommend that you check with your local municipality regarding laws or ordinances that govern alarm usage or end user alarm permits that may be required as CIA is not responsible for end-user permits.

**This proposal may be withdrawn by us if not accepted within 30 Days**

*Please sign and date to accept proposal.*

*Installation date will be set when deposit on system is received.*

Signature

(Title)

Date Signed

**TOWN OF CAIRO - Resolution # \_\_\_\_-17**

**"Budget Amendments and Payment of Bills on  
Abstract #306"**

**WHEREAS**, payment of bills should be properly authorized and documented in the minutes; therefore be it

**RESOLVED**, the Town Board does hereby authorize that Abstract #306, consisting of 2017 Vouchers #100431 through #100531 in the amount of \$90,129.43 is approved for payment.

The total amount to be paid from the:

General Fund - \$57,539.62

Highway Fund - \$22,574.12

Special Fire -

Street Lighting -

Hydrant -

Sewer Fund - \$6,115.20

Water Fund - \$3,870.59

Trust & Agency - \$29.90

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

<b>Council Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
Supervisor Daniel A. Benoit			
Council Member Daniel Joyce			
Council Member Douglas Ostrander			
Council Member Mary Jo Cords			
Council Member Gary Warner			

Motion Carried\_\_\_\_\_ Motion Defeated\_\_\_\_\_

**April 3, 2017**