



TOWN OF CAIRO
GENERAL MEETING AGENDA

September 14, 2015 @ 6:30PM

Location: Town Hall Meeting Room, Cairo

CAIRO...A Small Town with a BIG HEART!

Call to Order

Pledge of Allegiance

Attendance

Public Hearing: John Seitz

Approval of Minutes: June 10, 2015, July 6, 2015, July 30, 2015

Appointments & Resolutions

Unfinished Business

- Amend Local Law #3 of 2014 Regulating the licensing & control of dogs
- Review & update Water Law

New Business

- Well Drilling on Casaliggi Property
- Resort Moratorium
- Junk Yard Moratorium
- Letter of Engagement from Accountant
- Public Nuisance Law

Reports

Correspondence

Adjournment

Events:

Cairo Historical Society Dedication September 19th @ 11:00am

DARE DAY September 26th, Saturday from 10am to 4pm



Minutes

**Town of Cairo
Town Board Special Meeting @ 9am
Location: Town Hall Meeting Room**

June 10, 2015

The Town Board of the Town of Cairo met for a Special Town Board meeting on Wednesday, June 10, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 9:00 AM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords and Councilperson Joyce. Councilperson Puorro and Councilperson Ostrander were absent.

Supervisor Banta opened the special meeting to engage in Labor Negotiations with the Ambulance and Highway Departments respectively.

Resolution No. 126 -15 “Board to Move into Executive Session” offered by Councilperson Joyce and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:15 AM to engage in labor negotiations.

All members in favor – motion carried.

Resolution No. 127 -15 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Cords.

All members in favor – motion carried.

Resolution No. 128 -15 “Hire Nan Stolzenburg for SEQR work” offered by Councilperson Cords and seconded by Councilperson Joyce:

The Town Board of Cairo hereby hires Nan Stolzenburg of Community Planning & Environmental Associates based on the fee schedule and cost estimate presented.

All members in favor – motion carried.

Resolution No. 129 -15 “Pay additional money for July 4th Fireworks Display” offered by Supervisor Banta and seconded by Councilperson Cords:

The Town Board of Cairo hereby approves an additional expense of \$500 for a total of \$4,500 for the July 4th Fireworks Display.

All members in favor – motion carried.

Respectfully submitted,

Ted Banta
Supervisor



Minutes

**Town of Cairo
Town Board Meeting @ 6:30 pm
Location: Town Hall Meeting Room**

July 6, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, July 6, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Cords, Ostrander, Joyce and Puorro.

There was a presentation by Kathleen McQuaid of KathodeRay Media, Inc. to update the Town of Cairo website and business profile. She works to customize everything. They would create a business profile and brochure for Cairo with regards to the infrastructure and where the town is going.

The minutes from the May 4, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The minutes from the June 1, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The minutes, as amended, from the June 10, 2015 Special Board Meeting were accepted by Councilperson Cords and seconded by Councilperson Joyce.

Resolution No. 130 -15 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for May, 2015.

All members in favor – motion carried.

Resolution No. 131 -15 “Accepting Sewer Penalties – June 15, 2015” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Penalties as presented from the Sewer Administrator in the amount of \$2,487.78 dated June 15, 2015.

All members in favor – motion carried.

Resolution No. 132 -15 “Accepting EDU Billing” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it is necessary for the Quarterly Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town board accepts the Sewer EDU Billing as presented from the Sewer Administrator in the amount of \$58,525.00 dated June 2, 2015.

All members in favor – motion carried.

Resolution No. 133 -15 “Purchase of Filing Cabinets for the Tax Assessor” offered by Councilperson Puorro and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the purchase of file cabinets previously ordered from WB Mason Supply Company under NYS contract: price quoted is \$222.68.

All members in favor – motion carried.

Resolution No. 134 -15 “Purchase of Computer for Water & Sewer Department”

offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the purchase of a computer & applicable technical support for the Water & Sewer Department in the amount of \$2,304.98 from ITS.

All members in favor – motion carried.

Resolution No. 135 -15 “Authorize Town Bookkeeper to Attend NYS State Comptroller Seminar” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Bookkeeper to attend a no-cost Seminar for Local Officials sponsored by the NYS Office of the State Comptroller on July 27, 2015; and

BE IT FURTHER RESOLVED, that mileage and toll expenses will be reimbursed according to the Town of Cairo Travel Policy.

All members in favor – motion carried.

Resolution No. 136 -15 “Budget Amendments and Payment of Bills on Abstract No. 315” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1620.408	Annex-Contractual	-5,000.00
From	A-1620.4	Town Hall-Contractual	-7,769.84
To	A-1620.202	Bldgs- Bldg. Improvements	+12,769.84

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #315, consisting of 2015 Vouchers #1738 through #1869 in the amount of \$152,553.88 is approved for payment.

The total amount to be paid from the:

General Fund -	\$91,036.51	Hydrant -	
Highway Fund -	\$45,753.42	Sewer Fund -	\$8,766.19
Cap. Water Fund -		Water Fund -	\$3,774.51
Cap. Sewer Fund -		Trust & Agency -	\$3,223.25

All members in favor – motion carried.

Councilperson Cords informed the Town Board they are working with Brian Feml, Animal Control Officer, and are still in the process of updating the dog law.

Councilperson Ostrander informed the Town Board the Town Courts need an additional phone line. They also need a wireless phone for their office.

Resolution No. 137 -15 “Town to be Lead Agency under SEQR and authorize Town Supervisor to sign the Environmental Assessment Form for the proposed Zoning Law” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Be it resolved the Town Board of the Town of Cairo agree to be Lead Agency under SEQR and authorize Town Supervisor to sign the Environmental Assessment Form.

All members in favor – motion carried.

Nan Stolzenburg, Certified Planner, spoke on the SEQR Review Process for the Zoning Law and the Environmental Impact Statement.

Nan explained by having the adopted Zoning Law she found there were no adverse effects, only positive. She recommended the Town Board have a Public Hearing and see what other aspects come out at the meeting.

Councilperson Cords and Councilperson Joyce asked for a public meeting with the Planning Board to discuss their recommendations as well as the recommendations from the County Planning Board.

Councilperson Ostrander explained that the Town Board asked the Planning Board for their opinion and input as to the Proposed Zoning Law. He said the Town Board received a complete and thorough report with specifics and good suggestions, as well as errors noted by the Planning Board. The Town Board addressed each suggestion in the Proposed Zoning Law.

Councilperson Ostrander explained the Town Board writes the law. The Planning Board then carries out the mandates of the law. The Town Board respects the work of the Planning Board and their efforts that went into their recommendations. The recommendations of the Planning Board will be made public at a future date.

Supervisor read a letter in response to a letter that was put in the paper by the Cairo Planning Board.

Resolution No. 138 -15 “Set Public Hearing for Zoning Law” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby set a Public Hearing for the Proposed Zoning Law on Thursday, July 30, 2015 at 7:00.

Roll Call:

Councilperson Cords	Nay	She wants to wait until Board sets meeting with Planning Board to discuss their comments
Councilperson Joyce	Nay	He agrees with Councilperson Cords
Councilperson Ostrander	Aye	
Councilperson Puorro	Aye	
Supervisor Banta	Aye	

Motion carried.

Councilperson Puorro suggested a meeting with a couple of Planning Board members and a couple of Town Board members to discuss their comments. Councilperson Cords said it would have to be a public meeting if there were more than 2 members in attendance.

John Lyons said he would put together something that could be put on the website, the Recommendations of the Planning Board and a letter in response to the Planning Board. John Lyons will have a response ready by the end of this week.

Supervisor Banta informed Superintendent of Highways Robert Hempstead that counsel has reviewed the Highway work contracts and the Town Board members need a copy before they can authorize him to sign the contracts.

Supervisor Banta asked Board Members to look over the recommendation of Code Enforcement Officer Stacey Sprague. Stacey reported on the property located at 171 Bross Street in Cairo, NY. Mr. Seitz claims that he does not have the means to clean his property up to satisfy the violation. CEO Sprague is recommending the Town Board of the Town of Cairo proceed for the cleanup at 171 Bross Street.

Resolution No. 139 -15 “Approve Order and Authorize Supervisor to sign Order” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the Order and authorize the Supervisor to sign the order to clean the property at 171 Bross Street, Cairo, NY. The public hearing will take place at the Board Meeting on Monday, August 3, 2015 at 6:30 PM.

All members in favor – motion carried.

Resolution No. 140 -15 “Authorize Supervisor to Send T-9 Form for Reduction of Speed” offered by Councilperson Joyce and seconded by Councilperson Puorro:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to send a T-9 Form letter to DOT requesting the speed limit be reduced to 40 mph on Route 32 coming into the Town of Cairo.

All members in favor – motion carried.

Public comments

The following people had comments, questions or suggestions for the Town Board.

Dave Hart
Janet Mckeon
John Gallagher
Julie Freeman
Susan True
Rosemarie Webb
Mary Kames
Katherine Pacifico
John Morgese
Sylvia Hasenkopf
Ed Forrester
Ray Pacifico

Resolution No. 141 -15 “Board to Move into Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:50 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 142 -15 Resolution in Executive Session

Resolution No. 143 -15 “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:45 PM.

All members in favor – motion carried.

A motion was made by Councilperson Cords and seconded by Councilperson Puorro to adjourn the meeting at 9:50 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk



Minutes

Town of Cairo

Public Hearing on Zoning

Location: Town Hall Meeting Room @ 7:00 PM

July 30, 2015

The Town Board of the Town of Cairo met for a public hearing on Thursday, July 30, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the flag with all Councilpersons present.

The Public Hearing is held pursuant to Section 266 of the NY state Town Law for the enactment of a local law implementing the Town of Cairo's first Zoning Law.

John F. Lyons, Moderator, went over the procedure of the Public Hearing.

Judith De Silva, a Stenographer recorded all the comments of the meeting.

Members of the public were invited to the podium to give his/her opinion and suggestions up to five minutes.

After discussion the Town Board decided to leave the public hearing open so that they could address the comments and concerns mentioned at tonight's meeting.

A motion was made by Councilperson Cords and seconded by Councilperson Puorro to close the meeting at 8:40 PM but leave the public hearing for Zoning open.

Respectfully submitted,

Debra Sommer, First Deputy Town Clerk

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for July, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

September 14th 2015

RESOLUTION NO. _____

**“Accepting Water Penalties
Dated August 18th 2015”**

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Penalties Billing as presented from the Water Administrator in the amount of \$1,347.68 dated August 18th 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO _____

**Water Penalty Adjustment
Dated July 28, 2015**

WHEREAS, it is necessary for the Water Penalty adjustments to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalty adjustment of \$6.18 be credited to Account #2820 which occurred due to a posting error.

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO. _____

“Accepting EDU Billing”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Quarterly Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town board accepts the Sewer EDU Billing as presented from the Sewer Administrator in the amount of \$60,925.00 dated September 3, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO. _____

“Partial Repayment of Interfund Loan”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, there was an inter fund loan from the general fund to the capital sewer fund prior to 2008 in the amount of \$217,916.49; and

WHEREAS, there is a balance of \$106,361.50 in the Capital Sewer Savings Account and the Capital Sewer Project is now complete; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to close the Capital Sewer Savings Account and return the balance to the general fund; and be it further

RESOLVED, that the remaining balance of the inter fund loan of \$111,554.99 is now the responsibility of the Cairo Sewer District to be repaid to the general fund.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____



TOWN OF CAIRO

September 14, 2015

Resolution No. -2015

“Advanced Enterprise C & E, Inc. Change Order #1”

COUNCILPERSON _____ OFFERED THE FOLLOWING RESOLUTION AND MOVED
ITS ADOPTION:

WHEREAS, there was an approved contract in the amount of \$197,845.00 between the Town of Cairo and Advanced Enterprise C & E, Inc. for the Harold Meyer Road Replacement Culvert; and

WHEREAS, the original scope of work for the Harold Myer Culvert Replacement was to provide precast concrete wing walls and head walls; and

WHEREAS, Jeff Hogan, P.E., from Praetorius and Conrad, P.C., strongly recommended that due to the elevation of the existing bedrock surface which was not known until the excavation was complete; and

WHEREAS, prior to construction, it was agreed to allow the box culvert wing walls and head walls to be cast-in-place to allow the flexibility to modify the design of each piece based on the actual subsurface conditions following excavation; and

WHEREAS, this changed the configuration of each piece and resulted in more concrete being used than originally estimated on the bid form; therefore be it

RESOLVED, that contract change order #1 for Advanced Enterprise C&E, Inc. be approved in the amount of \$7,500.00 for a total contract price of \$205,345.00

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY
AYE _____ NAY _____ ABSENT _____ ABSTAIN _____ CARRIED _____ DEFEATED _____		

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO. _____

“Amend Substantial Completion Dates for Sandy Plains Road Replacement Culvert”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, there was an approved contract between the Town of Cairo and Advanced Enterprise C & E, Inc. with substantial completion dates from October 8, 2015 and November 7, 2015 for the Sandy Plain Road Replacement Culvert; and

WHEREAS, the box culvert drainage structure production and delivery dates were delayed by the precast concrete company (LHV Precast of Kingston, NY); therefore be it

RESOLVED, the Town Board of the Town of Cairo does hereby amend the substantial completion dates respectively to October 26, 2015 and November 25, 2015 for the Sandy Plains Road Replacement Culvert.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

Praetorius and Conrad, P.C.Professional Engineering and Land Surveying
Established 1981Richard I. Praetorius, P.E.
Thomas W. Conrad, L.S.
Jeffrey A. Hogan, P.E.
Bruce D. Uffer, P.E.
Khalil I. Elmassalmah, P.E.P.O. Box 360 - 74 Main Street
Saugerties, New York 12477Telephone: (845) 246-3671
Fax: (845) 246-3691
Email: jah@praecon.com**PROJECT:** Town of Cairo - Sandy Plains Road Replacement Culvert**PROJECT NO.:** D12-087 **CHANGE ORDER:** 1**TO:** Advanced Enterprise Concrete & Exc. **DATE:** 14 September 201540 Mullens LaneSaugerties, NY 12477**AMOUNT:** \$0.00

Under your Contract for the above Project, we are authorized by the Owner to direct you to:

Change the dates of Substantial Completion and readiness for final payment from 08 October 2015 and 07 November 2015 respectively to 26 October 2015 and 25 November 2015.and to add to deduct from the Contract Price, in accordance with the Contract Documents, the sum of: Zero dollars and 00/100 ---- (\$0.00).**REASON(S) FOR THE CHANGE:** The box culvert drainage structure production and delivery dates were delayed by the precast concrete company (LHV Precast of Kingston, NY). This was beyond the control of the General Contractor.

ORIGINAL CONTRACT	TOTAL ADDITION	TOTAL DEDUCTION	NET CONTRACT
\$ 247,140.00	\$0	\$0	\$ 247,140.00

BONNIE MACKENZIE - VP
Approved for the ContractorDate: 9/14/15[Signature] P.E.
Approved for the EngineerDate: 9/14/15

Approved for the Owner

Date: _____

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO. _____

“Amend 2015 Budget to Reflect Receipt of D.A.R.E monies and Expense of Supplies Purchased”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, the town received D.A.R.E donations for the purchase of supplies for the town sponsored D.A.R.E Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.452 Police – DARE Contractual to reflect the increase in General Fund Appropriations \$3,505.41 and; increase the revenue line item A-2070 Contributions-private agency-youth to reflect the increase in General Fund Revenue in the amount of \$3,505.41 in the 2015 budget.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

September 14, 2015

RESOLUTION NO. _____

“Budget Amendments and Payment of Bills on Abstract #319”

Councilperson_____ offered the following resolution and moved its adoption:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes;
therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1355.115	Assessor-Data Collector	-907.36
To	A-1355.113	Assessor-Clerk	+907.36
From	A-1990.4	Contingent	-2,980.00
To	A-1440.4	Engineer-Contractual	+2,980.00
From	A-1990.4	Contingent	-2,380.23
To	A-5132.4	H'way Garage-Contractual	+2,380.23
From	A-7310.4	Youth Programs-Contractual	-386.88
To	A-7310.15	Youth Programs-Persl Ser	+386.88
From	A-1990.4	Contingent	-1,100.00
To	A-7550.4	Celebrations-Contractual	+1,100.00
From	A-8010.2	Zoning-Equipment	-409.33
To	A-8010.4	Zoning-Contractual	+409.33
From	A-8810.4	Cemeteries-Contractual	-647.68
To	A-8810.15	Cemeteries-Persl Ser	+647.68
From	DA-5142.4	Snow Removal-Contractual	-1,237.50
To	DA-5142.2	Snow Removal-Equipment	+1,237.50
From	SL	Fund Balance	-88.97
To	SL-5182.447	Street Lighting-Winter Clove	+88.97
From	SS-8110.103	Persl Serv-Clerk II	-705.61
To	SS-8110.2	Sewer Admin-Equipment	+705.61
From	SW	Fund Balance	-3,272.03
To	SW-8320.4	Source of Supply-Contractual	+3,272.03

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #319, consisting of 2015 Vouchers #2108 through #2233 in the amount of \$492,380.77 is approved for payment.

The total amount to be paid from the:

General Fund -	\$120,599.85	Hydrant -	
Highway Fund -	\$349,547.08	Sewer Fund -	\$14,509.42
Cap. Water Fund -		Water Fund -	\$3,341.62
Street Lighting -	\$4,110.64	Trust & Agency -	\$272.16

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TEMPORARY EASEMENT

THIS TEMPORARY EASEMENT is made and entered into this ____ day of _____, 2015 between DENISE CASALIGGI and the ESTATE OF LOUIS CASALIGGI, by Lonna R. Casaliggi, Executrix (hereinafter referred to as "Owner"), of 3200 Randolph Pl., Bronx, NY 10465, and the TOWN OF CAIRO (hereinafter referred to as "Grantee"), a municipal corporation with its office at Main Street, Cairo, New York.

WITNESSETH

WHEREAS, the Owner is owner of certain real property as conveyed to her by deed dated February 6, 1999 and recorded in the Greene County Clerks' Office on February 24, 1999, at Liber 917 of Deeds, Page 258 through 261 identified as Tax Map Parcel Number 101.00-1-2.2, located at 39, 41 and 49 County Route 85 in the Town of Cairo, County of Greene, New York (hereinafter referred to as the "Property").

NOW, THEREFORE, in consideration of the covenants herein, and the payment by Grantee to the Owner of the sum of \$50 (Fifty Dollars) per month for each month during which this Option shall be exercised and other good and valuable consideration, receipt of which is acknowledged, the parties agree as follows:

The Town shall receive and the Owner shall give a temporary easement, which allows access to the property for up to six months for the purpose of drill and develop a back-up well or wells to supply the public water system and to enter onto the property and conduct tests, drill wells, collect samples of soil and water, and conduct other studies of a similar nature as may be directed by the Town Engineer. Drilling and testing equipment will typically be used on a daily basis for two weeks or less. Follow up tests or additional wells may be needed for a period of six months. The responsibility of the property owner ("Owner") and the Town are as follow:

OWNER'S RESPONSIBILITIES

1. Allow access to the site for six months.
2. Locate and notify the Town of any underground utilities that the Owner is aware of.
3. Take no actions affecting ownership of the property including but not limited to: sale of the property; subdivision; recording liens, easements, or encumbrances on the property, without prior consultation with the Town.

TOWN RESPONSIBILITIES

1. At the conclusion of work, restore the property to the condition it was in prior to commencing work.
2. Remove all waste materials and debris from the property.
3. Abandon and seal all wells, unless the Town purchases the property.
4. Employ only qualified, competent, insured contractors on the property.
5. If the Owner resides on the property, notify the owner in advance of work.

6. The Town shall hold the Owner harmless for any injury, claim or damage which may arise during the Town's use of the Easement herein arising as a result of the Town's actions, inactions, or negligence.

PURCHASE OPTION

The Town shall, for six months from the date of this agreement, have the option to purchase the property. If the Town exercises this option, the Town will bear all costs associated with survey, subdivision, and appraisal of the property. The Owner agrees to take actions as needed to allow sale of the property.

The Owner shall have the right to continue to market the property for sale during the term of this Option and the Town shall have the right of first refusal in the event the Owner received an offer to sell the property from a bona fide purchaser for a period of 96 (ninety six) hours from the time of notification of such bona fide offer. Such notification shall be made in writing to the Town Supervisor at Town Hall, 512 Main Street, Cairo, NY 12143 by personal delivery or certified mail. Should the Town fail to timely match such offer, the Owner shall be free to sell the Property to the bona fide purchaser and this Option shall terminate.

If a suitable well is located and the Town elects to exercise its purchase option, the Town agrees that the subdivision of the property will be such that the retained portion is one contiguous parcel. The Owner will provide the Town with a deeded access road or easement through the retained part of the property to allow the Town to extend an all-weather roadway and utilities as may be needed to access the well.

The consideration for such purchase shall be determined by an appraisal of the fair market value of the property performed by a NYS certified appraiser obtained by and paid for by the Town.

THIS AGREEMENT is made this ____ day of _____, 20__ by and between THE TOWN OF CAIRO, a municipal corporation of the State of New York and Denise Casaliggi and Lonna R. Casaliggi, Executrix of the Estate of Louis Casaliggi.

Denise Casaliggi, Owner

Town of Cairo, By: Ted Banta, III, Supervisor

Estate of Louis Casaliggi,
By: Lonna R. Casaliggi, Executrix

State of New York) :ss:
County of)

On this day of , 2015 before me the undersigned, personally appeared Denise Casaliggi, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person on behalf of which the individual acted, executed the instrument.

Notary Public

State of New York) :ss:
County of)

On this day of , 2015 before me the undersigned, personally appeared Lonna R. Casaliggi, Executrix of the Estate of Louis Casaliggi, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person on behalf of which the individual acted, executed the instrument.

Notary Public

State of New York) :ss:
County of Greene)

On this day of , 2015 before me the undersigned, personally appeared Ted Banta, III, Supervisor of the Town of Cairo, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person on behalf of which the individual acted, executed the instrument.

Notary Public

GREENE COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM & PLANNING

Greene County Office Building
411 Main Street
Catskill, New York 12414



Telephone: (518) 719-3290
Fax: (518) 719-3789
E-Mail: planning@discovergreene.com

Warren Hart, Director

PLANNING AND ZONING REFERRAL (239 REVIEW) FORM

SEND TO: Greene County Planning Board, 411 Main Street, Catskill, NY, 12414

FROM: ☒ Village/Town Board ☐ Zoning Board of Appeals ☐ Planning Board; Village/Town of CAIRO
LOCAL LAW

1. Name of Case (landowner/purchaser etc.) RESORT MORATORIUM Tax Map #: TOWN-WIDE

2. Location of affected property (accurately describe) TOWN OF CAIRO - TOWN WIDE

3. Type of Referral: MORATORIUM LOCAL LAW

☐ New Zoning Law and Map ☐ Site Plan Review ☐ Area Variance ☐ New or Amended
☐ Amended Zoning Law/Map ☐ Special Use Permit ☐ Use Variance ☐ Comprehensive Plan

4. General Description of Proposed Project: MORATORIUM LOCAL LAW ON CONVERSION OF RESORTS TO OTHER USES

5. This referral is required because the property is located within 500 feet of a:

☒ Boundary of the Village/Town of CAIRO
☒ Boundary of a County or State Park or recreation area defined as: CATSKILL PARK
☐ County or State building or institution defined as: _____
☐ Right-of-way of the following County or State highway: _____

6. Anticipated Public Hearing Date: 10/5/15 Time: 7:00 Location: CAIRO TOWN HALL

7. This referral is supplemented by the following, (check all that apply):

☐ Application ☐ Applicable Zoning Map ☐ Location Map
☐ Applicable Zoning Law ☐ Site Map or Plan ☐ Supporting Report
☐ Environmental Assessment or Statement ☒ Other-Specify LOCAL LAW

8. If referral involves a variance, give reason why variance is needed (e.g., 5 foot side yard request while law requires 10 feet, required parking not provided, etc.) N/A

9. Official completing this form: Name & Title: TAL RAPPLEBA, ATTORNEY FOR TOWN
Address: PO BOX 793, VALATYLE, NY 12187 Telephone: 758-8034

NOTE: A USE VARIANCE should be based on "unnecessary hardship", defined as property that cannot yield a reasonable return if used for the purposes allowed in the zone, where the requested use would not alter the essential character of the locality, where the plight of the owner is due to unique circumstances and not to the general conditions in the neighborhood, and where the alleged hardship has not been self-created. An **AREA VARIANCE** requires balancing the benefits of the variance to the applicant against the detriments to the health, safety and welfare of the neighborhood or community. It is judged by how substantial the variance is, the effect on the neighborhood and nearby properties, the other alternatives available, effects on physical or environmental conditions and whether the alleged difficulty was self-created.

In accordance with General Municipal Law, all referrals must be accompanied by "full statement" of the proposed action, which means all materials required by and submitted to the referring body as an application on the proposed action, including a completed environmental assessment form and all other materials required by the referring body to make its determination on significance pursuant to the state environmental quality review act. A completed Part I of the SEQR Environmental Assessment Form, or Environmental Impact Statement, Negative Declaration, or indication of SEQR Type II Status must be included with all referrals.

Local Law Filing

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231
www.dos.ny.gov/corps

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

Of CAIRO

Local Law No. 7 of the year 2015

Imposing a Further Temporary Six Month Moratorium on Approvals Involving Resorts
A local law (Insert Title)

TOWN BOARD

Be It enacted by the of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village

of CAIRO as follows:

PLEASE SEE ATTACHED

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1.(Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 7 of 2015 of the (County)(City)(Town)(Village) of CAIRO was duly passed by the TOWN BOARD on October 5, 2015, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 ____ in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20 ____ in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____, and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 ____ in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a countywide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the County legislative body, City, Town or Village Clerk
or officer designated by local legislative body

(Seal)

Date: _____ October 5, 2015

TOWN OF CAIRO
LOCAL LAW # 7 OF 2015
IMPOSING A FURTHER TEMPORARY SIX MONTH MORATORIUM ON APPROVALS
INVOLVING RESORTS

Be it enacted by the Town Board of the Town of Cairo as follows:

Section 1. Title.

This Local Law shall be referred to as the "Local Law Imposing a Further Temporary Six Month Moratorium on Approvals Involving Resorts."

Section 2. Purpose and Intent.

Pursuant to the statutory powers vested in the Town of Cairo by the Municipal Home Rule Law of the State of New York, to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six (6) month moratorium on any new subdivision application, site plan review, building permits or other municipal approvals for any use involving the conversion of a resort, motel or bed and breakfast to some other use other than those relating to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town, or the issuance of any approvals or building permits therefore.

The Town Board has recently adopted a new Comprehensive Plan and is now in the process of implementing a new zoning law and other land use goals set forth therein which would address, among other things, subdivision of lands, site plan review, building permits or other municipal approvals of land relating to the preservation and rejuvenation of the Town's tourism infrastructure and base attractions including but not limited to seasonal resorts, inns, hotels and similar uses and structures in the Town. The Town Board finds and determines that several former resort properties have recently been permanently lost to a change in use by new development. The Town Board further finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully complete the enactment of the necessary statutory and other tools to implement the same, including but not limited to, drafting proposed amendments to existing Town Local Laws, schedule and hold the required public hearing on either amendments to existing Local Laws or the enactment of new Local Laws, perform the appropriate environmental reviews thereof, comply with applicable provisions of law, adopt the Local Law(s), and file the same with the Secretary of State of the State of New York.

Section 3. Scope of Controls.

A. During the effective period of this Local Law:

1. The Town Board and/or any other municipal body shall not grant any approvals which would have as the result the establishment or development of any new subdivision, site plan review, building permits or other municipal approvals within the Town related to or involving the conversion of or change of use of a resort, motel, inn or bed and breakfast to any other use except for use of such land and/or structures to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town.

2. The Building Inspector and/or Code Enforcement Officer of the Town shall not issue any building permit or other permit which would result in the establishment or development of any new subdivision, site plan review, building permits or other municipal approvals within the Town

related to or involving the conversion of or change of use of a resort, motel, inn or bed and breakfast to any other use except for use of such land and/or structures to an agricultural use as that term is defined in the NYS Agriculture and Markets Law or one or two-family dwellings in the Town..

B. The Town Board reserves the right to direct the Town Building and Code Inspector to revoke or rescind any Building Permits or Certificates of Occupancy issued in violation of this Local Law.

C. Definitions. For the purposes of this local law the following terms shall mean:

- i) Resort or motel: any structure, building or group of structures or buildings, whether owner-occupied or otherwise, that contain more than five guest rooms where lodging, with or without meals, is provided for compensation;
- ii) Bed and Breakfast: an owner occupied dwelling unit that contains no more than five guest rooms where lodging, with or without meals, is provided for compensation;
- iii) Inn: any structure or building that contains no more than five guest rooms where lodging, with or without meals, is provided for compensation

Section 4. No Consideration of New Applications.

No applications for the conversion of any resort, inn, or motel to any other use in the Town. Additionally, no pending request for approval of a site plan, a site plan review, building permits or other municipal approvals, a variance, or other permits relating to same shall be considered by any board, officer or agency of the Town while the moratorium imposed by this Local Law is in effect.

Section 5. Term.

The moratorium imposed by this Local Law shall be in effect for a period of six (6) months from the effective date of this Local Law. The Town Board reserves the right to enact subsequent short-term periodic moratoria in the future, in the event it determines that such subsequent local laws or extensions are necessary and in the public's interest.

Section 6. Penalties.

Any person, firm or corporation that shall establish or develop any new subdivision, use that would require a site plan review, building permits or other municipal approvals for the conversion of any resort, inn, or motel to any other use in the Town in violation of the provisions of this Local Law shall be subject to:

A. Such penalties as may otherwise be provided for in the Town's Site Plan Review Law and by applicable local laws, ordinances, rules, regulations of the Town for violations; and

B. Injunctive relief in favor of the Town to cease any and all such actions which conflict with this Local Law.

Section 7. Validity.

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law which can be given effect without such invalid provision.

Section 8. Variances

Should any owner of property affected by this Local Law suffer an unnecessary hardship in the way of carrying out the strict letter of this Local Law, then the owner of said property may apply to the Town Board of the Town of Cairo in writing for a variance from the strict compliance with this Local Law upon the submission of proof of such unnecessary hardship. For the purpose of this Local Law, unnecessary hardship shall not be mere delay in being permitted to make application or waiting for a decision on the application for a subdivision, variance, special use permit, site plan, site plan review, building permits, other municipal approvals or permits during the period the moratorium imposed by this Local Law.

Procedure. Upon submission of a written application to the Town Clerk by the property owner seeking a variance of this Local law, the Town Board of the Town of Cairo shall, within sixty (60) days of receipt of such application, schedule a public hearing on said application upon five (5) days written in the official newspaper of the Town. At said Public Hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have opportunity to be heard, and the Town Board shall, within thirty (30) days of the close of the Public Hearing, render its decision in writing, either granting or denying the application for a variance from the strict requirements of this Local Law. In the event that the Town Board determines that the property owner shall suffer an unnecessary hardship, the applicant shall then be referred to the Town Board, Planning Board, Building Inspector and/or Code Enforcement Officer for a full review of the proposed project in accordance with the then enacted subdivision, site plan review, building permits or other municipal approvals laws, rules and regulations in the Town of Cairo and the State of New York.

Section 9. Effective Date.

This Local Law shall take effect immediately when it is filed in the Office of the Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

GREENE COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM & PLANNING

Greene County Office Building
411 Main Street
Catskill, New York 12414



Telephone: (518) 719-3290
Fax: (518) 719-3789
E-Mail: planning@discovergreene.com

Warren Hart, Director

PLANNING AND ZONING REFERRAL (239 REVIEW) FORM

SEND TO: Greene County Planning Board, 411 Main Street, Catskill, NY, 12414

FROM: ☒ Village/Town Board ☐ Zoning Board of Appeals ☐ Planning Board, Village/Town of CARRO

1. Name of Case (landowner/purchaser etc.) NEW JUNK YARD MORATORIUM Tax Map #: TOWN-WIDE

2. Location of affected property (accurately describe) TOWN OF CARRO TOWN-WIDE

3. Type of Referral: MORATORIUM LOCAL LAW
☐ New Zoning Law and Map ☐ Site Plan Review ☐ Area Variance ☐ New or Amended
☐ Amended Zoning Law/Map ☐ Special Use Permit ☐ Use Variance ☐ Comprehensive Plan

4. General Description of Proposed Project: MORATORIUM ON APPROVAL OF NEW JUNK YARDS IN THE TOWN

5. This referral is required because the property is located within 500 feet of a:

☒ Boundary of the Village/Town of CARRO

☒ Boundary of a County or State Park or recreation area defined as: CATSKILL PARK

☐ County or State building or institution defined as: _____

☐ Right-of-way of the following County or State highway: _____

6. Anticipated Public Hearing Date: 10/5/15 Time: 7:00 Location: CARRO TOWN HALL

7. This referral is supplemented by the following, (check all that apply):

☐ Application ☐ Applicable Zoning Map ☐ Location Map

☐ Applicable Zoning Law ☐ Site Map or Plan ☐ Supporting Report

☐ Environmental Assessment or Statement ☒ Other-Specify PROPOSED LAW

8. If referral involves a variance, give reason why variance is needed (e.g., 5 foot side yard request while law requires 10 feet, required parking not provided, etc.) N/A

9. Official completing this form: Name & Title: TAL RAPPLEYGA, ATTORNEY FOR THE TOWN
 Address: PO BOX 793, VALATIE, NY 12184 Telephone: 758-8034

NOTE: A USE VARIANCE should be based on "unnecessary hardship", defined as property that cannot yield a reasonable return if used for the purposes allowed in the zone, where the requested use would not alter the essential character of the locality, where the plight of the owner is due to unique circumstances and not to the general conditions in the neighborhood, and where the alleged hardship has not been self-created. **An AREA VARIANCE** requires balancing the benefits of the variance to the applicant against the detriments to the health, safety and welfare of the neighborhood or community. It is judged by how substantial the variance is, the effect on the neighborhood and nearby properties, the other alternatives available, effects on physical or environmental conditions and whether the alleged difficulty was self-created.

In accordance with General Municipal Law, all referrals must be accompanied by "full statement" of the proposed action, which means all materials required by and submitted to the referring body as an application on the proposed action, including a completed environmental assessment form and all other materials required by the referring body to make its determination on significance pursuant to the state environmental quality review act. A completed Part I of the SEQR Environmental Assessment Form, or Environmental Impact Statement, Negative Declaration, or indication of SEQR Type II Status must be included with all referrals.

Local Law Filing

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231
www.dos.ny.gov/corps

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

Of CAIRO

Local Law No. 6 of the year 2015

Establishing A Further Temporary Six Month Moratorium on Junk Yard Approvals

A local law (Insert Title)

TOWN BOARD

Be It enacted by the of the

☐ County ☐ City ☒ Town ☐ Village

of CAIRO as follows:

PLEASE SEE ATTACHED

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1.(Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 16 of 2015 of the ~~(County)~~(City)(Town)(Village) of CAIRO was duly passed by the TOWN BOARD on October 5, 2015, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. ~~(Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the ~~(County)~~(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20 ____ in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

3. ~~(Final adoption by referendum.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the ~~(County)~~(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20 ____ in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

4. ~~(Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the ~~(County)~~(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 ____, and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20 ____ Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 ____ in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a countywide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the County legislative body, City, Town or Village Clerk
or officer designated by local legislative body

(Seal)

Date: _____ October 5, 2015

**TOWN OF CAIRO
LOCAL LAW # 6 OF 2015
JUNK YARD MORATORIUM**

Be it enacted by the Town Board of the Town of Cairo as follows:

Section 1. Title.

This Local Law shall be referred to as the “Local Law Imposing a Further Temporary Six Month Moratorium on the Establishment of New Junk Yards.”

Section 2. Definitions

GARBAGE – All animal and vegetable waste resulting from the growing, processing, marketing and preparation of food items, including the container in which packaged.

JUNK APPLIANCE – Any abandoned, wrecked, discarded, dismantled or partly dismantled household appliance, including but not limited to stoves, washing machines, dryers, dishwashers, freezers, refrigerators, air conditioners, water heaters, computers or televisions, that is stored or placed outside of any residence or structure.

JUNK FURNITURE – Any abandoned, wrecked, discarded, dismantled or partly dismantled furniture, including but not limited to sofas, mattresses, bed frames, desks, tables, lawn furniture, chairs and chests of drawers, that is stored or placed outside of any residence or structure.

JUNK MATERIAL – Any abandoned, wrecked, discarded, dismantled or partly dismantled material including but not limited to a junk appliance, junk furniture, a junk vehicle, or garbage, rubbish, clutter and debris.

JUNK VEHICLE - Any vehicle, or used parts or waste materials from vehicles, that is a) Uninspected or unregistered; or b) Abandoned, wrecked, discarded, dismantled or partly dismantled; or c) Not in condition for legal use upon the public highways.

JUNK YARD – The use of any land for the temporary or permanent storage of garbage, rubbish, clutter, litter, debris, junk appliance(s), junk furniture, junk material, or more than one junk vehicle regardless of the intended future use of materials. Junk yard shall also mean those activities defined in Local Law #6 of 1985 of the Town of Cairo entitled “Salvage and Junk Yards”.

RUBBISH, CLUTTER, LITTER AND DEBRIS – Household or commercial trash, including, but not limited to, paper and paper products, barrels, cartons, boxes, cardboard, cans, glass, metals, machinery, plastics, rubber, crates, furniture, rags, mattresses, blankets, cigarettes, tires, lumber, brick, stone and other building materials, no longer intended for in condition for customary use, and any and all tangible personal property no longer intended or in condition for customary use.

UNINSPECTED VEHICLES – A vehicle that has not been currently inspected for the State of New York and approved for safe and regular operation on roads and highways in the State of New York or does not bear an appropriate or valid inspection sticker by regulating agencies of any state or other governmental entity.

UNREGISTERED VEHICLE – A vehicle that has not been currently registered for the State of New York or does not bear an appropriate or valid registration sticker by regulating agencies of any state or other governmental entity.

VEHICLE – A device or conveyance used for the purpose of carrying or transporting passengers or goods or equipment or any combination of the above purposes, including but not limited to automobiles, buses, trailers, trucks, tractors, motor homes, mobile homes, campers, motorcycles, mini bikes, recreational vehicles, boats, all-terrain vehicles or snowmobiles.

Section 3. Purpose and Intent.

Pursuant to the statutory powers vested in the Town of Cairo to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board hereby declares a temporary six month moratorium on the establishment or development of new junk yards or similar business activities in the Town, or the issuance of any approvals or permits therefore.

The Town Board is now in the process of considering various options relating to this issue and is nearing completion of a proposed zoning law that will address the issue. The Town Board finds and determines that it needs the period of time covered by the moratorium imposed herein in order to carefully study the issue, draft proposed amendments to the Town local laws, including a new zoning document, make appropriate changes to the draft of the proposed new Local Laws, schedule and hold the required public hearing on the Local Laws, comply with applicable provisions of law, adopt the Local Law, and file a copy of the Local Laws (as adopted) with the Secretary of State of the State of New York.

Section 4. Scope of Controls.

A. During the effective period of this Local Law:

1. The Town Board shall not grant any approvals which would have as the result the establishment or development of any new junk yard or related business activity within the Town whether in accordance with Local Law #6 of 1985, Entitled “Salvage and Junk Yards” or otherwise.
2. The Town Planning Board shall not approve any site plan, approve any special use permit or other permit which would have as a result the establishment or development of any new junk yard or related business activity within the Town.
3. The Code Enforcement Officer/Building Inspector of the Town shall not issue any building permit or other permit which would result in the establishment or development of any new junk yard or related business activity within the Town.
4. The Town Board reserves the right to direct the Town Building and Code Inspector to revoke or rescind any Building Permits or Certificates of Occupancy issued in violation of this Local Law.

Section 5. No Consideration of New Applications.

No applications for any junk yard or related business activity affected by this Local Law or for approval for a site plan, a variance, a special use permit or other permits relating to junk yards shall be considered by any board, officer or agency of the Town while the moratorium imposed by this Local Law is in effect.

Section 6. Term.

The moratorium imposed by this Local Law shall be in effect for a period of six (6) months from the effective date of this Local Law. In the event that a local law relating to junk yard or related business activities is adopted prior to the date that the moratorium imposed by this Local Law expires, then in that event the moratorium imposed by this Local Law shall expire immediately on the date that the Local Law relating to junk yard or related business activities takes effect in accordance with section 27 of the Municipal Home Rule Law.

Section 7. Penalties.

Any person, firm or corporation that shall establish or develop any new junk yard or related business activity in violation of the provisions of this Local Law shall be subject to:

- A. Such penalties as may otherwise be provided by applicable local laws, ordinances, rules, regulations of the Town violations; and
- B. Injunctive relief in favor of the Town to cease any and all such actions which conflict with this Local Law.

Section 8. Validity.

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law which can be given effect without such invalid provision.

Section 9. Effective Date.

This Local Law shall take effect immediately when it is filed in the Office of the Secretary of State in accordance with section 27 of the Municipal Home Rule Law.



PATTISON, KOSKEY, HOWE & BUCCI, CPAs, P.C.

www.pkhbcpa.com

Richard P. Koskey, CPA
Ned Howe, CPA
A. Michael Bucci, CPA
Bradley Cummings, CPA, CVA
Suzanne E. Muldoon, CPA
Nancy K. Patzwahl, CPA
Matthew H. VanDerbeck, CPA
Gary F. Newkirk, CPA

Reginald H. Pattison, CPA (1910-2002)
Jon Rath, CPA (Retired)

Jean Howe Lossi, EA
N. Thérèse Wolfe, EA
Carol LaMont Howe, EA

August 18, 2015

To the Town Board and Supervisor of the Town of
Cairo, New York:

You have requested that we prepare the special purpose annual financial report and related notes for the Town of Cairo, New York for the year 2015, to be included in the form prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York and perform a compilation engagement with respect to the annual financial report. We are pleased to confirm our acceptance and our understanding of this compilation engagement by means of this letter.

Our Responsibilities

The objective of our engagement is to

- a. prepare the special purpose annual financial report in accordance with the form prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York based on information provided by you and
- b. apply accounting and financial reporting expertise to assist you in presentation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in order for them to be in conformity with the requirements prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York.
- c. We will also perform the following services on a monthly basis—
 - When requested, we will assist your bookkeeper in adjusting the books of accounts so that she will be able to prepare a working trial balance from which the special purpose annual financial report can be compiled. Your bookkeeper will provide us with a detailed trial balance and any supporting schedule we require.
 - When requested, we will assist Town personnel in the recording of transactions in the Town's general ledger.
 - Verify reconciliation of general ledger accounts to bank reconciliations.

502 Union Street
Hudson, NY 12534
Tel: 518-828-1565
Fax: 518-828-2672

45 Five Mile Woods Road, Suite 1
Catskill, NY 12414
Phone: 518-943-4502
Fax: 518-943-6532

2880 Route 9, Suite 2
Valatie, NY 12184
Tel: 518-758-6776
Fax: 518-758-6779

340 Main Street
Saugerties, NY 12477
Tel: 845-246-3803
Fax: 845-246-1035

- Reconcile interfund due to/due from accounts.
- Review and reconcile all other general ledger balance sheet accounts to supporting documentation.
- Provide proposed adjusting journal entries, as needed, to bring accounts to proper balances.
- Assist in preparation of the Town's Annual Update Document filed with the Office of the State Comptroller.
- Provide some consultation with the Town Supervisor as needed.

We are not independent with respect to the Town of Cairo, New York. We will disclose that we are not independent in our compilation report.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare the special purpose annual financial report and related disclosures in conformity with the requirements prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York and assist you with the presentation of the financials statements in accordance with the format prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARs:

- a. The preparation and fair presentation of financial statements in accordance with requirements prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York.
- b. The inclusion of all informative disclosures that is appropriate for conformity with the requirements prescribed by the State of New York, Office of the State Comptroller Division of Municipal Affairs, Albany, New York. That includes
 - a description of the regulatory basis of accounting, including a summary of significant accounting policies, and how the required format differs from accounting principles generally accepted in the United States of America, the effect of which need not be quantified and

- informative disclosures similar to those required by accounting principles generally accepted in the United States of America.
- c. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements.
- d. The prevention and detection of fraud.
- e. To ensure that the municipality complies with the laws and regulations applicable to its activities.
- f. To make all financial records and related information available to us.
- g. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgements, you provide to us for the compilation engagement.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your annual report. You are responsible for evaluating the adequacy and results of the services performed and accepted responsibility for such services.

Our Report

As a part of our engagement, we will issue a report that will state that we did not audit or review the annual report and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on it.

Other Relevant Information

Our anticipated fees for these services will be \$12,500. You will also be billed for travel and other out-of-pocket costs such as report production, typing, postage, mileage, etc. We will anticipate billing you progressively during our engagement with the final billing being settled at the end of the calendar year based on actual time spent at our hourly rates.

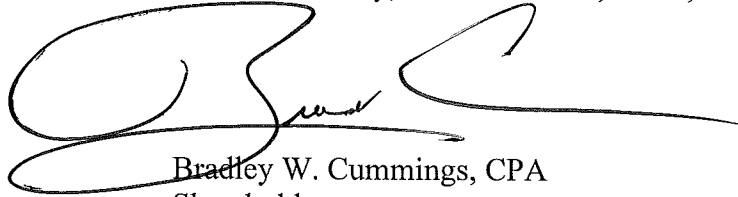
The hourly rates used for these billings are as follows:

Shareholder	\$160
Manager	\$105
Administrative	\$ 70

If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our engagement to prepare the annual report described herein and perform a compilation engagement with respect to the same annual report and our respective responsibilities.

Very truly yours,
Pattison, Koskey, Howe & Bucci, CPAs, P.C.

A handwritten signature in black ink, appearing to read 'Bradley W. Cummings', is written over a horizontal line.

Bradley W. Cummings, CPA
Shareholder

RESPONSE:

This letter correctly sets forth the understanding of the Town of Cairo, New York.

By: _____

Title: _____

Date: _____

Town of Cairo
Ambulance Service

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

Monthly Report

September 14, 2015

Total calls for July.....84
Total Transported calls.....56
Total Non-transported calls..... 18

Total amount billed: \$ 52,840

Miscellaneous items of Interest:

1. Having multiple mechanical issues with the 2009 Ford Ambulance. Most recently lost the brakes on a call. Am in the process of designing specifications for a new ambulance along with pricing.
2. Budget for fiscal 2016 has been submitted. Wages for personal services estimated pending labor negotiations and new union contract.
3. Nothing new from the engineer regarding the new ambulance building. Hope to see a rough draft sometime in the near future.

ANIMAL CONTROL

MONTHLY REPORT

SEPT.3,2015

THE DEPARTMENT OF ANIMAL CONTROL WAS VERY BUSY AGAIN FOR THE MONTH OF AUGUST AS I HAD A TOTAL OF 25 CALLS . I HAD SEVERAL LOOSE DOG COMPLAINTS , DOG BARKING COMPLAINTS , ALSO RACCOON AND BEAR COMPLAINTS. I GAVE OUT 3 SUMMONS FOR DOGS RUNNING AT LARGE , NO LICENSE AND DOG BARKING . I ATTENDED 2 COURT SESSIONS WITH SGT BUSCH FROM CAIRO PD. I AM WORKING ON BIDS FOR PUTTING UP A WALL IN THE CAIRO SHELTER TO ENCLOSE THE ANIMAL KENNALS , AND SOUND PROOF, ALSO FOR HEAT SAVINGS . I HAVE ALSO DONE SEVERAL FOLLOWUPS ON DOG BITES .

BRIAN FEML

ANIMAL CONTROL OFFICER

TOWN OF CAIRO BOARD MEETING

ASSESSOR'S MONTHLY REPORT

September 14, 2015

New Business:

16 property transfers for the month of June

3 valid

35 property transfers for the month of July

8 valid

Small Claims Petitions re:

85.00-1-9 Borsuk

99.00-1-2 Watts

Old Business:

CLOSING

Janice Hull

Sole Assessor



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT
MONTHLY REPORT

August 1, 2015 – August 31, 2015

(08) Building Permits Issued

(00) Certificates of Occupancy Issued

(09) Certificates of Compliance Issued

(24) Violations & Complaints

(03) Violations Pending Court

(01) Pending cleanup ordered by the Town Board

(34) Total Inspections were performed on current projects, violations, and fire inspections

GOALS & Accomplishments:

- Organize
- Continue to work on violations & Fire Inspections
- Work on office procedures files so that the office runs in an efficient matter

512 Main Street, P.O. Box 728

P. (518) 622-3120 ext. 253 F. (518) 622-3415

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm



Robert F. Hempstead
Town of Cairo Highway Superintendent

755 Route 145

Cairo, NY 12413

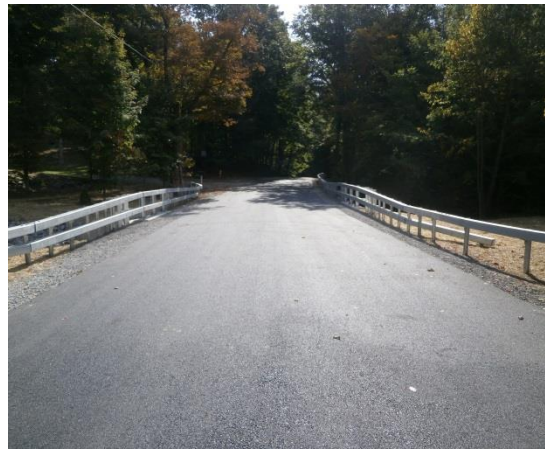
518-622-9515

518-622-3185 Fax

518-965-1266 Cell

highwaysuper@townofcairo.com

Highway Report



September 14, 2015

Highway Daily Tasks Performed:

1. Crews are out cold/hot patching pot holes as weather permits utilizing recently purchased trucks and lee boy paver. 1416 tons to date. (Warren Stein, Ira Vail, Bross, Spahmer, Deyo, Harold Myer)
2. Routine repairs/service on equipment.

3. Town wide road side trash pickup continues.
4. Sign replacement/maintenance ongoing.
5. The Harold Myer Road Culvert Replacement FEMA project is complete.
6. Sandy Plains Road Culvert Replacement FEMA project will start on September 15, 2015. At this time the road will be closed until approximately October 25, 2015
7. Culvert maintenance continues: Installed new culvert on Jones Road and Chadderdon
8. Tree/brush cutting around signs and along the edge of the road.
9. Receiving quotes for the 2015 paving season: South Rd, Sandy Plains, and South Cairo Development, etc.
10. Yard waste program use is increasing.
11. Gradall out ditching/drainage on various roads
12. Town wide roadside mowing ongoing.
13. Excavated and repaired Bross Street for water leak
14. Accident with truck #22. Insurance company declared a total loss.
15. Installed asphalt gutter and replaced catch basin on Maple Avenue
16. Installed informational signs for highway repair/resurface scheduling
17. Held informational meeting at South Cairo Church for the Sandy Plains Culvert replacement road closure.
18. Installed signs on Sandy Plains with closure date.



Park Maintenance:



1. Mowing and weed trimming continues daily.
2. Installed new goal post on the football field.
3. Crack sealed and lined the tennis court and basketball court
4. Brush hogged new soccer field



Meeting & Miscellaneous:

1. Still pending: F450 purchase, plow for F350 Unit 1, skid steer with snow blower, and tandem dump trucks with snow and ice equipment.
2. Still pending: Repairs to salt building.
3. Repaired multiple street lights on Main Street and Mountain Avenue
4. Sidewalk committee meeting
5. Met with Gorman representative regarding oil and stoning.

6. Annex renovations: run wiring and mounted electrical boxes. Removed old beams in ceiling and removed old insulation. Cut fire stops in wall, framed out police chief office. Installed a gable end
7. Cemetery maintenance continues. Installed new signs designating Town maintains cemetery.
8. Met with Cairo Fire Commissioners
9. Met with Sylvia regarding Historical Marker install at County Farm
10. Replaced mother board in a/c unit at the Town Hall
11. Replaced brakes on the ambulance 74-1
12. Replaced head and radiator on B-03

Library Report – August 2105

The library had the following programs over the summer: Picasso Kids, Pioneer Living, Tai Chi, Nature Detectives and Writing for Teens and Adults. The Writing program with author Esther Cohen was largely made possible through a grant from Poets& Writers. Based on feedback from participants, we will be holding additional writing workshops.

See below:

“The summer 2015 writing class in Cairo with Esther Cohen proved to be as enjoyable and rewarding as other classes. She has succeeded in getting me writing again and overcoming my fears of my possible abilities. I have attended many and I continue to write pieces that others consider good, but what do they know?” *Tony*

The other programs are largely made possible with funds raised by the Friends of the Cairo Library.

Babes in Bookland will start up again on September 23.

An ongoing program is Library Storytime with Miss Dani on Sunday mornings at 8:00am, 90.7FM or wgxc.org online.

For the months of July and August, we issued 50 new cards. During the same time period the computers were used 1,588 times and the library community rooms were used 89 times by various individuals and groups.

The library received a grant from the MidHudson Library System for \$100 towards ebooks.

The library teen room got good use this summer. The Xbox is very popular. The board games are also being used.

We are showing movies once a month on Sunday afternoons and these have been popular as well.

From NYLA: “The New York libraries draw in more visitors than the New York Yankees, Mets, Knicks, Giants, Jets, Nets, Carnegie Hall, Lincoln Center, aquariums, zoos, and Madison Square Garden combined, according to a story by the New York Times.”



Cairo Tax Collector
PO Box 319
Cairo, NY 12413
518-622-9218

taxcollector@townofcairo.com

September 10, 2015

To: Supervisor Banta & the Cairo Town Board

Re: Tax Collector's Monthly Update

- The Cairo tax collector's books were turned over to the County Treasurer's office on Tuesday, August 4, 2015. At the time, there were 289 parcels that remained unpaid totaling \$816,591.58. This number does not include rolls 3, 5 & 6 in the amount of \$279,470.51 which are paid directly to the county. Just as a side note, I would like to mention that there was a discrepancy with the Treasurer's office and after discussion with Diane, it was noted that my numbers were correct as she had credited a number of parcels incorrectly. I was quite pleased that I balanced to the penny!
- On the same day, a check was written to the Greene County Treasurer in the amount of \$77,462.69 to pay all of what was collected on the warrant through July 31, 2015.
- A check was paid to the town on September 10, 2015 in the amount of \$6733.91. This covered July penalties (\$5930.81) July 2nd notice fees (\$82.00), July interest (\$12.30,), August penalties (\$128.80), August 2nd notice fees (\$2.00), as well as the 2nd notice fees on the 289 unpaid parcels (\$578--the county credits us this money during the reconciliation process.)
- I have once again attached the report detailing this year's tax collection. Please note, as mentioned above, that the remaining uncollected amount of \$1,096,062.09 includes rolls 3, 5, and 6 in the amount of \$279,470.51. These rolls are paid directly to the county thus the remaining unpaid amount was \$816,591.58.
- I have also attached the reconciliation page from the treasurer's office.
- I continue to come to the office on a daily basis to check the mail, emails, and phone messages.
- Please let me know if you have any questions or concerns regarding this year's tax collection season.

Respectfully submitted,

Susan Hilgendorff
Tax Collector

Town of Cairo Town & County 2015

Collection Summary

All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2015	5898949.15	26867.40	0.00	276.00	1096062.09
Totals:	5898949.15	26867.40	0.00	276.00	1096062.09

Collection Statistics:

Number of Postings:	4043
Percentage Collected:	84%
Number of Adjustments:	3
Number of Voids:	91
Number of Returned Payments:	9
Number Refunded Duplicate Pmnts:	16
Notice Handling Fees Collected:	276.00
Received Via:	
On-Line:	87
Mail:	2546
Counter:	424
At BOGC:	913

Cash:	44715.55
Check:	5734905.67
Other:	146471.33
Total:	5926092.55
Minus Duplicate/Over Payments:	0.00
	5926092.55
Taxes:	5898949.15
Penalty:	26867.40
Surcharge:	0.00
Ret. Check Fees:	0.00
Notice Fees:	276.00
Total:	5926092.55
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	5926092.55

Other Payment Type Breakout:

Credit Card:	8	15182.08
Money Order:	4	2889.82
Online Payment:	87	128399.43

CAIRO

2014 collected in 2015
As of August 1, 2015

Sue Higendorff
PO Box 319
Cairo, NY 12413

518-622-9218

taxcollector@townofcairo.com

			<u>Debit</u>	<u>Credit</u>
Total Warrant			\$6,995,190.27	
Paid Supervisor	\$3,835,908.46			\$3,835,908.46
Erroneous Assessments:				
	Testa 99.00-2-6			\$179.03
	T/O Cairo 101.05-3-14			
	T/O Cairo 101.05-5-2			
Corp Taxes Paid to Treasurer				\$191,240.86
				\$0.00
State Lands Paid to Treasurer				\$88,229.65
State Lands Adjustment				\$0.00
Received from Collector				\$1,985,000.00
Sub Total				\$6,100,558.00
Unpaid List	Village		\$0.00	
	Outside 192400		\$816,591.58	
	Total Unpaid			\$816,591.58
	Total			
Per Parcel Notice Charge	Village	\$0.00	0	
	Outside		289	
	\$ Amount Per	\$2.00	289	\$578.00

Balance Due From Tax Collector

\$77,462.69

CLC 1633

Collector's Signature Susan B. Higendorff
Greene Co Treasurer Wanda Benthon

Date: 8-4-15

8/4/2015



TOWN OF CAIRO WATER & SEWER

MONTHLY REPORT

AUGUST 2015

86 PHONE CALLS RECEIVED AND RESPONDED TO

16 DIG SAFELY REQUESTS AND RESPONDED TO

1 WATER SERVICES TURNED ON

3 WATER SERVICES TURNED OFF

0 ALARMS RECEIVED AND RESPONDED TO

WATER DEPARTMENT

Water System Maintenance – In August the water system demand had increased in average from 91Kgpd to 104Kgpd. Our leak detection efforts eventually brought us back to Bross Street where the leak was located and corrected on September 8th. Related call to account #3320 regarding water in the basement. We updated the water hammer arrestor levels. While looking for the curb stop, we located a valve that controls a line that supplies water to two houses on N. Lincoln and two accounts off of route 145. This valve location was also added the drawings to the location books. We revisited prior work sites and did lawn site repair.

Water Turn-On/Offs – We had 1 water turn-on: #3040 a seasonal account. We had 3 water turn-offs: #0250, #0690 & #1290 all vacated properties.

Potential New Account – Account #5245 is not on the water system and is requesting consideration. The water district rules regarding this addition are being reviewed and costs analyzed. Excavation costs, property easements are being researched. The addition of this new account is favorable.

Water Billing – The WLB billing program was separated into three individual programs to simplify the account billing system. This separation should alleviate the overlaps of sewer and EDU credits that had been an ongoing problem. There was an erroneous bill and penalty applied to account #3350 due to an incorrect water meter reading. We corrected the error and a corresponding resolution is submitted.

Hydrant Flushing – We completed the majority of our hydrant flushing at night. We had hoped to gather pressure and flow data as we did the flushing but we were unable to borrow a gauge in the necessary time frame. We will be doing the flushing again in the fall and we plan on gathering the data for a more comprehensive hydrant report.

Grant Expectations – We compiled data and have been working with Delaware Engineering in pursuit of available funding for water system repairs and expansion. The grant application was submitted to NYSDOH in support of DWSRF Application. Target funds of \$3.5 million. Target projects include; an additional source, the Jerome Avenue water line, the Bross/Railroad/Grove street line service lines, water meters and the water tower.

Additional Water Sources – We have begun discussions with land owners of potential well sites. Contractual agreements and substantial water testing (quality & quantity) will follow.

Curb Stop Issues – Account #4590 had an internal water emergency. In order to do the repair, water service needed to be turned off. We did not have a location diagram for this account and even once we found the valve, access was difficult, the valve was non typical to our system standards and specialized tools and some ingenuity. The valve location and subsequent notes are now in our location books.

Account #0030 had requested a water turn off and there had been unsuccessful attempts in years past to locate the curb stop. The service line and curb stop were replaced when the new main was put through, but we had no diagram to go by. After tracing the line, working with Holbrook services we excavated and installed a new curb box and added the drawings to the location books.

Account #0250 requested water turn off. The meter is in a crawlspace that we could not readily access and the curb stop was buried and damaged. Working with Holbrook services, we excavated and replaced the curb stop.

Account #0690 requested water turn off. The curb stop was in our location records, but it did require additional work as the roots and foliage had grown over the area.

Water Rules & Regulations Review – I am working with Dan Joyce and Mary Jo Cords to review and adjust our Water Rules. An amendment (or total rewrite) to the current 1990 version of the Cairo Water District Rules & Regulations is in order. There are parts of the regulations that are outdated and in need of clarification. Issues regarding the responsibility of water service line ownership and maintenance should be reviewed. The responsibility of the Highway Department should also be reviewed. A similar committee is required for the certain aspects of the sewer system as well.

SEWER DEPARTMENT

Septic Tank Pump-Outs – #0610, #1190, #1220 #1200 & #5245 tanks were pumped.

PS1 Maintenance – (Same as last month.) As Emmons was in town doing the repair at PS8 we discussed an issue at PS1. An aging belt has been squealing loudly and starting to slip. We ordered a replacement

belts for both the pumps at PS1, they have yet to arrive. The generator at this station is in need of maintenance.

PS4 Maintenance – (Same as last month.) A dual pump station, pump #1 has pulled away from its connection allowing fluid to spray back into the wet well. This failure is causing the pumps to run much more than they are intended to. The check valve to isolate this pump has also failed, and it is inside the wet well requiring a confined space technician and a having the pump truck on scene to do the repair. Pump #2 at this location has pulled away from the inside wall of the wet well, it is astonishing that it is still working properly. The control box has deteriorated and has taken extensive damage from corrosion, I have asked Emmons for a quote to replace the box. We have a tentative date to do all repairs at this location at the same time this month.

PS3 Alarm Failure- (Same as last month.) PS3 is a dual pump station. One of the two pumps has failed. These are very large Chicago pumps that required extensive effort to remove. Pump #1 had a seal failure and shorted itself out, Emmons has taken the pump to attempt a repair. The junction boxes inside the wet well have deteriorated to the point of being useless. It is a harsh environment and most materials cannot hold up under those conditions. We plan on doing away with the junction boxes and hard wiring the pumps to the control panel. This will require digging and laying in new larger conduit. Much of PS3 needs some repairs, the generator still needs to be connected, the fencing needs to be increased, the control panel needs to be raised and we would like to build a concrete riser around the wet well to protect against any future floods. The majority of these repairs should be covered by FEMA funds from hurricane Irene. Highway Superintendent Hempstead has spearheaded the project and I will be working with the highway department to further facilitate these repairs.

PS9 Failure Alarm – (Same as last month.) We have an E-One pump that sends waste water from account #5245 to our PS1 station. Our single E-One pump is designed to pump against pressure over great distances, but it is not capable of handling the volume of waste water that it is collecting from two pumps owned by the account. We had LaPlante replace our pump. Our pump at this station has failed on numerous occasions and it will continue to do so as it is not designed to handle the load. We plan on replacing the two account owned pumps in their wet well with new pumps that can handle the distance and quantity. The new pumps will be owned, maintained and monitored by this department. We will remove our E-One station and keep it in storage as it is compatible as a replacement for some of our other pumps in the system.

Air Release Valves – Same as last month. We had two failures on air release valves, one on Grove and one on Main. I do not know if there are other air release valves on the system that should be inspected and maintained. Delaware engineering is working with me on this. A backflush of these air release valves may be periodically necessary, we are researching if it can be done with an air compressor or we may need to use a water truck.

Septic Pump Stations- John Orso and I have been monitoring the pump stations. The stations are to be monitored to avoid system failure. Our monitoring has already proved necessary as failures were

identified and corrected before the situations became severe. Holbrook Services has been doing the majority of grounds maintenance at the pump stations and the WWTP.

Sewer Use Law – We are guided by the current 2010 Sewer Use Law, there are some items that were not properly addressed, and other items that contradict themselves. Previous versions of the law allowed property owners to continue using their own private wastewater disposal system and would be forced to connect to the system if their system failed. Although there is not a clear definition of failure. Current law dictates that (Section 307) connection is required by everyone. We have numerous buildings in the district that are not connected to the system. Conflicting (Sections 406) areas refer to the owner maintained wastewater disposal systems. As with the water rules, there should be a review, clarification and adjustment to the current 2010 law. I propose a review committee is formed for the task.

The State of the Water & Sewer Department –

Personnel –John Orso continues to do the majority of the water testing and chemical treatments, he has also been assisting with the water meters and the septic tank projects. Joe Myers continues to be a most valuable asset in the mechanics of both the water and waste-water systems. Valarie Payton is learning well and is tasked with the organization of our filing system. Maeve Bolger is filling in while Valarie is on vacation. Both John and Valarie have made a first draft of their respective SOPs. Establishing SOPs (standard operating procedures) for various aspects of this department is an important goal we continue to work towards.

Administrative Insight- Same as every month. Both of the departments are in serious need of assistance. I am only slightly slowing the dilapidation of the systems. Time and financial restraints cannot adequately compete with the maintenance requirements. There are many vacant accounts that no longer use the departments systems. As the systems deteriorate the maintenance costs continue to grow. The majority of incoming funds are already used to pay off old debt. I don't know that getting a grant or another interest free loan is the answer, albeit we can't have the departments go backwards. I regret I don't have a more positive plan to propose. As I have frequently stated, this position requires more time than I can afford it. The Town needs to have a different plan for future of these departments; I cannot effectively do this job given financial and time constraints.

Michael Lamanec

Town of Cairo Water & Sewer Administrator



TOWN OF CAIRO

SUPERVISOR'S REPORT

September 14, 2015 @ 6:30PM

Location: Town Hall of Cairo, Meeting Room

CAIRO...A Small Town with a BIG HEART!

Monthly Financial Report:

- July 2015
- Sent via email to the Board & provided a copy at this evening's meeting

Zoning Law Adoption:

- Re-adoption to occur on October 5th @ 7pm
- Working on amendments as requested
 - o Speaking with owners who have requested clarifications and changes

Employee Meetings 2015:

- January 21st @ 11am
- April 1st @ 11am
- April 22nd @ noon-employee & volunteer luncheon
- June 3rd @ 11am
- September 9 @ 11am

Angelo Canna Park:

- Senior Recreation Area:
 - o Applied for a \$10,000 Grant from The Alexander & Marjorie Hover Foundation
 - Letter of Inquiry submitted by July 1, 2015 and accepted
 - Permission was granted to submit a full grant application by August 1, 2015
 - Grant Application submitted August 1, 2015
 - The American Legion Post 983 sponsored the grant application for us as we needed a 501©3 organization
 - Should receive a response in October
- Gazebo project:
 - o Doug O., Elizabeth B., & Dave I. are working on Gazebo building
 - Plans have been donated by GNH Lumber
 - Materials have been donated by B&B Forest Products
 - Milling has been donated by Bill Metzler
 - \$1,000 donated from the Bank of Greene County for the roof
 - Partnering with the School District Technology Dept to complete project
 - \$500 from the Fortnightly Club for the Gazebo
 - We are eligible to apply again in September

Annex Building Renovation:

- Renovations have commenced
- Annex Building Dedication: will plan a dedication for the Police Department building in honor of Floyd Hempstead in the Fall of 2015.

Sidewalk Initiative:

- Seeking funding & financial resources for sidewalks down Main Street
 - o The Town of Cairo has received a \$75,000 grant from the NYSDEC Catskill Park Smart Growth Implementation Grant.
- Will attempt to incorporate a Rails to Trails phase along William Dinger Rd to the corner of Railroad Ave where the Cairo Historical Society has commenced their Railroad project as a Phase II of the project.
- Phase 3 of the project could/would be the other side of Main St and/or the continuation of the north side to McDonalds and to the Banks.
- Meeting with Bill L., Harry L., Robert H., Bill Stein, & Alan T. on September 8th @ 4:30pm
 - o Discussed in-kind services from the Town & County Highway Departments
 - o Discussed additional phases and funding for the projects
 - o Discussed modifying the scope of work

Well supply/drilling:

- Objectives:
 - o Upgrade water supply line(s) on Jerome Ave and any other insufficient lines
 - o Replace Water Tank
 - o Find another well source
 - o Expand Water District
- Seeking funding; working with the County & Assemblymember Lopez's office.
- Executing an agreement to test wells on a property on Cty Rt 85 and possible purchase the property is the tests results yield sufficient returns.

Labor Negotiations:

- Highway Department Labor Agreement & Negotiations:
 - o In progress
- Police Department Labor Negotiations:
 - o Negotiations complete
 - o MOA needs to be executed
- Ambulance Department Labor Negotiations:
 - o In progress

Police Manual:

- Working on an update for the Police Manual

Meetings/Events:

- Attended Summer Rec Town Thank You Day 8/6 11am
- Meeting with Kathoderay Media 8/7 9am
- Attended Disabled Veterans BBQ 8/8 1:30pm
- Attended Summer Rec Kids Appreciation Day 8/14 11am
- Attended Service 8/17 3:30pm
- Meeting for the State Fire Prevention & Building Code Council 8/19 10am
- Public Hearing 8/20 7pm
- Meeting at Annex Building 8/21 11am
- Meeting with Dan Joyce & taxpayer 8/24 1pm

- Conference call meeting with the State 8/25 10am
- Meeting with Round Top Knit & Screening for signs 8/26 3pm
- Meeting with campground owner 8/28 9:30am
- Attended fundraiser for local youth going to China 8/29 5pm
- Meeting with Code Enforcement 8/31 5pm
- Attended Highway Superintendent presentation/meeting 9/3 6:30pm
- Meeting with clerk 9/4 11:30am
- Attended Cairo Chamber of Commerce Event at Cruisin' Diner 9/5 5pm
- Meeting for the Sidewalk Project 9/8 4:30pm
- Meeting with employees 9/9 11am
- Town Board special meeting for budget, labor negotiations, litigation & other business 9/10 9am
- Attended 9/11 Memorial Ceremony held by the County 9/11 11am

Solar Energy Initiative in progress:

- In progress

Grant Writing objectives:

- Sidewalks: in progress with Delaware Engineering
- Well Water Supply & Water District: in progress with Delaware Engineering
 - Preliminary Engineering Report in Support of DWSRF Application submitted on 9/4/15
- Community Block Grant: \$300,000:
 - Did not receive grant; had an exit interview to review application
 - Will disburse existing funds
- 2015 Consolidated Funding Application opportunities:
 - Delaware Engineering identified that we may have two opportunities:
 - Rails to Trails project
 - Senior Recreation Area
- Community Center: seeking grant opportunities
- Geological Site: seeking grant opportunities
- Ambulance Building: seeking grant opportunities
- Park Improvements
 - Soccer Fields, Baseball Fields, Football Field: in progress
 - Senior Recreation Area: in progress

Dog Law Request:

- Update from Mary-Jo & Dan J.

Ambulance Building:

- Building design underway

Cairo Community Home Grants:

- Cairo did not receive the Community Block Grant from the State that was submitted at the beginning of the Year.
- We have funds leftover from the previous grant in the early 2000s similar to this one for income qualified residential owners that we can disburse.
- Asked Mary-Jo to assist with review process. Will either use Catskill Mountain Housing and/or the Building Department to provide for administration of the grant process.

404 County Route 23B/Main St-Donated Property:

- Need to execute an agreement with the School District to proceed with work on the property and eventual transfer of the property to the School District.

Economic Development Work:

- Kathoderay Media: Business Development Profile & new website launch October 5, 2015 @ 6:30pm
- Update on projects next week with beta testing commencing

September 11th Memorial Ceremony:

- Attended the Greene County Memorial Ceremony 9/11 @ 11am on Volunteer Dr.

DARE Day:

- Angelo Canna Town Park, September 26th, Saturday from 10am to 4pm

Greene County Multijurisdictional Hazard Mitigation Update:

- September 17th @ 7pm on Volunteer Dr.

Disabled Veterans Barbecue Saturday, August 8th @ 2pm @ Pot O Gold:

- Over \$10,200 raised
- I donated a week of radio ads to the event & at my request 98.5 put it on their PA ads

2016 Budget Preparation:

- Tax cap is .73% for 2016
- Department budgets submitted except a few
- Tentative budget will be submitted by 9/30
- Government Efficiency plan submitted in June 2015 in order for taxpayers to received their property tax relief rebate
 - o We must stay under the tax cap in order for the taxpayers to receive their rebate

Junior Billiards Player Goes To Worlds



My name is Emily Herpel. I'm 15 years old and I live in Freehold, NY. I go to Cairo-Durham High School. I have been playing pool since I was 6, when we first got a table in our house. Joining The TAP League and beginning to competing at age 11, I fell in love with the game more with each game I played.

This past August (4th-7th), I competed in the BEF Jr. National 9-ball Championships. Placing 2nd in a field of 16 juniors, from around the country (Girls 18 & Under Bracket), I earned myself a spot on Jr. Team USA to compete in Jr. Worlds in Shanghai, China (November 14th-17th 2015). I will be competing alongside 15 other juniors against some of the top juniors in the world!

The financial cost for this opportunity is estimated at about \$3,000. I have saved several hundred from my job in Catskill and have received many donations thus far. However, with only 3 months left, it won't be enough. The BEF helps with some of the fundraising for the travel, but is very limited. I have set up a Go Fund Me account on Facebook, at this address www.gofundme.com/emilyherpel. I am in search of other ways to help raise the funds and hoping for some community support.

There are many people that have helped me along the way and I am very thankful for their continued support!