



Minutes

**Town of Cairo
Town Board Meeting @ 6:30 pm
Location: Town Hall Meeting Room**

July 6, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, July 6, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Cords, Ostrander, Joyce and Puorro.

There was a presentation by Kathleen McQuaid of KathodeRay Media, Inc. to update the Town of Cairo website and business profile. She works to customize everything. They would create a business profile and brochure for Cairo with regards to the infrastructure and where the town is going.

The minutes from the May 4, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The minutes from the June 1, 2015 Board Meeting were accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The minutes, as amended, from the June 10, 2015 Special Board Meeting were accepted by Councilperson Cords and seconded by Councilperson Joyce.

Resolution No. 130 -15 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for May, 2015.

All members in favor – motion carried.

Resolution No. 131 -15 “Accepting Sewer Penalties – June 15, 2015” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Penalties as presented from the Sewer Administrator in the amount of \$2,487.78 dated June 15, 2015.

All members in favor – motion carried.

Resolution No. 132 -15 “Accepting EDU Billing” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it is necessary for the Quarterly Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town board accepts the Sewer EDU Billing as presented from the Sewer Administrator in the amount of \$58,525.00 dated June 2, 2015.

All members in favor – motion carried.

Resolution No. 133 -15 “Purchase of Filing Cabinets for the Tax Assessor” offered by Councilperson Puorro and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the purchase of file cabinets previously ordered from WB Mason Supply Company under NYS contract: price quoted is \$222.68.

All members in favor – motion carried.

Resolution No. 134 -15 “Purchase of Computer for Water & Sewer Department”

offered by Councilperson Cords and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the purchase of a computer & applicable technical support for the Water & Sewer Department in the amount of \$2,304.98 from ITS.

All members in favor – motion carried.

Resolution No. 135 -15 “Authorize Town Bookkeeper to Attend NYS State

Comptroller Seminar” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Bookkeeper to attend a no-cost Seminar for Local Officials sponsored by the NYS Office of the State Comptroller on July 27, 2015; and

BE IT FURTHER RESOLVED, that mileage and toll expenses will be reimbursed according to the Town of Cairo Travel Policy.

All members in favor – motion carried.

Resolution No. 136 -15 “Budget Amendments and Payment of Bills on Abstract

No. 315” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1620.408	Annex-Contractual	-5,000.00
From	A-1620.4	Town Hall-Contractual	-7,769.84
To	A-1620.202	Bldgs- Bldg. Improvements	+12,769.84

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #315, consisting of 2015 Vouchers #1738 through #1869 in the amount of \$152,553.88 is approved for payment.

The total amount to be paid from the:

General Fund -	\$91,036.51	Hydrant -	
Highway Fund -	\$45,753.42	Sewer Fund -	\$8,766.19
Cap. Water Fund -		Water Fund -	\$3,774.51
Cap. Sewer Fund -		Trust & Agency -	\$3,223.25

All members in favor – motion carried.

Councilperson Cords informed the Town Board they are working with Brian Feml, Animal Control Officer, and are still in the process of updating the dog law.

Councilperson Ostrander informed the Town Board the Town Courts need an additional phone line. They also need a wireless phone for their office.

Resolution No. 137 -15 “Town to be Lead Agency under SEQR and authorize Town Supervisor to sign the Environmental Assessment Form for the proposed Zoning Law” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Be it resolved the Town Board of the Town of Cairo agree to be Lead Agency under SEQR and authorize Town Supervisor to sign the Environmental Assessment Form.

All members in favor – motion carried.

Nan Stolzenburg, Certified Planner, spoke on the SEQR Review Process for the Zoning Law and the Environmental Impact Statement.

Nan explained by having the adopted Zoning Law she found there were no adverse effects, only positive. She recommended the Town Board have a Public Hearing and see what other aspects come out at the meeting.

Councilperson Cords and Councilperson Joyce asked for a public meeting with the Planning Board to discuss their recommendations as well as the recommendations from the County Planning Board.

Councilperson Ostrander explained that the Town Board asked the Planning Board for their opinion and input as to the Proposed Zoning Law. He said the Town Board received a complete and thorough report with specifics and good suggestions, as well as errors noted by the Planning Board. The Town Board addressed each suggestion in the Proposed Zoning Law.

Councilperson Ostrander explained the Town Board writes the law. The Planning Board then carries out the mandates of the law. The Town Board respects the work of the Planning Board and their efforts that went into their recommendations. The recommendations of the Planning Board will be made public at a future date.

Supervisor read a letter in response to a letter that was put in the paper by the Cairo Planning Board.

Resolution No. 138 -15 “Set Public Hearing for Zoning Law” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby set a Public Hearing for the Proposed Zoning Law on Thursday, July 30, 2015 at 7:00.

Roll Call:

Councilperson Cords	Nay	She wants to wait until Board sets meeting with Planning Board to discuss their comments
Councilperson Joyce	Nay	He agrees with Councilperson Cords
Councilperson Ostrander	Aye	
Councilperson Puorro	Aye	
Supervisor Banta	Aye	

Motion carried.

Councilperson Puorro suggested a meeting with a couple of Planning Board members and a couple of Town Board members to discuss their comments. Councilperson Cords said it would have to be a public meeting if there were more than 2 members in attendance.

John Lyons said he would put together something that could be put on the website, the Recommendations of the Planning Board and a letter in response to the Planning Board. John Lyons will have a response ready by the end of this week.

Supervisor Banta informed Superintendent of Highways Robert Hempstead that counsel has reviewed the Highway work contracts and the Town Board members need a copy before they can authorize him to sign the contracts.

Supervisor Banta asked Board Members to look over the recommendation of Code Enforcement Officer Stacey Sprague. Stacey reported on the property located at 171 Bross Street in Cairo, NY. Mr. Seitz claims that he does not have the means to clean his property up to satisfy the violation. CEO Sprague is recommending the Town Board of the Town of Cairo proceed for the cleanup at 171 Bross Street.

Resolution No. 139 -15 “Approve Order and Authorize Supervisor to sign Order” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the Order and authorize the Supervisor to sign the order to clean the property at 171 Bross Street, Cairo, NY. The public hearing will take place at the Board Meeting on Monday, August 3, 2015 at 6:30 PM.

All members in favor – motion carried.

Resolution No. 140 -15 “Authorize Supervisor to Send T-9 Form for Reduction of Speed” offered by Councilperson Joyce and seconded by Councilperson Puorro:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to send a T-9 Form letter to DOT requesting the speed limit be reduced to 40 mph on Route 32 coming into the Town of Cairo.

All members in favor – motion carried.

Public comments

The following people had comments, questions or suggestions for the Town Board.

Dave Hart
Janet Mckeon
John Gallagher
Julie Freeman
Susan True
Rosemarie Webb
Mary Kames
Katherine Pacifico
John Morgese
Sylvia Hasenkopf
Ed Forrester
Ray Pacifico

Resolution No. 141 -15 “Board to Move into Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:50 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 142 -15 Resolution in Executive Session

Resolution No. 143 -15 “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:45 PM.

All members in favor – motion carried.

A motion was made by Councilperson Cords and seconded by Councilperson Puorro to adjourn the meeting at 9:50 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk