

Minutes

Town of Cairo

Town Board Monthly Meeting

July 21, 2010

The Town Board of the Town of Cairo held a regular meeting on Wednesday, July 21, 2010 at the Cairo Town Hall located on Main Street, Cairo, New York. Supervisor Coyne, after a Pledge to the Flag, called the meeting to order at 7:30 PM with the following members present: Councilpersons Lorenz, Ostrander and Suttmeier. Councilperson Schwarzenegger was absent.

The approval of the minutes were tabled until the August Workshop.

Supervisor Coyne reported the roof repairs were completed.

Coyne reported he received a letter from Bob Rezsnyak resigning from the Board of Assessment Review Board. He agreed to finish out the year.

Tom Roe from WGXC gave presentation to Board about his proposal. His plan is to hang FM antennas on existing tower, also adding a small equipment shelter.

Attorney for the Town Tal Rappleyea explained that the existing law states the Town Board is the Review Board. It is the discretion of the Town Board to require the public hearing or waive the public hearing. Tal went through the SEQR Form and determined there is no negative impact on the environment.

There was discussion about the Lease Agreement with American Tower and there may be a few things for the Board to review.

Resolution No. 143 -10 - "Waive Public Hearing for Cell Tower Application" offered by Supervisor Coyne and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo hereby agree to waive the Public Hearing for the Cell Tower Application for WGCX.

All members in favor – carried.

Resolution No. 144-10 - “Negative Declaration” offered by Councilperson Lorenz and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo does hereby acknowledge there is no environmental impact in the Co-location of Radio Station antenna on existing cell tower.

All members in favor – carried.

Resolution No. 145 -10 - “Allow Cell Tower Project to move forward” offered by Supervisor Coyne and seconded by Councilperson Lorenz:

Be it resolved, that the Town Board of the Town of Cairo hereby allow the Cell Tower Project to move forward, which is contingent upon the Town Board receiving a copy of the lease agreement.

All members in favor – carried.

Supervisor Coyne reported the Town has received a contract from Victor Cornelius, of Endeavor. The Town will be proceeding with funding of the Sewer Project.

Resolution No. 146-10 - “Accept Contract with Endeavor” offered by Councilperson Lorenz and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo does accept contract with Victor Cornelius of Endeavor.

All members in favor – carried.

Resolution No. 147-10 - “Authorization to Attend NYS Magistrates Conference” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

WHEREAS, Justice Leland Miller is requesting permission to attend the New York State Magistrates Association conference at the Villa Roma Resort & Conference Center in Callicoon, NY on September 26th – September 29th, 2010; and

WHEREAS, the cost to attend is \$638.00 and the Office of Court Administration will reimburse the town mileage, \$111.00 for one days' lodging and up to \$43.00 for meals; therefore be it

Resolved, that Justice Miller is authorized to attend the NYS Magistrates conference.

All members in favor – carried.

Resolution No. 148-10 - “Accepting Water Billings dated July 1, 2010”
offered by Councilperson Ostrander and seconded by Councilperson Lorenz:

Whereas, it is necessary for the Water Billings be authorized by the town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board accepts the Water Billings as presented from the Water Administrator in the amount of \$49,913.95, dated July 1, 2010.

All members in favor – carried.

Resolution No. 149-10 - “Form Board of Ethics Review and Appoint
Members” offered by Councilperson Ostrander and seconded by Supervisor Coyne:

Be it resolved, that the Town Board of the Town of Cairo does hereby recognize the
formation of a Board of Ethics Review.

Therefore, the members of the Board being appointed are Barbara Annis, Mary Jo Cords,
Donald Gibson, Sr., Denise Daly, and Joseph Kames.

The members of the Board will perform on a voluntary basis with no rate of pay.

All members in favor – carried.

Resolution No. 150-10 - “Tag Day / Coin Drop Requirements” offered by
Supervisor Coyne and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the
following organizations to participate in the Tag Days or Coin Drops in the Town of Cairo:

Cairo Little League and Girls Softball, Cairo Babe Ruth, Cairo-Durham High School Football and Cheerleading, American Legion, Veterans of Foreign Wars and the Marine Corp League, Cairo Fire Department and Round Top Fire Department. Each mentioned organization will be allowed 2 days to participate in their Tag Day/Coin Drop event each calendar year. Each group must first submit a request to the other groups that are not mentioned must appear before the Town Board to be granted permission in the Board deems appropriate.

The groups listed above also will be required to follow all rules that are set in place to conduct their Tag Day/Coin Drop, which will be given to them at the time of request to hold event.

All members in favor – carried.

Resolution No. 151-10 - “Adoption of Board of Appeals” offered by Councilperson Suttmeier and seconded by Councilperson Lorenz:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the Adoption of Board of Appeals.

All members in favor – carried.

Supervisor Coyne picked the names and respective terms for the members of the Appeals Board.

Resolution No. 152-10 - “Appeals Board Positions and Terms” offered by Councilperson Suttmeier and seconded by Councilperson Lorenz:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the following members and terms for the Appeals Board:

One year term	George Wilk
Two year term	Edward Forrester
Three year term	George Weiss
Four year term	Greg Orin
Five year term	Eric Rasmussen

All members in favor – carried.

Resolution No. 153-10 - “Increase Pay Per Hour of Tax Collector Clerk”
offered by Supervisor Coyne and seconded by Councilperson Ostrander:

Whereas, Susan Hilgendorff, Deputy Tax Collector has been performing the duties of Tax Collector while Emily Feeney is out on sick leave; therefore be it

Resolved, that the Deputy Tax Collector’s rate of pay per hour be increased from \$10.75 to \$12.50 per hour. This increase is to be retroactive from June 14, 2010 until August 31, 2010. Total hours worked not to exceed 20 hours per week.

All members in favor – carried.

Resolution No. 154 -10 - “Presentation of Supervisor’s Monthly Report to the Town Board Members” offered by Supervisor Coyne and seconded by Councilperson Lorenz:

Whereas, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members and it be documented in the minutes; therefore, be it

Resolved, that the Town Board members accept the Monthly Supervisor’s Report for June 2010.

All members in favor – carried.

Resolution No. 155-10 - “Adoption of Revised Site Plan Review Law”
offered by Supervisor Coyne and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does adopt the revised Site Plan Review Law.

All members in favor – carried.

Public Comment

Bookkeeper Louann Arp remarked that she read in Town Law that a Board member should also be on the Ethics Board. Attorney Tal Rappleyea will look into this.

Property owner, Rita Young, expressed her concerns over the problems on Lincoln Drive. Town Board will get in touch with her.

There was a question about when the Consent Order be lifted for the Sewer District. Supervisor Coyne reported that it won't be lifted until the sewer system is working properly.

A motion to pay bills was made by Councilperson Suttmeier and seconded by Councilperson Ostrander.

Resolution No. 156 -10 - "Budget Amendments and Payment of Bills on Abstract #313" offered by Supervisor Coyne and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1355.4	Assessment - Contractual	-858.61
To	A-1355.2	Assessment - Equipment	+858.61
From	A-1990.4	Contingent	-150.00
To	A-1450.4	Elections - Contractual	+150.00
From	A-1990.4	Contingent	-1,091.82
To	A-8010.42	Zoning – Contractual	+1,091.82
From	SS-8110.450	Admin. Contractual – J Myers	-91.01
To	SS-8110.451	Admin. Contractual – Off. Supp.	+91.01

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #313, consisting of 2010 Vouchers #1818 through #1938 in the amount of \$256,603.16 is approved for payment.

The total amount to be paid from the:

General Fund - \$58,856.97

Sewer Fund - \$10,743.43

Highway Fund - \$169,315.30

Water Fund - \$ 1,087.69

Capital Sewer Fund - \$67.50

Trust & Agency - \$9,032.27

Hydrant Fund - \$7,500.00

All members in favor – carried.

A motion was made by Councilperson Lorenz and seconded by Councilperson Suttmeier to adjourn the meeting at 8:45 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk

Minutes
Town of Cairo
Town Board Monthly Meeting
September 21, 2011

The Town Board of the Town of Cairo held a regular meeting on Wednesday, September 21, 2011 at the Cairo Town Hall located on Main Street, Cairo, New York. Supervisor Coyne, after a Pledge to the Flag, called the meeting to order at 7:30 PM with all Board Members in attendance.

The approving of the minutes will be tabled until the workshop.

Supervisor Coyne reported the Town ran an ad in the paper for Board of Appeals and Board of Ethics members. He said they received one application for the Ethics Board and three applications for the Board of Appeals. The Board will set a date between now and the workshop to interview the applicants and then appoint members at the workshop.

Supervisor Coyne reported on the damage from Hurricane Irene:

Supervisor Coyne thanked Ewald Schwarzenegger for his help in the Town during the aftermath of Hurricane Irene. He also thanked Gerry Buckley, Fire Chief of Cairo Hose and Ed Maasmann, Fire Chief of Round Top, for their efforts during and after the storm.

There were many areas in the Town of Cairo that were damaged during the storm. There were a number of road and bridge closures due their instability and safety concerns. The bridge at Pollys Rock has been closed. Traffic has been re-routed through a driveway at Reidelbauers Resort. This driveway is in need of repair to accommodate for this traffic. The highway dept. will help and get the driveway fixed and pot holes filled in while the residents need to use it.

There was a land slide in Round Top. Representatives from DOT will assess the situation and provide the Town with a report.

There were homes destroyed during the storm. Many homes were condemned by the Building Department and residents displaced.

Coyne also reported the cleanup bills from the storm are starting to come in. The hurricane work was given to local contractors on a rotation basis. The Board discussed there would need to be budget adjustments until the Town is reimbursed from FEMA. Board received an informational packet from FEMA but it does not have a contact number for FEMA. It was reported that FEMA has great intentions, but no guarantees.

The Town Park was closed for about a week after the storm as Cairo was the central location for emergency help to the mountaintop. Helicopters bringing supplies were landing there and the Board didn't want anyone getting hurt.

Attorney for the Town Tal Rappleyea informed Board that the Town of Prattsville hired an expert in dealing with FEMA paperwork. Board will look at fees and scope of work and decide whether it would benefit the town.

Councilperson Schwarzenegger reported she has the name of an attorney who offered to do pro bono work for victims of storms trying to get assistance from FEMA.

Councilperson Ostrander explained how the Town was cited by Dept. of Labor for various violations. One of violations was for Workplace Violence training which is being held in the Town Hall in the morning for Department Heads. Board will pass resolution to accept Workplace Violence Policy.

Supt. Of Highways Steven Rumph will put a legal in the paper for the work that needs to be done in the Town from the storm. It will run for 5 days in the paper and all bids must be returned to the Town Clerk's Office by next Thursday, September 29, 2011 by 3:00 pm. The bid opening will take place on Friday, September 30, 2011 at 9:00 am.

Councilperson Schwarzenegger asked Board if the signs for the Nature Center were taken down. She also reported that Cornell Cooperative has not been posted.

Schwarzenegger asked about a meeting for zoning review and also for the Budget review. The Board will come up with a schedule at the Workshop of when to meet. The Tentative Budget needs to be given to the Town Clerk by October 5th.

The closing on the Sewer Loan with EFC will be September 29th. Supervisor Coyne reported the papers were signed today and send overnight to EFC in Albany.

Attorney Tal Rappleyea informed Board members of a new law limiting Towns from increasing the tax levy by more than 2 percent. He recommended that the Board pass a local Law overriding the limit on the amount of real property taxes that may be levied by the Town of Cairo pursuant to General Municipal Law Section 3-c, and to allow the Town of Cairo to adopt a budget for the fiscal year beginning January 1, 2012, and ending December 31, 2012 tht requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law Section 3-c.

Legislators Lawrence and Lennon attended the Town Board meeting. They reported they requested a Flood Relief Act. They have asked the governor to step in.

They reported the VA hospital was going to be moved to. Lawrence and Lennon suggested writing a letter in support of keeping clinic in Catskill.

Resolution No. 168 -11 - "Accept EDU Billings dated September 1, 2011" offered by Councilperson Suttmeier and seconded by Councilperson Lorenz:

Whereas, it is necessary for the EDU Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board accepts the EDU Billings as presented from the Sewer Administrator in the amount of \$59,050.00, dated September 1, 2011.

All members in favor – carried.

Resolution No. 169 -11 - "Accepting Sewer Use Penalties dated September 15, 2011" offered by Councilperson Lorenz and seconded by Councilperson Schwarzenegger:

Whereas, it is necessary for the Sewer Use Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board accepts the Sewer Use Penalties as presented from the

Sewer Administrator in the amount of \$3,276.25 dated September 15, 2011.

All members in favor – carried.

Resolution No. 170 -11 - “Appoint Part-Time Police Officer” offered by Councilperson Lorenz and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the appointment of John Amoroso as a part time Police Officer in the Cairo Police Department at an hourly rate of \$14.06.

All members in favor – carried.

Resolution No. 171 -11 - “Approve Estimate for Carpet at Ambulance Building” offered by Councilperson Schwarzenegger and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby recognize the three estimates for carpeting at the Ambulance Building as follows: Alpine Flooring @ 1,514.92, Tip Top Covering at \$1,569.30, and Glen’s Carpet at \$1,851.44 with the work being done by the lowest estimate from Alpine Flooring for \$1,514.92.

All members in favor – carried.

Resolution No. 172 -11 - “Appoint Part-Time Police Officer” offered by Councilperson Lorenz and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the appointment of John Amoroso as a part time Police Officer in the Cairo Police Department at an hourly rate of \$14.06.

All members in favor – carried.

Resolution No. 173 -11 - “Freeman Project Management Services Payment” offered by Supervisor Coyne and seconded by Councilperson Ostrander:

WHEREAS, there was an approved contract for the sum of \$114,400.00 for a 44 week period with Freemann Project Management Service between the Cairo Town Board and Cairo Public Library Trustees to be the Owner's Project Representative for the construction and related site-work of the Cairo Public Library; and

WHEREAS, the approved contract required Freemann Project Management Services to provide the Owner's with certificates of insurance acceptable to the Owner' prior to commencement of work; and

WHEREAS, Freemann Project Management Services commenced work on-site on July 25, 2011 without providing the Owner's certificates of insurance; and

WHEREAS, Freemann Project Management Services has provided an unacceptable Certificate of Worker's Compensation Insurance that commenced on August 24, 2011; and

WHEREAS, Freemann Project Management Services has submitted an invoice for July 2011 in the amount of \$10,400.00 and an invoice for August 2011 in the amount of \$10,400.00; therefore be it

RESOLVED, that payment will be withheld for the July 2011 invoice in the amount of \$10,400.00 and the August 2011 invoice will be pro-rated in the amount of \$520.00 per day beginning August 24, 2011 for a total of 6 days for the sum of \$3,120.00 until such time that a Certificate of Worker's Compensation Insurance is provided with a commencement date of July 25, 2011 or earlier.

Councilperson Lorenz abstained from the vote.

All members in favor – carried.

Resolution No. 174 -11 - "Workplace Violence Policy" offered by Councilperson Schwarzenegger and seconded by Councilperson Lorenz:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the Workplace Violence Policy.

All in favor – carried.

Resolution No. 175 -11 - "Set Public Hearing for Local Law to Override the Tax Levy Limit" offered by Councilperson Schwarzenegger and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby set a public hearing for Thursday, October 6, 2011 at 3:30 to discuss a Local Law overriding the Tax Levy Limit established in General Municipal Law Section 3-c.

All in favor – carried.

Resolution No. 176 -11 - "Bids for Storm Related Damage" offered by Councilperson Lorenz and seconded by Councilperson Schwarzenegger:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the Highway Dept. to put out to bid proposals for repairs for storm related damage. Such bids should be returned to the Town Clerks Office by Thursday, September 29, 2011 at 3:00 pm.

All in favor – carried.

Public Comment

George Kleinmeyer reported to Board that no one has been to his house to help. DEC is to come up with plan. Soil and water has not offered any help. Army Corp. and Jeff Flack will determine what plan will remedy situation.

On Bogardus Rd. Mr. Reinwald complaining about his mailbox being blocked by rocks.

Residents from the South Durham Estates Road informed Board the culvert was washed out from Hurricane Irene. They would like to request consideration from the Town for help to fix it. South Durham Estates Road is a private road.

Mr. Fritz on Ross Ruland Rd. contacted the town in 2008. The highway came out to assess the problem. The culverts are filled. They need a catch basin.

George Weiss said the town should come up and put item 4 on Reidelbauer's property since the residents from Pollys Rock are using their driveway to get to Winter Clove. Since the Town is under a State of Emergency the highway can go in on private roads and fix them.

The Perrones asked about fixing the bridge on Pollys Road and when it would be open.

John Jarvis asked about Suttmeier's bridge in South Cairo. The bridge needs to be addressed due to the erosion and should be marked with signs.

Ewald Schwarzenegger reported that there may be other money for repairs from FEMA. He wants to get the word out to other town residents.

Mrs. Young reported that she lost another foot and a half of property. She reported there was brush and garbage in the culvert. Soil and water conservation will be going out to assess the situation.

Bob Hempstead said that in emergencies, Supervisor John Coyne could give permission to Highway Superintendent Steven Rumph to make a road.

Resolution No. 177 -11 - "Board to Move into Executive Session"
offered by Councilperson Schwarzenegger and seconded by Councilperson Lorenz:

Be it resolved, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:50 pm to discuss contract issues.

All in favor – carried.

Resolution No. 178 -11 - "Board to exit Executive Session" offered by
Councilperson Suttmeier and seconded by Councilperson Lorenz:

Be it resolved that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:25 pm.

All members in favor – carried.

Resolution No. 179 -11 - "Approve Contract with Labor Relations Attorneys"
offered by Councilperson Schwarzenegger and seconded by Supervisor Coyne:

Be it resolved that the Town Board of the Town of Cairo does hereby approve the contract between Roemer Wallens Gold & Mineaux, LLP, Labor Relations Attorneys and Consultants, and the Tow of Cairo from June 1, 2011 to March 31, 2014.

All members in favor – carried.

Resolution No. 180 -11 - “Approve Contract with Police Dept.” offered by Supervisor Coyne and seconded by Councilperson Ostrander:

Be it resolved that the Town Board of the Town of Cairo does hereby approve the contract with the Cairo Police Dept. from January 2010 to December 2011.

All members in favor – carried.

Resolution No. 181 -11 - Presentation of Supervisor’s Monthly Report to the Town Board Members” offered by Supervisor Coyne and seconded by Councilperson Schwarzenegger:

Whereas, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members and it be documents in the minutes; therefore, be it

Resolved, that the Town Board members accept the Monthly Supervisor’s Report for August 2011.

All members in favor - carried.

Resolution No. 182 -11 - “Budget Amendments and Payment of Bills on Abstract #317” offered by Councilperson Lorenz and seconded by Councilperson Schwarzenegger:

WHEREAS, Town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-181.26
To	A-1110.4	Municipal Court – Contractual	+181.26

From	A-1990.4	Contingent	-41.29
To	A-5010.4	H'way Super-Contractual	+41.29
From		Fund Balance	-9,161.95
To	DA-5110.400	Maint.of Roads-Contractual	+9,161.95

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #317, consisting of 2011 Vouchers #2101 through #2200 in the amount of \$177,775.13 is approved for payment.

The total amount to be paid from the:

General Fund -	\$47,078.64	Street Light Fund -	
Highway Fund -	\$92,288.43	Sewer Fund -	\$6,702.21
Cap. Library Fund -	\$7,758.70	Water Fund -	\$856.42
Cap. Sewer Fund -	\$19,139.84	Trust & Agency -	\$3,950.89

A motion to pay bills was made by Councilperson Suttmeir and seconded by Supervisor Coyne.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Schwarzenegger to adjourn the meeting at 9:30 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk

Minutes
Town of Cairo
Town Board Monthly Meeting
October 19, 2011

The Town Board of the Town of Cairo held a regular meeting on Wednesday, October 19, 2011 at the Cairo Town Hall located on Main Street, Cairo, New York. Supervisor Coyne, after a Pledge to the Flag, called the meeting to order at 6:00 PM with all Board Members in attendance.

The minutes of September 19th Board Meeting will be reviewed by Board Members and approved at the workshop.

Supervisor Coyne went over Hurricane Irene Update. He reported on the landslide on Blackhead Mountain. DEC will bring a specialist to look at it and determine what to do. At this time, another landslide has been found in the same area.

Councilperson Ostrander reported that he met with Joe Cook from Dept. of Labor. The Town of Cairo performed all the workplace violence training and DEC closed out the violations against the Town. The Town needs to keep up on the trainings.

Supervisor Coyne asked the Board Members about the last day of work for the seasonal park men, Frank Dorpfeld and Ed Lorenz. After discussion, it was decided that October 31, 2011 would be their last day.

Supervisor Coyne discussed having the departments stop spending until the end of the year.

The Chamber of Commerce asked to use the Town Hall to have Santa during the Holiday Parade to be held on Saturday after Thanksgiving.

Supervisor Coyne will speak with Cornell Cooperative Extension to have "Welcome to Cairo" sign put on their property on Route 23.

Councilperson Schwarzenegger had Supervisor Coyne sign voucher for Greenway Commission to get grant money for the Zoning Commission.

Councilperson Schwarzenegger redid form for Change of Request form for Sewer.

A meeting to interview members for the Board of Appeals and Ethics Board will be held on Tuesday, October 25th at 3:00 pm. Carrie will make copies of the letters and resumes and put them in Board boxes.

Deputy Clerk/Supervisor Clerk Carrie Anderson has a call into Main Care for a new outdoor tank for fuel for the back of the Town Hall.

Public Comment

Highway Superintendent Steven Rumph informed Board that there is some additional work that needs to be done by Maple Ridge as far as the stream stabilization projects. Board will review bill and authorize when work is done.

Charles Lake approached Town Board and handed out letters and disks. He informed Board that apartment house next to him are not up to code. There are 3 apartments on one septic system.

Bill Hummel asked Town Board if there has any money taken from general fund for sewer. Supervisor Coyne said that since he has been in office, there has been about \$175,000 transferred from general fund to sewer. With upgrade to facility the Town will be able to expand and bring in more business and money.

Resolution No. 188 -11 - “Authorize Memo to Departments Heads to Restrict Spending” offered by Councilperson Lorenz and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize a memo to Department Heads to get authorization from Town Board before spending any money between now and the end of the year.

All members in favor – carried.

Resolution No. 189 -11 - “Chamber of Commerce to Use Town Hall” offered by Councilperson Suttmeier and seconded by Councilperson Janet:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the Chamber of Commerce using the Town Hall to have Santa during the Holiday Parade being held the Saturday after Thanksgiving.

All members in favor – carried.

Resolution No. 190 -11 - “Accept Water Billings dated October 3, 2011” offered by Councilperson Schwarzenegger and seconded by Councilperson Ostrander:

Whereas, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town Board accepts the Water Billings as presented from the Water Administrator in the amount of \$48,206.37 dated October 3, 2011.

All members in favor – carried.

Resolution No. 191 -11 - “Board to Move into Executive Session” offered by Supervisor Coyne and seconded by Councilperson Suttmeier:

Be it resolved, that the Town Board of the Town of Cairo does hereby move into Executive Session at 6:20 pm to discuss personnel issues within Police Dept. .

All in favor – carried.

Resolution No. 192 -11 - “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Lorenz:

Be it resolved that the Town Board of the Town of Cairo does hereby exit Executive Session at 6:50 pm.

All members in favor – carried.

Resolution No. 193 -11 -

Presentation of Supervisor's Monthly Report to the Town Board Members" offered by Supervisor Coyne and seconded by Councilperson Schwarzenegger:

Whereas, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members and it be documents in the minutes; therefore, be it

Resolved, that the Town Board members accept the Monthly Supervisor's Report for October 2011.

All members in favor - carried.

Resolution No. 194 -11 -

"Budget Amendments and Payment of Bills on Abstract #319" offered by Councilperson Lorenz and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-904.75
To	A-1110.4	Municipal Court – Contractual	+904.75
From	A-3120.4	Police – Contractual	-297.80
To	A-3120.2	Police – Equipment	+297.80
From	A-5182.2	Street Lighting - Equipment	-2,064.13
To	A-5182.4	Street Lighting - Contractual	+2,064.13
From	A-1990.4	Contingent	-367.08
To	A-7510.4	Historian – Contractual	+367.08
From	A-1220.107	Supervisor-Persl Ser-Secretary	-52.20
To	A-8760.107	Emerg. Work –Persl Ser-Secretary	+52.20
From	A-3120.126	Police-Persl Ser-Officers	-823.96
To	A-8760.126	Emerg. Work-Persl Ser-Officers	+823.96
From	A-1990.4	Contingent	-1,566.00
To	A-8760.136	Emerg. Work-Pers Ser-HwyClk	+1,566.00
From	A-1620.15	Buildings-Persl Ser	-147.70
To	A-8760.15	Emerg. Work – Persl Ser	+147.70

From	A-4540.15	Ambulance-Persl Ser	-1,342.02
To	A-8760.16	Emerg. Work-Persl Ser-Amb	+1,342.02
From	A-7110.15	Parks – Persl Ser	-1,232.65
To	A-8760.18	Emerg. Work-Persl Ser-Parks	+1,232.65
From	A-1010.4	Legislative – Contractual	-135.06
To	A-8760.4	Emerg. Work-Contractual	+135.06
From	A-1990.4	Contingent	-25.00
To	A-9089.803	Employee Benefits – Other	+25.00
From		Fund Balance	-12,374.80
To	DA-5110.400	Maint.of Roads-Contractual	+12,374.80
From		Fund Balance	-987.62
To	DA-5110.425	Maint. Roads – Gasoline	+987.62
From	DA-5120.15	Maint. Bridges-Persl Ser	-12,750.69
To	DA-8760.17	Emerg. Work-Persl Ser Hwy	+12,750.69
From		Fund Balance	-7,227.91
To	DA-5130.4	Machinery – Contractual	+7,227.91
From	DA-5140.4	Brush Weeds – Contractual	-509.95
To	DA-8760.4	Emerg. Work – Contractual	+509.95
From	DA-5140.15	Brush Weeds - Persl Ser	-1,556.33
To	DA-8760.4	Emerg. Work – Contractual	+1,556.33
From		Fund Balance	-70,102.46
To	DA-8760.4	Emerg. Work – Contractual	+70,102.46
From	SS-8120.2	Sanitary Sewers-Equip	-1,500.00
From	SS-8120.4	Sanitary Sewers-Contractual	-1,236.00
To	SS-8760.4	Emerg. Work – Contractual	+2,736.00

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #319, consisting of 2011 Vouchers #2247 through #2371 in the amount of \$187,107.80 is approved for payment.

The total amount to be paid from the:

General Fund -	\$48,395.19	Street Light Fund -	
Highway Fund -	\$95,823.77	Sewer Fund -	\$6,090.40
Cap. Library Fund -	\$15,532.50	Water Fund -	\$1,640.97

Cap. Sewer Fund - \$10,824.82
Hydrant Fund - \$7,250.00

Trust & Agency - \$1,550.15

A motion was made by Councilperson Lorenz and seconded by Councilperson Suttmeier to adjourn the meeting at 7:15 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk

Minutes

Town of Cairo Town Board – Workshop Meeting November 3, 2011

The Town Board of the Town of Cairo held a Workshop on November 3, 2011 at the Town Hall, Main Street, Cairo, New York.

Supervisor Coyne, after the Pledge of Allegiance, called the meeting to order at 4:00 PM with Councilperson Lorenz, Councilperson Ostrander, and Councilperson Schwarzenegger in attendance. Councilperson Suttmeier was absent.

Park

Certificates of appreciation was given to Marie Ostoyich in recognition of their group effort in assisting the residents of Cairo through a donation of tennis equipment and additional playground equipment in the amount of \$1,623.00

The Board discussed the condition of the Salvation Army clothing drop boxes at the recycling center at the town park. Councilperson Ostrander will contact the Salvation Army regarding a pick-up schedule.

Councilperson Ostrander being on the Park Committee expressed the wishes of the group to be recognized as a task force by resolution. There would be no term appointment for members.

Hannaford Brothers Project

A representative from Hannaford Brothers made a presentation to the Town Board regarding the repairs and dedication of the paper street Lake Ave.

Resolution No. 195 -11 “Acceptance of a Portion of Lake Avenue and Oak Street” offered by Councilperson Schwarzenegger and seconded by Councilperson Lorenz: Be it resolved that the Town Board of the Town of Cairo does hereby accept as a town road, those portions of Lake Avenue, Oak Street and land of Cairo Plaza, LLC (collectively “Proposed Roadway”), identified for dedication to the Town on plans entitled “Hannaford Supermarket & Pharmacy and Retail Shops” dated August, 2011 – Sheets OFF 0-9 (Submission for Town Board

Review 10/31/11) – prepared by Deluca-Hoffman Associates, Inc., P.C. (the “Off-Site Roadway Plans”), which plans were submitted by Hannaford Bros. Co. (“Applicant”) for Site Plan approval and approved by the Town Planning Board on October 25, 2011; and as submitted to the Town Board on November 3, 2011, subject to the receipt by the Town Supervisor of the following on or before December 31, 2013:

1. The Applicant shall provide to the Town Highway Superintendent contractor certification that the Proposed Roadway has been constructed in accordance with the Off-Site Roadway Plans, together with copies of test reports for sub-base aggregate compaction, and an As-Built Survey. The Town Highway Superintendent shall then indicate to the Town Supervisor that the Proposed Roadway is ready for acceptance by the Town.

2. The Applicant will provide a Deed or Deeds to the Town conveying good and marketable title to the Proposed Roadway.

3. The Applicant will provide a Title Insurance Policy Commitment showing good and marketable title to the Proposed Roadway, subject only to private rights of way of present neighboring landowners and utility easements, together with the Applicant’s check for the title insurance premium.

All members in favor – carried.

Summer Recreation

The Board along with Summer Recreation Coordinator Janet McKeon discussed the program’s policy for charging fees and possible changes for the 2012 season. The issue will be readdressed at the December 2011 Workshop.

Highway

Supervisor Coyne discussed with Highway Superintendent Steven Rumph that a Town of Cairo highway truck was seen in the Town of Durham. The Board decided that the Bears & Butterflies barrels need to be picked up by the Town maintenance crew. The Town Hall fuel tank was disconnected to make room for a new sidewalk. It was cleaned and found to have pitting in the bottom and unable to be reused. The town will receive correspondence stating the condition.

There are several town cars that were decommissioned. The Board asked Superintendent Rumph to start a list of town equipment that may be sent to auction.

Ambulance Employees

The Board received several letters from current full-time ambulance employees voicing opposition to the 20% pay in for health insurance. Councilperson Lorenz expressed interest in cutting funds from a 2012 park line item to cover the expense of the 20%.

Resolution No. 196 -11 “Appoint Members to the Board of Review” offered by Councilperson Schwarzenegger and seconded by Councilperson Lorenz:

Be it resolved that the Town Board of the Town of Cairo does hereby appoint Tom Baldwin and George Kleinmeier to the Town of Cairo Board of Review at a rate of \$65.00 per meeting after approval of minutes.

All members in favor – carried.

Resolution No. 197 -11 “Allow Any Board Member to Act as Recording Secretary” offered by Councilperson Schwarzenegger and seconded by Councilperson Lorenz:

Be it resolved that the Town Board of the Town of Cairo does hereby approve any Board of Review member to act as recording Secretary at a compensation of \$10.50 per hour upon approval of minutes.

All members in favor – carried.

Resolution No. 198 -11 “Appoint Member to Ethics Committee” offered by Councilperson Lorenz and seconded by Councilperson Ostrander:

Be it resolved that the Town Board of the Town of Cairo does hereby appoint Kathleen Passaro to the Town of Cairo Ethics Committee as a volunteer position.

All members in favor – carried.

Resolution No. 199 -11 “Public Hearing to Adopt Local Law to Decrease Benefits of Mid-Term Elected Officials” offered by Councilperson Lorenz and seconded by Council Schwarzenegger:

Be it resolved that the Town Board of the Town of Cairo does hereby set a Public Hearing for Wednesday, November 16, 2011 at 7:00 PM to adopt a local law to decrease the benefits of Mid-Term part-time elected officials.

All members in favor – carried.

Resolution No. 200 -11 “Part-time Elected Officials Not Eligible for Paid Health Benefits” offered by Supervisor Coyne and seconded by Councilperson Lorenz:

Be it resolved that the Town Board of the Town of Cairo does hereby make effective January 1, 2012 part-time elected officials will not be eligible for paid health benefits (medical, dental, optical).

Roll Call: Councilperson Lorenz	aye
Councilperson Ostrander	aye
Councilperson Schwarzenegger	aye
Supervisor Coyne	aye
Councilperson Suttmeier	absent

A motion was made by Councilperson Schwarzenegger for Town of Cairo elected Supervisor and Councilperson(s) to take a 20% cut in salary effective January 1, 2012. There was not a second to the motion.

The motion was not passed.

Resolution No. 201 -11 “Full-time Employees to Contribute 20% of the Health Benefits Premium” offered by Supervisor Coyne and seconded by Councilperson Schwarzenegger:

Be it resolved that the Town Board of the Town of Cairo does hereby make effective January 1, 2012 full-time employees not represented with a collective bargaining unit will contribute 20% of the cost of their health benefit (medical, dental, optical) premium through payroll deduction. The full-time elected Superintendent of Highways will contribute to health benefits as provided for in the collective bargaining unit for the highway department.

All members in favor – carried.

Resolution No. 202 -11 “Part-time Retired Elected Officials Not Eligible for Paid Health Benefits” offered by Supervisor Coyne and seconded by Councilperson Schwarzenegger:

Be it resolved that the Town Board of the Town of Cairo does hereby recognize that effective as of November 3, 2011 part-time retired elected officials are not eligible for paid

health benefits. Also that Resolution 152-07 which altered the Employees Handbook language in Section 807 and 808 be vacated with the exception of Thomas Baldwin.

All members in favor – carried.

Resolution No. 203 -11 “Elected Officials are Eligible to Pay Cost of Health Insurance” offered by Councilperson Schwarzenegger and seconded by Councilperson Ostrander:

Be it resolved that the Town Board of the Town of Cairo does hereby approve that elected officials may join a non-teamsters health plan with the total cost of benefits being paid for by the elected official.

All members in favor – carried.

Councilperson Schwarzenegger made a motion to adjourn at 6:35 PM with Councilperson Ostrander seconding the motion.

Respectfully submitted,

Carrie Anderson
Deputy Town Clerk



Minutes

Town of Cairo Town Board Meeting

February 22, 2012

The Town Board of the Town of Cairo met for a regular/general meeting on Wednesday, February 22, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. Board members present: Councilperson Ostrander, Councilperson Suttmeier, Councilperson Joyce and Councilperson Puorro.

Supervisor Banta informed Board and Public that the Cairo Website is up and running. He is in process of inputting all information along with meeting agendas and minutes.

Elizabeth Brinkeroff gave presentation on Town Park and some plans for the near future.

Superintendent Robert Hempstead gave presentation on the Buildings and Grounds and Highway Dept. in the Town of Cairo. After a question regarding a Clean-up day, Hempstead feels the Highway Dept. should not handle the Clean-up day at the highway garage each year. He suggested a scheduled event approved by the Town Board for the residents to bring their items to Solid Waste in Catskill.

The Board will discuss the cleanup-day further at the workshop session in March.

The minutes for the January 25, 2012 Board Meeting were accepted by Supervisor Banta and seconded by Councilperson Ostrander.

The minutes for the February 8th Workshop were accepted by Supervisor Banta and seconded by Councilperson Ostrander.

Ambulance Ambulance Administrator Reay Mahler reported they are soliciting bids from 3 vendors for a new ambulance. Bids will be opened on March 28, 2012.

Dog Control Police Chief Chris Sprague reported the Dog Shelter is in need of old blankets for the dogs. There are 3 dogs up for adoption. Supervisor Banta asked Sprague to get pictures of them, so the dogs up for adoption could be put on the website.

Supervisor Banta reported the Workshop scheduled for March 14 will be cancelled due to no quorum. He asked Board Members to meet one hour before Workshops each month. He also reported the IT issues in the Town need to be addressed immediately.

Ethics Board Supervisor Banta reported there was an Ethics Board appointed last year and that they are still in need of one additional member to complete Board. The Town Board will look into whether the Ethics Policy has been updated.

Flood Buyout Program Supervisor Banta reported on the 2012 Flood Buyout Program in Greene County for Eligible Property Owners in a floodplain and who were substantially damaged by 50% or more in the Hurricane/Tropical Storm Irene in 2011. A letter of intent must be submitted by Friday, February 24, 2012. Contact the Code Enforcement Officer for more information.

Quarry Fossil Tree Site Linda VanAller Hernick, Paleobotany Collections Manager, of the New York State Museum, contacted Supervisor Ted Banta about the Quarry Fossil Tree Site at the Highway Garage. She asked if the Quarry Fossil Tree Site could be cordoned off in an effort to keep the ATV riders off the surface. They would like to preserve it for future researchers.

Resolution No. 61-12 “Accepting Sewer Use Billings – Dated February 1, 2012”
Offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

WHEREAS, it is necessary for the Sewer Use Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Use Billings as presented from the Sewer Administrator in the amount of \$38,327.36, dated February 1, 2012.

All members in favor – motion carried.

Resolution No. 62-12 “Accepting Water Penalties – dated February 16, 2012”
offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,437.56, dated February 16, 2012.

All members in favor – motion carried.

Resolution No. 63-12 “Authorization for Deputy Supervisor to Attend Website Training Class” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit Douglas Ostrander, Deputy Supervisor, to attend one website training class with Virtual Town Hall at a fee of up to \$99 for the course and for mileage- of which the Town will reimburse for the fee and mileage:

Available courses listed at:

http://www.towns.vt-s.net/Pages/VTSTowns_UserGoups/index

All members in favor – motion carried.

Resolution No. 64-12 “Compensatory Time for Ambulance Employees” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby increase the compensatory time allotted to the ambulance employees from 36 hours to 48 hours in a calendar year.

All members in favor – motion carried.

Resolution No. 65-12 “Authoring Amendments to the Library’s Capital Fund Project Form E” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the following amendments to the Library’s Capital Fund Project Form E:

1. Increase Line.a. to incorporate the \$11,715.42 (\$10,000 design fee plus reimbursements) BRMA invoiced to the Library to create the preliminary SD Submission to the USDA for project approval.
2. Increase Line 1.e. by \$2,598.38 to include additional design Services from the Site Engineer to design the water line connection work that was originally to be provided by the Town.
3. Increase Line 1.e by \$3,000.00 to accommodate remaining special testing and reporting.
4. Add new line item 1.h. for Technology Consulting in the amount of \$9,600.00.
5. Under C. Construction

Increase Line 2.b by \$22,000.00 for the purchase of IT/Data package.

6. These increases total \$48,913.80, and will reduce the Contingency to \$509,622.20

All members in favor – motion carried.

Resolution No. 66-12 “Authorization for the Ambulance Department to Solicit Bids/Procure Estimates for a New Ambulance” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Ambulance Department to solicit bids and/or procure estimates for a new ambulance as budgeted.

All members in favor – motion carried.

Resolution No. 67-12 “Re-Appointing/Re-Confirming Board of Ethics Review” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby re-appoint/re-confirm the following persons with their terms of service to the Board of Ethics Review formed on 7/21/10:

Donald Gibson, Sr.: appointed 7/21/10 to serve the remainder of a 3 year term

Denise Daly: appointed 7/21/10; to serve the remainder of a 3 year term

Joseph Kames: appointed 7/21/10; to serve the remainder of a 3 year term

Kathleen Passaro; appointed 11/3/11; to serve the remainder of a 3 year term

All members in favor – motion carried.

Resolution No. 68-12 “Authorization to Hire a Part-time Police Officer” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Chief of Police Chris Sprague to hire Ray Feml as a Part-time Officer at a pay rate of \$13.53 per hour.

All members in favor – motion carried.

Resolution No. 69-12 “Authorization for the Highway Department to Rent an Excavator” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Highway Department to rent an excavator 36,000 lbs or larger for one month.

All members in favor – motion carried.

Resolution No. 70-12 “Authorization to Purchase Tires for the E19 Loader” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Highway Department to purchase four tires for the E19 loader.

All members in favor – Carried.

Resolution No. 71-12 “Authorization for the Highway Department to Rent an Excavator” offered by Councilperson Puorro and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby permit the Highway Department to rent an excavator 36,000 lbs or larger for one month.

All members in favor – motion carried.

Resolution No. 72-12 “Authorize Supervisor to Sign Inter-Municipal Agreement with Cairo Fire Department” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to sign the Inter-Municipal Agreement between the Town of Cairo and the Cairo Fire Department.

All members in favor – motion carried.

Supervisor Banta explained that due to problems with computers in Town Hall, the billable hours associated with fixing them are mounting with no contract in place.

Resolution No. 73-12 “Authorize Supervisor to Execute Computer Service Agreement” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to execute contract for Computer Services not to exceed \$7,200 for purchasing of computer equipment and service contract, provided that all equipment that can be purchased off state bid be done so if such state bid level is lower than the quoted price.

All members in favor – motion carried.

Supervisor Banta reported he received correspondence from Greene County Tax Service requesting Towns to remit property taxes to county as soon as possible. The Tax Warrant for Cairo has been submitted.

Public Comment

Mike Adrian wants to bring his 4-H kids around to paint fire hydrants. The children need to complete community service. It was suggested that Workers Comp might be needed.

Resolution No. 74-12 “Payment of Bills on Abstract #303” offered by
Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, payment of bills should be properly authorized and documented in the minutes;
therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #303, consisting of 2012
Vouchers #1112 through #1211 in the amount of \$615,783.63 is approved for payment.

The total amount to be paid from the:

General Fund -	\$440,105.70	Street Lighting -	
Highway Fund -	\$38,004.03	Sewer Fund -	\$3,636.58
Cap. Library Fund -		Water Fund -	\$20,909.09
Cap. Sewer Fund -	\$19,944.50	Trust & Agency -	\$91.73
Special Fire Fund -	\$93,092.00		

A motion to pay bills was made by Councilperson Joyce and seconded by Councilperson
Ostrander.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to
adjourn the meeting at 9:00 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

Town of Cairo Town Board Meeting

March 28, 2012

The Town Board of the Town of Cairo met for a re-organizational meeting on Wednesday, March 28, 2012 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:05 PM and then asked the attendees to Pledge Allegiance to the Flag. Board members present: Councilperson Ostrander, Councilperson Suttmeier, and Councilperson Joyce. Councilperson Puorro was absent.

The first order of business for the meeting was to present Debra Kamecke, the Distinguished Librarianship Award, for her achievements with the Cairo Public Library. Debra Kamecke received the L. Marion Moshier/Asa Wynkoop Award for Distinguished Librarianship. The award honors a library director who has given outstanding service to a community of 7,500 in population or less.

Warren Hart, Director of the Department of Economic Development, Planning & Tourism gave a presentation about programs available for small business training classes and funding. He reported that Greene County also has economic development loan funds available for job-creating projects through its Quantum Fund.

Mr. Hart also informed of some of the new events coming to Greene County this year.

Supervisor Banta introduced Robert Bradley as the new owner of the Family Dollar on Main Street in Cairo.

The minutes for the February 22, 2012 Board Meeting was accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

Ethics Board Supervisor Banta reported on the Ethics Board which was established on 7/21/10. The members still willing to service and who were reappointed/reconfirmed on February 22, 2012 were Donald Gibson, Sr., Denise Daly, Joseph Kames and Kathleen Passaro. Supervisor Banta was able to speak with the 5th member, Barbara Annis, who was previously appointed. Barbara stated that she was interviewed and sent a letter of acceptance. She also stated that a meeting was scheduled and then cancelled, and nothing more was done.

Farmers Market Chuck Solberg, owner of Medusa Meadows Farm and the Catskill Country Store addressed the Board about having a Farmers Market in the Cairo Town Park starting June 16 through October 13. Mr. Solberg wants to get the local community groups involved to foster a sense of community pride. He also explained that the Farmers Market would not interfere or be a conflict with events already scheduled for the park.

Town Property Forest Management Supervisor Banta will contact Forest Manager to see what opportunities are available to the Town, such as logging. Councilperson Joyce suggested looking into the possibility of generating revenue for the Town by logging/thinning the trees on the Town properties.

Parking Lines on Main Street Councilperson Suttmeier suggested having the lines on Main Street done before Memorial Day Weekend. Supervisor Banta informed Board that Highway Superintendent Hempstead purchased machine to do lines in-house to save money for Town.

Resolution No. 75 -12 “Authorization to Hire a Full-time Police Officer” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Chief of Police Chris Sprague to hire Richard Bush as a Full-time Police Officer at a pay rate of \$16.60 per hour.

All members in favor – motion carried.

Resolution No. 76 -12 “Acceptance of the Tentative Agreement with the Highway Unit-Teamsters Local 294” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Town of Cairo (the “Town”) and the Teamsters Local 294 (Highway Unit) are parties to a Collective Bargaining Agreement (the “Agreement”) for the term January 1, 2008 to December 31, 2010; and

WHEREAS, the Town and the Teamsters Local 294 have entered into a tentative agreement to modify and extend the Agreement through 2011; and

WHEREAS, a copy of the tentative agreement is attached hereto and made a part hereof; and

WHEREAS, the Town Board desires to adopt and accept the terms of the tentative agreement;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Cairo adopts and accepts the terms of the tentative agreement.

All members in favor – motion carried.

Resolution No. 77 -12 “Accepting Sewer EDU Billing Dated March 1, 2012” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

WHEREAS, it is necessary for the Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer EDU Billings as presented from the Sewer Administrator in the amount of \$59,425.00, dated March 1, 2012.

All members in favor – motion carried.

Resolution No. 78 -12 “Accepting Sewer Use Penalties Dated March 16, 2012” Offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

WHEREAS, it is necessary for the Sewer Use Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Use Penalties as presented from the Sewer Administrator in the amount of \$2,877.99, dated March 16, 2012.

All members in favor – motion carried.

Resolution No. 79 -12 “Authorizing the Use of Town Property for an Annual Street Festival” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Cairo Historical Society has requested the use of the front lawn of Town Hall and the closure and use of Railroad Avenue from Main Street to the Cairo Firehouse for their 2nd Annual Temperance and Tommy Guns Prohibition Street Festival,

WHEREAS, the Cairo Historical Society has requested the use of picnic tables and garbage pails; therefore, be it

RESOLVED, that the Town Board of the Town of Cairo authorizes the use of the Front Lawn of the Town Hall of Cairo and the Closure and Use of Railroad Avenue from Main Street to the Cairo Firehouse for the Cairo Historical Society's 2nd Annual Temperance and Tommy Guns Prohibition Street Festival on June 16, 2012 from 9 am to 10 pm.

All members in favor – motion carried.

Resolution No. 80 -12 “Authorization for the Town Clerk to Attend Conference” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby permit Tara Rumph, the Town Clerk, to attend the 30th Annual New York State Town Clerk's Association conference from April 22nd to the 25th at a cost of \$465.72.

All members in favor – motion carried.

Resolution No. 81 -12 “Remit \$144.64 to the NYS Retirement System” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, Jack Pagliaroni was an employee of the highway department in 2005 from October 17th to December 21st and 3% NYS Retirement Contributions of \$144.64 were withheld from his pay that were not reported nor disbursed to the NYSA Retirement System; and

WHEREAS, upon review it is necessary to report his time worked and submit the contributions withheld to the NYS Retirement System; therefore be it

RESOLVED that the sum of \$144.64 be expended from budget line item DA-9010.8 ERS Retirement and remitted to the NYS Retirement System.

All members in favor – motion carried.

Resolution No. 82 -12 “Appointing Attorney for the Town” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo for a time period of 90 days from April 1, 2012 to June 30, 2012 at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

All members in favor – motion carried.

Resolution No. 83 -12 “Authorization to Designate a Bookkeeper” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Louann Arp to the full-time position of bookkeeper for 90 days from April 1, 2012 to June 30, 2012; salary for the 90 days will be based on the annual salary of \$32,136.00.

All members in favor – motion carried.

Resolution No. 84 -12 “Appointing Auditing Firm for the Town of Cairo” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C. as the Auditing Firm for the Town of Cairo for a time period of 90 days from April 1, 2012 to June 30, 2012 according to the terms provided in the Letter of Understanding dated December 14, 2011.

All members in favor – motion carried.

Resolution No. 85 -12 “Appoint Member to the Board of Ethics Review” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Barbara Annis as the fifth member to the Board of Ethics Review formed on 7/21/10 for a three year term to conclude on December 31, 2014 at a rate of no pay as it is a volunteer position.

All members in favor – motion carried.

Resolution No. 86 -12 “Authorize Use of Angelo Canna Park Pavilion by Medusa Meadows for a Farmers Market and Authorize Supervisor to Execute Contract” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Medusa Meadows, LLC, to operate “The Farmers’ & Artisans’ Market of Cairo, NY (“The Market”) at the pavilion in Angelo Canna Town Park on Saturdays from June 16, 2012 through October 13, 2012, 8 am through 3 pm, and

BE IT FURTHER RESOLVED, that Supervisor Ted Banta is hereby authorized to execute an appropriate contract with Medusa Meadows, LLC for the operation of such Market.

All members in favor – motion carried.

Resolution No. 87 -12 “The J S McHugh Change Order #1” offered by Councilperson Joyce and seconded by Councilperson Suttmeier:

WHEREAS, there was an approved contract in the amount of \$24,000.00 between the Cairo Town Board, Cairo Public Library and contractor J S McHugh for the Custom Casework of the new library; and

WHEREAS, additional work requested by SK provided by BRM Architects for the Circulation desk and the Printing station,

WHEREAS, the Cairo Public Library requested a change to the work to be completed with an additional amount due of \$15,446.55; therefore be it

RESOLVED, that contract change order no. 1 for J S McHugh be approved in the amount of \$15,446.55 for a total contract price of \$39,446.55.

All members in favor – motion carried.

Resolution No. 88 -12 “The Palombo Group Change Order #2” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, there was an approved contract in the amount of \$1,015,179.23 between the Cairo Town Board, Cairo Public Library and contractor The Palombo Group for the General Construction of the new library; and

WHEREAS, additional work requested by the Structural Engineer based on field conditions and/or coordination issues discovered during the shop drawings phase,

WHEREAS, the Cairo Public Library requested a change to the work to be completed with an additional amount due of \$8,267.41; therefore be it

RESOLVED, that contract change order No. 2 for The Palombo Group be approved in the amount of \$8,267.41 for a total contract price of \$1,023,446.64.

All members in favor – motion carried.

Resolution No. 89 -12 “Payment of Bills on Abstract #306” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, payment of bills should be properly authorized and documents in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #306, consisting of 2012 Vouchers #1256 through #1348 in the amount of \$135,806.63 is approved for payment.

The total amount to be paid from the:

General Fund - \$78,330.31	Street Lighting-
Highway Fund \$26,491.06	Sewer Fund \$7,531.79
Cap. Library Fund \$21,067.50	Water Fund \$2,385.97
Cap. Sewer Fund -	Trust & Agency -
Special Fire Fund -	

All members in favor – motion carried.

Resolution No. 90 -12 “Authorization for Highway Employee to attend Traffic Control Seminar” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Michael Adrian to attend Traffic Control Seminar on May 23, 2012 in Rensselaer County with a cost of \$40.00 for the session.

All members in favor – motion carried.

2nd Annual Temperance and Tommy Guns Prohibition Street Festival Historian

Robert Uzzillia updated Board about the Tommy Gun Festival which is a fund raiser for the Cairo Historical Society. Permission to close Main Street during the Festival should be obtained from the County.

Rod and Gun Club Leslie Armstrong spoke to Board that the Rod and Gun Club has the chance to do something. He is seeking disaster funds for Town Park.

4th of July Supervisor Banta suggested having a charity softball game on the 4th of July along with other events to make it a family day. The day would finish with fireworks in the park. The Town received a quote of \$4,000 for fireworks from Misbehaven. Supervisor Banta would like to make this a nice half day event for Cairo.

Resolution No. 91-12 “Amendment to Resolution 66-12 – Authorization for the Ambulance Department to Solicit Bids/Procure Estimates for a New Ambulance” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby amend Resolution 66-12 to reference having the bids returned to the Cairo Town Hall by April 25, 2012 by 3:00 pm.

All members in favor – motion carried.

Public Comment

Richard Grupe asked that the burned building on Main Street be addressed by the Code Enforcement. He said it is dangerous and should be demolished and added to the tax bill.

Resolution No. 92-12 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 93-12 “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:45 PM.

All members in favor – motion carried.

Resolution No. 94 -12 “Planning Board Member Appointment” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Lorenz as a member of the Planning Board seat D to fill the vacancy of Frank Pambianchi with a term to end December 31, 2014.

All members in favor – motion carried.

Resolution No. 95-12 “Alternate Planning Board Member Appointment” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Jessica Dillion as an Alternate Planning Board Member, Seat H, with a term to expire December 31, 2012.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Ostrander to adjourn the meeting at 9:50 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk