



Minutes

Town of Cairo Town Board Meeting Reorganizational Meeting

January 6, 2014

The Town Board of the Town of Cairo met for a re-organizational meeting on Monday, January 6, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:05 PM, and then asked the attendees to Pledge Allegiance to the Flag. Board members present: Councilperson Ostrander, Councilperson Cords, Councilperson Joyce. Councilperson Puorro was absent.

Supervisor Banta did a PowerPoint presentation – General Prospectus for the Town. He went through his accomplishments over the last 2 years as well as the prospectus for 2014.

The minutes from December 13, 2013 was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Superintendent of Highways Robert Hempstead went over Highway, Parks, Building and Grounds Report.

There will be a zoning meeting on Tuesday, January 14th and Tuesday, January 28th at 4:00 PM.

Sergeant of Police Rick Busch reported he had computers that were donated for families in need. He would need a letter making the request for the computer. Supervisor Banta will contact Mary Fassett, Superintendent for the Cairo Durham School and give her this information.

Supervisor Ted Banta went over appointments for the Board Members to act as liaisons with town departments:

Greene County EMS

Councilperson Joyce

Ambulance	Councilperson Joyce & Supervisor Banta
Assessor	Councilperson Cords
Building and Code Enforcement	Councilpersons Joyce & Ostrander
Court	Supervisor Banta & Councilperson Ostrander
Water and Sewer	Supervisor Banta & Councilperson Ostrander
Highway	Councilperson Puorro & Supervisor Banta
Police	Supervisor Banta & Councilperson Ostrander
Library	Councilperson Cords & Supervisor Banta
Parks, Buildings and Grounds	Supervisor Banta & Councilperson Ostrander
Animal Control	Councilperson Joyce & Supervisor Banta
Planning Board	Councilperson Joyce
Tax Collector	Councilperson Ostrander
Emergency Planning	Supervisor Banta & Councilperson Ostrander
Labor Negotiations	Town Board
Insurance	Town Board
Zoning	Town Board

Resolution No. 1-14 “Appointing Officer in Charge and Setting Salaries for the Police Department” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Busch as Officer In Charge for the Town of Cairo at a Pro-Rated salary of \$846.15 per bi-weekly pay period and be it further

RESOLVED, that the following appointments to the Town of Cairo Police Department be made:

Full-time Police Officer - \$20.20 per hour
Richard Busch

Part-time Police Officer - \$16.32 per hour
John Amoroso
Daniel Braden

Sean Clevenstine
Joseph Feml
Raymond Feml
Henry Frick
Kevin Haverly
Joseph Kralovich
Thomas Plank
Scott Schelling

Part-time Special Officers - \$11.00 per hour

Scott Yates
Dennis Brandow

Part-time Training Recruits - \$13.53 per hour training rate

Cory Clark
Teresa Neville
Nicolas Orso

All members in favor – Carried.

Resolution No. 2-14 “Appoint Ambulance Administrator and Clerk” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Reay Mahler as the 2014 Ambulance Administrator for 12 hours per week at a rate of \$17.50 per hour.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Deborah Litchko as Ambulance Clerk at a rate of \$11.00 per hour not to exceed 30 hours per pay period unless approved of by the Ambulance Administrator and the Town Supervisor.

All members in favor – Carried.

Resolution No. 3-14 “Set Ambulance Personnel and Clerk Salaries” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the following hourly rates are hereby established for Ambulance Personnel:

AEMT \$14.55 per hour with an On Call Rate of \$45.00

EMT \$12.35 per hour with an On Call Rate of \$40.00

Driver \$11.35 per hour with an On Call Rate of \$35.00

Clerk \$11.00 per hour not to exceed 30 hours per pay period (average of 15 hours per week)

All members in favor – Carried.

Resolution No. 4-14 “Association of Town Meetings and Conferences” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that elected and appointed officials will be permitted to attend Association of Town Meetings, conference meetings, or training during the year subject to prior approval from the Town Board. Expenses will be paid according to the Town of Cairo Travel Policy.

All members in favor – Carried.

Resolution No. 5-14 “Set Salaries for Board of Assessment Review” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Assessment Review to be as follows: \$350.00 per year for the Chairperson, and \$200.00 per year for the members, and \$10.00 per hour for the secretary. These rates reflect base pay for Grievance day and two additional deliberation days. Additional meetings beyond the three meetings are at a rate of \$30.00 per meeting when convened.

All members in favor – Carried.

Resolution No. 6-13 “Authorization to Designate a Bookkeeper, Historian & Secretary to the Supervisor” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Louann Arp to the full-time position of bookkeeper at an annual salary of \$34,090.00; and \$20.00 per hour for Capital Water and Sewer Project when hours exceed 40 hours in a week; and;

BE IT FURTHER RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Robert Uzzila as Town Historian at an annual salary of \$1000.00; and;

BE IT FURTHER RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Linda Kuever as the Supervisor’s Clerk at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 7-14 “Appointment of Code Enforcement Officer, Building Inspector and Clerk” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stacy Sprague as Code Enforcement Officer with an annual salary of \$32,946.00; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Hilgendorff as Building Inspector/Fire Marshall at an annual salary of \$15,098.00.

All members in favor – Carried.

Resolution No. 8-14 “Appoint Deputy Supervisor” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Douglas Ostrander as Town of Cairo Deputy Supervisor to serve in the absence of the Town Supervisor with an annual stipend of \$1,000.

All members in favor – Carried.

Resolution No. 9-14 “Appoint Deputy Tax Collector” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Linda Kuever as the Deputy Tax Collector at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 10-14 “Designating the Town of Cairo Official Newspaper” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that “The Daily Mail” be designated as the official newspaper for the Town of Cairo.

All members in favor – Carried.

Resolution No. 11-14 “Animal Control” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the following Animal Control appointments be made: Flora and Fauna Friends of the Earth – Animal Control Shelter at a rate of \$500.00 per month for a period of three months from January 1st - March 31st, and Brian Feml is appointed as Animal Control Officer at an hourly rate of \$11.35 with a 2 hour minimum per call.

All members in favor - Carried.

Resolution No. 12-14 “Appoint Town Health Officer for 2014” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dr. Robert Schneider as Town of Cairo Health Officer with a term that expires December 31, 2014 at an annual salary of \$660.00.

All members in favor – Carried.

Resolution No. 13-14 “Authorization to Certify Payrolls and Make Purchases” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that Robert F. Hempstead, Superintendent of Highways, be given the authority to certify payrolls in his department and to make purchases up to \$5,000.00 without the prior approval of the Cairo Town Board, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase tires, batteries, filters, fuel oil, diesel fuel, salt and any other items under New York State contract, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails, ties and any other items under Greene County bid.

All members in favor – Carried.

Resolution No. 14-14 “Meeting of the Board” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

Be it resolved, that the regular/general meeting of the Town Board of the Town of Cairo will be held on the first Monday of every month at 6:00 P.M. in the Town Hall, Main Street, Cairo, New York, except for the month of September when the meeting will be held on September 8th because of the Labor Day holiday on September 1st.

All members in favor – Carried.

Resolution No. 15-14 “Other Town Appointments” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Registrar of Vital Statistics	Tara Rumph	\$1,000.00
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First Deputy Clerk	Debra Sommer	\$11.85 per hour
Deputy Clerk	Deborah Litchko	\$11.00 per hour
Deputy Clerk	Kathy Rockefeller	\$10.75 per hour
Board of Appeals Clerk	Louann Arp	\$11.00 per hour
Justice Clerk 1	Joan Vandenburg	\$23,608.00 annual salary
Security Officer	John DeRose	\$11.25 per hour
Security Officer	Michael DeRose	\$11.25 per hour
Security Officer	Steven DeRose	\$11.25 per hour
Parks, Buildings, & Grounds Director		
	Robert Hempstead	\$6,000.00 annual salary

All members in favor – Carried.

Resolution No. 16-14 “Parks, Buildings and Grounds Personnel” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Paul MacNiven as a full-time Parks, Buildings, and Grounds Maintenance person at a rate of \$13.30 per hour; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Steven Rumph as a full-time Parks, Buildings and Grounds Maintenance person at a rate of \$11.85.

All members in favor – Carried.

Resolution No. 17-14 “Payment of Bills and Payment of Utility Bills” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor be authorized to approve the expenditure of up to \$2,500.00 without prior approval of the Town Board; and,

BE IT FURTHER RESOLVED, that in order for Town Charge bills to be paid properly, they must be submitted to the bookkeeper by the Wednesday preceding the regular meeting night of the Town Board, in order for them to be paid the same month as submitted; and,

BE IT FURTHER RESOLVED, that the Town Board of Cairo authorize the payment of utility bills such as fuel oil, electricity, gas and phone and insurance bills without the need to wait for the regular Town Board meeting in order to avoid finance charges on such bills.

All members in favor – Carried.

Resolution No. 18-14 “Appoint Planning Board Chairperson” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Daniel Benoit as Chairman of the Planning Board for the year 2014.

BE IT FURTHER RESOLVED, that Ray Pacifico is hereby appointed to act as chairman in the absence of Daniel Benoit.

All members in favor – Carried.

Resolution No. 19-14 “Set Salaries for Planning Board” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Planning Board to be as follows:

Chairperson \$85.00 per meeting

Members 70.00 per meeting

Clerk 11.60 per hour

All members in favor – Carried.

Resolution No. 20-14 “Set Holidays for 2014” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the 2014 holidays as follows:

New Year’s Day Wednesday, January 1, 2014

Martin Luther King Jr. Birthday Monday, January 20, 2014

President’s Day Monday, February 17, 2014

Memorial Day Monday, May 26, 2014

Independence Day July 4th Friday, July 4, 2014

Labor Day Monday, September 1, 2014

Columbus Day Monday, October 13, 2014

Election Day Tuesday, November 4, 2014

Veteran’s Day Tuesday, November 11, 2014

Thanksgiving Day Thursday, November 27, 2014

Christmas Day Thursday, December 25, 2014

All members in favor – Carried.

Resolution No. 21-14 “Setting 2014 Salaries for Elected Officials” offered by

Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2014 Budget:

Supervisor Ted Banta	\$14,617.00
Justice Leland Miller	\$14,000.00
Justice Tanja Sirago	\$14,000.00
Town Clerk Tara Rumph	\$29,340.00
Councilperson Douglas Ostrander	\$ 6,738.00
Councilperson Mary-Jo Cords	\$ 6,738.00
Councilperson Daniel Joyce	\$ 6,738.00
Councilperson Anthony Puorro	\$ 6,738.00
Tax Collector Sue Hilgendorff	\$11,450.00
Superintendent of Highways Robert Hempstead	\$52,000.00

All members in favor – Carried.

Resolution No. 22-14 “Setting 2014 Salary for Sole Assessor” offered by

Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the annual salary for the position of Sole Assessor, Janice Hull, for the Town of Cairo, for the year of 2014 be set at \$43,705.00.

All members in favor – Carried.

Resolution No. 23-14 “Appoint Summer Recreation Coordinator” offered by

Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$15.25 per hour.

All members in favor – Carried.

Resolution No. 24-14 “Authorizing the Supervisor to Invest Town Funds” offered

by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that Ted Banta, Supervisor for the Town of Cairo, is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government; and

BE IT FURTHER RESOLVED, that the Bank of Greene County, Cairo branch and the National Bank of Coxsackie, Cairo branch be the official depositories for the funds of the Town of Cairo.

All members in favor – Carried.

Resolution No. 25-14 “Appointing Attorney for the Town” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

All members in favor – Carried.

Resolution No. 26-14 “Appoint Water and Sewer Clerk” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Deborah Litchko as Water and Sewer Clerk at a rate of \$11.00 per hour.

All members in favor – Carried.

Resolution No. 27-14 “Appoint Planning Board Clerk” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stephanie Morgan as the Planning Board Clerk at a rate of \$11.60 per hour.

All members in favor – Carried.

Resolution No. 28-14 “Appoint Auditing Firm for the Town of Cairo” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C. as the Auditing Firm for the Town of Cairo according to the terms provided in the Letter of Understanding dated November 27, 2013.

All members in favor – Carried.

Resolution No. 29-14 “Setting Rate for Seasonal Highway, Parks, Buildings, and Grounds Employees” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the rate of Seasonal Highway, Parks, Buildings and Grounds employees to be \$10.50 per hour.

All members in favor – Carried.

Resolution No. 30-14 “Set Salaries for Board of Appeals” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Appeals to be as follows:

Chairperson \$75.00 per meeting

Members 65.00 per meeting

Clerk 11.00 per hour

All members in favor – Carried.

Resolution No. 31-14 “Budget Amendments 2013 and Payment of Bills on Abstract #323” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-11.24
To	A-1010.4	Legislative - Contractual	+11.24
From	A-1110.104	Personal Services	-1,166.67
To	A-1110.101	Personal Services	+1,166.67
From	A-1110.102	Municipal Court-Persl Serv	-1,415.55
To	A-1110.103	Municipal Court-Persl Serv	+1,415.55
From	A-1110.102	Municipal Court-Persl Serv	-247.50
To	A-1110.4	Municipal Court-Contractual	+247.50
From		Fund Balance	-10,801.11
To	A-1420.4	Law – Contractual	+10,801.11
From		Fund Balance	-368.50
To	A-1620.41	Police Bldg.-Contractual	+368.50

From		Fund Balance	-8,665.72
To	A-3120.126	Police-Persl Serv	+8,665.72
From		Fund Balance	-1,326.79
To	A-3120.4	Police-Contractual	+1,326.79
From		Fund Balance	-1,066.34
To	A-5182.4	Street Lighting-Contractual	+1,066.34
From		Fund Balance	-3,759.84
To	A-7110.15	Parks-Persl Serv	+968.20
To	A-7110.4	Parks-Contractual	+2,791.64
From		Fund Balance	-14,600.70
To	A-9060.8	Medical Insurance-Benefits	+14,600.70
From		Fund Balance	-4,824.52
To	DA-5130.4	Machinery-Contractual	+4,824.52
From		Fund Balance	-1,082.20
To	SL-5182.443	St Light – Hitchcock	+268.98
To	SL-5182.444	St Light – Purling	+470.09
To	SL-5182.445	St Light – Round Top	+206.32
To	SL-5182.447	St Light – Winter Clove	+136.81
From		Fund Balance	-349.96
To	SS-8110.45	Sewer Admin-J Myers	+349.96

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #323, consisting of 2013 Vouchers #2590 through #2693 in the amount of \$126,044.74 is approved for payment.

The total amount to be paid from the:

General Fund -	\$55,227.43	Hydrant -	
Highway Fund -	\$45,226.03	Sewer Fund -	\$5,851.50
Cap. Water Fund -		Water Fund -	\$19,353.97
Cap. Sewer Fund -	Trust & Agency -		\$385.81

All members in favor - Carried

Resolution No. 32-14 “Budget Amendments 2013 and Payment of Bills on Abstract #325” offered by Councilperson Ostrander and seconded by Councilperson Cords: WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes;
therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-	Fund Balance	-29.87
To	A-1010.4	Legislative-Contractual	+29.87
From	A-1110.102	Court-Persl Services	-1,344.69
To	A-1110.103	Court-Persl Services	+1,018.66
To	A-1110.4	Court-Contractual	+326.03
From	A-	Fund Balance	-4,186.15
To	A-1420.4	Law-Contractual	+4,186.15
From	A-1620.202	Building Improvements	-2,427.20
To	A-1620.4	Town Hall-Contractual	+664.19
To	A-1620.407	Acra Comm Ctr-Contractual	+1,430.88
To	A-1620.409	Ambulance Bldg.-Contractual	+117.21
To	A-1620.41	Police Bldg.-Contractual	+214.92
From		Fund Balance	-3,688.43
From	A-3120.2	Police-Equipment	-3,000.00
To	A-3120.126	Police-Persl Service	+6,526.90
To	A-3120.4	Police-Contractual	+161.53
From	A-3620.111	Safety Inspect-Persl Ser-Clerk	-.06
To	A-3620.13	Safety Inspect-Persl Ser-CEO	+.06
From	A-3620.111	Safety Inspect-Persl Ser-Clerk	-1,120.77
To	A-3620.2	Safety Inspect-Equipment	+1,120.77
From	A-5010.4	H'way Admin-Contractual	-249.99
To	A-5010.2	H'way Admin-Equipment	+249.99
From	A-5132.4	H'way Garage-Contractual	-81.21
To	A-5132.2	H'way Garage-Equipment	+81.21
From		Fund Balance	-144.97
To	A-5182.4	St.Lighting-Contractual	+144.97
From	A-7110.2	Parks-Equipment	-1,233.25
To	A-7110.15	Parks-Persl Serv	+790.10
To	A-7110.4	Parks-Contractual	+443.15

From	A-8189.4	Recycling-Contractual	-470.28
To	A-8189.15	Recycling-Persl Serv	+470.28
From		Fund Balance	-1,565.19
To	DA-5130.4	Machinery-Contractual	+1,565.19
From	DA-5140.15	Brush&Weeds-Persl Serv	-1,079.07
To	DA-5140.2	Brush&Weeds-Equipment	+544.97
To	DA-5140.4	Brush&Weeds-Contractual	+534.10
From	DA-5142.4	Snow Removal-Contractual	-17,177.05
To	DA-5142.15	Snow Removal-Persl Serv	+17,177.05
From	SS-8120.4	Sanitary Sewers-Contractual	-2,043.15
To	SS-8110.451	Sewer Admin-Contractual	+2,043.15
From	SW-8320.2	Source of Supply-Equipment	-4,202.97
To	SW-8320.4	Source of Supply-Contractual	+4,202.97

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #325, consisting of 2013 Vouchers #2694 through #2758 in the amount of \$87,290.37 is approved for payment.

The total amount to be paid from the:

General Fund -	\$35,567.01	Street Lighting -	
Highway Fund -	\$37,332.10	Sewer Fund -	\$6,613.30
Cap. Library Fund -		Water Fund -	\$7,710.05
Cap. Sewer Fund -		Trust & Agency -	\$67.91
Hydrant Fund -			

All members in favor – Carried

Resolution No. 33-14 “Payment of Bills on Abstract #101” offered by

Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #101, consisting of 2014 Vouchers #1001 through #1024 in the amount of \$27,939.45 is approved for payment.

The total amount to be paid from the:

General Fund -	\$27,667.45	Street Lighting -	
Highway Fund -		Sewer Fund -	\$136.00

Cap. Library Fund -
Cap. Sewer Fund -
Hydrant Fund –

Water Fund - \$136.00
Trust & Agency –

All members in favor - Carried

Resolution No. 34-14 “Appointing Deputy to the Superintendent of Highways”
offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that Debra Sommer be appointed to the full time position of Deputy Superintendent of Highways at an annual salary of \$25,128.00.

BE IT FURTHER RESOLVED, that Debra Sommer serves as assistant to the Parks, Buildings & Grounds Director, Robert F. Hempstead.

All members in favor – Carried.

Resolution No. 35-14 “Authorize Town Supervisor to Sign Round Top Fire Comany Fire Protection Contract” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Whereas, the Town Board approved a 3 year contract with 2% increases each year on November 13, 2013 - Resolution No. 255-13; therefore;

BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorizes the Supervisor to sign the 2014 - 2016 Fire Protection Agreement.

All members in favor – Carried.

Resolution No. 36-14 “Approve Agreement with Columbia-Greene Humane Society / SPCA” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, it is necessary for municipalities to have an agreement with the Columbia-Greene Humane Society/SPCA to comply with the Department of Agriculture and Markets Law and the Humane Society's policies to house dogs; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve and authorize the Supervisor to sign the 2014 Columbia-Greene Humane Society / SPCA Agreement.

All members in favor – Carried.

Cairo Historical Society - Supervisor Banta informed Board that the Town is ready to close on the 1.34 acres of property sold to Cairo Historical Society, known as the old train

station located on the corner of Grove Street and Railroad Avenue, Cairo, NY, for the fair market value of \$500.

Animal Control - The members of the Town Board will visit the Coxsackie animal shelter as well as the Haines Falls animal shelter to check out their facilities.

Timber Law - The Board discussed that any inquiries were turned over to DEC and that the topic will be discussed further in the Zoning Reviews/Workshops.

Central Hudson - Councilperson Ostrander met with Central Hudson. Central Hudson has a \$5 million grant program used for improvements for municipalities. Board discussed a possibility would be to extend the water and sewer district.

Leash Law - The Leash Law was introduced tonight and will be discussed further. The Board discussed it might be good for it to coincide with the Zoning Law.

Greene County Planning Board - Beth Hansen was recommended to serve on the Greene County Planning Board.

Lake Avenue - Superintendent of Highways Robert Hempstead asked Town to hire engineer to determine that Lake Avenue was done in accordance with Town road specs. It was recommended that Elliot Fishman review plan and see what Hannaford didn't do.

Resolution No. 37-14 “Move Forward with Letter to Hannaford” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby agree to move forward with a letter to Hannaford Food Store to review the situation with Lake Avenue.

All members in favor – Carried.

Supervisor Banta reported that the Town received a letter from DEC stating the American Thermostat site in South Cairo was reclassified NOT to be a threat.

Resolution No. 38-14 - “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – Carried.

Resolution No. 39-14 - “Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:15 pm.

All members in favor – Carried.

Resolution No. 40-14 - “Hire Part-time Ambulance Employee” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

Be it resolved that the Town Board of the Town of Cairo does hereby hire Stephen M. Brucato as a part-time ambulance employee at the current starting pay rate.

All members in favor – Carried.

A motion was made by Councilperson Joyce and seconded by Councilperson Ostrander to adjourn the meeting at 9:15 pm.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk