



Minutes

**Town of Cairo
Town Board Meeting @7pm
Location: Town Hall Meeting Room**

March 27, 2013

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, March 27, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Ostrander, Councilperson Suttmeier, Councilperson Joyce. Councilperson Puorro was absent.

The Library Board had a meeting with the Town Board concerning a bill from a contractor that was not paid. The Library explained the work has been completed and they have signed off on the work completed. The Board has agreed to release payment to the contractor.

The minutes from the March 13, 2013 were accepted by Councilperson Suttmeier and seconded by Councilperson Joyce.

The minutes from the March 22, 2013 were accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The Town Board went over the Department Reports.

Director of Parks, Buildings, & Grounds Robert Hempstead reported on work being done in the Buildings and Grounds and Highway Dept. He also reported the locks in all the buildings will be changed and new keys will be given out. The keys cannot be duplicated.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)
Supervisor Banta reported that Earth Day Cleanup will be April 20th in Round Top.

Resolution No. 91-13 "Receipt of Monthly Supervisor's Report" offered by
Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for February, 2013.

All members in favor – motion carried.

Resolution No. 92 -13 "Payment of Bills on Abstract #305" offered by
Councilperson Suttmeier and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #305, consisting of 2013 Vouchers #1262 through #1386 in the amount of \$198,305.83 is approved for payment.

The total amount to be paid from the:

General Fund - \$92,002.20	Street Lighting -
Highway Fund - \$30,713.92	Sewer Fund - \$3,960.30
Cap. Library Fund - \$44,377.25	Water Fund - \$1,818.74
Cap. Sewer Fund - \$25,400.73	Trust & Agency – \$32.69
Hydrant Fund – Special Fire -	

All members in favor – motion carried.

Resolution No. 93-13 "Set Salary for Provisional Police Sergeant" offered by
Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, the current agreement between the Town of Cairo and the NYS Law Enforcement Officers Union, Council 82 stipulates that a Sergeant shall receive a 10% increase from the Patrolman's Base salary; and

WHEREAS, Richard Busch was appointed as Provisional Sergeant on March 22, 2013; therefore be it,

RESOLVED, the Town Board of the Town of Cairo does hereby set the hourly wage for Richard Busch at \$20.20 per hour.

All members in favor – motion carried.

Resolution No. 94-13 “Set Salary for Temporary Animal Control Officer” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

WHEREAS, Richard Busch was appointed as temporary Animal Control Officer on March 22, 2013; therefore be it,

RESOLVED, the Town Board of the Town of Cairo does hereby set the salary to be a prorated bi-weekly wage based on an annual salary of \$1,200.00.

All members in favor – motion carried.

Resolution No. 95-13 “Appoint Building Department & Code Enforcement Clerk” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Debbie Litchko as the Clerk to the Building Department & Code Enforcement Officer as of the date of March 25, 2013 at a pay rate of \$10.75 per hour not to exceed 30 hours per pay period (an average of 15 hours per week) unless otherwise approved by the Code Enforcement Officer & Town Supervisor.

All members in favor – motion carried.

Resolution No. 96 -13 “Authorization for Highway Superintendent Robert F. Hempstead to Bid on One 1997 Ford L8000 Dump and Salter Truck Through Auctions International” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to bid on one 1997 Ford L8000 Dump and Salter Truck through Auctions International.

Be it further resolved, that the purchase price will not exceed \$45,000.00.

All members in favor – motion carried.

Resolution No. 97-13 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:20 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 98-13 “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:55 PM.

All members in favor – motion carried.

Resolution No. 99 -13 “Accepting Sewer Use Penalties Dated March 18, 2013” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Use Penalties to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Penalties as presented from the Sewer Administrator in the amount of \$2,634.77, dated March 18, 2013.

All members in favor – motion carried.

Resolution No. 100-13 “Accepting Sewer EDU Billings Dated March 1, 2013” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Sewer EDU Billings to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer EDU Billings as presented from the Sewer Administrator in the amount of \$57,850.00, dated March 1, 2013.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Ostrander to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk