



Minutes

**Town of Cairo
Town Board Meeting @7pm
Location: Town Hall Meeting Room**

May 22, 2013

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, May 22, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Ostrander, Councilperson Puorro, Councilperson Joyce. Councilperson Suttmeier was absent.

The minutes from the May 8, 2013 Workshop were accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

The Town Board went over the Department Reports.

Superintendent of Highways Robert Hempstead reported on work being done in the Buildings and Grounds and Highway Dept. He also reported they have started cleaning the Cemeteries in town.

Assessor Janice Hull spoke to Board about the Equalization Rates. There will be a Grievance Day held on Tuesday, May 28, 2013 at 6:00 PM.

Water and Sewer Administrator Kathy Jurgens reported they received a tapping fee from Hannaford.

The Board discussed different properties that have been abandoned. Councilperson Ostrander suggested writing a letter to the bank informing them the property needs to be cleaned up.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

Supervisor Banta spoke about the Memorial Day Parade. Line-up will be down by the new Hannaford.

He also informed Board of the new Experience Works person, Mauve Bolger.

Sergeant Busch reported the Camera system in park is working again. Also there is an ongoing complaint with ice cream truck parked outside of school every day. Superintendent made a deal with the truck. He also reported they responded to dog complaints at the Buddha Temple in South Cairo.

Resolution No. 125 -13 "Receipt of Monthly Supervisor's Report" offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for April, 2013.

All members in favor – motion carried.

Resolution No. 126 -13 "Accepting Water Penalties dated May 15, 2013" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Water Penalties as presented from the Water Administrator in the amount of \$1,269.65, dated May 15, 2013.

All members in favor – motion carried.

Resolution No. 127-13 “Accepting Sewer Use Billings Dated May 1, 2013”

offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Use Billings to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Billings as presented from the Sewer Administrator in the amount of \$31,580.14, dated May 1, 2013.

All members in favor – motion carried.

Resolution No. 128 -13 “Payment of Bills on Abstract #309” offered by

Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #309, consisting of 2013 Vouchers #1552 through #1648 in the amount of \$151,464.20 is approved for payment.

The total amount to be paid from the:

General Fund - \$63,722.73	Street Lighting -
Highway Fund - \$13,933.38	Sewer Fund - \$11,816.12
Cap. Library Fund - \$10,615.62	Water Fund - \$ 773.33
Cap. Sewer Fund - \$50,560.73	Trust & Agency – \$42.29
Hydrant Fund – Special Fire -	

All members in favor – motion carried.

Resolution No. 129 -13 “Amend 2013 Budget to Reflect Receipt of Justice

Court Assistance Program (JCAP) Grant Monies and Expense of Equipment Purchased”

offered by Councilperson Puorro and seconded by Councilperson Joyce:

WHEREAS, the town received a JCAP Grant for the purchase of equipment for the Justice Court; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1110.406 Contractual Grant to reflect the increase in General Fund Appropriations \$2,471.17 and; increasing the revenue line item A-3021 Court Facilities to reflect the increase in General Fund Revenue in the amount of \$2,471.17 in the 2013 budget.

All members in favor – motion carried.

Resolution No. 130 -13 “Amend 2013 Budget to Reflect Receipt of D.A.R.E monies and Expense of Supplies Purchased” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, the town received D.A.R.E funds for the purchase of supplies for the town sponsored D.A.R.E Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to create the expense line item A-3120.452 Police – DARE Contractual to reflect the increase in General Fund Appropriations \$2,461.99 and; increasing the revenue line item A-2070 Contributions-private agency-youth to reflect the increase in General Fund Revenue in the amount of \$2,461.99 in the 2013 budget.

All members in favor – motion carried.

Resolution No. 131 -13 “Town of Cairo Election Poll Site” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the Board of Elections has requested on May 21, 2013 that the Poll Site in the Town of Cairo change from the Lutheran Church Hall to the Cairo Public Library for general elections, which are held on the first Tuesday after the first Monday, each November; also included would be the June and September Primaries and Presidential Primary every four years; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo hereby approves the change of poll site to the Cairo Public Library.

All members in favor – motion carried.

A resolution was tabled until the Workshop to Authorize Town Supervisor to Seek RFP for Professional Engineer.

Unfinished Business

Supervisor Banta informed Board that there has been a new mobile home park license request. The Board discussed what the Trailer Park and Mobile Home Park Law covers. Some

campgrounds are governed by NYS. The law was put into effect 1970. The Board discussed amending the law by taking the campgrounds out of the law and to continue to govern the Mobile Home Parks. Board will continue to discuss this and amend the law.

The Board discussed the Wernet cleanup and that the County does not want to be involved in the cleanup. Highway Dept. will take a look at the property and report back to the Board and they will decide what legal action needs to be taken.

Supervisor Banta is still waiting on Alan Tavaner for information on the Wellhead Protection Law.

Tom Baldwin, of the Board of Appeals submitted questions to the Board as to some issues that have come up. Supervisor Banta is working on replying to him.

Supervisor Banta informed Board Members there was a copy of a Vendor and Peddlers Law in their packet for them to look over. Board will discuss and try to take some action.

New Business

Attorney Tal Rappleyea a template for RFP for solar energy. Councilperson Ostrander explained to the Board the original idea was to work with an engineer to create a solar farm either down in the quarry or old dump site. He explained they received a drawing from the Architect as to putting panels on the Library roof. They are concerned whether or not the roof was built for it. Board would like to take action at the next workshop.

Resolution No. 132 -13 “Board to Move into Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:10 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 133 -13 “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:05 PM.

All members in favor – motion carried.

Resolution No. 134 -13 “Authorize Supervisor to Sign Escrow Agreement” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Supervisor to sign the escrow agreement between The Palombo Group and the Cairo Public Library.

All members in favor – motion carried.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Ostrander to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk