



Minutes

**Town of Cairo
Town Board Meeting @6:30 pm
Location: Town Hall Meeting Room**

May 4, 2015

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, May 4, 2015 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:30 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Puorro, Councilperson Cords, Councilperson Joyce and Councilperson Ostrander.

The minutes from April 6, 2015 Public Hearing on Moratorium on Conversion of Resorts was accepted as amended by Councilperson Ostrander and seconded by Councilperson Cords.

The minutes from April 6, 2015 Public Hearing on Moratorium on Junkyards was accepted by Councilperson Cords and seconded by Councilperson Dan.

The minutes from April 6, 2015 Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Cords.

The Town Board discussed getting a proposal with Scott Lane Engineering if Greene County does not move forward with the plan for a County Wide Ambulance.

Robert Uzzilia gave report on various things he is working on. He reported they are fixing the railroad platform on Fiero Drive for safety reasons.

Superintendent of Highways Robert Hempstead gave report on Parks, Buildings and Grounds. He is in process of changing the bathrooms at Town Park to be family bathrooms. He reported he is putting in automatic hand dryers in all bathrooms.

Planning Board Chairman Dan Benoit reported that Nolan Propane was interested in setting up their storage tanks on the other side of the Bank of Greene County. This project is complicated and might be referred to an outside engineer. Attorney for Town Tal Rappleyea needs to do an environmental impact statement.

It was asked if the Town Board would have a joint meeting with the Planning Board and go through the comments that were taken by the Planning Board.

Councilperson Ostrander explained that the Town Board went through each comment at great length and will respond to the Planning Board in writing of their decision.

Supervisor Ted Banta said there will be a public hearing in the future and the Planning Board will be invited for their input.

Planning Board member Rich Lorenz's term was up in December. It was explained he needed to have his continuing education credits to be approved his place on the Planning Board.

Rick Busch gave police report. He reported that his department is up for audit.

Supervisor Banta reported on the public gazebo and senior activity center. He explained there would be checkers and chess imprinted on tables and there would be walkways around the senior recreation area. Supervisor Banta also explained that they sought a \$10,000 grant from Legislature.

Councilperson Ostrander reported that G & H of Greenville did plans for the project. They are looking for volunteers and people with an expertise in building.

Greene County Legislators presented \$5000 to Soccer League President. Kevin Berry is donating his time to the project. Justin Hilgendorff brought his equipment and has worked on the large field.

On May 2nd the Town will hold the third annual Cairo Park Day at the Town Park. Legislators Bill Lawrence and Harry Lennon donated to the playground equipment.

The Town Board thanked Superintendent of Highways Robert Hempstead for all the work he does in the Park and in town.

Supervisor Banta reported that the Memorial Day Parade will be held on Monday, May 25, 2015 at 11:00 am and lineup is at 10:30 am.

There is a request for a new dog law to include kennel licensing. This was originally done through the NYS Ag and Markets.

The 2014 Annual Audit will be noticed in the paper and available at the Town Clerk's Office for review.

Resolution No. 90 -15 "Receipt of Monthly Supervisor's Report" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for April, 2015.

All members in favor – motion carried.

Resolution No. 91 -15 "Senior Recreation Area Professional Services" offered by Councilperson Cords and seconded by Councilperson Puorro:

WHEREAS, Robert Carey Sr. proposed a Senior Recreation Area for Angelo Canna Town Park;

AND WHEREAS, Santo Associates offered a site design for said Senior Recreation Area at no cost;

AND WHEREAS, a preliminary site plan, a preliminary list of materials, and a preliminary cost estimate will be necessary to seek grants, funding, and donations; therefore be it,

RESOLVED, that the Town Board hereby approves the proposal for professional engineering services from Santo Associates in the amount of \$1,000 and authorizes the Supervisor to sign said proposal.

All members in favor – motion carried.

Resolution No. 92 -15 “Accepting Water Billing Dated April 2nd 2015” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Billings be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Billing as presented from the Water Administrator in the amount of \$47,975.88 dated April 2nd 2015.

All members in favor – motion carried.

Resolution No. 93 -15 “Payment of Bills on Abstract #311” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #311, consisting of 2015 Vouchers #1498 through #1575 in the amount of \$75,824.67 is approved for payment.

The total amount to be paid from the:

General Fund - \$46,749.89	Water Fund - \$3,220.18
Highway Fund - \$19,247.68	Trust & Agency – \$687.82
Hydrant Fund –	
Street Lighting -	
Sewer Fund - \$5,919.10	

All members in favor – motion carried.

Resolution No. 94 -15 “IT Anti-virus software & installation” offered by Supervisor Banta and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board hereby approves the state pricing quote in the amount of \$1,420.00 for anti-virus software and installation.

All members in favor – motion carried.

Resolution No. 95 -15 “Purchase Additional VOIP Phone for Highway Department From Garnet Technology Solutions, Inc.” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the purchase of an additional VOIP phone from Garnet Technology Solutions, Inc. to be installed at the Highway Department Office.

BE IT FURTHER RESOLVED that the Additional VOIP Phone will be purchased under the Original Contract with Garnet Technology Solutions, Inc in the amount of \$455.00.

All members in favor – motion carried.

Resolution No. 96 -15 “Hire Engineering Firm” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the Town of Cairo has received approval on two large FEMA projects which include Sandy Plains Road and Harold Myers Road culvert replacements.

WHEREAS, Praetorius and Conrad, P.C. Professional Engineering and Land Surveying have been recommended and utilized in multiple towns as the project management during construction of large culvert/bridge replacement FEMA projects.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Praetorius and Conrad, P.C. as engineer/project management for the Sandy Plains Culvert Replacement and the Harold Myers Culvert Replacement.

All members in favor – motion carried.

Resolution No. 97 -15 “Authorization for Highway Superintendent Robert F. Hempstead To Purchase One Used Ingersoll Rand ST60 Roller” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, Highway Superintendent Robert Hempstead advertised for bids on one used Ingersoll Rand ST60 Roller and the bid opening was on April 30, 2015 at 2:30pm in the Office of the Town Clerk. Present for the bid opening was Kathy Rockefeller, Deputy Clerk, Robert Hempstead, Highway Superintendent, Debra Sommer, Deputy Highway Superintendent. There was one bid received from Wengers of Myerstown in the amount of \$11,500.00

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Highway Superintendent Robert F. Hempstead to purchase one used Ingersoll Rand ST60 roller for a purchase amount of \$11,500.00.

All members in favor – motion carried.

Resolution No. 98 -15 “Authorize Supervisor to Sign CIA Security Contract” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

WHEREAS, the Town Board approved the proposal submitted by CIA Security in the amount of \$6,090 on April 6, 2015 to replace the existing fire alarm system at Town Hall;

AND WHEREAS, there are monthly monitoring charges in the amount \$25.50(quarterly \$76.50); therefore, be it,

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the CIA Security Contract for the alarm system & its monitoring dated 4/8/15, as amended by Town Council.

All members in favor – motion carried.

Resolution No. 99 -15 “Set Public Hearing to update FEMA Flood Maps” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved the Town Board of the Town of Cairo does hereby set a public hearing for Monday, June 1, 2015 at 6:00 PM at the Cairo Town Hall to update and amend Local Law 2 of 2008.

All members in favor – motion carried.

The Resolutions for the Court Clerks has been tabled.

The Town Board discussed whether the town should pay the bill received from Karen Gallo on Main Street. It was questioned that there are materials purchased that the Town does not own.

Resolution No. 100 -15 “Pay Invoice Submitted by Karen Gallo” offered by Councilperson Puorro and seconded by Councilperson Cords:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to pay the bill submitted by Karen Gallo. Such funds will be taken from the Water District account.

All members in favor – motion carried.

Resolution No. 101 -15 “Chamber of Commerce Celebrations” offered by Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved that the Town Board of the Town of Cairo does hereby agree to give \$600 to the Cairo Chamber of Commerce celebrations account.

All members in favor – motion carried.

The Town Board remarked the Chamber of Commerce should come at budget time to ask for any money they need for next year.

The Town Board discussed Shared Services. They want to devise a plan to achieve a property tax credit. They discussed the pros and cons of the shared services. This will be postponed until June 1st and discussed further then.

Julie Freeman asked about the zoning moratorium. The Board informed her they were hoping to have a public hearing by the end of June or at the July board meeting.

They also said they potentially have a water source available at Cedar Terrace for the Town’s water source. The Board may need to develop a new water source. The Town Board will speak with Freeman’s further.

Kathy Start thanked the Town Board on the opportunity of being at Town Picnic. Their goal is to get books in the hands of the kids.

Resolution No. 102 -15 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 9:00 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 103 -15 “Board to exit Executive Session” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 10:10 PM.

All members in favor – motion carried.

Resolution No. 104 -15 “Water and Sewer Hourly Wage Increase” offered by Councilperson Cords and seconded by Councilperson Puorro:

Whereas, it is necessary for wage increases be authorized by the Town Board; therefore be it

Resolved, effective as of April 27th 2015 the hourly wage paid to John Orso shall be increased from \$10.75 to \$11.75 per hour while working for the Water and Sewer Departments.

All members in favor – motion carried.

Resolution No. 105 -15 “Building and Code Enforcement Clerk” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Whereas, Donna Chewins will not be available to fulfill the clerical position in the Building & Code Enforcement Department because of medical leave; therefore, be it,

Resolved, that the Town Board hereby approves Evelyn Gabrielsen to temporarily fill the clerk’s position in the Building & Code Enforcement Department commencing May 12, 2015.

All members in favor – motion carried.

A motion was made by Supervisor Banta to approve Court Clerk to attend monthly Magistrates Meetings for the 2015 year. As there was no second the motion did not pass.

A motion was made by Supervisor Banta to approve Court Clerks to attend Quarterly Greene County Clerks Magistrates Meetings for the 2015 year. As there was no second the motion did not pass.

A motion was made by Councilperson Ostrander and seconded by Councilperson Puorro to adjourn the meeting at 10.20 PM.

Respectfully submitted,

Tara A. Rumph, RMC
Cairo Town Clerk