



Minutes

**Town of Cairo
Town Board Meeting @7pm
Location: Town Hall Meeting Room**

June 26, 2013

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, June 26, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilpersons Ostrander and Councilperson Joyce. Councilpersons Suttmeier and Puorro were absent.

Carl Kohrs and Richard Bear gave a presentation on the 59th Year of the Greene County Youth Fair which will run from July 25th through July 28th. There will be fireworks on Saturday night.

Cairo Hose Company asked the Town Board to consider getting the boundary line moved to the road since they acquired the Fabrizio property. The Cairo Hose Company is looking toward the future to expanding the firehouse.

There was a presentation by the Cairo Historical Society of what they would do with the property on Fiero Drive and Railroad Avenue. They wanted to build a Railroad Depot replica of the way it used to be with parking across the street. Since the firehouse is looking for the use of this same property, the Board asked them to get together to see if they could compromise and come up with plan.

John Kargoe explained the membership for the Cairo Historical Society is \$20 for individual and \$25 for a family.

The minutes from the June 13, 2013 Workshop were accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Joseph Naugle bought the old auction house property across from the trooper barracks. He is in process of working on it and was referred to the Board of Appeals. Supervisor Banta asked about both boards hearing the same appeal. There was a question of whether it was okay for Ed Forrester to hear it on both boards. Tal Rappleyea-Attorney for the Town explained that there was no conflict with the current circumstance.

Sergeant Busch reported that the police have been called to do an investigation into the suspicious disappearance of cats.

The Board asked Water and Sewer Administrator Kathy Jurgens to come up with budget cost for septic pump outs for a general idea of replacing them.

Superintendent of Highways Robert Hempstead reported he ordered 3 lamposts for Main Street. There is now a vending machine at park building. All restrooms have been installed with automatic hand dryers.

He also reported all building in the park are now beige. The recycling building will be painted next.

Hempstead reported the Town of Cairo acquired the land next to the Emergency Control Center. The NY Museum has been drilling test holes in quarry. St. Rose will come to Cairo.

Hempstead reported there are good prices for the paving season. There was discussion about the names of different roads being spelled incorrectly. He will research this and correct the names of the roads.

Supervisor Banta went over the Supervisor's Report. (See Supervisor's Report)

Resolution No. 147 -13 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for May, 2013.

All members in favor – motion carried.

Resolution No. 148 -13 “Payment of Bills on Abstract #311” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #311, consisting of 2013 Vouchers #1680 through #1802 in the amount of \$127,795.67 is approved for payment.

The total amount to be paid from the:

General Fund - \$92,834.59	Street Lighting -
Highway Fund - \$24,094.90	Sewer Fund - \$4,964.03
Cap. Library Fund - \$4,045.75	Water Fund - \$1,662.18
Cap. Sewer Fund -	Trust & Agency \$194.23
Hydrant Fund – Special Fire -	

All members in favor – motion carried.

Resolution No. 149 -13 “AUTHORIZING TO SEEK REQUEST FOR PROPOSAL FOR ELECTRICAL, HVAC and SOLAR THERMAL REPAIRS offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, the Town of Cairo has determined that it is required to, from time

to time, retain a licensed electrician to make on-call electrical, HVAC and/or thermal solar repairs on town-owned buildings and property and deems it appropriate to acquire proposals for such work, therefore,

Be it resolved, that the Supervisor of the Town of Cairo is hereby authorized to publish and provide copies of the attached RFP to licensed electricians and require the proposals to be submitted on or before 3:00 pm July 3, 2013, which shall be opened at the Town Board Zoning Draft Review meeting on July 8th at 4pm; if said meeting is cancelled then the proposals will be opened at the Town Board meeting on July 10th at 4:00pm.

All members in favor – motion carried.

Resolution No. 150 -13 “Learning Technology Visions LLC. offered by Supervisor Banta and seconded by Councilperson Joyce:

WHEREAS, there was an approved amended contract in the amount of \$9,950.00 between the Cairo Town Board , Cairo Public Library and Learning Technology Visions, LLC for the professional technology project management services; and

WHEREAS, the contractor will provide additional technology project management services to assist in completing a video security system; and

WHEREAS, the Cairo Public Library requested this change to the work to be completed with an additional amount due of \$750.00; therefore be it

RESOLVED, that this change order for Learning Technology Visions, LLC be approved in the amount of \$750.00 for a total contract price of \$10,700.00.

All members in favor – motion carried.

Resolution No. 151 -13 “Authorize Amendments to the Library’s Capital Fund Project Form E” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that Technical Services line items be amended as follows:

B.1.h Technology Consulting: Increase \$750.00 per Additional Services Agreement dated June 26, 2013 with Learning Technology Visions making the Approved Budget \$20,300. 00. The additional \$750.00 will be deducted from Contingency.

BE IT FURTHER RESOLVED, that Construction line items be amended as follows:

C.1.i Contract 9 – FFE: Increase \$401.57 to cover additional miscellaneous purchase expenses making the Approved Budget \$189,776.50. The additional \$401.57 will be deducted from Contingency.

C.2.b IT/Data: Increase \$1,364.18 to cover additional miscellaneous purchase expenses making the Approved Budget \$71,031.32. The additional \$1,364.18 will be deducted from Contingency.

These increases will make the Contingency line item \$394,431.37, a decrease of \$2,515.75.

All members in favor – motion carried.

Resolution No. 152-13 “Accepting Sewer Use Penalties Dated June 17, 2013” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Sewer Use Penalties to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Use Penalties as presented from the Sewer Administrator in the amount of \$2,482.30, dated June 17, 2013.

All members in favor – motion carried.

Resolution No. 153 -13 “Accepting Sewer EDU Billings dated June 3, 2013” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Sewer EDU Billings to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer EDU Billings as presented from the Sewer Administrator in the amount of \$58,950.00, dated June 3, 2013.

All members in favor – motion carried.

Tom Baldwin submitted a new appeals form to the Town Board for the Board of Appeals.

Supervisor Banta spoke with Lucille Bertone of Terrace Manor on Ross Ruland Road. She would like to expand her Mobile Home Park.

Resolution No. 154 -13 “Authorize Supervisor to sign Agreement with Jump and Fun Vendor” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved that the Town Board of the Town of Cairo does hereby authorize the supervisor to sign an agreement with Jump and Fun Vendor for the 4th of July Celebration in the Town Park.

All members in favor – motion carried.

The Board discussed the Mobile Home Park located on Bross Street. The Park is in need of work and site distance needs to be looked at.

Resolution No. 155 -13 “Board to Move into Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 8:40 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 156 -13 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 9:20 PM.

All members in favor – motion carried.

A motion was made by Councilperson Joyce and seconded by Councilperson Ostrander to adjourn the meeting at 9:20 PM.

Resolution No. 157-13 “Board to Accept Resignation” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the resignation of Water and Sewer Administrator Kathy Jurgens.

All members in favor - motion carried.

A motion was made by Councilperson Joyce and seconded by Councilperson Ostrander to adjourn the meeting at 9:20 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk