



Minutes

**Town of Cairo
Town Board Meeting @4pm
Location: Town Hall Meeting Room**

July 10, 2013

The Town Board of the Town of Cairo met for a Town Board meeting on Wednesday, July 10, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 4:00 PM and then asked the attendees to Pledge Allegiance to the Flag. All Board Members were in attendance.

Mike Henry of the Round Top Mountain Bike Association gave presentation on his plans for mountain biking. He is mapping area to be able to put trails in. They are looking into the liability to landowners and having a contract.

The minutes from the June 26, 2013 were postponed until the Town Board Meeting.

Code Enforcement Officer Stacey Sprague went over a few properties she is working on and their progress with the Board.

Resolution No. 158 -13 "Appoint Secretary to the Board of Appeals" offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Louann Arp as Secretary to the Board of Appeals at the rate of \$10.75 per hour to be retroactive to July 8, 2013.

All members in favor - carried.

Resolution No. 159 -13

“Appoint an Acting Chair to the Board of Appeals”

offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

WHEREAS, George Kleinmeier is a member of the Board of Appeals;

AND WHEREAS, the Chair-Tom Baldwin requested that the Town Board designate an acting Chair in his absence; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint George Kleinmeier as the acting chair in the absence of the Chair-Tom Baldwin to be paid according to the Chairperson rate.

All members in favor - motion carried.

Resolution No. 160 -13

“Authorizing the supervisor to execute agreement

for the expenditure of highway monies pursuant to section 284 of the highway law" offered by Councilperson Puorro and seconded by Councilperson Ostrander:

WHEREAS, the Town Highway Superintendent has requested that the Town Board review and accept the proposed expenditure of funds for the purpose of repair and improvement of the town highways in accordance with the terms and conditions of the attached Agreement, therefore

Be it resolved, that the Supervisor of the Town of Cairo is hereby authorized to execute the attached Agreement for the Expenditure of Highway Monies Pursuant to Section 284 of the Highway Law.

All members in favor - motion carried.

Resolution No. 161 -13

“Board of Appeals Public Hearing Fee” offered by

Councilperson Suttmeier and seconded by Councilperson Puorro:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby institute a Board of Appeals Public Hearing Fee of \$25.00, thereby updating the fee schedule to include same. The fee will be payable prior to a Public Hearing being set.

All members in favor - motion carried.

Resolution No. 162 -13

“Authorization to Request Proposals for Town

Sidewalk Design” offered by Councilperson Puorro and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the RFP for engineering services to design and implement the Town Sidewalk Plan.

All members in favor - motion carried.

The proposal will go in the paper and all proposals should be received by August 13, 2013 at 3:00 PM.

Resolution No. 163-13 “Authorization for Supervisor to Sign & Execute the Contract of Sale with the County of Greene for the “Soccer Field” Property” offered by Councilperson Ostrander and seconded by Councilperson Suttmeier:

WHEREAS, the Town of Cairo asked to purchase the property located on Mountain Ave, Tax Map parcel 101.00-6-5.1 from the County of Greene to develop Soccer Fields;

AND WHEREAS, the County of Greene offered the property for purchase-see attached Contract of Sale; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign and execute the Contract of Sale with the County of Greene for the purchase of said land of approximately 4.9+/- acres, tax map parcel No. 101.00-6-5.1.

All members in favor - motion carried.

The Board discussed possibly doing a clean-up day for the Town. Councilperson Suttmeier spoke with Robert VanValkenburg from the County. Councilperson Joyce remarked that people are asking for this. They will call Catskill and Athens and find out what their costs were.

The Board of Appeals form has been updated. The logo needs to be added to form. Chairman Tom Baldwin needs to add the disclaimer to form.

Supervisor Banta reported the Town of Cairo received a letter from Delaware Engineering informing us that the Town has the ability to lift the sewer moratorium. The Board needs to make resolution to lift moratorium and give a 30 day notice to DEC of their intention to lift moratorium. Attorney Tal Rappleyea will generate the resolution and submit to Town.

There were three bids received for the electrical work in the Town.

1. Green Energy Systems \$45.00 per hour
2. Round Top Electric \$65.00 per hour
3. CD Electric \$80.00 per hour and \$65.00 per hour for apprentice

Resolution No. 164-13 “Award Electric Work Bid” offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved that the Town Board of the Town of Cairo does hereby award the Electric Work Bid to Green Energy systems in the amount of \$45.00 per hour for a time period of one year from today's date.

All members in favor - motion carried.

Resolution No. 165-13 "Board to Move into Executive Session" offered by Councilperson Puorro and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby move into Executive Session at 5:15 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor - motion carried.

Resolution No. 166-13 "Board to Exit Executive Session" offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby exit Executive Session at 5:35 PM.

All members in favor - motion carried.

Resolution No. 167-13 "Board to Accept Resignation" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the resignation of Ambulance Clerk Patricia Asaro.

All members in favor - motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Suttmeier to adjourn the meeting at 5:40 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk