



Minutes

Town of Cairo Town Board Meeting

Location: Town Hall Meeting Room @ 7:00 PM

July 24, 2013

The Town Board of the Town of Cairo met for a board meeting on Wednesday, July 24, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 7:00 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Suttmeier were present. Councilperson Puorro was absent.

Supervisor Banta spoke briefly on the Climate Smart Communities presentation that was given on July 24, 2013.

The minutes from the June 26, 2013 Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

The minutes from the July 10, 2013 Workshop Meeting was accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The Town Board went over the Department Reports.

Robert Uzzilia spoke briefly on the Hometown Hero Banners regarding phones they have received from other towns.

Superintendent of Highways Robert Hempstead reported on work being done in the Buildings and Grounds and Highway Dept.

Supervisor Banta went over the Supervisor's Report.

Resolution No. 168-13 - "Receipt of Monthly Supervisor's Report" offered by Councilperson Ostrander and seconded by Councilperson Suttmeier.

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for June, 2013.

All members in favor-carried

Resolution No. 169-13 - "Budget Amendments and Payments of Bills on Abstract #313" offered by Councilperson Ostrander and seconded by Councilperson Joyce.

WHEREAS, the town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, THE Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-2,679.66
To	A-1420.4	Law	+2,679.66

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #313, consisting of 2013 Vouchers #1829 through #1942 in the amount of \$126,390.20 is approved for payment.

The total amount to be paid from the:

General Fund-	\$49,236.29	Street Lighting-
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Highway Fund-	\$40,787.40	Sewer Fund-	\$8,522.36
Cap. Library Fund-	\$19,822.19	Water Fund-	\$296.52
Hydrant Fund-	\$7,500.00	Trust & Agency-	\$50.50

All members in favor – motion carried.

Resolution No. 170-13 “Set Dollar Minimum for Capitalization of Assets” offered by Supervisor Banta and seconded by Council person Ostrander.

WHEREAS, the Town of Cairo’s inventory of capital assets (tangible or intangible with a useful live of more than one year) represent its most significant investment of municipal resources; and

WHEREAS, the Town Board should make a determination of what represents significant value and a dollar minimum should be established for capitalization of assets so that insignificant items are not counted and recorded on the books; and

WHEREAS, the accountants for the Town of Cairo have suggested an amount of \$500.00; therefore be it

RESOLVED, the Town Board does hereby set \$500.00 as the dollar threshold for the capitalization of assets for the Town of Cairo.

All members in favor – motion carried.

Resolution No. 171-13 “Appoint Clerk” offered by Councilperson Suttmeier and second by Councilperson Joyce

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Deborah Litchko as a Clerk for the rate of \$10.75 per hour retroactive to July 8, 2013.

All members in favor – motion carried.

Resolution No. 172-13 “Accepting Water Billing Dated July 1, 2013” offered by Councilperson Joyce and seconded by Councilperson Suttmeier

WHEREAS, it is necessary for the Water Billings to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Water Billings as presented from the Water Administrator in the amount of \$42,972.16, dated July 1, 2013

All members in favor – motion carried.

Resolution No. 173-13 “Accept Vendor Agreements from July 4th Celebration” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby acknowledge & accept the agreements the Town Supervisor signed with the following vendors for the July 4th celebration:

- C & N Amusements
- Karaoke Craig D.J Service Inc.
- Frank Carhart DBA Jump-N-Fun

All members in favor - motion carried.

Resolution No. 174-13 “Snack Vending Machine” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

BE IT RESOLVED, that the town board of the Town of Cairo does hereby approve snack vending machines to be installed at the Town of Cairo Park.

All members in favor – motion carried.

Resolution No. 175-13 “Central Hudson Energy Conservative Incentive Program” offered by Supervisor Banta and seconded by Councilperson Suttmeier.

All Members in favor – motion carried.

Resolution No.176-13 “Clean up day” offered by Councilperson Suttmeier and seconded by Councilperson Joyce.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve a cleanup day with the following exceptions: Homeowner only, one load per household, and no commercial vehicles.

All members in favor – motion carried.

Resolution No.177-13 “Board to Move into Executive Session” offered by Councilperson Suttmeier and Seconded by Councilperson Joyce:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 8:15 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

Resolution No. 178-13 “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 8:40 PM.

All members in favor - motion carried.

Resolution No. 179-13 “Water Meter Reader” offered by Councilperson Suttmeier and seconded by Council person Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Mike Lamencac to read the water meters for the rate of \$10.00 per hour.

All members in favor – motion carried

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 8:40 PM.

Respectfully submitted,
Debbie Litchko
Deputy Town Clerk