



Minutes

**Town of Cairo
Public Hearing Meeting @ 6pm
Local Law #3, Regulating the Licensing and Control of Dogs
Location: Town Hall Meeting Room**

August 4, 2014

The Town Board of the Town of Cairo met for a Public Hearing on Monday, August 4, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Joyce, and Councilperson Ostrander. Councilperson Puorro was absent.

Supervisor Banta explained the purpose and intent of passing a new dog law. The Town Board of the Town of Cairo finds it necessary to enact a local law to address the licensing of dogs in lieu of the State of New York's recent mandate that dog licensing become a local government function on January 1, 2011. The purpose of this Local Law is to provide for the licensing and identification of dogs, the control and protection of the dog population and the protection of person, property and domestic animals from dogs.

There were comments concerning problems some residents are having with their neighbor's dogs and what happens if people don't abide by the law.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the public hearing at 6:25 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

**Town of Cairo
Town Board Meeting @ 6pm
Location: Town Hall Meeting Room**

August 4, 2014

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, August 4, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 6:00 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Joyce, and Councilperson Ostrander. Councilperson Puorro was absent.

There was a presentation by Rachel Lang who is the US Representative for the 9 Ball Tournament in China this year.

The minutes from the July 14, 2014 Board Meeting were accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Supervisor Banta went over department reports.

Resolution No. 157-14 "Receipt of Monthly Supervisor's Report" offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report

to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for June, 2014.

All members in favor – motion carried.

Resolution No. 158 -14 “Authorization to Attend NYS Association of Magistrates Court Clerks Annual Fall Conference” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, Joan M. VanDenburgh and Victoria Smith, have been authorized to attend the New York State Association of Magistrates Court Clerks Annual Fall Conference being held September 28 – October 1, 2014; and

WHEREAS, the cost of the Official Commuter Meal Package is \$97.00 for each with a total of \$194.00; and

WHEREAS Joan M. VanDenburgh, Cairo Town Court Clerk, would like reimbursement for mileage and tolls; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the commuter meal package and reimbursement for mileage and tolls.

All members in favor – motion carried.

Resolution No. 159 -14 “Enacting a New Dog Licensing and Control Local Law” offered by Supervisor Banta and seconded by Councilperson Cords:

WHEREAS, the Town Board of the Town of Cairo hereby determines that it is necessary to enact an updated dog licensing and control law in order to more efficiently and properly handle issues associated with dogs and the NYS Ag and Markets Law, and

WHEREAS, the Town Board has duly published and held a public hearing on such local law.

NOW THEREFORE IT IS HEREBY RESOLVED that the Town Board of the Town of Cairo hereby enacts a local law establishing a new dog licensing and control law, as set forth in the attached, with correction in Section 7A from C to B.

All members in favor – motion carried.

Resolution No. 160 -14 “Hire Water & Sewer Billing Program Consultant”

offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby hire Nikki Berezna for \$20.00 per hour not to exceed 20 total hours for training for the Water & Sewer Billing Program.

All members in favor – motion carried.

Resolution No. 161 -14 “Budget Amendments and Payment of Bills on

Abstract #314” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From A-1220.4	Supervisor-Contractual	-480.00
To A-1220.2	Supervisor-Equipment	+480.00
From A-1680.418	Ctrl Data Process-Contractual	-1,599.99
To A-1680.2	Ctrl Data Process-Equip.	+1,599.99
From A-1990.4	Contingent	-2,714.45
To A-5132.2	Hway Garage-Equipment	+1,744.00
To A-5132.4	Hway Garage-Contractual	+970.45
From A-8810.4	Cemeteries-Contractual	-585.37
To A-881.15	Cemeteries-Persl Ser	+585.37
From A-9050.8	Unemploy Insurance	-549.00
To A-9040.8	Worker’s Compensation	+549.00
From A-9060.8	Medical Insurance	-3,671.00
To A-9089.803	Uniforms	+3,671.00
From A-9730.7	BAN-Interest	-37,169.01
To A-9721.7	Installment Bonds-Interest	+37,169.01
From DA-5142.4	Snow Removal-Contractual	-6,740.00
To DA-5142.2	Snow Removal-Equipment	+6,740.00

From SS-8110.102	Sewer Admin-Persl Serv	-98.39
To SS-8110.103	Sewer Admin-Persl Serv	+98.39
From SS-8120.4	Sanitary Sewers-Contractual	-1,089.03
To SS-8110.451	Sewer Admin-Contractual	+1,089.03
From SW-8310.103	Water Admin-Persl Ser	-386.49
To SW-8310.102	Water Admin-Persl Ser	+386.49

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #314, consisting of 2014 Vouchers #1974 through #2032 in the amount of \$96,972.63 is approved for payment.

The total amount to be paid from the:

General Fund - \$33,541.92	Street Lighting -
Highway Fund - \$55,941.61	Sewer Fund - \$6,298.16
Cap. Water Fund -	Water Fund - \$1,173.22
Cap. Sewer Fund -	Trust & Agency - \$17.72
Hydrant Fund -	

All members in favor – carried.

Resolution No. 162 -14

“Remove Sewer Penalties Assessed to the Town

of Cairo Buildings Sewer Accounts” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, the sewer use bills for the Town of Cairo Buildings were not issued before the May Town Board meeting; and

WHEREAS, the bills were not paid until June 2, 2014; and

WHEREAS, a sewer penalty was assessed of \$12.80 on May 31, 2014 to the Town Hall, RR Annex, and Library accounts; therefore be it

RESOLVED, that the Town of Cairo Town Board does hereby authorize the penalties of \$12.80 to be removed from the Town Hall Account #1210, RR Annex Account #4000, and Library Account #4005.

All members in favor – carried.

Resolution No. 163 -14

“Accepting Water Penalties dated August 1, 2014”

offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Water Penalties to be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo accepts the Water Penalties as presented from the Water/Sewer Administrator in the amount of \$4,400.45, dated August 1, 2014.

All members in favor – motion carried.

Resolution No. 164 -14

“Accepting Sewer Billing dated August 1, 2014”

offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Sewer Billing to be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo accepts the Sewer Billing dated August 1, 2014 as presented from the Water Administrator in the amount of \$40,747.60.

All members in favor – motion carried.

Councilperson Ostrander updated the Board on the estimates for the Security Monitors for the Town Hall.

Resolution No. 165 -14

“Accepting Bid for Security System” offered by

Councilperson Ostrander and seconded by Councilperson Joyce:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the bid of \$2,239.00 from CIA Security for the Security System in the Town Hall.

All members in favor – motion carried.

Resolution No. 166 -14

“Establish Animal Control Rent for Use of Sewer

Treatment Plant Garage” offered by Supervisor Banta and seconded by Councilperson Cords:

WHEREAS, the Cairo Town Board agreed by Resolution No. 73-14 that the animal control shelter would relocate to the sewer treatment plant garage for a shelter on March 3, 2014; and

WHEREAS, the animal control shelter is utilizing 420 sq. ft. of the garage; and

WHEREAS, the Cairo Town Board deems that a fee of \$4.00 per sq. ft. which includes a stipend for electric, heat and water would be sufficient for rent; and

WHEREAS, the Sewer District has an inter-fund loan from the General Fund, therefore, be it

RESOLVED, that in lieu of cash rent to the Sewer District from the General Fund, the monthly sum of \$140.00 will be written off the inter-fund loan due to the General Fund effective March 2014.

All members in favor – motion carried.

Attorney for the Town Tal Rappleyea explained the purpose for a new Local Law regarding the best value verses the best price.

Resolution No. 167 -14 “Set Public Hearing for Local Law #4 – Authorizing the Award of Public Contracts on the Basis of either Lowest Responsible Bidder or on the Basis of Best Value” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby set a public hearing for September 8, 2014 at 6:00 PM for the purpose of reviewing Local Law #4-2014 - Authorizing the Award of Public Contracts on the Basis of either Lowest Responsible Bidder or on the Basis of Best Value.

All members in favor – motion carried.

Tal Rappleyea explained about the FEMA Buyout Program for properties that were damaged by hurricanes or floods. There was one property in Cairo on the banks of the creek that applied and will be closing this week. It will cost the town about \$500 to \$600 in taxes. The County is cleaning the property now. Tal will supply a written resolution for this situation.

Resolution No. 168 -14 “Town to Pay for Tax Adjustment” offered by Councilperson Cords and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby agree, that in the event the town is required to cover the tax adjustment for the conveyance of the property located on Warren Stein Road, the town will do so.

All members in favor – motion carried.

Tal Rappleyea also explained that the owner of this property wants the town to rebate or rescind the taxes he paid for the last 2 years on this property since he was unable to use the property. The owner of the property did not attend Grievance Day or file Small Claims process to have the tax reduced. The Town Board will take no action on this request.

Councilperson Joyce received quotes for liability insurance on the town buildings and vehicles.

Resolution No. 169 -14 “Accepting Insurance Bid from Trident Ins.” offered by Councilperson Joyce and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby accept the bid from Trident Ins. for insurance for the town buildings and vehicles in the amount of \$83,474.00.

All members in favor – motion carried.

Resolution No. 170 -14 “Board to Move into Executive Session” offered by Councilperson Cords and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:30 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 171 -14

“Board to exit Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Cords:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:15 PM.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 8:20 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk