



## Minutes

**Town of Cairo  
Public Hearing on Zoning  
Location: Town Hall Meeting Room @ 5:00 PM**

**September 25, 2013**

The Town Board of the Town of Cairo met for a board meeting on Wednesday, September 25, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 5:13 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Suttmeier were present. Councilperson Puorro was absent.

The Public Hearing is held pursuant to Section 266 of the NY state Town Law for the enactment of a local law implementing the Town of Cairo's first Zoning Law.

John F. Lyons, Moderator, went over the procedure of the Public Hearing.

A Stenographer took down all the comments of the meeting.

Attorney for the Town Tal Rappleyea went over the SEQRA Long Form and recommended the Town Board pass page 1 of the Full Environmental Assessment Form.

**Resolution No. 208 -13** "No Negative Impact Determination" offered by Supervisor Banta and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby determine there is no negative impact with the enactment of the Town of Cairo first zoning law.

All members in favor - carried.

Members of the public were invited to the podium to give her opinion and suggestions up to five minutes.

**Resolution No. 209-13** “Reconfirm Negative Impact Determination” offered by Supervisor Banta and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby reconfirm there is no negative impact with the enactment of the Town of Cairo first zoning law.

All members in favor - carried.

Supervisor Ted Banta instructed the public to fill out the feedback forms and return to the supervisor’s office.

A motion was made by Councilperson Suttmeier and seconded by Councilperson Joyce to close the public hearing at 6:25 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk



## **Minutes**

### **Town of Cairo Town Board Meeting**

**Location: Town Hall Meeting Room @ 7:00 PM**

**September 25, 2013**

The Town Board of the Town of Cairo met for a board meeting on Wednesday, September 25, 2013 at the Town Hall, Main Street, Cairo, New York.

Supervisor Banta called the meeting to order at 7:15 PM and then asked the attendees to Pledge Allegiance to the flag. Councilperson Ostrander, Councilperson Joyce, Councilperson Suttmeier were present. Councilperson Puorro was absent.

There was a presentation by John Wolham with the Office of Real Property Tax to give an overview of the Basic Star re-registration this year. After the presentation, he met with people in the hallway and helped them sign up for the basic star program.

The minutes from the September 11, 2013 Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Suttmeier.

Supervisor Banta went over the Department Reports.

Dare Day will be held on Saturday, September 28, 2013 from 10 AM – 4 PM at the Cairo Town Park.

**Resolution No. 210 -13** “Receipt of Monthly Supervisor’s Report” offered by Councilperson Suttmeier and seconded by Councilperson Joyce.

WHEREAS, it has been recommended by the NYS Comptroller's Office in the Town of Cairo report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor's Report for August, 2013.

All members in favor-carried

**Resolution No. 211-13** "Accepting Sewer Billings" offered by Councilperson Ostrander and seconded by Councilperson Joyce.

WHEREAS, it is necessary for the EDU Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the EDU Billings as presented from the Water Clerk in the amount of \$109,700.00 dated September 2, 2013.

All members in favor-carried

**Resolution No. 213-13** "Accepting Sewer Billings" offered by Councilperson Suttmeier and seconded by Councilperson Ostrander.

WHEREAS, it is necessary for the Sewer Billings be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town Board accepts the Sewer Penalties as presented from the Water Clerk in the amount of \$2,917.87 dated September 12, 2013.

All members in favor-carried

**Resolution No. 214-13** "Water Meter Reader" offered by Councilperson Joyce and seconded by Councilperson Ostrander.

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Albert Gasparini to read the water meters for the rate of \$10.00 per hour retroactive to September 19, 2013.

All members in favor-carried

**Resolution No. 215-13**

“Building & Code Enforcement Conference

Travel October 2013” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Whereas, the Building Inspector & Code Enforcement Officer have to participate in annual training to maintain applicable certifications and the State mandated 24 hours of educational training; therefore,

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the Building Inspector & Code Enforcement Officer to attend the Capital District Educational Conference in Albany on October 22<sup>nd</sup> to 23<sup>rd</sup>. The Town Board approves 2 nights and 2 days for the conference. Mileage and travel expenses will be reimbursed according to the Town’s Travel Policy. Vouchers and receipts must be submitted to receive reimbursement.

All members in favor-carried

**Resolution No. 216 -13**

“Building & Code Enforcement Conference

Travel October 2013” offered by Councilperson Suttmeier and seconded by Councilperson Ostrander:

Whereas, the Building Inspector & Code Enforcement Officer have to participate in annual training to maintain applicable certifications and the State mandated 24 hours of educational training; therefore,

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize the Building Inspector & Code Enforcement Officer to attend the Tri-County NYSBOC Conference in Kauneonga Lane on December 5<sup>th</sup> to 6<sup>th</sup>. The Town Board approves 2 nights and 2 days for the conference. Mileage and travel expenses will be reimbursed according to the Town’s Travel Policy. Vouchers and receipts must be submitted to receive reimbursement.

All members in favor-carried

**Resolution No. 217 -13**

Climate Smart Communities Pledge” offered

by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the Town Board of the Town of Cairo believes that climate change poses a real and increasing threat to our local and global environments which is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

BE IT RESOLVED that Town Board of the Town of Cairo, in order to reduce greenhouse gas emissions and adapt to a changing climate will:

### **1. Pledge to Combat Climate Change by Becoming a Climate Smart Community**

Set goals to reduce GHG emissions and adapt to predicted climatic changes. Establish a task force of local officials and community members to review the issues and propose a plan of action. Designate a point person who will oversee climate change initiatives and publicly report on progress. Work cooperatively with similar task forces in neighboring communities to ensure that efforts complement and reinforce one another. As an official signal of commitment and for access to technical resources, sign on to a widespread climate campaign such as ICLEI Local Governments for Sustainability - Climate Protection campaign.

### **2. Set Goals, Inventory Emissions, Move to Action**

Gather data, inventory GHG gas emissions, and establish baselines for local government operations and community sectors. Develop quantifiable interim GHG emission targets consistent with emission reduction goals and propose a schedule and financing strategy to meet them. Encourage stakeholder and public input and develop an action plan. Report emissions to The Climate Registry (TCR), which has developed a standardized method for reporting emissions inventories; use ICLEI and TCR's tools to track and evaluate progress.

### **3. Decrease Energy Demand for Local Government Operations**

Adopt a goal of reducing electricity use by 15 percent from projected levels no later than 2015.

**Existing Public Facilities.** Inventory current building electricity usage and identify opportunities for conservation and efficiency retrofits. Obtain energy assessments from the New York State Energy Research and Development Authority (NYSERDA), the New York Power Authority, the Long Island Power Authority or other professionals. Consider actions such as purchasing energy efficient equipment and appliances, such as ENERGY STAR®; improving lighting, heating, and

cooling efficiency; setting thermostats for maximum energy conservation; decreasing plug load from office equipment; and increasing pump efficiency in water and wastewater systems.

**New Public Buildings.** Achieve at least minimum U.S. Green Building Council Leadership in Energy and Environmental Design standards (LEED Silver) for all new local government buildings. Infrastructure. Incorporate energy efficient technologies and operations and maintenance practices into municipal street lighting, traffic signals, and water and wastewater treatment facilities.

**Vehicle Fleet and Commuting.** Improve the average fuel efficiency of local government fleet vehicles. Discourage vehicle idling and encourage bicycling, car-pooling and public transit for employees. Consider reducing the number of vehicles; converting fleet vehicles to sustainable alternative fuels; and using electric vehicles where possible.

#### **4. Encourage Renewable Energy for Local Government Operations**

Supply as much of the local government's power, heat and hot water needs as possible from solar, wind, and small hydro through purchase or direct generation.

#### **5. Realize Benefits of Recycling and Other Climate Smart Solid Waste Management Practices**

Expand the "reduce, reuse and recycle" approach to waste management in local government operations and in the whole community. Reduce the amount of solid waste generated -- promote backyard composting, implement volume-based pricing and educate residents on how to prevent waste. Promote reuse by organizing community-wide yard sales, and providing a space for drop-off or trade of reusable goods. Provide recycling receptacles in local government buildings and outdoor spaces, require duplex printing in government offices, compost food scraps and green waste, and adopt a comprehensive green purchasing program.

#### **6. Promote Climate Protection through Community Land Use Planning**

Combat climate change by encouraging low-emissions development that is resilient to climatic changes. When updating land use policies, building codes or community plans, include provisions to combat climate change; reduce sprawl; preserve and protect open space, biodiversity, and water supplies; promote compact, transit-oriented, bikeable and walkable communities; promote infill development; minimize new development in floodplains; maintain or establish healthy community forests; and promote best forest management practices and encourage tree planting, especially along waterways, to increase shading and to absorb carbon dioxide.

#### **7. Plan for Adaptation to Unavoidable Climate Change**

Evaluate risks from unavoidable climate change, set adaptation goals and plan for adaptation. Identify climate change impacts (such as flooding, drought, and extreme temperatures) that could affect the community. Identify areas such as water supply and sewer infrastructure that may be at risk due to sea-level rise and future changes in climate. Factor risks into long-term investments and decision-making. Execute climate change adaptation and preparedness measures through local government planning, development and operations, giving priority to the highest risk areas.

## **8. Support a Green Innovation Economy**

Identify opportunities to incorporate climate protection, sustainability and environmental goods and service industries into economic development plans. Encourage workforce development training and school curricula that support the emerging green collar job sector, including renewable energy and energy efficiency, as well as climate smart solid waste management practices. Procure climate smart goods and services for local government operations and support modernizing of local and national electricity grids.

## **9. Inform and Inspire the Public**

Lead by example. Highlight local government commitment to reducing energy use, saving tax dollars, and adapting to changing conditions. Demonstrate the benefits of energy savings, energy efficiency, and renewable energy projects by hosting open houses; distributing fliers; holding local meetings; working with school districts, colleges, and universities to develop climate change curricula and programs; engaging faith-based communities in climate protection; and regularly communicating community climate protection goals and progress to constituents.

## **10. Commit to an Evolving Process**

Acknowledge that research and policy on climate protection are constantly improving and evolving. Be willing to consider new ideas and commit to update plans and policies as needed. Compare successes, cooperate and collaborate with neighboring communities to redirect less-effective actions and amplify positive results.

### **Resolution No. 218 -13**

“Approve Well Drilling” offered by Supervisor

Banta and seconded by Councilperson Ostrander.

Be it resolved, that the Town Board of the Town of Cairo does hereby approve well drilling bids at \$9,900 - \$14,000 from Smith Well Drilling. Recommendation for 1 - 3 wells for an aggregate of the 3.

All members in favor-carried

### **Resolution No. 219 -13**

“Budget Amendments and Payments of Bills on

Abstract #317” offered by Councilperson Ostrander and seconded by Councilperson Joyce.

WHEREAS, the town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it



RESOLVED, THE Town Board does hereby authorize the following budget amendments:

From	A-1990.4	Contingent	-116.29
To	A-1010.4	Legislative-Contractual	+116.29
From	A-1990.4	Contingent	-15,680.42
To	A-1420.4	Law	+15,680.42
From	A-1990.4	Contingent	-1,452.28
To	A-5182.4	Street Lighting-Contractual	+1,452.28
From	DA-5120.4	Maint. of Bridges-Contractual	-710.94
To	DA-5130.4	Machinery-Contractual	+710.94
From	SS-8120.4	Sanitary Sewers-Contractual	-40.55
To	SS-8110.451	Sewer Admin-Contractual	+40.55

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #317, consisting of 2013 Vouchers #2165 through #2267 in the amount of \$529,044.54 is approved for payment.

The total amount to be paid from the:

General Fund -	\$42,995.41	Street Lighting -	
Highway Fund -	\$437,331.39	Sewer Fund -	\$5,061.45
Cap. Water Fund -		Water Fund -	\$416.69
Cap. Sewer Fund -	\$42,645.50	Trust & Agency -	\$594.10
Hydrant Fund -			

**Resolution No. 220-13** “Board to Move into Executive Session” offered by Councilperson Suttmeier and Seconded by Councilperson Joyce:

BE IT RESOLVED, Town Board of the Town of Cairo does hereby move into Executive Session at 8:20 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All members in favor - motion carried.

**Resolution No. 221-13** “Board to exit Executive Session” offered by Councilperson Suttmeier and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit the Executive Session at 8:55 PM.

All members in favor - motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 8:55 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC  
Cairo Town Clerk